



**LANCASTER SELECT BOARD**  
**Regular Meeting Agenda**  
**Prescott Building – Nashaway Room & ZOOM**  
**Monday, December 18, 2023**  
**6:00 P.M.**



*In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV*

**I. CALL TO ORDER**

Chair Stephen J. Kerrigan will call the meeting to Order at 6:00 P.M. in the Nashaway Room, located on the second floor of the Prescott Building, 701 Main Street, Lancaster, MA. Members of the public are welcome to attend this in-person or by the remote zoom connection which is provided as a courtesy. Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

Join Zoom Meeting

<https://us02web.zoom.us/j/84287488871?pwd=NUhqWUhaNVhrQ2tSa2dReWZiZ3IyQT09>

Meeting ID: 842 8748 8871

Passcode: 710955

One tap mobile

+13052241968,,84287488871#,,,,\*710955# US

+13092053325,,84287488871#,,,,\*710955# US

Find your local number: <https://us02web.zoom.us/u/kILCjZi6G>

Residents Have the Ability to Ask Questions via ZOOM.

**II. APPROVAL OF MEETING MINUTES**

- Review and take action on the following Select Board's Regular Meeting Minutes: November 20, 2023 (tabled 12.4.23 Meeting) and December 4, 2023
- Review and take action to approve the Executive Session Meeting Minutes December 4, 2023 (*not to be released*)

**III. SCHEDULED APPEARANCES & PUBLIC HEARINGS**

1. Government Study Committee – Update relative to tasks, timeline, and deliverables. (tabled from 12.4.23 Select Board Meeting)
2. Select Board and Thayer Memorial Library Trustees Joint Meeting to appoint a Trustee to fill the unexpired term of David Spanagel.

**IV. PUBLIC COMMENT**

*Opportunity for the public to address their concerns, make comments, offer suggestions, or ask questions.*



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**V. ADMINISTRATION, BUDGET, AND POLICY** (Vote may be taken)

1. Proposed First Amendment to October 2022 Memorandum of Agreement between Town of Lancaster and 702, LLC.
2. Earth Product Removal Discussion (Turner)
3. Board of Health recommendation for all processes and fees related to Lancaster-specific requirements for portable septic units and dumpsters be rescinded.
4. Abutter Lot Sales Discussion
5. Alcoholic Beverages Control Commission (ABCC) 2024 Seasonal Population Increase Estimation Form for the Town of Lancaster

**VI. LICENSES AND PERMITS**

- I. Review and take action of the following 2024 Renewal License Application
  1. Modena Motor Group – Class II
  2. Exxon/Mobile Gas Station – Common Victualler
- II. Review and take action on the following 2024 Renewal License Applications (Tabled 12.4.23)
  1. Dunkin Donuts – Common Victualler
  2. Sandee’s Restaurant – Common Victualler
  3. Crawford Truck Sales, Inc. – Class II
  4. Koch Route 2 Toyota – Class I and Common Victualler

**VII. EXECUTIVE SESSION**

- (1) Discussion with Counsel regarding strategy with respect to litigation in the matters of Heather Lennon vs. Town of Lancaster, pursuant to Section 21(a)(3); and
- (2) Discussion with Counsel regarding the investigation of charges of criminal misconduct and filing of criminal complaints pursuant to G.L. c. 30A, s. 21(a)(5), (7), and Suffolk Construction v. DCAM, 449 Mass. 444 (2007).

**VIII. COMMUNICATIONS**

- Town Offices will be closed December 25, 2023 and January 1, 2024
- Next Select Board Meetings are Monday, January 8, 2024, and January 22, 2024
- Miscellaneous Correspondence & Memorandums

**IX. ADJOURNMENT**