



**LANCASTER SELECT BOARD**  
**Regular Meeting Agenda**  
**Prescott Building – Nashaway Room**  
**Monday, August 1, 2022**  
**6:00 P.M.**

*In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV*

**I. CALL TO ORDER**

Chair Stephen J. Kerrigan will call the meeting to Order at 6:00 P.M. in the Nashaway Meeting Room located on the second floor in the Prescott Building, 701 Main Street, Lancaster, MA 01523

This Meeting Will Also Be Held Virtually at:

Topic: Select Board Meeting

Time: Aug 1, 2022 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83024559085>

Meeting ID: 830 2455 9085

One tap mobile

+16469313860,,83024559085# US

+13017158592,,83024559085# US (Washington DC)

Dial by your location

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 386 347 5053 US

+1 564 217 2000 US

+1 669 444 9171 US

Meeting ID: 830 2455 9085

Find your local number: <https://us02web.zoom.us/u/kb6AinbVPQ>

Residents Have the Ability to Ask Questions via ZOOM.

**II. APPROVAL OF MEETING MINUTES**

Review and take action on the following Select Board's Meeting Minutes:

- June 13, 2022, June 15, 2022, June 29, 2022, and July 13, 2022

**III. SCHEDULED APPEARANCES & PUBLIC HEARINGS**

MaryAnne Cleary to speak about Nashoba Neighbors -*An all-volunteer, nonprofit organization dedicated to helping members in Berlin, Bolton, and Lancaster.*



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**IV. BOARDS, COMMITTEES AND DEPARTMENTS REPORTS - NONE**

**V. PUBLIC COMMENT PERIOD**

*Opportunity for the public to address their concerns, make comment and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be tolerated.*

**VI. TOWN ADMINISTRATOR REPORT**

- General Community Updates
- Community Center Board of Health Report
- Keating/CEI peer review updates and schedule of next steps
- Open Meeting Law Legislation Update

**VII. ADMINISTRATION, BUDGET, AND POLICY (Vote may be taken)**

1. Town Meeting Clean-up (continued)
  - Council on Aging (COA) from 9 members to 5 members  
Vote to determine how to do that
2. Audit Committee
3. MART Representative
4. Discussion of Liaisons to Boards and Committees
  - Assign Liaisons
  - Define the role of Liaisons
5. Discussion of Select Board members working through the Town Administrator and staff individually.

**VIII. APPOINTMENTS AND RESIGNATIONS**

Resignations:

Minuteman School Committee member – Jennifer Leone  
Council on Aging – Ann Mazzola, effective immediately

Reappointments

Council on Aging – Linda Cutler, term to expire 6/30/2025



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**IX. LICENSES AND PERMITS (Vote may be taken)**

1. Application for Public Entertainment (Weekdays) and Sundays  
Dean & Flynn Inc., dba Fiesta Shows, for the Annual Bolton Fair, August 11 –14, 2022. (Thursday 5-10pm, Friday Noon – 10pm, Saturday 9am-10pm and -Sunday 9am-9pm) at the Lancaster Fairgrounds, 318 Seven Bridge Road.
2. Application for Hawker & Peddler License  
Applicant: The Texas Grill. LLC, Steven LaMay owner, sale of food and drink concessions at the Annual Bolton Fair from August 11 – August 14, 2022 (Thursday 5-10pm, Friday Noon – 10pm, Saturday 9am-10pm and -Sunday 9am-9pm) located at Lancaster Fairgrounds, 318 Seven Bridge Road.
3. Application for use of the Town Green/Gazebo  
Applicant: Thayer Memorial Library  
Activity: Animal Adventures of Bolton, Dates: August 6, 13, 20, & 27<sup>th</sup> from 10:30am -12:30pm.

**X. NEW BUSINESS \***

*\*This item is included to acknowledge that there may be matters not reasonably anticipated by the Chair*

**XI. COMMUNICATIONS**

- Select Board's next hybrid meeting will be held on Monday, August 15, 2022 at 6:00pm
- Popham Report – May 2022 Landfill Environmental Monitoring Report
- Maxon Frelick letter
- Payment in Appreciation of Services Provided from RFK Community Alliance (Perkins) Letter

**XII. EXECUTIVE SESSION**

Select Board to meet in Executive Session, to discuss the discipline or dismissal of, or complaints against the Community Development & Planning Office Manager, pursuant to M.G.L. c.30A, Section 21(a)(1) and not to reconvene in Open Session thereafter.

**XIII. ADJOURNMENT**