

LANCASTER HOUSING AUTHORITY - BOARD MEETING  
449 MAIN STREET - COMMUNITY ROOM  
LANCASTER, MA 01561  
DATE: WEDNESDAY, JANUARY 12, 2022  
TIME: 5:15 PM

AGENDA FOR JANUARY 12, 2022

1. Review and approve minutes of the December 8, 2021, Board Meeting
2. Review and approve Project #147056, Attic insulation, ventilation, and air sealing
3. Review and approve the December Expense Sheet
4. Approve and sign Request for Use of Community Room
5. Housing Updates: issues from last meeting
6. Ruth Roffee Tenants Association
7. Public Comment
8. Other Business – Consideration of any matters not known about, or which could not have been reasonably foreseen within 48 hours of this meeting.
9. Approve and sign checks
10. Adjourn

COMPLAINTS OR CRITICISM DIRECTED AT STAFF, VOLUNTEERS,  
OR OTHER OFFICIALS SHALL NOT BE PERMITTED.

# MINUTES OF THE REGULAR BOARD MEETING

The regular meeting of the Lancaster Housing Authority was called to order at 5:15 pm on December 8, 2021, by Frank T. MacGrory, Chair, in the community room of Bigelow Gardens, 449 Main Street, South Lancaster, MA 01561.

Members Present: Marilyn Largey, Frank T. MacGrory, Barbara Foster

Members Absent: Carol J. Sonia, Cynthia Strong

Others in Attendance: Kenneth Godin, Roberta Winsor

Marilyn Largey made the motion to approve the minutes of the November 17, 2021, Board Meeting. Barbara Foster seconded. The vote to accept was unanimous.

After reviewing the quotes on the Double Wye project, Barbara Foster made the motion to award the Double Wye project to Performance Plumbing in the amount of \$34,288.00. Marilyn Largey seconded. The vote to accept was unanimous. They are doing 9 buildings. When project is complete all buildings will be done.

Barbara Foster made the motion to approve the November Expense sheet as presented. Marilyn Largey seconded. The vote to accept was unanimous.

Housing updates – Depreciation Expense – is not a budgeted item because it goes against the 2802 investment in Capital Assets not the 2806 Operating Reserves. Performance Management Review (PMR) The Director had a meeting with Wil about the things that were checked on the review. He said not to worry about the check marks. At the top of the category, it says “paused due to COVID-19”. Tenant down back that has son living there on the weekends – Son was not there on Dec. 3 or 4 as stated by Kenny Godin. Tenant with junk – no meeting with attorney. Was given another option.

LTO – Brought up tenant asking to use hall and the Director said no due to COVID. There was only going to be ten people. It is not fair to the tenants living here that the hall is not open. The Senior Center is. After discussion the board said the tenant #70, could use the hall. It was noted that the Tenants Association always comes in after a function and makes sure the hall is clean.

The checks were signed.

Marilyn Largey made the motion to adjourn at 6:00 pm. Barbara Foster seconded. The vote to accept was unanimous.

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Frank T. MacGrory, Chair