

TOWN OF LANCASTER  
BOARD OF HEALTH  
Prescott Building Nashaway Meeting Room  
October 30, 2019

Present: John Farnsworth, Katherine Holden and Jeff Paster

Also Present: William Brookings, Agent, Nashoba Board of Health

List of Documents:

- Agenda for October 30, 2019
- Issue Tracker
- Abandoned Housing Initiative Spreadsheet

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There being a quorum present, the meeting was called to order at 9:33 AM.

The Board welcomed the new member Jeff Paster

Discussions

- **Cumberland Farms-Tobacco Permit-A motion was made by Katherine Holden to approve The Cumberland Farms Tobacco Permits. Jeff Paster seconded the motion. VOTE: 3-0-0.**
- Jay Moody commented that Murf's Hot Dogs doesn't supply a restroom to patrons. There was some discussion on the ownership of the property.
- **50 Vincent Ave**-Bill Brookings gave an update on the property that the tenant said he is moving out and other than the van it seems ok. The Board was happy with the progress being made.
- **13 Mill Street**-Bill Brookings did a site visit. Bill said a lot of improvements have been done.
- **AHI**-The Board reviewed the Abandoned Housing Initiative spreadsheet
- **37 Cole Farm Road**-Bill Brookings said he went out with John Farnsworth and did a site visit. He said he didn't determine any health dangers. He said this site should be a priority site for mosquito control next year.
- **61 Schumacher Road**-Bill Brookings said he has asked for a Title 5 Inspection and hasn't heard from the owner. An email will be sent to the owner.
- **88 Beach Point Road**-Bill Brookings said this was an addition on the house that he didn't sign off the Building Permit. He said they changed the footprint.
- **21 Highfield Drive-Form 9B**- The Chairman signed Form 9B for the Title 5 upgrade.
- **Issue Tracker**-The Board reviewed the Issue Tracker spreadsheet.

- **630 Mill Street Ext.**- Chairman Farnsworth suggested a courtesy letter to invite the owner to come in.
- **NEHA Body Art Model Code**-Chairman Farnsworth asked BOH member Jeff Paster to look into this and report at a future meeting.
- **Training Seminars & Continuing Education**-Katherine Holden made a motion to request \$1,500.00 to be put in the 2021 Board of Health budget for education & training. Jeff Paster seconded the motion. VOTE: 3-0-0.
- **Ongoing Mosquito & Tick Awareness**- the Board will be constructing a list as to who wants spraying to be done next year.
- **Soil Importation**-Chairman Farnsworth said he will continue to get documentation to bring before the Board.

#### **Permits**

- **Lot 17, 26 Runaway brook Road-revised plan/permit**- This is a change to the existing plan. The well is shifted. The house is on the new plan. Chairman Farnsworth signed off on the revised plan.
- **Prolim Development Lots 1-7 Hilltop Road-redesign**-All seven lots are redesigned. They are presby beds. The Board signed.
- **George Hill Road-Lot 1 new lot**- After review the Board signed.

#### **Title 5 Inspection Reports**

- **255 Mill Street Ext.**-passed
- **150 Shirley Road**-passed
- **75 Langen Road**-garbage grinder/fail
- **2 Oetman Way**-passed
- **14 Woods Lane**-passed

#### **Minutes for Approval**

- A motion was made by Katherine Holden and seconded by John Farnsworth to approve the meeting minutes of October 2, 2019. VOTE: 2-0-0 (Jeff Paster abstained).
- The minutes of October 7, 2019 were tabled until the next meeting.

#### **General Business**

The Board reviewed the correspondence folder.

#### **New Business**

**Adjourn**

**Jeff Paster made a motion to adjourn; Katherine Holden seconded. VOTE: 3-0-0.**

**The meeting was adjourned at 11:20AM.**

Respectfully submitted,  
Debra Dennis, Lancaster Board of Health Office Manager