

**TOWN OF LANCASTER
MASSACHUSETTS**



**WARRANT
for the
SPECIAL
TOWN MEETING**

Mary Rowlandson Elementary School Auditorium
103 Hollywood Drive, Lancaster, Massachusetts

Beginning Monday, March 21, 2022 at 7:00 P.M.

**WARRANT FOR
SPECIAL TOWN MEETING
MARCH 21, 2022
THE COMMONWEALTH OF MASSACHUSETTS**

Worcester, ss.

To any Constable of the Town of Lancaster in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Lancaster qualified to vote in the elections and Town affairs, to meet at **Mary Rowlandson Elementary School Auditorium, 103 Hollywood Drive, in said Lancaster on Monday, the Twenty-First of March 2022, at 7:00 o'clock in the evening**, then and there to act on the following Articles:

**ARTICLE 1
Finance Committee
Select Board**

To see if the Town will raise and appropriate or transfer from available funds the following sums of money, to be expended by the respective Departments or Officers indicated, for the capital projects and purchases itemized and described herein:

a. Select Board

Amount:	\$15,000.00
Funds to be expended by:	Select Board
Purpose:	Tree Cutting
Funding Source:	Free Cash

b. School Committee

Amount:	\$150,000.00
Funds to be expended by:	Select Board
Purpose:	Boiler Replacement/Temp. Boiler
Funding Source:	Free Cash

c. Select Board

Amount:	\$80,000
Funds to be expended by:	Select Board
Purpose:	Engineering Services related to Route 117/70 Project
Funding Source:	Free Cash

d. Select Board	
Amount:	\$45,000
Funds to be expended by:	Select Board
Purpose:	Costs associated with Order of Taking related to Route 117/70 Project
Funding Source:	Free Cash

e. Select Board	
Amount:	\$32,000
Funds to be expended by:	Town Administrator
Purpose:	Software Conversion
Funding Source:	Free Cash

or act in any manner relating thereto

Select Board recommends:

The Finance Committee recommends:

Summary: *This article proposes to fund the acquisition of a certain capital items for the Town in FY2022 by transfer from available funds. A majority vote is required for passage of this article.*

<p>ARTICLE 2 Amend Fiscal Year 2022 Operating Budget Select Board</p>
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To see if the Town will vote to amend the vote taken under Article 1 of the June 21, 2021 Annual Town Meeting appropriating funds to defray the expenses of the Town for the Fiscal Year beginning July 1, 2021, and, as necessary therefore, to raise and appropriate, transfer from available funds from the Omnibus Operating Budget, by borrowing, by transfer from Overlay Surplus, by transfer from fund balance reserved for school debt or any combination thereof for the purpose of supplementing departmental expenses, and/or to reduce certain departmental expenses or otherwise amend said vote; or act in any manner relating thereto.

Select Board	
Amount:	\$75,000
Funds to be expended by:	Select Board
Purpose:	Property and Casualty Insurance
Funding Source:	Free Cash

Select Board	
Amount:	\$15,000
Funds to be expended by:	Select Board
Purpose:	Legal Budget
Funding Source:	Free Cash

Planning Board	
Amount:	\$8,000
Funds to be expended by:	Planning Board Revolving Account
Purpose:	Reimburse
Funding Source:	Free Cash

or act in any manner relating thereto

The Select Board Recommends:

Finance Committee Recommends:

Summary: This article proposes to fund the existing FY22 Operating Budget and provide a balanced budget. A Majority Vote is required for passage

ARTICLE 3 Amend Water Enterprise Fund Board of Public Works
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To see if the Town will amend the vote taken under Article 4 of the June 21, 2021 Annual Town Meeting to appropriate **\$1,137,367** (One Million One Hundred Thirty-Seven Thousand, Three Hundred Sixty-Seven Dollars) from the Water Enterprise Fund to finance the operation of the Water Department for the fiscal year beginning July 1, 2021 (*detail below*), or act in any manner relating thereto. The operating expenses for the Water Enterprise are entirely funded by water revenue.

I. Water Enterprise Revenues	
User Charges	\$1,122,367
Connection Fees	\$15,000
Water Enterprise Available Funds	0
Investment Income	0
Total Revenues	\$1,137,367
II. Costs Appropriated in the Enterprise Fund	
Salaries and Wages	\$302,202
Expenses	\$416,913
Reserve Fund	\$0
Debt Principal	\$290,000
Debt Interest	\$129,252
Indirect Costs to General Fund	0
Total Costs Appropriated in E. F.	\$1,137,367

The Select Board Recommends:

Finance Committee Recommends:

Summary: *This article presents the amended Water Operating Budget for the Town for FY2022. A majority vote is required for passage of this article.*

ARTICLE 4
Pay Bills of Prior Fiscal Year

To see if the Town will vote to transfer \$371.75 (Three Hundred Seventy-One Dollars and Seventy-Five Cents) from available funds to pay unpaid bills from Fiscal Year 2019 (detail below), or act in a manner relating thereto.

<u>Department</u>	<u>Vendor</u>	<u>Amount</u>	<u>Date</u>	<u>Purpose</u>
Fire Department	Schofield Power Equipment	\$ 86.75	6/22/21	Maintenance
Fire Department	UMass Memorial	\$ 70.00	12/15/20	Physicals
Fire Department	UMass Memorial	\$ 215.00	1/12/21	Physicals

The Select Board Recommends:

The Finance Committee Recommends:

Summary: *This article presents invoices received after Fiscal Year payments were due*

ARTICLE 5
Select Board

To see if the Town will vote to accept Massachusetts General Law Chapter 59 Section 21A or act in any manner relating thereto

The Select Board Recommends:

Summary: *This article proposes to compensate the position of Principal Assessor an additional \$1,000 annually for achieving and maintaining certification*

ARTICLE 6
Select Board

To see if the Town will vote to authorize the Select Board to grant an easement, on such terms and conditions as are acceptable to the Board, to National Grid over a portion of land located at 0 Main Street (Assessor's Parcel 030-0154), otherwise known as 103 Hollywood Drive, to install, construct, reconstruct, repair, replace, add to, maintain and operate for the transmission of high and low voltage electric current and for the transmission of intelligence, to consist of, but not be limited to, poles with wires and cables installed thereon, all necessary anchors, guys and appurtenances, and an underground distribution system, consisting of lines of buried wires and cables and lines of wires and cables installed in underground conduits, together with all equipment and appurtenances thereto for the transmission of intelligence and the furnishing of electric service, or act in any manner related thereto.

The Select Board Recommends:

Summary: *This article proposes to execute an easement for installing a new utility pole for the Electric Vehicle Charging stations located on 103 Hollywood Drive.*

ARTICLE 7
Select Board

To see if the Town will vote to authorize the Select Board to grant an easement, on such terms and conditions as are acceptable to the Board, to National Grid over a portion of land located at 1250 Lunenburg Road (Assessor's Parcel 014-0007) to construct, reconstruct, repair, maintain, operate and patrol, for the transmission of high and low voltage electric current and for the transmission of intelligence and telephone use, lines to consist of, but not limited to, two poles with wires and cables installed thereon, and all necessary foundations, anchors, guys, brace fittings, equipment and appurtenances over, across, under and upon the land, or act in any manner related thereto.

The Select Board Recommends:

Summary: *This article proposes to execute an easement for installing a new utility poles and conduit located at 1250 Lunenburg Road*

ARTICLE 8
Select Board

To see if the Town will vote to:

1. Authorize the Select Board to:
 - a. petition the General Court for special legislation permitting the Commissioner of the Division of Capital Asset Management and Maintenance to convey a parcel or parcels of land located in the Town of Lancaster and owned by the Commonwealth of Massachusetts, including, but not limited to, 0 Old Common Road (Assessor's Parcel 039-0004), subject to the provisions of the special legislation; and
 - b. acquire, by gift, purchase, or eminent domain, on such terms and conditions as acceptable to the Select Board, said parcel or parcels of land;
- and
2. Raise and appropriate, transfer from available funds, or borrow a sum or sums of money to pay for all costs and expenses of the conveyance of said parcel or parcels of land to the Town of Lancaster pursuant to the special legislation, including but not limited to the purchase price of said land, any additional consideration for the portion or portions of said land retained by the Town of Lancaster for municipal purposes, required appraisals and surveys, site studies, environmental assessment, and recording fees.

or act in any manner relating thereto

The Select Board Recommends:

Summary: *This article proposes to authorize Select Board to file special legislation for the purposes of entering into a Land Sale Agreement with The Commonwealth of Massachusetts for the land and buildings located at 0 Common Road.*

And you are directed to serve this Warrant by posting up attested copies thereof at the South Lancaster Post Office, the Center Post Office, the Fifth Meeting House and the Prescott Building, in said Town fourteen days at least before the time for holding said meeting. Hereof fail not and make due return of the Warrant with your doings thereon to the Town Clerk at the time and place of meeting aforesaid.

SELECT BOARD OF LANCASTER



Jason A. Allison, *Chairman*

Jay M. Moody, *Clerk*




Alexandra W. Turner, *Member*

CONSTABLE'S CERTIFICATION

I hereby certify under the pains and penalties of perjury that I posted an attested a copy of this Warrant at the South Lancaster Post Office, the Center Post Office, the Fifth Meeting House, and the Prescott Building on the date attested. I further certify that this Warrant was posted in accordance with the By-laws of the Town of Lancaster and the provisions of M.G.L. c.39, §10.

Attest:



Constable Signature

Lyle W. Pierce
P.O. Box 374

Leominster, MA. 01453
Constable/Disinterested Person

Print

Date: 3-1-22

The full text of the Warrant is available in the Prescott Building and Thayer Memorial Library. The Warrant will also be available at Town Meeting.