



LANCASTER SELECT BOARD
Special Meeting Agenda via ZOOM™
Tuesday, July 13, 2021
6:00 P.M.

In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV

I. CALL TO ORDER

Chairman Jason A. Allison will call the meeting to Order at 6:00 P.M. via ZOOM™

<https://us02web.zoom.us/j/84661824509>

Meeting ID: 846 6182 4509

II. PUBLIC COMMENT PERIOD

6:00 P.M. - Opportunity for the public to address their concerns, make comment and offer
6:10 P.M. suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

III. APPROVAL OF MEETING MINUTES

Review and take action on following Meeting Minutes of:

May 19, 2021

June 2, 2021

June 28, 2021

IV. SCHEDULED APPEARANCES & PUBLIC HEARINGS -NONE

V. BOARDS, COMMITTEES AND DEPARTMENTS REPORTS-NONE

VI. TOWN ADMINISTRATOR REPORT

Town Administrator Orlando Pacheco will update the Board on the status of current projects pending.

VII. ADMINISTRATION, BUDGET, AND POLICY

1. Selectmen Bylaws and Procedures states permanent committees and Boards have residents appointed not from outside of Town, Assessors (Moody)
2. Annual Town Report (Moody)
3. Initial conversation of Code of Conduct and Harassment Policy (Moody)
4. Senior Work-Off Program (Moody)
5. Discussion of hiring a Department Assistant in the Community Development & Planning and Inspectional Services (Moody)
6. Setting goals for Town to be used to develop policies and guides for Board decisions (Turner)
7. Initial Town Administrator goal discussion for upcoming year (Allison/Turner)
8. Proposal to establish quarterly check-in on Town Administrator Performance (Allison)



LANCASTER SELECT BOARD
Special Meeting Agenda via ZOOM™
Tuesday, July 13, 2021
6:00 P.M.

In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV

VIII. APPOINTMENTS AND RESIGNATIONS

Reappointments:

- Maribeth Eugene-Animal Control Commission (Term to expire June 30, 2024)
- Michael Burke – Board of Assessors (Term to expire June 20, 2024)

Resignations:

- Building Commissioner – Tony Zahariadis, (effective July 8, 2021)
- Recreation Committee – Joe Kennedy (effective immediately)

IX. LICENSES AND PERMITS

1. Special (One Day) Beer & Wine License (Vote may be taken)
Bolton Fairgrounds, Inc. – Application for Special (One-Day) Liquor License to serve Wine/Beer at the Bolton Fair, August 13^h – 15th, 2021 (Storage Day August 12, 2021)
2. Application for Public Entertainment (Weekdays) and Sundays (Vote may be taken): Annual Bolton Fair, August 13 –15, 2021. (Thursday 5-10pm, Friday Noon – 10pm, Saturday 9am-10pm and -Sunday 9am-9pm) at the Lancaster Fairgrounds, 318 Seven Bridge Road.
3. Application for Public Entertainment (Weekdays & Sunday) (Vote may be taken): Bay State Antique Truck Show (ATCA), to held on August 28th & August 29, 2021 from 8:00am to 8:00pm at the Lancaster Fair Grounds, 318 Seven Bridge Road.
4. Application for Public Entertainment on Sundays (Vote may be taken): British Motorcycle Show & Swap Meet – to be held on September 19, 2021 from 6:30 am-5pm at the Lancaster Fairgrounds, 318 Seven Bridge Road.

X. OTHER/UNFINISHED BUSINESS

- North Lancaster Settlement
- DCAMM Land Sale Partnership
- Aggregation
- Juneteenth Holiday
- Gazebo Ramp
- Administrative Assistant (CDP)
- Senior Tax Abatement Program
- COVID Funding
- Assessor Search



LANCASTER SELECT BOARD
Special Meeting Agenda via ZOOM™
Tuesday, July 13, 2021
6:00 P.M.

In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV

XI. NEW BUSINESS *

**This item is included to acknowledge that there may be matters not reasonably anticipated by the Chair*

- Open Meeting Law/Public Records Law Training Date

XII. COMMUNICATIONS

- Next BOS Meeting date will be held on Monday July 19, 2021 at 6pm via Zoom

XIII. ADJOURNMENT