

Lancaster Cultural Council Meeting Minutes
Tuesday, May 8, 2018
Lancaster Community Center, 695 Main Street
Behind Prescott Building
Public Meeting Room

Present: Marie Sullivan, Pat Doyle, Kathy Foell, Maureen Hardy, Michele Macdonald, Donna Rosander

Absent: Denise Hurley, Jenn Shea-Kettles

Also present: Mark Grasso, Lancaster Selectman

Call to Order: 4:30 PM

Approval of Minutes 1/8/2018 Kathy moved to approve the minutes as amended, seconded by Pat. Motion was approved by those present at the January meeting.

Conflict of Interest Decision (tabled from 1/8/2018 meeting)

Michele reported that the state ethics commission determined there was no conflict of interest on the Town of Lancaster grant proposal.

Update on 2018 Grants

- As of today, all grants were accepted which leaves an account balance of \$27.05.

- John Root requested a date change for his performance at River Terrace Nursing Home. Michele made a motion to approve the change of date, seconded by Maureen. Unanimously approved

Marie contacted Lisa Simmons, Program Director to ask if the Pilot Programs could provide input on the new process. She responded that it will be evaluated through Survey Monkey in June. Marie also reminded her that as part of our Open Meeting Law Complaint Response to the Attorney General, Lancaster needs to work with Massachusetts Cultural Council to provide more specifics on meetings, Open Meeting Law requirements applied to Voting meetings etc. Lisa said that before the next grant cycle, the website will be providing such examples.

Report on Massachusetts Cultural Council Conference at DCU 3/17/18

Marie shared information about the sessions at the Conference and shared materials received. There will be another regional conference in Fitchburg on Tuesday June 5, open to all Cultural Council members.

Review / Edit Council Priorities

Members present discussed council priorities, and cited several effective priorities used by area councils. At the next meeting, after survey results are in, Lancaster Council Priorities will be set for the next three years.

Election of Officers for 2018-2019

Kerry's first term ended in February and she will not be continuing on the Cultural Council.

Marie read an email from Denise requesting to be Co-Chair. There is no Co-Chair position but the committee will entertain a non-elected position for Denise at the next meeting.

Kathy nominated Marie as Chair, seconded by Michele. Unanimously approved

Marie nominated Maureen as Treasurer, seconded by Michele.

Unanimously approved

Marie nominated Donna as Secretary, seconded by Maureen. Approved unanimously

Other Business

Community Input is required every three years to determine Council Priorities. This can be obtained by survey or a meeting but Massachusetts Cultural Council recommended a survey as past meetings throughout the state have been poorly attended.

The Council reviewed survey questions to be used. Denise had requested the suggested survey questions by email and sent her approval.

Lancaster Town Clerk is working on placing the survey on line as well as with a link in the newsletter to the survey; hard copies will also be available at Selectmen's office. It was suggested to also put a link in the Council On Aging Newsletter.

Mark Grasso suggested that the Cultural Council attend a Selectmen meeting, introduce the survey and encourage people to complete it.

Adjournment: Motion by Kathy, seconded by Pat
Meeting adjourned at 6:15 PM