



**LANCASTER SELECT BOARD**  
**Regular Meeting Agenda via ZOOM™**  
**Monday, August 16, 2021**  
**6:00 P.M.**

*In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV*

**I. CALL TO ORDER**

Chairman Jason A. Allison will call the meeting to Order at 6:00 P.M. via ZOOM™  
Join Zoom Meeting.

Join Zoom Meeting  
<https://us02web.zoom.us/j/85750090755>

Meeting ID: 857 5009 0755  
One tap mobile  
+13017158592,,85750090755# US (Washington DC) 13126266799,,85750090755#  
+US (Chicago)

Dial by your location  
+1 301 715 8592 US (Washington DC)  
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+1 253 215 8782 US (Tacoma)  
+1 346 248 7799 US (Houston)  
+1 669 900 9128 US (San Jose)

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**II. PUBLIC COMMENT PERIOD**

6:00 P.M. - Opportunity for the public to address their concerns, make comment and offer  
6:10 P.M. suggestions on operations or programs, except personnel matters. Complaints or  
criticism directed at staff, volunteers, or other officials shall not be permitted.

**III. APPROVAL OF MEETING MINUTES**

Review and take action on Regular Meeting Minutes August 2, 2021.

**IV. SCHEDULED APPEARANCES & PUBLIC HEARINGS**

- Director of Community Development and Planning Search Committee  
Mark Grasso, Chair, will provide update and status report regarding recruitment of this important position. Discussion on Planning Board's letter regarding Town Planning Director.
- Public Hearing (*continued from August 2, 2021*) LLEC's Application for Special Permit to Remove Earth Products Renewal.



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**V. BOARDS, COMMITTEES AND DEPARTMENTS REPORTS - NONE**

**VI. TOWN ADMINISTRATOR REPORT**

Town Administrator Orlando Pacheco will update the Board on the status of current projects pending.

**VII. ADMINISTRATION, BUDGET, AND POLICY**

1. Formalize Special Town Meeting Schedule (Allison)
2. Discussion on insert with the next tax bill explaining Community Preservation Act (CPA) and the way to apply for the exemptions (Moody)
3. Honor Madison Hughes for being a member of the US Olympic Ruby Team (Moody)
4. Discussion on the status of the Atlantic Union College tax lawsuit (Turner)

**VIII. APPOINTMENTS AND RESIGNATIONS**

**Re-Appointments**

Sterling-Lancaster Community Television (SLCT) – John Ledoux, term to expire 9/2024

**Appointments**

Board of Assessors – Kristen Fox, term to expire 6/30/2022

**Resignations**

Recreation Director Andrea Kiuru-Shepard, effective immediately

Cultural Council - Donna Rosander, effective immediately

**IX. LICENSES AND PERMITS - NONE**

**X. OTHER/UNFINISHED BUSINESS**

- **Annual Town Report**  
Town Clerk to start compiling reports/work with departments
- **Code of Conduct Policy**  
Comments received from Public are on file with BOS
- **Evaluation of Town of Lancaster Website/Communication Committee**  
No action taken
- **North Lancaster Settlement**  
In process of setting up closing date/transfer of title
- **DCAMM Land Sale Partnership**  
Select Board member Alix Turner to discuss site walk scheduled with DCAMM/Meeting  
Scheduled for 9/29/21



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- **Aggregation**  
Waiting for Select Board to advise on percentage of additional renewables, if any. Solicit new pricing after decision made.
- **Gazebo Ramp**  
Materials are being ordered for installation
- **Department Assistant (CDP)**  
Temp. help is being solicited/Select Board to take action on new position and determine hours
- **Assessor Search**  
Three applicants provided to the Select Board
- **Open Meeting Law (OML)/Records Training**  
Date set for August 25<sup>th</sup> at 6pm via zoom
- **Town Counsel Request for Proposal (RFP)**  
Awaiting comments and edits from Select Board
- **Review Renewal of Special Permit to Remove Earth Products for John E. Kanis, Inc.**  
Draft Permit ready for approval. Site walk completed
- **Status Barrett Planning Group**  
Planning Board is requesting \$8000 be placed back in their revolving account
- **Audit Services**  
Powers & Sullivan is under contract for the FY22 Audit

**XI. NEW BUSINESS \***

*\*This item is included to acknowledge that there may be matters not reasonably anticipated by the Chair*

**XII. COMMUNICATIONS**

- Town Offices will be closed on Monday, September 6, 2021 for Labor Day.
- Select Board's next regular meeting will be held via Zoom on Wednesday, September 8, 2021 at 6:00pm

**XIII. ADJOURNMENT**