

**Lancaster Recreation Committee
Meeting Minutes
9/5/2019**

Attendees:

- Recreation Director: Andrea Kiuru-Shepard
- Recreation Committee Members: Joe Kennedy, Mark Renczkowski, Dave Carr, Ken Pagington, Katie O’Riorden, Stephen Hutchinson
- Public: Linda Cutler, Andy Hilliger

Meeting Agenda

- I. Call to order
- II. Public Comment
- III. Scheduled Appearances & Public Hearing
- IV. Treasurer’s Report
- V. Approval of Meeting Minutes
- VI. Committee Updates – New Business
- VII. New Business

Meeting Minutes

- I. **CALL TO ORDER:** Meeting called to order at 6:36pm

- II. **PUBLIC COMMENT PERIOD:** (6:37) Linda expressed interest in dog park. However, Win Clark (who would have the information on any updates) was not able to be attend the meeting.

- III. **SCHEDULED APPEARANCES & PUBLIC HEARING:** (6:42) None

- IV. **TREASURER’S REPORT** (6:43) Katie makes a motion to approve the budget, Dave seconds, unanimously approved.

REVOLVING ACCOUNT:

DATE	SOURCE	DEBIT	CREDIT	BALANCE	COMMENTS
8/22/2019	beach pass online		\$20.00	\$58,341.40	beach pass online
8/15/2019	Julia Their	\$100.00		\$58,241.40	reimb. 25% of WSI class
9/3/2019	Beach Rentals		\$680.00	\$58,921.40	beach rentals-bday parties; baptism

OTHER PROPERTY ACCOUNT:

DATE	SOURCE	DEBIT	CREDIT	BALANCE	COMMENTS
9/4/2019	Mitrano	\$72.10		\$618.85	Dumpster at town beach

No activity in our other accounts, here are the current balances:

Beach Supplies: \$267.79; Repairs & Maint.: \$500.00; Grounds keeping: \$800.00.

V. APPROVAL OF MEETING MINUTES: (6:47) Dave makes a motion to approve the minutes, Steve seconds, unanimously approved.

VI. COMMITTEE UPDATES – NEW BUSINESS: (6:50)

- Park - Win was not present for further updates on Nathaniel Thayer Memorial Park. It was discussed that Sherry Cutler will be leading a fundraising activity to incorporate engraved bricks at the site.
- Trails - No new trail/hike event updates. Discussed potentially charging a small fee in the future to cover some costs involved in the events.
- Field Updates – Discussed a potential scoreboard at Thayer to utilize a donation from the McCarthy family. In order to move forward, it was discussed that meetings and/or communication with Orlando would need to occur to determine next steps.
- Adult Softball – Andy Hilliger was present to discuss the history of determining the fees for adult co-ed softball. Andy expressed that there was a perception of some members of the league that there was a surplus generated each year and inquired about how the league may use any such funds. The cost is \$300 per team and that goes to purchasing balls, scorebooks, and other field needs on an as-needed basis. For example, the netted fence was purchased through the revolving account. It is possible that for any recreation activity, fees collected may exceed direct expenses in a given year. However, there are indirect expenses such as field/court maintenance and insurance. In addition, there are years where large expenditures may need to occur for improvements or repairs. The conclusion is that it is appropriate to keep funds in the revolving count to cover future expenses or improvements. In the future, the league may inquire about trophies or an end-of-year event much like any other recreation league and those costs can be voted on in the future. Andy said members of the league would likely be interested in volunteer efforts toward field improvements and the committee explained that building materials can potentially be purchased by or reimbursed from the revolving account. No particular items were approved, nor were there any motions to approve any expenses in this regard.
- Beach – discussed plans for storing picnic tables on site and whether there would be room. Also, the pipes will need winterizing. Discussed the raft that is on the shore and that kids would likely enjoy a raft or dock of some sort as a future improvement. Research to be done by the committee on any depth requirements. In addition, paddle boards were on sale at Dick's sporting goods. Based on lifeguard/attendant feedback, more child size paddleboards would lead to greater use and more revenue. Ken makes a motion to approve \$600 for two child-size paddle boards; Mark seconds; unanimously approved.
- Guitar – The lessons are set for September. Logistics continue to be a bit of an ongoing issue in terms of securing a venue on a regular basis.
- Halloween on the Green – Plan right now is to do this event again. Research to be done on acquiring a magician potentially or other entertainment options.

VII. NEW BUSINESS: (7:53) Programming - Next Steps - Defer to October Meeting

o Kids Programming Class

o Art Ventures programs for school vacation weeks

- o Yoga programs o Youth Rec BB – new committee formed
- o Kids Test Kitchen program
- o Senior Pen Pals
- o Town Wide Yard Sale plan for next year

Meeting Adjourned: 7:55 P.M.

Mark makes a motion to adjourn; Joe seconds, unanimously approved