



**LANCASTER COMMUNITY DEVELOPMENT & PLANNING DIRECTOR
SEARCH COMMITTEE
Regular Meeting Agenda
Via ZOOM
Thursday, June 3, 2021
6:00 P.M.**

I. CALL TO ORDER

Meeting will be called to order via Zoom at 6:00PM on Thursday, June 3, 2021.

Join Zoom Meeting

<https://us02web.zoom.us/j/82606371742>

Meeting ID: 826 0637 1742

II. PUBLIC COMMENT PERIOD

6:00 P.M. - Opportunity for the public to address their concerns, make comments and offer
6:10 P.M. suggestions on operations or programs, except personnel matters. **Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.**

III. OPEN SESSION

- 1.) Organization of the committee. Election of Chair, Vice-Chair, and Clerk
- 2.) Review of applicable laws that govern search committees
- 3.) Review previous search committee efforts
- 4.) Review scope of authority, timelines, and charge as dictated by the Board of Selectmen
- 5.) Review current posting and job profile/description
- 6.) Discuss recruiting/posting strategy
- 7.) Discuss and take action on meeting schedule, and upcoming expiration of COVID State of Emergency related adjustments to Open Meeting Law

IV. EXECUTIVE SESSION

Executive Session: MGL c. 30A, § 21(a) #8. To consider or interview applicants for the position of Community Development and Planning Director by the Community Development and Planning Director search Committee, if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants. This shall not apply to any meeting regarding applicants who have passed a prior preliminary screening and may or may not reconvene in open session. – (Roll Call Vote).

V. ADJOURNMENT