

**COA/LCC Meeting Minutes**

Friday January 27<sup>th</sup>, 2023

10:00 AM

Lancaster Community Center

Cafe Room

<https://us02web.zoom.us/j/86780270508?pwd=YTF0SjFFSHcxSUVXNmpoR05vRFN0dz09>

Meeting ID: 867 8027 0508 Passcode: 553249

**Members:**

	<b>Present</b>	<b>Absent</b>
<b>Nicole Kanis – Chair</b>	✓	
<b>Linda Cutler</b>	✓	
<b>Frank Macgrory</b>		✓
<b>Jay Moody</b>	✓	
<b>Roberta Windsor</b>	✓	

**Others present:**

- Kelly Dolan, Director of Health and Human Services
- Caitlin Roy, COA Outreach and Activities Coordinator
- Jeff Paster, Board of Health
- Kirk Downing, Superintendent, Nashoba Regional School District
- Laura Friend, Assistant Superintendent, Nashoba Regional School District
- Victoria Petracca, Lancaster Affordable Housing Trust Chair
- David James
- Susan Munyon
- Mary Anne Cleary

**Meeting called to order by Nicole Kanis at 10:00am.**

**Approval of Minutes**

- Minutes of the December meeting were unanimously approved without any corrections.

**Board of Health**

Jeff Paster reported the following:

- Current prevalent COVID variant is XBB.1.5 which is a variant of the Omicron variant.
- Numbers are slowly decreasing which is encouraging.
- He is recommending face masks indoors in public places.
- The next BOH educational session will be held on 2/21/23 at 12:00 at the LCC.
- Please send him requests and ideas for future educational sessions.

**Nashoba Regional School District**

Kirk Downing discussed the proposed school project.

- He plans to educate the community on the proposed school project and will be posting a schedule of events on social media.
- Board Briefs 1 & 2 were shared for review.
- The current HS was built in the early 1960s. Windows can't be replaced as they support the building structure.
- In Mid-May 2023 he will have an estimate of cost and the school committee will vote on the project.
- There will be a second vote to incur the debt.
- He discussed the process as well as classroom standards.
- He plans to share the School Attending report.
- The new proposed HS can handle growth.
- He encouraged participants to watch his last meeting on 1/18/23 to better understand the budget.
- The public is also encouraged to view the strategic plan.
- Victoria Petracca discussed new potential affordable housing population increase and would like to work together with the school district to ensure the new school can accommodate new enrollment.

### **Affordable Housing Trust**

Victoria Petracca discussed Affordable Housing Trust but was speaking as a resident.

- The Affordable Housing Trust started meeting in January 2021 with goals of producing new housing and preserving current housing as well as policy.
- There are 6 members, 5 of whom are appointed town residents.
- She invited the public to view current information and inventory under The Affordable Housing Trust tab on the town's website.
- Currently, 2010 Census data is being used, although shortly the 2020 Census data will be used and with this, 12% affordable housing will be needed to be within compliance.

### **Friends of the Lancaster Seniors**

- Sheila Casey shared financial report (attached)

### **Department of Health and Human Services**

- Jay Moody had to leave – we will postpone talking point until March meeting.
- Kelly Dolan discussed upcoming COA, LCC and Recreation updates and programming.

Next Meeting is scheduled **March 7<sup>th</sup> 2023 at 10:00am.**

Meeting Adjourned 11:30AM.

Respectfully submitted,

Caitlin Roy

Outreach and Activities Coordinator, Department of Health and Human Services