

TOWN OF LANCASTER – BOARD OF HEALTH
Meeting Minutes
March 24, 2022

Members in attendance: Chair Jeff Paster, John Farnsworth, and Katherine Holden

Also in attendance: William Brookings, Health Agent, and Debra Dennis, BOH Administrator

Documents:

- March 24, 2022, Agenda
- Minutes-February 9, 2022, and February 14, 2022
- FAST Letter-2078 Main Street
- Letter from LSDC-679 George Hill Road permit
- 14 Holiday Lane-Septic plans

Chairman Paster called the meeting to order at 9:30 AM.

Jeff Paster explained the zoom process

Permits

- 95 Holiday Lane-Chair Paster shared the plan with the attendees. Bill Brookings said this is an existing home and the property sold. They are replacing a cesspool. This design is for a two-bedroom home. The buyer is considering going to a three-bedroom home. The permit which has been drafted is for a two-bedroom home. **Katherine Holden made a motion to approve this plan for 95 Holiday Lane as proposed and John Farnsworth seconded the motion. No discussion. Roll Call Vote: Katherine Holden yes, John Farnsworth yes, and Jeff Paster yes.**
- 1257 Main Street-Chair Paster shared the plan with the attendees. Bill Brookings said this is a failed Title 5 inspection with an upgrade required within two years. This is a shared system. Diego Calle potential purchaser asked if he could install his own system. Bill Brookings said the code does allow shared systems or you can have systems on both properties.

Title-5 Inspection Reports

- 414 Sterling Street-Bill Brookings said this is a pass.
- 417 Bolton Road -Bill Brookings said this is a pass.

Discussion

- 2078 Main Street-FAST letter-Bill Brookings said this is a house served by a FAST system. We received a letter that the company servicing the FAST system will not be doing it anymore. We need to send a letter to the owner requesting who will be servicing the system and request a copy of the contract.

10:00AM Public Hearing-14 Holiday Lane-upgrade variance hearing-Chair Paster shared the plans with the attendees. Bill Brookings said this is an upgrade. Chair Paster opened the hearing for 14 Holiday Lane. Vitto Callona, Cornerstone Engineering explained the upgrade and the following variances requested. The well distance setback should be 100 feet and it is at 60 feet and the reduced setback from foundation is at 12 feet and should be 20 feet. He said notifications to the abutters have been sent out. Bill Brookings said on upgrades these variances have been approved in the past. He said a poly barrier should be included since the leach area is proposed less than 20 feet from the foundation. Vitto Callona said that would be no problem. **John Farnsworth made a motion to approve the plan as submitted with noted addition discussed. Katherine Holden seconded the motion. No discussion. Roll Call Vote: John Farnsworth yes, Katherine Holden yes, and Jeff Paster yes.**

Discussion continued

- Sylvan Road-John Farnsworth said he received a call that there was flooding of the basement with water. He said he does not think anyone is living there at this time. The building department and Fire Department have issued a cleanup plan. Bill Brookings said there is no action by the Board at this time.
- 679 George Hill Road
Board of Health Follow-Up with Lancaster Sewer District Commission (LSDC)-Chair Paster said two documents were received from the Lancaster Sewer Commission. Bill Brookings said this is a response to some of the information that the DEP was requesting under the ACO. This document will be put on the next agenda. The other one was a response from LSDC pertaining to the tie in permit. Bill Brookings this was issued on February 23, 2022.
- Request extending sewer tie in date-Bill Brookings said the Board discussed given a year beyond the connection permit. Chair Paster suggested contacting the representative and owners of the update stating extension will be until February 23, 2023. **John Farnsworth made a motion that based on the issuance of a permit by LSCD on February 23, 2022, the Board will give a year extension until February 23, 2023, for the tie in and a construction schedule should be presented. Katherine Holden seconded the motion. No discussion. Roll Call Vote: John Farnsworth yes, Katherine Holden yes, and Jeff Paster yes.**
- Lot 9A and 11 Hill Top Road-revised plans-Bill Brookings said he reviewed the plans, and this will need to be on the next agenda.
- COVID-19 Test kits Distribution-Chair Paster gave an overview of the distribution of the test kits. He said there has not been many given out. He said he will hold onto 270 kits as a prudent reserve. The kits at the distribution centers will be distributed as needed. John

Farnsworth thanked the Chair for all the time he has put in. Chair Paster thanked Katherine Holden for her help at one of the distribution centers.

- Air quality monitors - process for determine locations and installation-John Farnsworth said a potential deployment map has been distributed and waiting for input. The sensors have not arrived yet.
- R2 PHEP BP2 approval, AED-Chair Paster said the AED defibrillator has been approved.
- Rescind Police Officers as Agents of the Board of Health-Chair Paster said officially the Board has appointed the Police Officers as their agents. The Board discussed rescinding at this time. After some discussion, the Board members decided to wait. The Board agreed to rescind the order on May 31, 2022. **John Farnsworth made a motion to contact the Police Department and let them know the Board of Health is rescinding the appointment effective May 31, 2022. Katherine Holden seconded the motion. No discussion. Roll Call Vote: John Farnsworth yes, Katherine Holden yes, and Jeff Paster yes.**
- DPH/MEMA surplus equipment acquisition-Chair Paster said the state and federal governments are faced with surplus supplies. The DPH announced we can apply for free supplies and equipment. He said he filled out the application and requested KN95 face coverings (asked for 500 received 900), 100 eye goggles, 100 eye protection devices, five infrared thermometers, 1,000 each of gloves small, medium, and large at no cost.
- PHEP R2 satellite phone test-Chair Paster informed the Board that there are satellite phones that are owned by Region 2 that can be used. He said he received training on the use of the satellite phone by the Sterling PHEP representative Barry Lein. These are used in the event of public health emergency.
- Electronic road signs, CARES funding and use criteria-Chair Paster said he found out that the electronic road signs were not covered by CARES act funds even though we were told they would be. The town will have to pay for the road signs which were needed. It is no longer a Board of Health asset. Mr. Moody said it is on a list to be covered under ARPA and the Select Board will have to come up with a policy of the use.
- Non-licensed hauler dumpster-Chair Paster said we have a number of issues with non-licensed hauler dumpsters. We need to make sure they are a licensed hauler or have them remove their container from the property.
- October 11 Flu clinic and Health and Wellness Fair-Chair Paster discussed turning this into a full health and wellness fair at the College Church co-sponsored by the Board of Health and Council on Aging. He said he has about 30 or 40 potential vendors to contact to see if they would like to participate.

Next meeting date-The Board discussed the next meeting will be April 28, 2022, at 9:30AM.

Minutes

- February 9, 2022-**Katherine Holden made a motion to approve the minutes of February 9, 2022, and John Farnsworth seconded the motion. No discussion. Roll Call Vote: Katherine Holden yes, John Farnsworth yes, and Jeff Paster yes.**
- February 14, 2022- **Katherine Holden made a motion to approve the minutes of February 14, 2022, and John Farnsworth seconded the motion. No discussion. Roll Call Vote: Katherine Holden yes, John Farnsworth yes, and Jeff Paster yes.**

General Business

John Farnsworth discussed the 2021 Annual Report. He commended Jeff Paster on preparing it.

Items for next Agenda

John Farnsworth said we need to make available the following, information for rabies clinic, ticks and mosquitos, and contact information about Central Mass Mosquito Control available.

Adjourn

Katherine Holden made a motion to adjourn and was seconded by John Farnsworth. No discussion. Roll Call Vote: John Farnsworth, Katherine Holden yes and Jeff Paster yes.

The meeting was adjourned at 11:18AM.

**Respectfully submitted
Debra Dennis**