



LANCASTER SELECT BOARD
Special Meeting Agenda
Prescott Building – Nashaway Room & ZOOM
Thursday, July 27, 2023
5:00 P.M.



In accordance with the Open Meeting Law, please be advised that this meeting will be recorded and broadcast, and/or rebroadcast, over Sterling-Lancaster Community TV.

I. CALL TO ORDER

Chair Stephen J. Kerrigan will call the meeting to Order at 6:00 P.M. in the Nashaway Meeting Room located on the second floor in the Prescott Building, 701 Main Street, Lancaster, MA 01523.

Join Zoom Meeting

<https://us02web.zoom.us/j/83285264281?pwd=U01Wb0dmRVV2L214SzdVR3UzVFpCUT09>

Meeting ID: 832 8526 4281

Passcode: 015177

One tap mobile

+16469313860,,83285264281#,,,,*015177# US

+13017158592,,83285264281#,,,,*015177# US (Washington DC)

Dial by your location

- +1 646 931 3860 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 9128 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US

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Residents Have the Ability to Ask Questions via ZOOM.

II. APPROVAL OF MEETING MINUTES

Review and take action on the Select Board's Meeting Minutes of June 22, 2023.

III. PUBLIC COMMENT

Opportunity for the public to address their concerns, make comments, offer suggestions, or ask questions.



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IV. SCHEDULED APPEARANCES & PUBLIC HEARINGS

- Introduction of New Building Commissioner, Mike Silva (began 7/5/23)
- Joint Select Board/FinCom Meeting – FY25 Budget: Saturday, November 18th starting at 8:30 AM

V. TOWN ADMINISTRATOR REPORT

- House Special Act No. 3025 & Senate Special Act No. 2043: Remote Access Modernize Municipal Meetings
- High School Building Project Update
- Request for Proposals (RFPs) currently advertised
- Human Resources matters

VI. ADMINISTRATION, BUDGET, AND POLICY (Vote may be taken)

1. FY23 Fiscal Year Ending Report; FY25 Budget Instructions
2. DCAMM Property: General Update & Environmental Assessment Project
3. Special Town Meeting & Special Election Calling
4. Abutter Lot Sales Program Draft Parameter Review/Acceptance
5. Classification & Compensation Study, Collins Center
6. New Classification Schedule 'PS: Public Safety Officials' – Provisional Adoption per Personal Polices/Bylaw Regs.
7. FY25 Community Compact Grant, HR Best Practices
8. Nashoba Regional Dispatch Center Updates
9. Memorial School Reuse/next steps – Timeline, Tasks, and Determination re: future use, project planning, assessments and scope.

VII. APPOINTMENTS AND RESIGNATIONS (Vote may be taken)

Nominations

- Montachusett Regional Planning Commission
Freight Study Guiding Committee Member, Lancaster Rep.

Dissolution of Ad Hoc Committee

- Memorial School Reuse Committee

Appointments:

Tax Fairness Committee Nominations & Appointments

- Susan Munyon

Recreation Committee Nominations & Appointments (term to expire 6/30/2026)

- Sherry Cutler
- Jessica Williams



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VIII LICENSES AND PERMITS

1. Application for Public Entertainment (Weekdays) and Sundays
Dean & Flynn Inc., dba Fiesta Shows, for the Annual Bolton Fair, August 11 –14, 2022. (Thursday 5-10pm, Friday Noon – 10pm, Saturday 9am-10pm and -Sunday 9am-9pm) at the Lancaster Fairgrounds, 318 Seven Bridge Road
2. Special (One Day) Beer & Wine License (Vote may be taken)
Bolton Fairgrounds, Inc. – Application for Special (One-Day) Liquor License to serve All Alcohol at the Bolton Fair, August 11-13, 2023 (Storage Day August 10, 2023)
3. Application for Public Entertainment (Weekdays) and Sundays (Vote may be taken): Annual Bolton Fair, August 11 –13, 2023. (Thursday 5-10pm, Friday Noon – 10pm, Saturday 9am-10pm and - Sunday 9am-9pm) at the Lancaster Fairgrounds, 318 Seven Bridge Road.
4. Application for Public Entertainment (Weekdays & Sunday) (Vote may be taken): Bay State Antique Truck Show (ATCA), to held on August 26th & August 27, 2023, from 8:00am to 4:00pm at the Lancaster Fair Grounds, 318 Seven Bridge Road.
5. Special (One Day) Beer & Wine License (Vote may be taken)
American Cancer Society – Bicycles Battling Cancer Cycling Fundraiser, to be held on September 17, 2023, from 6am-6pm at 132 Fort Pond Inn Road.
6. Request for Use of Town Green
Lancaster Historical Commission requests for use of the Town Green on September 3, 2023, from 9am-10am.
7. Application for Use of the Town Green & Gazebo
Lancaster Friends of the Seniors - Community Event -Vance Gilbert Concert to be held on September 23, 2023, from 10am-4pm

IX NEW BUSINESS

- Tentative Special Town Meeting Date – September 2023

X OLD BUSINESS

- North Lancaster Development Update
- TA Review (Allison)
- Vendor Fees & Fairgrounds Use Surcharge (Turner)
- Energy Committee Update & Membership Analysis (Turner)
- Earth Removal Permit Fees (Turner)



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XI. COMMUNICATIONS

- Select Board's next Meeting will be held on Monday, August 7, 2023
- Miscellaneous Correspondence & Memorandums

XII. EXECUTIVE SESSION

The Select Board will enter into Executive Session pursuant to M.G.L. c. 30A, S 21(a)(2) to conduct a strategy session in preparation for negotiations with nonunion personnel including the positions of: Collector-Treasurer, Recreation Coordinator and Budget & Purchasing Administrator, and not to reconvene in Open Session thereafter.

XIII. ADJOURNMENT