



**LANCASTER SELECT BOARD**  
**Regular Meeting Agenda**  
**Prescott Building – Nashaway Room**  
**Monday, December 5, 2022**  
**6:00 P.M.**

*In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV*

**I. CALL TO ORDER**

Chair Stephen J. Kerrigan will call the meeting to Order at 6:00 P.M. in the Nashaway Meeting Room located on the second floor in the Prescott Building, 701 Main Street, Lancaster, MA 01523

This Meeting Will Also Be Held Virtually at:

Join Zoom Meeting

<https://us02web.zoom.us/j/81755619261>

Meeting ID: 817 5561 9261

One tap mobile

+13126266799,,81755619261# US (Chicago)

+16465588656,,81755619261# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 9128 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 817 5561 9261

Find your local number: <https://us02web.zoom.us/j/81755619261>

Residents Have the Ability to Ask Questions via ZOOM.

**II. APPROVAL OF MEETING MINUTES**

Review and take action on the following Select Board's Meeting Minutes:  
November 12, 2022, November 14, 2022, and November 21, 2022.



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**III. SCHEDULED APPEARANCES & PUBLIC HEARINGS**

6:05 PM Notice of Public Hearing – Tax Classification for Fiscal Year 2023

In accordance with G.L. c.40, §56, the Select Board will conduct a Public Hearing on the question of adoption of percentages of the total tax levy to be borne by each class of real property (residential, commercial, industrial, open space) and personal property for Fiscal Year 2023. The Hearing will be held as a hybrid meeting and by Zoom <https://us02web.zoom.us/j/81755619261> on Monday, December 5, 2022 at 6:05 P.M. All interested parties are invited to attend and be heard.

**IV. BOARDS, COMMITTEES AND DEPARTMENT REPORTS**

1. FY24 Budget Updates
  - a. Draft General Fund Detail Sheets
  - b. Draft Capital Plan (*for discussion at 12/19/22 joint meeting with Finance Committee*)
2. Discussion regarding Planning Board Public Hearing 12/12/22 relative to Citizens' Petition.

**V. PUBLIC COMMENT PERIOD**

*Opportunity for the public to address their concerns, make comment and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be tolerated.*

**VI. TOWN ADMINISTOR REPORT**

1. Hiring Updates – Health & Human Services Department, Outreach & Activities Coordinator
2. Update & Notification Regarding Grants Received in November
3. Other Departmental Updates

**VII. ADMINISTRATION, BUDGET, AND POLICY (Vote may be taken)**

1. Draft/Proposal – Financial Audit Committee (Turner)
2. DCAMM Property Update (Town Admin)

**VIII. APPOINTMENTS AND RESIGNATIONS**

Re-Appointments

*Affordable Housing Trust: Debra Williams and Frank Streeter terms to expire June 30, 2024 (two year term)*



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**IX. LICENSES AND PERMITS (Vote may be taken)**

- I. Review and take action on the following ABCC licenses for 2023  
Michael's Bridge Diner – Retail License to Sell Wine & Malt and Common Victualler License
- II. Review and take action on the following 2023 Renewal License Applications
  1. Cumberland Farms – Common Victualler
  2. Dunkin Donuts – Common Victualler
  3. Mobile/Exxon – Common Victualler
  4. Trolley Stop – Common Victualler
  5. Murphy's Hot Dog Truck – Lunch Cart License
  6. Sterling National Country Club – Dispensing Food or Beverages to Members & Guest of Clubs
  7. Crawford Truck Sales, Inc. – Class II
  8. F.J.S. Auto, Inc. – Class II
  9. Nationwide Auto Recycling, Inc. – Class III and Collector & Dealer of Junk
  10. JC Madigan – Class I
  11. RBI Motors – Class II
  12. Ron Bouchard Auto Sales, Inc. - Honda – Class I and Class II
  13. Ron Bouchard Dodge, LLC – KIA – Class I and Class II
  14. Ron Bouchard Auto Sales, Inc. - Nissan – Class I and Class II
  15. Route 117 Used Auto Parts, Inc. – Class II, Class III and Collector & Dealer of Junk

**X. NEW BUSINESS \***

*\*This item is included to acknowledge that there may be matters not reasonably anticipated by the Chair*

**XI. COMMUNICATIONS**

- Next Select Board Hybrid Meeting will be held on Monday, December 19, 2022 at 6:00pm
- Due to Monday Holidays occurring during the month of January, the Select Board will meet that month on Tuesday, January 3<sup>rd</sup> and Tuesday, January 17<sup>th</sup>, 2023.
- Miscellaneous Correspondence & Memorandums

**XII. ON GOING PROJECTS & OLD BUSINESS**

- Liaison Roles, Policies & Appointments, Review Draft Proposal (Turner)
- Public Records Requests Inventory, Policy Proposals (Turner)

**XIII. ADJOURNMENT**