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Lancaster Recreation Committee Meeting Minutes 11/05/2019

Attendees:

- Recreation Director: Andrea Shepard
- Recreation Committee Members: Mark Renczkowski, Joe Kennedy, Ken Pagington, Stephen Hutchinson, Dave Carr, Win Clark, and Katie O'Riorden
- Public: none

Meeting Agenda:

- Public Comment Period
- Scheduled Appearances and Public Hearing
- Treasurer's Report
- Approval of Meeting Minutes
- Recreation Committee Update/ New Business
- Recreation Director Update/ New Business

Meeting Summary:

Meeting called to order at 6:35 pm.

Public Comment:

- None

Scheduled Appearances:

- None

Treasurer's Report:

REVOLVING ACCOUNT:

DATE	SOURCE		DEBIT	CREDIT	BALANCE	COMMENTS
9/30/2019	Rec youth basketball online		\$1,040.00	\$64,437.04		youth basketball online regs
10/3/2019	Rec youth basketball online		\$3,925.00	\$68,362.04		youth basketball online regs
10/10/2019	Rec youth basketball online		\$4,140.00	\$72,502.04		youth basketball online regs
10/10/2019	rec youth basketball		\$200.00	\$72,702.04		youth basketball regs checks
10/15/2019	Michelle Sacovitch	\$90.00		\$72,612.04		Refund youth B'ball reg fee
10/17/2019	rec youth basketball		\$100.00	\$72,712.04		youth basketball regs checks
10/17/2019	Rec youth basketball online		\$480.00	\$73,192.04		youth basketball online regs
10/17/2019	Men's Adult b'ball online		\$25.00	\$73,217.04		Men's Adult b'ball reg fees
10/17/2019	Magic by George	\$225.00		\$72,992.04		split cost w/ Lib. Halloween magician
10/21/2019	Brian Hudak	\$550.29		\$72,441.75		Reimb. Youth b'ball equip & supplies

OTHER PROPERTY ACCOUNT:

DATE	SOURCE	DEBIT	BALANCE	COMMENTS
10/10/2019	United Site Serv	\$61.95	\$556.90	porta-potty Thayer Field - September

REPAIRS & MAINTENANCE:

DATE	SOURCE	DEBIT	BALANCE	COMMENTS
10/22/2019	Whitney Bros Oil	\$343.56	\$156.44	new urinal at Town Beach

No activity in the other accounts:

Groundskeeping (Balance \$800.00)

Beach Supplies: (Balance \$85.47)

Update on Youth basketball: Total of \$14,525 collected so far from reg fees; for comparison, \$13,030 last year.

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- The \$800 will be lost if not used by July.
- Andrea is looking into an upgrade for the printer.

Win motions to approve the treasure's report; Dave seconds. Unanimously approved.

Meeting Minutes:

Win motions to approve; Dave seconds. Unanimously approved.

Recreation Committee Update:

Treasury

- How is it decided what expenses need a vote and which are paid without voting?
 - o Ordinary and necessary expenses that are paid on a routine basis to support pre-approved programs do not need group approval so that programs can proceed in a timely manner.
 - Dave asks about the play-off umpires for the adult softball league. They had been paid in years past by Lancaster Recreation, but the league paid for them themselves for the last two years. Joe explains that Lancaster Recreation did not pay for them because the league did not ask for the money to pay for the play-off umpires the past two years.
 - Joe shares that the youth basketball league also has yearly expenses that are paid for by Lancaster Recreation without a vote. This includes first aid kits, basketballs, etc.
 - Win suggests that a meeting occur at the beginning of the season between Lancaster Recreation and Lancaster Youth Basketball or Adult Softball to detail which expenses fall under Lancaster Recreation and to ask if there are any improvements that will be needed in the coming year.
 - Ken asks about the ground rules for the payment structure for new programming. Win shares that it is an 80/20 split Organizer/Lancaster Recreation.
 - Stephen asks if there is a process for asking for funds. There is currently not a formal process. Money from the Revolving Account can be spent at the Recreation Committee's discretion. Stephen suggests we create a Fund Request Form.

Nathaniel Thayer Memorial Field

- Win and Andrea met with Orlando and Michael Antonellis. Lancaster Youth Baseball and Softball can proceed with fundraising efforts for a scoreboard for both fields.
- The committee and director review the plans for the field layout. The plan will revert to an earlier plan where baseball and softball fields remain in their current location.
- Mark shares that he is interested in having roller hockey on one of the paved surfaces once the courts are in.
- Katie asks about the location of the dog park. The dog park will be located back by the Community Center.
- Win has reached out to Beals and Thomas for an estimate on the cost to revert back to older plan. Win will share the details when he hears back.
- Katie updates the group on the scoreboard details. Katie, Ken, Win, and Andrea will set up a time to meet with Orlando Pacheco and Michael Antonellis to discuss the

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- The next steps include the playground path, benches, library, and bushes. The bushes will be planted this weekend.

Brief Updates

- Tree Forest School Chapter at Cook Conservation.
- Andrea was contacted by the Spec Pond Commission and will follow up with them.
- Trails
 - o November 29th will be the Walk Off the Turkey Walk.
 - o January 10th: Dexter Drumlin Full Moon Walk
 - o Stephen will lead a tracking program in February.
 - o March 8th: Ice Fishing (Location TBD)
- Guitar Lessons
 - o November 21st is the next free lesson.
 - o Mark shares that the library lends out instruments as well as books. Mark has asked Joe Mule if he would be able to add guitars to the library's instrument collection. Joe is looking into it and will get back to Mark.
- Ice Rink
 - o The ice rink will go in in the next month.

Old and New Business/Recreation Director Update

- Will update at the next meeting.

Next meeting is to be held on December 3rd at 6:30 at Town Hall.

Meeting Adjourned: Stephen makes a motion to adjourn; Win seconds. Unanimous. Meeting adjourned at 8:22 pm.