



**LANCASTER SELECT BOARD  
Regular Meeting Agenda AMENDED\*  
Prescott Building – Nashaway Room  
Monday, May 15, 2023  
6:00 P.M.**

*In accordance with the Open Meeting Law, please be advised that this meeting is a Hybrid Model utilizing the Zoom platform. Accordingly, the meeting is being recorded and broadcast over Sterling-Lancaster Community TV*

**I. CALL TO ORDER**

Chair Stephen J. Kerrigan will call the meeting to Order at 6:00 P.M. in the Nashaway Meeting Room located on the second floor in the Prescott Building, 701 Main Street, Lancaster, MA 01523

Town of Lancaster is inviting you to a scheduled Zoom meeting.

Topic: Select Board Meeting

Time: May 15, 2023 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81409756185>

Meeting ID: 814 0975 6185

One tap mobile

+13126266799,,81409756185# US (Chicago)

+16465588656,,81409756185# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 9128 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

Meeting ID: 814 0975 6185

Find your local number: <https://us02web.zoom.us/j/81409756185>

Additional materials for Select Board meetings are available at:

<https://www.ci.lancaster.ma.us/administration-select-board/pages/meeting-materials>

Residents Have the Ability to Ask Questions via ZOOM.



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**II. APPROVAL OF MEETING MINUTES**

Review and take action on the Select Board's Meeting Minutes of May 3, 2023.

**III. SCHEDULED APPEARANCES & PUBLIC HEARINGS - NONE**

**IV. BOARDS, COMMITTEES AND DEPARTMENT REPORTS - NONE**

**V. PUBLIC COMMENT**

*Opportunity for the public to address their concerns, make comments and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be tolerated.*

**VI. TOWN ADMINISTOR REPORT**

- Recruitment Updates
  - Building Commissioner
- Other Department or Town-Wide Updates
  - Community Center Grant, Environmental Resilience
  - Human Services, Digital Literacy Grant
  - Planning Department, OneStop for community Development Master Planning Grant

**VII. ADMINISTRATION, BUDGET, AND POLICY (Vote may be taken)**

1. Town Meeting & Annual Town Election
2. Reorganization of the Board (as needed)
3. Tax Fairness Committee
  - a. Review/Approve Charge
  - b. Review/Approve Appointments
  - c. Determine Process for Letters of Interest & Appointment
4. Personal Bylaw, Next Steps – Review/Accept Policies and Procedures (V1 provided in Feb)
5. Review High School Building Project Timeline
6. Review Approved Capital Projects
7. 40B Application, MassHousing, 13 Neck Road



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**VIII. APPOINTMENTS AND RESIGNATIONS (Vote may be taken)**

Resignation\*

Conservation Commission – Thomas Christopher, effective May 31, 2023

Annual Appointments – Term to expire June 30, 2024:

- ADA Coordinator – Kelly Dolan
- Chief Procurement Officer – Kate Hodges
- Animal Control Officer – Phyllis Tower
- Animal Inspector (Barn Brook) – Phyllis Tower
- Keeper of the Lock Up – Police Chief Everett Moody
- MART Advisory Board Designee – Kelly Dolan
- Measurer of Wood & Bark – Ronald W. Valinski
- Sealer of Weights & Measures – Ronald W. Valinski
- Town Counsel & Labor Counsel – Miyares and Harrington, LLP
- Memorial Day Committee \*
  - Barbara Foster
  - Amanda (Mandy) Cannon
  - Karen Shaw
  - Ann Fuller
  - Bob (Reino) Tervo
  - Trish (Patricia) O’Toole
  - Stacey LeBlanc
  - Jayne Nowokunski

Re-Appointments: - Terms to Expire June 30, 2026

- **Agricultural Commission**  
Peter Jakubowicz
- **Affordable Housing**  
Victoria Petracca  
Carolyn Read  
Jason Allison, term to expire May 11, 2026\*
- **Animal Control Commission**  
Adrienne Gadoua  
Christine Burke
- **Board of Assessors**  
Deb Sanders
- **Board of Appeals**  
Matthew Mayo  
David Stadtherr



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- **Board of Registrars**  
Elizabeth Cahill
- **Collector Treasurer**  
Mary Frost
- **Commission on Disability**  
Michael McCue  
Eugene Brazeau
- **Conservation Commission**  
Thomas Seidenberg
- **Council on Aging**  
Nichole Jimino Kanis  
Jay M. Moody
- **Historical Commission**  
Heather Lennon  
Amy Brown
- **Memorial School Re-use Committee**  
Sherry Cutler  
Carolyn Read
- **Recreation Committee**  
Kimberly Shah  
Thomas Wood

**IX. LICENSES AND PERMITS (*Vote may be taken*)**

Rental Application for Lancaster Town Green

Applicant: Thayer Memorial Library – Rachel Rosengard  
Date(s): August 12, 19 and 26, 2023 Time: 10:30 – 11:30 am  
Program: “Animal August on the Town Green”

Special (One Day) Liquor License for Wine & Malt

Applicant: Sterling Street Brewery  
Event: FC Stars Event  
Location: FC Stars Complex 70 McGovern Boulevard  
Dated & Time: Friday, May 26, 2023, from 4pm-8pm

Application for License for Theatrical Exhibitions, Public Shows, Public Amusements and Exhibitions of Every Descriptions held on Weekdays.

Profound Market at Lancaster Fairgrounds, 318 Seven Bridge Road to be held on Saturday, June 10, 2023, from 8:30am- 5:00pm.



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Application for License for Town Licenses Dancing, Sports, Games, Fairs, Expositions, Plays or Entertainment of Public Diversion on Sunday

Profound Market at Lancaster Fairgrounds, 318 Seven Bridge Road to be held on Sunday, June 11, 2023, from 10:00am-5:00pm.

Special (One Day) Liquor License

Application for the Bolton Fair, Inc., 318 Seven Bridge Road, for the Event Profound Market from June 10, 2023 (8:30am-5:00pm)– June 11, 2023 (10:00am- 5:00pm) (Delivery Date June 9, 2023) for All Alcohol – Non-Profit

Application for License for Theatrical Exhibitions, Public Shows, Public Amusements and Exhibitions of Every Descriptions held on Weekdays.

For Nashoba Rock & Brew (Carr Foundation Fundraiser) at the Lancaster Fairgrounds, 318 Seven Bridge Road on June 17, 2023, from 2pm-6pm

Special (One Day) Liquor License for All Alcohol

For Nashoba Rock & Brew (Carr Foundation Fundraiser) to be held at the Lancaster Fairgrounds, 318 Seven Bridge Road on June 17, 2023, from 2pm – 6pm

**X. NEW BUSINESS**

**XI. COMMUNICATIONS**

- Town Offices will be closed on Monday, May 29, 2023 in observance of Memorial Day
- Select Board's next Regular Meeting will be held on Monday, June 5, 2023
- Miscellaneous Correspondence & Memorandums

**XII. ON GOING PROJECTS & OLD BUSINESS**

**XIII. ADJOURNMENT**