



LANCASTER SELECT BOARD
Regular Meeting Agenda
Prescott Building – Nashaway Room
Monday, October 17, 2022
6:00 P.M.

In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV

I. CALL TO ORDER

Chair Stephen J. Kerrigan will call the meeting to Order at 6:00 P.M. in the Nashaway Meeting Room located on the second floor in the Prescott Building, 701 Main Street, Lancaster, MA 01523

This Meeting Will Also Be Held Virtually at:

Topic: Select Board Meeting

Time: Oct 17, 2022 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86295066308>

Meeting ID: 862 9506 6308

One tap mobile

+13126266799,,86295066308# US (Chicago)

+16465588656,,86295066308# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 309 205 3325 US

+1 669 444 9171 US

+1 669 900 9128 US (San Jose)

+1 719 359 4580 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 386 347 5053 US

+1 564 217 2000 US

Meeting ID: 862 9506 6308

Find your local number: <https://us02web.zoom.us/j/86295066308>

Residents Have the Ability to Ask Questions via ZOOM.

II. APPROVAL OF MEETING MINUTES

Review and take action on the following Select Board's Meeting Minutes of October 3, 2022



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III. SCHEDULED APPEARANCES & PUBLIC HEARINGS

6:05PM **PJ Keating Peer Review Conclusion**

6:30PM **Public Hearing Special Permit to Remove Earth Products Renewal For LLEC, Inc.**

Notice is hereby given that a Hybrid Public Hearing will be held on Monday, October 17, 2022, at 6:30P.M. Zoom Link <https://us02web.zoom.us/j/86295066308> to consider the application of James Simpson, dba LLEC Inc., 139 Greenland Road, Sterling, MA for renewal of a Special Permit To Remove Earth Products (Sand and Gravel) from a parcel of land located westerly of I-90, Easterly of Jungle Road, identified on the Lancaster Assessors' Maps as Map 23, Parcels 7, location approximately 700 feet Easterly from the intersection with Jungle Road. A copy of the Application and Engineering Plans may be viewed in the Select Board's Office, Prescott Building, 701 Main Street, Suite 1, Lancaster, MA between the hours of 9:00 a.m. and 4:00 p.m. Monday through Thursday. All persons interested in providing comment should attend and be heard.

6:45PM **Public Hearing Special Permit to Remove Earth Products Renewal Chisholm**

Notice is hereby given that a Hybrid Public Hearing will be held on Monday, October 17, 2022, at 6:45P.M. Zoom Link <https://us02web.zoom.us/j/86295066308> to consider the application of William Daniel Chisholm, Trustee, Mountain Laurel Realty Company d/b/a Stow Sand & Gravel Company, 388 Goodrich Street, Lunenburg, Ma 01462 for renewal of a Special Permit To Remove Earth Products (Sand and Gravel) from a parcel of land located - Assessors Map 5/Parcels 27 (0 Shirley Road) and 32A (0 Chisholm Trail) with access over Map 5/Parcels 30 (1922 Shirley Road) , 31 (49 Chisholm Trail) and 32 (696 Fort Pond Road). A copy of the Application and Engineering Plans may be viewed in the Select Board's Office, Prescott Building, 701 Main Street, Suite 1, Lancaster, MA between the hours of 9:00 a.m. and 4:00 p.m. Monday through Thursday. All persons interested in providing comment should attend and be heard.

IV. BOARDS, COMMITTEES AND DEPARTMENT REPORTS - NONE

Nashoba Regional High School

- Nashoba Regional High School Building Committee
- Vacancy – Nashoba Regional High School District Committee
 - In accordance with Nashoba Regional School District Agreement, the Lancaster Select Board, and the remaining members of the Nashoba Regional School District Committee from the town involved, acting jointly, shall appoint a new member by ballot within one (1) month after the vacancy occurs to serve on the Nashoba Regional High School District Committee, to serve until the next Town Election, at which time a new member will be elected to serve the remainder of the vacated term.



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V. PUBLIC COMMENT PERIOD

Opportunity for the public to address their concerns, make comment and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be tolerated.

VI. TOWN ADMINISTRATOR REPORT

- Recruitment Updates
 - Health & Human Services Department, Recreation Coordinator
- Other Department or Town-Wide Updates

VII. ADMINISTRATION, BUDGET, AND POLICY (Vote may be taken)

1. Call Special Town Meeting to be held on Monday, November 14, 2022, at 7:00pm to be held at the Mary Rowlandson Elementary School Auditorium.
2. Close the Warrant for the Special Town Meeting to be held on Monday, November 14, 2022.
3. Discussion on Peer Review regarding the Sand/Gravel Site that the 40R is proposed for.

VIII. APPOINTMENTS AND RESIGNATIONS

Appointments

Lancaster Cultural Council – Suzanne M. Turcotte term to expire June 30, 2025

IX. LICENSES AND PERMITS (Vote may be taken)

Applications for Use of the Town Gazebo/Town Green

Date of Activity: Saturday, December 3, 2022, from 6:30pm-9:00pm

Contact: Judy Kittler Zmijak

Event: Tree Lighting sponsored by the Lancaster 4-H.

Rental Application for Use of Town Hall Auditorium

Date of Activity: December 1, 2022 – December 4, 2022.

Contact: Judy Kittler Zmijak – Lancaster 4-H

Event: Lancaster Festival of the Trees,

Applications for Use of the Town Gazebo/Town Green

Date of Activity: Sunday, April 2, 2023, from 8:00am – 10:00am

Contact: Judy Kittler Zmijak

Event: Lancaster Easter Egg Hunt sponsored by the Lancaster 4-H.

X. NEW BUSINESS *

**This item is included to acknowledge that there may be matters not reasonably anticipated by the Chair*



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XI. COMMUNICATIONS

- Special Town Meeting will be held on Monday, November 14, 2022, 7pm, located at Mary Rowlandson Elementary School Auditorium.
- The Select Board & Finance Committee Joint Meeting for the FY24 Budget Review will be held Saturday, November
- Miscellaneous Correspondence & Memorandums

XII. ON GOING PROJECTS & OLD BUSINESS

- Liaison Roles, Policies & Appointments (Turner)
- Financial Audit Advisory Committee Charge & Functions (Turner)
- Division of Capital Asset Management & Maintenance Property (Turner)
- Public Records Requests Inventory & Handling Policy Proposals (Turner)

XIII. ADJOURNMENT