



**LANCASTER BOARD OF SELECTMEN**  
**Regular Meeting Agenda**  
**Via ZOOM**  
**Tuesday, January 19, 2021**  
**6:00 P.M.**



*In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV*

**I. CALL TO ORDER**

Chairman Jay M. Moody will call the meeting to Order at 6:00 P.M. via Zoom

Meeting ID  
810 7350 5795

Invite Link  
<https://us02web.zoom.us/j/81073505795>

[..\BOS\BOS remote participation guidelines.pdf](#)

**II. PUBLIC COMMENT PERIOD**

6:00 P.M. - Opportunity for the public to address their concerns, make comment and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

**III. APPROVAL OF MEETING MINUTES**

Review and take action on Regular Meeting Minutes of January 4, 2021

**IV. SCHEDULED APPEARANCES & PUBLIC HEARINGS**

6:00 PM State Senator John Cronin

6:05 PM Petition for Joint or Identical Pole Locations (vote may be taken)  
Under the provisions of Chapter 166, Section 22 of the General Laws, and any additions thereto or amendments thereof, a Public Hearing is scheduled for **Tuesday, 6:05 pm on January 19, 2021 via ZOOM** to consider a petition submitted by National Grid and Verizon New England, Inc., requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

George Hill Road – National Grid to install 1 JO Pole and relocate 4 JO Poles on George Hill Road. Install new stub pole 1-84 to support existing pole 1. Relocate 4 poles along George Hill Road to provide service to houses 137 and 157 George Hill Road as they become National Grid customers. In addition this will move the pole out of the driveway/parking area to the college.



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6:10 PM      Petition for Joint or Identical Pole Locations (vote may be taken)  
Under the provisions of Chapter 166, Section 22 of the General Laws, and any additions thereto or amendments thereof, a Public Hearing is scheduled for **Tuesday, 6:10 pm on January 19, 2021 via ZOOM** to consider a petition submitted by National Grid and Verizon New England, Inc., requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Main Street – National Grid to install 1 JO Pole on Main Street beginning at a point approximately 35 feet southwest of the centerline of the intersection of Main Street and Seven Bridge Road. Installing a new pole for DOT Project 608779, Route 117 and Route 70.

6:20 PM      GFI Partners - Discussion on the proposed Shirley Sewer Intra-Municipal Agreement (IMA) (vote may be taken)

**V.      BOARDS, COMMITTEES AND DEPARTMENTS REPORTS - NONE**

**VI.     TOWN ADMINISTRATOR REPORT**

Town Administrator Orlando Pacheco will update the Board on the status of current projects pending.

**VII.    ADMINISTRATION, BUDGET, AND POLICY**

1. Continue discussion and review Leominster Water Agreement Acknowledgment (vote may be taken)
2. Review Memorandum of Agreement between the Town of Lancaster and American Federation of State, County and Municipal Employees Council 93, Local 3720. (vote may be taken)
3. Discussion on the Goals for Selectmen and Town Administrator for rest of year to allow for review. (Jay Moody)
4. Discussion on the Nashoba Regional School District (NRSB) budget schedule as it relates to the town of Lancaster budget schedule (Jason Allison)
5. Discussion on the Massachusetts Municipal Association (MMA) policy meeting held on January 8, 2021 which disagrees with many of the items in the recent Human Resources study conducted by the Edward Collins Institute, including the need for yearly reviews of all town employees to help the town and the employees to be better. (Jay Moody)
6. Discussion on Annual Town Meeting Warrant to be available two weeks before meeting and postcards to go out to voters explaining dates and where to procure them. Having a



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- Joint Meeting with the Finance Committee at least a week before that to answer any voters questions. (Jay Moody)
7. Discussion on creating a policy that any amount of money spent from the Selectmen's office and Town Administrator's office over an amount of \$5,000 be approved by the Board of Selectmen. (Jay Moody)
  8. Discussion on using Indeed, LinkedIn, Glassdoor, Career Builder, Monster, and Google for advertising municipal jobs. (Jay Moody)
  9. Discussion on the tasks the Planning Consultant is working on. (Jay Moody)
  10. Discussion on the Town Administrator to give the Selectmen a copy of what grants he has sent in at each meeting to apply for. (Jay Moody)

**VIII. APPOINTMENTS AND RESIGNATIONS**

Appointments

Nashoba Regional School District (NRHS) Audit Advisory Committee

- Town of Lancaster's representative – Dick Trussell, member of the Finance Committee.

Conservation Commission:

- David Newbould, Shirley Road, term to expire 6/30/2021 (to fill seat vacated by B. Smith)

Economic Development Committee:

- Philip J. Eugene
- Jason A. Allison

**IX. LICENSES AND PERMITS - NONE**

**X. NEW BUSINESS \***

*\*This item is included to acknowledge that there may be matters not reasonably anticipated by the Chair*

**XI. COMMUNICATIONS**

- Next Board of Selectmen's meeting will be held on Monday, February 1, 2021.
- Planning Board to recommend the Board of Selectmen take action regarding an Open Space parcel on George Hill Road that the town should receive as the result of a Flexible Development Special Permit endorsed in 2016

**XII. ADJOURNMENT**