

8/20/19

Lancaster Recreation Committee Meeting Minutes 8/20/2019

Attendees:

- Recreation Committee Members: Mark Renczkowski, Stephen Hutchinson, Dave Carr, Win Clark, and Katie O’Riorden
- Public: none

Meeting Agenda:

- Public Comment Period
- Scheduled Appearances and Public Hearing
- Treasurer’s Report
- Approval of Meeting Minutes
- Recreation Committee Update/ New Business
- Recreation Director Update/ New Business

Meeting Summary:

Meeting called to order at 6:37 pm.

Public Comment:

- None

Scheduled Appearances:

- - None

Treasurer’s Report:

REVOLVING ACCOUNT:

DATE COMMENTS	SOURCE		DEBIT	CREDIT	BALANCE
7/18/2019	beach passes cash & checks		\$160.00	\$61,034.81	beach passes
7/18/2019	paddle boards cash		\$40.00	\$61,074.81	paddle boards rental
7/18/2019	snack shack cash		\$55.75	\$61,130.56	snack shack income
7/18/2019	Art Ventures online		\$725.00	\$61,855.56	ArtVentures for Kids
7/18/2019	summer Soccer Camp online		\$300.00	\$62,155.56	Summer Soccer Camp
7/18/2019	beach passes online		\$105.00	\$62,260.56	Beach passes online
7/22/2019	payroll	\$1,196.75		\$61,063.81	payroll 4P 7/14 - 7/20/2019
7/22/2019	beach passes cash & checks		\$745.00	\$61,808.81	beach passes
7/22/2019	paddle boards cash & check		\$190.00	\$61,998.81	paddle boards rental
7/22/2019	snack shack cash		\$61.75	\$62,060.56	snack shack income
7/29/2019	summer Soccer Camp online		\$150.00	\$62,210.56	Summer soccer camp reg fee online
7/29/2019	payroll	\$1,263.81		\$60,946.75	payroll 5P 7/21/- 7/27/2019
7/29/2019	beach passes cash		\$290.00	\$61,236.75	beach passes
7/29/2019	paddle boards cash		\$130.00	\$61,366.75	paddle boards rental
7/29/2019	snack shack cash		\$76.25	\$61,443.00	snack shack income
7/30/2019	Art-Ventures	\$910.00		\$60,533.00	summer art camp
7/30/2019	summer soccer camp refunds	\$600.00		\$59,933.00	summer soccer camp refund (no camp)
8/1/2019	beach passes cash & checks		\$340.00	\$60,273.00	beach passEs
8/1/2019	paddle boards cash		\$40.00	\$60,313.00	paddle boards rental
8/1/2019	snack shack cash		\$17.50	\$60,330.50	snack shack income
8/1/2019	Erin Mandracchia		\$150.00	\$60,480.50	Summer soccer camp reg fee online
8/1/2019	Kamrin Morrison		\$10.00	\$60,490.50	beach pass online

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8/5/2019	beach passes cash & checks		\$470.00	\$59,731.39	beach passes
8/5/2019	paddle board cash		\$50.00	\$59,781.39	paddle boards rental
8/5/2019	snack shack cash		\$29.00	\$59,810.39	snack shack income
8/8/2019	J. Bates & Son		\$300.00	\$60,110.39	Adult Softball Team Reg fee
8/8/2019	beach passes cash & checks		\$130.00	\$60,240.39	beach passes
8/8/2019	paddle boards cash		\$60.00	\$60,300.39	paddle boards rental
8/8/2019	snack shack cash		\$22.50	\$60,322.89	snack shack income
8/12/2019	payroll	\$1,465.00		\$58,857.89	payroll 7P 8/4 - 8/10/19
8/12/2019	beach passes cash		\$200.00	\$59,057.89	beach passes
8/12/2019	paddle boards cash		\$30.00	\$59,087.89	paddle boards rental
8/12/2019	snack shack cash		\$19.75	\$59,107.64	snack shack income
8/19/2019	beach passes cash & checks		\$290.00	\$59,397.64	beach passes
8/19/2019	paddle boards cash		\$75.00	\$59,472.64	paddle boards rental
8/19/2019	snack shack cash		\$36.75	\$59,509.39	snack shack income
8/19/2019	payroll	\$1,187.00		\$58,322.39	payroll 8P 8/11 - 8/17/2019
				\$58,322.39	

PAYROLL FOR TOWN BEACH COORDINATOR ACCOUNT: (we over ran this account due to paying her extra for WSI, reimbursing plastic sheeting for lesson plans, and her time put into making the plan. The revolving account will end up getting charged for the overrun)

DATE	PAYROLL #	AMOUNT	BALANCE
7/25/2019	payroll 4P	\$642.72	\$1,540.40
8/1/2019	payroll 5P	\$181.28	\$1,359.12
8/5/2019	payroll 6P	\$255.44	\$1,103.68
8/12/2019	payroll 7P	\$627.36	\$476.32
8/19/2019	payroll 8P	\$494.40	(\$18.08)

OTHER PROPERTY ACCOUNT:

DATE	VENDOR	DEBIT	BALANCE	COMMENTS
7/30/2019	Mitrano	\$71.05	\$882.95	rental & empty dumpster at Town Beach
8/6/2019	Dave's Septic	\$192.00	\$690.95	2 pps: Thayer, Town Beach

Dave motions to approve; Stephen seconds. Unanimously approved.

Meeting Minutes:

Katie motions to approve; Win seconds. Unanimously approved.

Recreation Committee Update:

Thayer Field and Grounds

- Katie updates the committee on the scoreboards for Thayer baseball and softball fields.
 - o A scoreboard design has been chosen and fundraising will be starting soon.
 - o There will be a scoreboard at each field and they will be mounted back-to-back where the fields meet.
 - o Both boards will be powered by a shared solar panel.
 - o A representative from Lancaster Baseball and Softball will be need to in touch with the appropriate people from the town prior to installation.
- Groundskeeper position had been filled. Unfortunately, applicant injured himself and is unable to work at this time. Win will follow up with him in the coming months to see if he is interested when able.

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Trails

- Fishing event was a success with 38 people in attendance and 2 fish caught!
- Stephen shares that he would like to offer one in the spring in a new location.
- Win suggests June for the event next summer.
- The Clinton Item took pictures and is planning to run an article on the event.
- September 29 – Family Bird Walk 9-11am
- Clay Hubart from Mass Audubon to take part in the walk.

Nathaniel Thayer Memorial Park

- The splashpad manifold has a crack in it. The company will come back to fix it free of charge, but it will delay the opening of the splashpad.
- Dimecos will do the final grading at the playground.
- Sherri Cutler is planning on running a sponsor-a-brick fundraiser for a path to the playground.
- The committee discusses uses for the tennis courts should they be resurfaced. Win will talk to PJ Keating about temporarily resurfacing.

Beach

- Needs an end-of-year cleanout. Committee will organize.
- Katie shares an interest in bringing back the dock in the next few years. Will continue the conversation at a future meeting.
- Stephen asks about the possibility of fishing at the beach.
- The committee discusses a new pass system for next year. Passes on the cars are difficult to check. They discuss opening up the window on the side of the snack shack to make it easier for attendant to check those coming in.
- Possibility of a paddle board season pass for next year.

Guitar Lessons

- Mark will look for an alternative place to host this month.

Adult Softball

- Win motions that Lancaster Recreation keep 15% of the registration fee. Dave seconds. Unanimously approved.
- Adult softball members have asked if they can use some of the surplus from their registration fee for an end-of-season party.
- Committee discusses amounts and what the money can be used for: food, supplies, not alcohol.
- Katie asks for more information to help arrive at an appropriate number.
- Committee decides to defer conversation to the next meeting.

Old and New Business/Recreation Director Update

- Recreation Director is not present. Will update at the next meeting.

Next meeting is to be held on September 3 at 6:30 at the Thayer Memorial Library.

Meeting Adjourned: Katie makes a motion to adjourn; Mark seconds. Unanimous. Meeting adjourned at 7:56pm.