



Training Announcement!

The Town of Paxton is sponsoring a free **Boards & Commissions: Know Your Responsibilities** training from the Massachusetts Office of the Inspector General's Academy (the OIG Academy.)

The Boards & Commissions training provides members of public governing bodies and the staff who support them with an overview of some of the tools and guidance needed to be effective in their roles. This training will review:

- Fiduciary duty and board member responsibility
- The basics of the MA open meeting and public records law
- Useful contract oversight practices
- Making meetings more efficient and effective.

WHEN: Wednesday, March 13, 2024, between 6:00pm – 8:30pm
[snow date is Wednesday, March 20, 2024]

WHERE: Paxton Public Safety Building, 576 Pleasant St, Paxton, MA 01612

TO REGISTER: Please email Paxton Town Clerk Laurie Becker at lbecker@townofpaxton.net by February 29, 2024. Seating is limited. Please register early.

Please eat before you come. Only water is allowed in the training room.

If you have additional questions, please contact the OIG Academy at MA-IGO-TRAINING@mass.gov We look forward to your attendance.