



**LANCASTER SELECT BOARD**  
**Regular Meeting Agenda - Hybrid**  
**Monday, March 4, 2024**  
**6:00 P.M.**



*In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV. Members of the public are welcome to attend this in-person or by the remote zoom connection which is provided as a courtesy. Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.*

**I. CALL TO ORDER**

Chair Stephen J. Kerrigan will call the meeting to Order at 6:00 P.M.

Time: Mar 4, 2024 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87365942813?pwd=cIBDeII5MEVGazVydWxCTWJYeHZ4dz09>

Meeting ID: 873 6594 2813

Passcode: 577163

One tap mobile

+13052241968,,87365942813#,,,,\*577163# US

+13092053325,,87365942813#,,,,\*577163# US

Find your local number: <https://us02web.zoom.us/u/kPgREAPDA>

Residents Have the Ability to Ask Questions via ZOOM.

**II. APPROVAL OF MEETING MINUTES**

- Review and take action on the following Select Board's Regular Meeting Minutes:
  - February 5, 2024

**III. SCHEDULED APPEARANCES & PUBLIC HEARINGS (Vote may be taken)**

- Leveraging AI (Artificial Intelligence) to streamline government records.

**IV. ADMINISTRATION, BUDGET & POLICY (Vote may be taken)**

1. Discussion of a date to close the Annual Town Meeting Warrant.
2. FY25 General Fund Budget Update
3. Verizon Equipment Modification
4. Review of correspondence from the Lancaster Historical Society and discussion of ownership of historical assets and damage to the Prescott Building.
5. Request to participate in Hawthorne Lane Open Space Discussions from Conservation Commission member Tom Seidenberg



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**V. APPOINTMENTS & RESIGNATIONS**

Resignations:

Historical Commission:

- Karen Silverthorne, Member - effective immediately
- Marcia Jakubowicz, Member – effective February 29, 2024

Appointments:

Zoning Boards of Appeal

- Michael Bray, Member – term to expire June 30, 2028

Historical Commission

- Kendra Dickinson, Member – term to expire June 30, 2024 (fill unexpired term)

Community Preservation Committee

- Housing Authority representative - Marilyn Largey
- Historical Commission representative – Amy Brown

Government Study Ad Hoc Committee

- Kendra Dickinson, Member

**VI. LICENSES AND PERMITS**

Rental Application for use of the Town Green

Name of Organization: Thayer Memorial Library

Event: Educational presentations about wildlife with exotic animals – Animal Adventures

Event Details: To be held August 3, 2024, August 10, 2024, and August 17, 2024

Time: 10:30 am

Rental Application for use of the Town Green

Name of Organization: Thayer Memorial Library and Friends of Thayer Memorial Library

Event: Summer Concert Series

Event Details: To be held July 11<sup>th</sup>, 18<sup>th</sup>, 25<sup>th</sup> and August 1<sup>st</sup> and 8<sup>th</sup>, 2024.

Time: 6:30 pm – 8:00 pm

Special (One Day) Liquor License Applications (Beer & Wine)

Name of Organization: First Church of Lancaster

Event: Community Fellowship Fundraising (St. Patrick's Day)

Event Details: To be held March 16, 2024

Time: 5:00 pm – 8:00 pm

Name of Organization: First Church of Lancaster

Event: Community Fellowship Fundraising (Bulfinch Bee Run)

Event Details: To be held May 4, 2024

Time: 10:00 am – 1:00 pm



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Name of Organization: First Church of Lancaster  
Event: Area -wide craft fair; fund raising (Horse Shed Fair)  
Event Details: To be held October 7, 2024  
Time: 10:00 am – 4:00 pm

**VII. COMMUNICATIONS**

- Next Select Board Meeting - Monday, March 18, 2024
- Miscellaneous Correspondence & Memorandums

**VIII. EXECUTIVE SESSION**

Enter Executive Session

The Lancaster Select Board will meet in Executive Session pursuant to M.G.L. c.30A, §21(a) for following purposes:

- i. Discussion regarding strategy with respect to litigation in the matter of Lancaster Historical Society pursuant to Section 21(a)(3); and
- ii. To conduct a strategy session in preparation for negotiations for non-union personnel regarding the Police and Fire Departments pursuant to Section 21(a)(2).

and not to reconvene in open session.

**IX. ADJOURNMENT**