



LANCASTER SELECT BOARD
Regular Meeting Agenda
Prescott Building – Nashaway Room & ZOOM
Monday, August 7, 2023
6:00 P.M.



In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV

I. CALL TO ORDER

Chair Stephen J. Kerrigan will call the meeting to Order at 6:00 P.M. in the Nashaway Meeting Room located on the second floor in the Prescott Building, 701 Main Street, Lancaster, MA 01523

Town of Lancaster is inviting you to a scheduled Zoom meeting.

Topic: Select Board Meeting

Time: Aug 7, 2023 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85856254816?pwd=L0huaWRJUXo0eno0d1M4TEp6cTRkZz09>

Meeting ID: 858 5625 4816

Passcode: 292824

One tap mobile

+13092053325,,85856254816#,,,,*292824# US

+13126266799,,85856254816#,,,,*292824# US (Chicago)

Dial by your location

• +1 309 205 3325 US

• +1 312 626 6799 US (Chicago)

• +1 646 558 8656 US (New York)

• +1 646 931 3860 US

• +1 301 715 8592 US (Washington DC)

• +1 305 224 1968 US

• +1 689 278 1000 US

• +1 719 359 4580 US

• +1 253 205 0468 US

• +1 253 215 8782 US (Tacoma)

• +1 346 248 7799 US (Houston)

• +1 360 209 5623 US

• +1 386 347 5053 US

• +1 507 473 4847 US

• +1 564 217 2000 US

• +1 669 444 9171 US

• +1 669 900 9128 US (San Jose)

Meeting ID: 858 5625 4816

Passcode: 292824

Find your local number: <https://us02web.zoom.us/j/85856254816?pwd=L0huaWRJUXo0eno0d1M4TEp6cTRkZz09>

Additional materials for Select Board meetings are available at:

<https://www.ci.lancaster.ma.us/administration-select-board/pages/meeting-materials>

Residents Have the Ability to Ask Questions via ZOOM.



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II. APPROVAL OF MEETING MINUTES

Review and take action on the following Select Board's Meeting Minutes: July 27, 2023

III. SCHEDULED APPEARANCES & PUBLIC HEARINGS

6:10 pm Public Hearing for Renewal of Special Permit to Remove Earth Products

Notice is hereby given that a Public Hearing will be held on **Monday, August 7, 2023 at 6:10 p.m. located in the Prescott Building, Nashaway Room – Second Floor, 701 Main Street, Lancaster and via Zoom <https://us02web.zoom.us/j/85856254816?pwd=L0huaWRJUXo0eno0d1M4TEp6cTRkZz09>** to consider the application of John E. Kanis, Inc. 535 Harvard Road, Lancaster, MA, for renewal of a Special Permit To Remove Earth Products (Sand and Gravel) from a parcel of land located at the terminus of Pine Hill Road (0 Pine Hill Road) further identified on the Lancaster Assessors' Maps as Map 31, Parcels 4, easterly of B& M Railroad, westerly of Nashua River at the end of Pine Hill Road by DeFalco Engineering Services, 35 Pine Hill Road, Lancaster, MA. A copy of the Application and Engineering Plans may be viewed in the Town Administrator's Office, Prescott Building, 701 Main Street, Suite 1, Lancaster, MA between the hours of 9:00 a.m. and 4:00 p.m. Monday through Thursday. All persons interested in providing comment should attend and be heard.

6:20 pm Public Hearing to consider a Petition submitted by National Grid

Under the provisions of Chapter 166, Section 22 of the General Laws, and any additions thereto or amendments thereof, a Public Hearing is scheduled for **Monday August 7, 2023 at 6:20 pm in the Nashaway Meeting Room located on the second floor of the Prescott Building, 701 Main Street, Lancaster, MA and Zoom <https://us02web.zoom.us/j/85856254816?pwd=L0huaWRJUXo0eno0d1M4TEp6cTRkZz09>** to consider a petition submitted by National Grid, requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:
Mill Street Extension – National Grid to install 1 SO Pole on Mill Street Extension beginning at a point approximately 180 feet south of the centerline of the intersection of Lee Street and continuing approximately 15 feet in an east direction. Install new stub pole 35-84 in order to accommodate removal of tree guy.

IV. BOARDS, COMMITTEES AND DEPARTMENT REPORTS

- Lancaster Board of Assessors – Abutter Lot Sales Program

V. PUBLIC COMMENT

Opportunity for the public to address their concerns, make comments, offer suggestions, or ask questions.



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VI. TOWN ADMINISTOR REPORT

1. Review of Special Town Meeting & Election process & potential article/ballot language
2. Potential Special Town Meeting Articles (*non-school*)

VII. ADMINISTRATION, BUDGET, AND POLICY (Vote may be taken)

1. Lancaster Fire Department – Engine Replacement Program, Chief Michael Hanson
2. Personnel Policies – New Section Inclusion “Public Safety”
3. Memorial School Reuse – Draft Scope & Outline for Request for Proposals (RFPs)
4. Online Financial /Software Programs (Turner/Allison)
5. Review & Update of Town Fees (Turner)
6. Montachusett Regional Planning Commission (MRPC) Transportation Improvement Program (TIP) Amendment (Turner)

VIII. APPOINTMENTS AND RESIGNATIONS -

Appointments:

Tax Fairness Committee Nominations & Appointments:

Open Seats: 3 Members-At-Large, 1 Finance Committee & 1 Board of Assessor

- Sheila Casey
- Denise Hurley

Recreation Committee Nominations & Appointments (1 seat open, term to expire 6/30/2026)

Open Seats: 1

- Sherry Cutler
- Jessica Williams

Zoning Board of Appeals

Open Seats: 1

- Eric Jakubowicz

IX. LICENSES AND PERMITS

1. Application for Public Entertainment (Weekdays) and Sundays Dean & Flynn Inc., dba Fiesta Shows, for the Annual Bolton Fair, August 11 –13, 2023. (Thursday 5-10pm, Friday Noon – 10pm, Saturday 9am-10pm and -Sunday 9am-9pm) at the Lancaster Fairgrounds, 318 Seven Bridge Road.
2. Application for Public Entertainment on Sundays for Tyrods Annual Car Show, September 10, 2023 at the Lancaster Fairgrounds, 318 Seven Bridge Road.



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3. Application Special (One Day) Liquor License for Tyrods Annual Car Show to be held on September 10, 2023 at the Lancaster Fairgrounds from 9am-5pm.

X. COMMUNICATIONS

- Select Board's upcoming meetings will be held on Monday, August 21, 2023 & Tuesday, September 5th (due to the Labor Day holiday on 9/4) both starting at 6:00 PM.
- Special Town Meeting called for Monday, September 18, 2023. The meeting will be held in the Mary Rowlandson and Luther Burbank schools starting at 7:00pm.
- Special Town Election called for Monday, September 25, 2025. Polls open from 7 am – 8 pm.
- Miscellaneous Correspondence & Memorandums

XI. ON GOING PROJECTS & OLD BUSINESS

XII. ADJOURNMENT