

LANCASTER HOUSING AUTHORITY - BOARD MEETING
449 MAIN STREET - COMMUNITY ROOM
LANCASTER, MA 01561
DATE: WEDNESDAY, DECEMBER 8, 2021
TIME: 5:15 PM

AGENDA FOR DECEMBER 8, 2021

1. Review and approve minutes of the November 17, 2021, Board Meeting
2. Review and approve quotes for the Double Wye project
3. Review and approve the November Expense Sheet
4. Housing Updates: issues from last meeting, computer, 2022 budget approved
5. Ruth Roffee Tenants Association
6. Public Comment
7. Other Business – Consideration of any matters not known about, or which could not have been reasonably foreseen within 48 hours of this meeting.
8. Approve and sign checks
9. Adjourn

COMPLAINTS OR CRITICISM DIRECTED AT STAFF, VOLUNTEERS,
OR OTHER OFFICIALS SHALL NOT BE PERMITTED.

MINUTES OF THE REGULAR BOARD MEETING

The regular meeting of the Lancaster Housing Authority was called to order at 5:15 pm on November 17, 2021, by Frank T. MacGrory, Chair, in the community room of Bigelow Gardens, 449 Main Street, South Lancaster, MA 01561.

Members Present: Marilyn Largey, Cynthia Strong, Frank T. MacGrory, Carol J. Sonia, Barbara Foster

Others in Attendance: Kenneth Godin, Roberta Winsor, Kathy Ostromecky

Carol J. Sonia made the motion to approve the minutes of the October 20, 2021, Board Meeting. Marilyn Largey seconded. The vote to accept was unanimous.

Jane, from John S. Sullivan, CPA presented the 2022 Operating Budget to the board. Questions were asked and answered by Jane. Marilyn Largey made the motion to accept the 2022 Operating Budget. Carol J. Sonia seconded. The vote to accept was unanimous.

Cynthia made the motion to approve Amendment #9 to the CFA in the amount of \$137050.00. Barbara Foster seconded. The vote to accept was unanimous.

Marilyn Largey made the motion to approve the quote from Stone & Berg, for Schlage lockset package in the amount of \$15037.10. Barbara Foster seconded. The vote to accept was unanimous.

The Executive Director went over the Performance Management Review results. Questions were asked, suggestion made that the Director correct some of the results in question. Cynthia Strong made the motion to approve the PMR. Barbara Foster seconded. The vote to accept was unanimous.

Marilyn Largey made the motion to approve the October Expense sheet as presented. Cynthia Strong seconded. The vote to accept was unanimous.

Housing updates. None

LTO – There is a tenant that has her son staying overnight on the weekends. Suggested that it is time to make an appointment with the Housing Authority Counsel.

There is illegal dumping in LHA dumpster. The Director called the police and they dealt with the issue. Another tenant has not moved her belongings like she was supposed to. Director will deal with the issue.

The checks were signed.

Cynthia Strong made the motion to adjourn at 7:05 pm. Carol J. Sonia seconded. The vote to accept was unanimous.

Frank T. MacGrory, Chair