



**LANCASTER SELECT BOARD**  
**Regular Meeting Agenda – REVISED\*\***  
**Prescott Building – Nashaway Room**  
**Monday, June 6, 2022**  
**6:00 P.M.**

*In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV*

**I. CALL TO ORDER**

Chairman Jason Allison will call the meeting to Order at 6:00 P.M. in the Nashaway Meeting Room located on the second floor in the Prescott Building, 701 Main Street, Lancaster, MA 01523

This Meeting Will Also Be Held Virtually at:

Join Zoom Meeting

<https://us02web.zoom.us/j/82938443432>

Meeting ID: 829 3844 3432

One tap mobile

+13126266799,,82938443432# US (Chicago)

+16465588656,,82938443432# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 829 3844 3432

Find your local number: <https://us02web.zoom.us/u/kgj9vuCMA>

Residents Have the Ability to Ask Questions via ZOOM.

**II. APPROVAL OF MEETING MINUTES**

- Review and take action on Select Board's Meeting Minutes of April 20, 2022, and May 2, 2022 (*Tabled at Select Board Meeting on May 16, 2022*)
- Review and take action on the Select Board's Regular Meeting Minutes of May 16, 2022, and Special Meeting Minutes of May 23, 2022.

**III. SCHEDULED APPEARANCES & PUBLIC HEARINGS**

- PJ Keating Permit Peer Review Report\*
  - Presentation - Comprehensive Environmental - **Postponed to Select Board Meeting of June 15, 2022.**

**IV. BOARDS, COMMITTEES AND DEPARTMENTS REPORTS - NONE**



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**V. PUBLIC COMMENT PERIOD**

Opportunity for the public to address their concerns, make comment and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

**VI. TOWN ADMINISTRATOR REPORT-**

- Background on Zoning Board of Appeals (ZBA) 5 year appointment background
- Update on the Government Study Committee\*
- DRAFT Budget Calendar
- Town Response to Capital Group 40B Proposal, letter sent to MassHousing 5/26/22
- Other Departmental/Town Wide Updates

**VII. ADMINISTRATION, BUDGET, AND POLICY (Vote may be taken)**

1. Economic Development Committee - Review terms and assignments
2. Discuss date for joint Planning Board/Select Board meeting regarding appointment for open Planning Board seat.
3. Social Media policy update – Vote may be taken
4. Discussion and Motion on the following
  - a. Delegation of Personnel Authority to Town Administrator
  - b. Delegation of Contract Administration and Signatories to Town Administrator
5. Clarifying Vote: Select Board Member Stephen Kerrigan to serve two(2) year term on Lancaster's Affordable Housing Trust consistent with the Trust's Charter.
6. Discussion on Juneteenth Independence Day (June 19<sup>th</sup>)

**VIII. APPOINTMENTS AND RESIGNATIONS**

*Annual Appointments (review and votes may be taken)*

- **Memorial Day Committee** (Annual Appointment – term to expire 6/30/2023)
  - Barbara Foster
  - Donna Sanginario
  - Karen Shaw
  - Ann Fuller
  - Jennifer Lapen

*Re-Appointments: (review and vote may be taken)*

- **Agricultural Commission**  
Eric Jakubowicz, Member, term to expire 6/30/25
- **Board of Appeals (ZBA)\*\***  
Frank Sullivan, Member, term to be determined. (Tabled from 5/16/22)  
Dennis Hubbard, Associate Member, term to expire 6/30/25



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Appointments\*

- **Historical Commission**  
Martha Moore, Associate Member, term to expire 6/30/25
- **Nashua River Wild & Scenic River Stewardship Council**  
Justin Smith, Member, term to expire 6/30/25

**IX. LICENSES AND PERMITS (Vote may be taken)**

- Application for Use of the Town Green/Gazebo – Friend of Thayer Memorial Library request use of the Town Green/Gazebo for their Music on the Green Concert Series, to be held every Wednesday from 5:30pm (Set-up) to 8:30pm, starting June 29, 2022 – August 3, 2022.\*
- Application of License Theatrical Exhibitions, Public Shows, Public Amusements and Exhibitions of Every Description Held on Weekdays for Nashoba Rock & Brew at the Lancaster Fairgrounds, 318 Seven Bridge Road, on June 25, 2022, from 2pm-6pm. (Carr Foundation Fundraiser)
- Application for a Special (One Day) Liquor License – All Alcohol for Nashoba Rock & Brew (Carr Foundation Fundraiser) to be held at the Lancaster Fairgrounds 318 Seven Bridge Rd on June 25, 2022, from 2pm-6pm.

**X. NEW BUSINESS \***

*\*This item is included to acknowledge that there may be matters not reasonably anticipated by the Chair*

**XI. COMMUNICATIONS**

- Select Board's Special Meeting will be held on Monday, June 13, 2022, at 6:00pm in the Nashaway Room and via ZOOM (Hybrid).
- Select Board's Special Meeting will be held on Wednesday, June 15, 2022, at 6:00pm in the Nashaway Room and via ZOOM (Hybrid)
- Town Offices will be closed on Monday, June 20, 2022, in observance of Juneteenth Independence Day

**XII. ADJOURNMENT**