

**Lancaster Recreation Committee
Meeting Minutes
1/7/20**

Attendees:

- Recreation Director: Andrea Kiuru-Shepard
- Recreation Committee Members: Dave Carr, Ken Pagington, Katie O’Riorden, Stephen Hutchinson, Joe Kennedy
- Public: Nancy Bishop (Rotary club – Nashoba Valley in Lancaster, Bolton, and Stow)

Meeting Agenda

- I. Call to order
- II. Public Comment
- III. Scheduled Appearances & Public Hearing
- IV. Treasurer’s Report
- V. Approval of Meeting Minutes
- VI. Committee Updates – New Business
- VII. New Business

Meeting Minutes

- I. **CALL TO ORDER:** Meeting called to order at 6:37 pm
- II. **PUBLIC COMMENT PERIOD:** NONE

SCHEDULED APPEARANCES & PUBLIC HEARING: Nancy Bishop - raising awareness of the initiative to bring together the communities of Lancaster, Bolton and Stow to build community spirit. Nanci shared details about a winter fundraising event called Cabin Fever Winter Festival (1st annual). The event will be held Feb 1, 2020 on the Bolton Common. She laid out the events that will be occurring and pricing for the event tickets. Lancaster Recreation will provide our cornhole boards for an event (to check with Mark on location of boards)

III. TREASURER'S REPORT: Dave Motions, Ken seconds, unanimously approved

Date	Source	Debit	Credit	Balance	Comments
11/5/2019	Michelle Sacovitch	\$100.00		\$72,341.75	Refund b'ball reg fee = Nick S.
11/6/2019	Derek O'Riorden	\$197.00		\$72,144.75	reimb. Youth b'ball coach materials
11/6/2019	Andrea Shepard	\$70.86		\$72,073.89	supplies for Pumpkin Carving Event
11/12/2019	Nashoba Youth Basketball	\$7,610.00		\$64,463.89	youth b'ball league fees 2019/20
11/13/2019	Corner Sports	\$1,843.50		\$62,620.39	youth b'ball t-shirts
11/19/2019	rec youth basketball		\$290.00	\$62,910.39	youth basketball regs checks
11/24/2019	rec youth basketball		\$165.00	\$63,075.39	youth basketball regs checks
12/2/2019	Brian Hudak	\$51.97		\$63,023.42	reimb. Pinnies for rec youth b'ball
12/5/2019	rec youth basketball		\$100.00	\$63,123.42	youth basketball regs checks
12/9/2019	Chrissy Morales	\$65.00		\$63,058.42	refund b'ball reg fee = Alayna McIntyre
12/17/2019	Judy Zmijak	\$103.20		\$62,955.22	reimb. Halloween on Green items
				\$62,955.22	

There is a follow up discussion on 2020 budgeting, town has asked us for level funding, final wage scales are not approved by town yet, but increased wages expected for beach attendants and life guards may cause us to move line items around slightly. Andrea to work on quotes for beach port-o-pottie and dumpster to see if we where pricing for the season will lie

IV. APPROVAL OF MEETING MINUTES: Joe motions to approve, Ken seconds, unanimously approved.

V. COMMITTEE UPDATES – NEW BUSINESS:

- Rotary Cabin Winter Fest – Ken and Katie to work on decorating wooden snowman for event (beach themed?), Rec Committee to donate season beach pass as a raffle item, Andrea to volunteer for childrens games during event
- Nathaniel Thayer Memorial Park Scoreboard – Scoreboard sponsor panel to be discussed at BOS/ZBA meeting because it becomes signage once that is added. Notice to abutters needs to be sent by Thursday 1/9 in order for this to be discussed during 1/23 Planning Board meeting. Dave and Ken are willing to attend on Katie's behalf if the letters go out in time, otherwise, we will be on February meeting agenda.
- Trails –
 - Dexter Drumlin Event – Group agrees to cancel event scheduled for 1/10 because of poor weather/ground conditions, will reschedule for 2/8. Stephen to contact Dunkin Donuts for donations
 - Ice Fishing – tentatively scheduled for 3/10, Stephen to check with Lancaster Fire Department to determine who can approve the ice thickness to hold event
 - David Brown Tracking Event – Committee agrees to co-sponsor event with Community Center, Katie Motions to approve \$150, Ken seconds, approved unanimously
- Town Beach – Most of beach issues will be discussed in February meeting, Andrea is going to meet with the Spec Pond Association and report back to committee, Andrea also to discuss with town about use of the raft in regards to town insurance policy.

VI. NEW BUSINESS:

Programming - Next Steps - Discuss potential times and locations for following:

- Continue Band Concert Series with Library – Andrea to work with Library to help move this forward with Noreen moving out of town
- Reintroduce Farmers Market – Andrea to work with One World Market, maybe coincide with Concert Series
- Kids Programming Class – Andrea working with new program for a weeklong childrens programming class for late August, pricing TBD
- Soccer Camp – Andrea to provide more details for February Meeting
- Town Wide Yard Sale – Dave to check with other towns on timing, will bring ideas to February Meeting

Meeting Adjourned: 8:09 P.M.

Dave makes a motion to adjourn; Katie seconds, unanimously approved.