



LANCASTER BOARD OF SELECTMEN
Regular Meeting Agenda
Via ZOOM
Wednesday, April 21, 2021
6:00 P.M.

In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV

I. CALL TO ORDER

Chairman Jay M. Moody will call the meeting to Order at 6:00 P.M. via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/84878879801>

Meeting ID: 848 7887 9801

One tap mobile

+13126266799,,84878879801# US (Chicago)

+16465588656,,84878879801# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 848 7887 9801

Find your local number: <https://us02web.zoom.us/u/kdco5K9Pfw>

II. PUBLIC COMMENT PERIOD

6:00 P.M. - Opportunity for the public to address their concerns, make comment and offer

6:10 P.M. suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

III. APPROVAL OF MEETING MINUTES

Review and take action on Regular Meeting Minutes of March 15, 2021 April 5, 2021

Review and take action on the following Special Meeting Minutes:

Special Meeting Minutes of January 4, 2021

Special Meeting Minutes of January 14, 2021

Special Meeting Minutes of February 17, 2021

Special Meeting Minutes of March 12, 2021

Special Meeting Minutes of March 15, 2021

Special Meeting Minutes of April 2, 2021

Review and take action on the following Executive Session Minutes:

Executive Session Meeting Minutes of January 4, 2021

Executive Session Meeting Minutes of January 14, 2021

Executive Session Meeting Minutes of February 17, 2021

Executive Session Meeting Minutes of March 15, 2021



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IV. SCHEDULED APPEARANCES & PUBLIC HEARINGS - NONE

V. BOARDS, COMMITTEES AND DEPARTMENTS REPORTS - NONE

VI. TOWN ADMINISTRATOR REPORT

Town Administrator Orlando Pacheco will update the Board on the status of current projects pending.

VII. ADMINISTRATION, BUDGET, AND POLICY

1. Review and take action on the Annual Town Meeting Warrant, to be held on Monday, May 3, 2021 at the Bolton Fairgrounds. (*Vote to be taken*)
2. Planning Board Search Committee (J. Moody)
3. Memorial School Re-use Committee Charge (J. Moody)
4. Land Use Counsel (J. Moody)
5. Discussion regarding Director of Finance and Budget Employment Agreement (J. Allison)
6. Town Administrator performance - communication plan. (J. Allison)
7. Documentation request on when Prescott building departments are staffed in the building versus staffed remote. (J. Allison)
8. Discussion on the schedule and process of the Town Administrator Evaluation. (J. Allison)
9. Request addition to BOS agenda named "Open Tasks" which would include open tasks (J. Allison)
10. Review Right of First Refusal – 452 Blue Heron Drive (O. Pacheco)
11. Review and take action on CORI Policy (*Vote may be taken*) (O. Pacheco)

VIII. APPOINTMENTS AND RESIGNATIONS - NONE

IX. LICENSES AND PERMITS

X. NEW BUSINESS *

**This item is included to acknowledge that there may be matters not reasonably anticipated by the Chair*

XI. COMMUNICATIONS



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- Special and Annual Town Meeting to be held on Monday, May 3, 2021 at the Bolton Fairgrounds, starting at 5:15pm.
- Board of Selectmen Pre - Annual Town Meeting to be held on Monday, May 3, 2021 at 5:00pm.
- Annual Town Election to be held on Monday, May 10, 2021 at the Town Hall from 7:00am-8:00pm.

XII. ADJOURNMENT