

Town of Lancaster
Massachusetts



1993
Annual Report
of
Officers and Committees

TOWN OF LANCASTER, MASSACHUSETTS 1993 ANNUAL REPORT OF OFFICERS & COMMITTEES

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IN MEMORIAM

James J. Burke, Jr.

1942 - 1993

Board of Assessors 1974 - 1981
Reserve Police Officer 1966 - 1982

Doreen F. Burgoyne

1923 - 1993

Lancaster School Needs and Building Committee 1968 - 1976
Administrative Assistant to the Lancaster Board of Selectmen 1971 - 1993

Joan R. Pirozzolo

1940 - 1993

Nashoba Regional School Committee
1976 - 1979
1982 - 1988
1991 - 1993

Alvin D. Powell

1929 - 1993

Board of Appeals 1973 - 1987
Mass. Housing Partnership July, 1987 - October, 1987



Town Of Lancaster

MASSACHUSETTS 01523

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OFFICE OF THE
BOARD OF SELECTMEN

To the People of the Town of Lancaster

Greetings!

The Board of Selectmen reorganized for 1993 to 1994 as follows: Peter A. O'Malley, Chairman; John M. Bailey, Clerk; and, James J. Ford, Jr., Third Member.

The Board continued to struggle with a financial condition that for the past several years has posed an extremely difficult strain on already curtailed municipal services. The Board has consistently sought alternative sources of funds to maintain and supplement basic town services and provide some budget relief.

Early in the calendar year, the Town of Lancaster was awarded an Incentive Aid Grant from the Executive Office of Communities and Development to hire a full-time professional administrator for the Town. After generating nearly eighty applications for the position, the Board selected Town Treasurer Jeffrey Burgoyne to serve as the first Executive Secretary. After several months serving the Town, Mr. Burgoyne relocated to accept a similar position on Martha's Vineyard. In September, Alan L. Agnelli, a former Mayor of the City of Gardner, was selected to replace Mr. Burgoyne as Executive Secretary. In addition to his experience in city government, Mr. Agnelli brings to the Town valuable experience in state government and has proven to be a most valued asset to all the Town's departments and its citizens as well.

The Board and the residents of the Town were saddened by the death of Doreen Burgoyne in July. Doreen served faithfully and diligently as Administrative Assistant to the Board of Selectmen for twenty-two years. In addition to being a most valued public servant, she was also a special friend. She will be greatly missed by all.

Throughout the year, the members of the Board worked on many issues surrounding the closing of Fort Devens and its long-term impact. The Board continued to monitor and work feverishly to oppose any siting of a second major airport at Fort Devens.

The Board wishes to thank the many citizens who contributed their time and talents to serve on the various town boards and committees. The Selectmen encourage citizens to participate in their town government by attending board and committee meetings, participating as active members of boards and committees, and offering their input at Town Meetings. We wish also to extend heartfelt thanks to the men and women who work for the town every day. These public servants oftentimes are not recognized for their time and talents and for vital services that they provide. To these dedicated professionals, we extend our appreciation.

With our sincerest appreciation to all the people of Lancaster.

LANCASTER BOARD OF SELECTMEN

ANNUAL REPORT OF THE TOWN ACCOUNTANT

Under Chapter 41, Section 61 of the Massachusetts General Laws, I herewith submit my report as the Town Accountant for the Town of Lancaster covering the period July 01, 1992 to June 30, 1993.

Following is the annual "SCHEDULE A" report submitted to the Commonwealth of Massachusetts each year. A copy of this report and the relevant supporting documentation is available for public inspection. You may review any material which supports this report with our annual audit report from Henderson & Tully at the Accountants office any time we are open or by appointment.

RESPECTFULLY SUBMITTED,
WALLACE ALAN FRANKLIN
TOWN ACCOUNTANT

I - GENERAL FUND REVENUES AND OTHER FINANCING SOURCES (FUND 01)

TAXES (NET OF REFUNDS)

| | |
|------------------------------------|-----------|
| REAL PROPERTY TAXES | 126,251 |
| REAL ESTATE TAXES | 3,262,226 |
| LIENS (TITLES) | 31,586 |
| VEHICLE EXCISES | 279,459 |
| EXCISE | 160 |
| PROPERTY & INTEREST-PROPERTY TAXES | 19,098 |
| PROPERTY & INTEREST-M.V. EXCISES | 6,852 |
| PROPERTY & INTEREST-TAX LIENS | 3,746 |
| PROPERTY & INTEREST-OTHER TAXES | 2,246 |
| FORESTED FOREST LANDS EXCISE | 0 |
| LIEN OF TAXES | 48,692 |
| TAXES/CERTIFICATE OF LIENS | 7,342 |
| TOTAL TAXES | 3,787,658 |

REVENUES FROM THE STATE:

| | |
|------------------------------------|---------|
| ABATEMENTS TO VETERANS | 0 |
| ABATEMENTS TO SURVIVING SPOUSES | 1,400 |
| ABATEMENTS TO THE BLIND | 236 |
| ABATEMENTS TO THE ELDERLY | 19,500 |
| VETERANS' BENEFITS | 1,750 |
| HIGHWAY RECONSTRUCTION/MAINTENANCE | 112,692 |
| OTHER REVENUE FROM STATE | 8,752 |
| LOTTERY, BEANO, & CHARITY | 402,564 |
| HIGHWAY FUND | 181,734 |
| TOTAL STATE REVENUE | 728,628 |

FEES FOR SERVICES:

| | |
|--------------------------------|--------|
| FEES FOR SERVICES | 0 |
| FEES FOR SERVICES | 200 |
| PERPETUAL CARE | 4,800 |
| WASTE/TRASH COLLECTION CHARGES | 844 |
| CHARGES FOR SERVICES | 3,025 |
| CHARGES FOR SERVICES | 4,012 |
| DEPARTMENT FEES | 0 |
| INSPECTOR | 11,491 |
| DEPT. | 3,300 |
| DEPARTMENT CHARGES | 31,813 |
| TOTAL CHARGES FOR SERVICES | 59,485 |

REVENUES FROM OTHER GOVERNMENTS:

| | |
|------------------------------------|--------|
| RECEIVED FROM OTHER MUNICIPALITIES | 0 |
| COURT FINES | 86,342 |
| FINES AND FOREITURES | 1,136 |
| TOTAL OTHER GOVERNMENTS | 87,478 |
| MISCELLANEOUS REVENUES: | |
| SALES OF INVENTORY | 510 |
| MISCELLANEOUS REVENUE | 6,160 |
| EARNINGS ON INVESTMENTS | 14,970 |
| TOTAL MISCELLANEOUS | 21,640 |

TOTAL GENERAL FUND REVENUES 4,707,093

INTERFUND OPERATING TRANSFERS:

| | |
|---------------------------------------|---------|
| TRANSFERS FROM ENTERPRISE FUNDS | 30,925 |
| TRANSFERS FROM CAPITAL PROJECTS FUNDS | 0 |
| TRANSFERS FROM TRUST FUNDS | 308,624 |
| TOTAL INTERFUND OPERATING TRANSFERS | 339,549 |

TOTAL GENERAL FUND REVENUES, OTHER
FINANCING SOURCES, AND INTERFUND
OPERATING TRANSFERS

7,554,976

| | |
|-----------------------------------|-----------|
| ACQUISITION OF OTHER FIXED ASSETS | 33,334 |
| IN ANTICIPATE REVENUE | 2,475,000 |
| TOTAL OTHER | 2,508,334 |

ANNUAL REPORT OF THE TOWN ACCOUNTANT

PART II - GENERAL FUND EXPENDITURES AND OTHER FINANCING USES (FUND 01)

| | TOWN MEETING | MODERATOR | SELECTMEN | FINANCE COMM. | ACCOUNTANT |
|-----------------------|--------------|-----------|-----------|---------------|------------------|
| PERSONAL SERVICES | 551 | 78 | 38,414 | 316 | 20,958 |
| PURCHASES OF SERVICES | 2,565 | 0 | 3,708 | 92 | 9,785 |
| SUPPLIES | 0 | 0 | 1,166 | 0 | 449 |
| OTHER CHARGES | 0 | 0 | 1,097 | 135 | 504 |
| INTERGOVERNMENTAL | 0 | 0 | 1,000 | 0 | 0 |
| OTHER CAPITAL OUTLAY | 0 | 0 | 500 | 0 | 0 |
| TOTAL | 3,116 | 78 | 45,885 | 563 | 31,096 |
| ASSESSORS | | | | | |
| PERSONAL SERVICES | 29,918 | 19,502 | 24,022 | 0 | TOWN CLERK |
| PURCHASES OF SERVICES | 5,081 | 6,474 | 6,607 | 12,669 | 27,495 |
| SUPPLIES | 1,386 | 998 | 250 | 0 | 706 |
| OTHER CHARGES | 380 | 395 | 80 | 0 | 220 |
| CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 40 |
| TOTAL | 36,765 | 27,369 | 30,959 | 12,669 | 28,461 |
| ELECTIONS | | | | | |
| PERSONAL SERVICES | 2,058 | 440 | 135 | 0 | APPEALS BD. |
| PURCHASES OF SERVICES | 445 | 1,944 | 105 | 1,640 | 0 |
| SUPPLIES | 0 | 0 | 0 | 398 | 492 |
| INTERGOVERNMENTAL | 0 | 0 | 0 | 1,132 | 219 |
| OTHER CHARGES | 0 | 0 | 50 | 0 | 0 |
| CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 2,503 | 2,384 | 290 | 3,170 | 711 |
| PUBLIC BLDGS. | | | | | |
| PERSONAL SERVICES | 0 | 83 | 0 | 0 | TOWN HALL MAINT. |
| PURCHASES OF SERVICES | 5,336 | 0 | 0 | 5,548 | 348,597 |
| SUPPLIES | 0 | 0 | 0 | 23,536 | 9,772 |
| OTHER CHARGES | 98 | 0 | 0 | 1,873 | 19,377 |
| CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 26 |
| TOTAL | 5,434 | 83 | 0 | 30,957 | 15,795 |
| FIRE DEPT. | | | | | |
| PERSONAL SERVICES | 32,422 | 24,936 | 7,870 | 2,312 | 393,541 |
| PURCHASES OF SERVICES | 7,486 | 3,200 | 1,029 | 0 | WEIGHTS/MEAS. |
| SUPPLIES | 14,802 | 1,395 | 0 | 0 | 434 |
| OTHER CHARGES | 1,621 | 137 | 0 | 0 | 0 |
| CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 56,331 | 29,716 | 8,899 | 2,312 | 471 |
| PLANNING BOARD | | | | | |
| CONSERVATION | | | | | |
| REGISTRATION | | | | | |
| FIELD DRIVER | | | | | |
| PERSONAL BOARD | | | | | |
| GAS/PLUMBING INS. | | | | | |
| BUILDING INSP. | | | | | |
| AMBULANCE SERVICES | | | | | |
| POLICE DEPT. | | | | | |

| | | | | |
|-----------------------|----------------------------|---------------------------|----------------------------|----------------------------|
| ELECTRICAL INS | CIVIL DEFENSE | DOG OFFICER | FORESTRY | COMMUNICATIONS |
| PERSONAL SERVICES | 281 | 3,040 | 32,611 | 90,421 |
| PURCHASES OF SERVICES | 100 | 3,399 | 0 | 7,348 |
| SUPPLIES | 528 | 114 | 2,304 | 1,482 |
| OTHER CHARGES | 0 | 447 | 0 | 0 |
| CAPITAL OUTLAY | 901 | 0 | 0 | 0 |
| TOTAL | 1,810 | 7,000 | 5,565 | 99,251 |
| DPW ADMINIST. | HWY/STREETS | SNOW/ICE CTR | STREET LIGHTING | HIGHWAY SAFETY |
| PERSONAL SERVICES | 77,462 | 26,704 | 0 | 0 |
| PURCHASES OF SERVICES | 10,940 | 776 | 12,381 | 1,038 |
| SUPPLIES | 27,138 | 44,351 | 0 | 11,300 |
| OTHER CHARGES | 0 | 0 | 0 | 324 |
| CONSTRUCTION | 308,997 | 0 | 0 | 0 |
| CAPITAL OUTLAY | 15,244 | 0 | 0 | 0 |
| TOTAL | 424,537 | 71,831 | 12,381 | 2,492 |
| SANITATION DIV | WATER DIST. | COUNTRY DIV | HEALTH DE. | COUNCIL ON AGE |
| PERSONAL SERVICES | 0 | 25,742 | 4,973 | 4,957 |
| PURCHASES OF SERVICES | 655 | 3,202 | 900 | 2,310 |
| SUPPLIES | 0 | 2,970 | 111 | 131 |
| INTERGOVERNMENTAL | 0 | 0 | 30,678 | 0 |
| OTHER CHARGES | 0 | 430 | 164 | 246 |
| CAPITAL OUTLAY | 0 | 0 | 230,522 | 0 |
| TOTAL | 655 | 32,344 | 275,348 | 7,644 |
| VETERANS SVC. | LIBRARY DEPT. | RECREATION | TRAYER FIELD | HISTORICAL COM |
| PERSONAL SERVICES | 51,278 | 1,999 | 0 | 2,400 |
| PURCHASES OF SERVICES | 314 | 489 | 0 | 0 |
| SUPPLIES | 0 | 0 | 370 | 338 |
| OTHER CHARGES | 120 | 0 | 0 | 0 |
| CAPITAL OUTLAY | 0 | 0 | 0 | 0 |
| TOTAL | 2,941 | 2,488 | 370 | 2,738 |
| MEMORIAL DAY | DEPT OF DEBT PRINC. | INT-LONG TERM DEBT | INT-SHORT TERM DEBT | RETIREMENT CONTRIB. |
| PERSONAL SERVICES | 0 | 0 | 0 | 123,531 |
| PURCHASES OF SERVICES | 555 | 0 | 0 | 0 |
| SUPPLIES | 0 | 0 | 0 | 0 |
| OTHER CHARGES | 0 | 0 | 0 | 0 |
| CAPITAL OUTLAY | 0 | 0 | 0 | 0 |
| DEBT SERVICE | 150,000 | 5,400 | 48,796 | 0 |
| TOTAL | 555 | 5,400 | 48,796 | 123,531 |

ANNUAL REPORT OF THE TOWN ACCOUNTANT

| WORKER'S COMP. | | HEALTH INSURANCE | | LIABILITY INS. | | FLOOD INS. | | NON-CONTRIBUTOR RETIRE. | |
|------------------------|--------|-------------------|-----------|--------------------|---|-------------------|--|-------------------------|--|
| PERSONAL SERVICES | 39,394 | 389,055 | 0 | 0 | 0 | 1,897 | | | |
| PURCHASES OF SERVICES | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| OTHER CHARGES | 0 | 0 | 14,925 | 330 | 0 | 0 | | | |
| CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| TOTAL | 39,394 | 389,055 | 14,925 | 330 | 0 | 1,897 | | | |
| OTHER INTEREST | | PUBLIC SPY FUEL | | DPW INSECT CONTROL | | MEDICARE | | VEHICLE/PROP/BOIL. | |
| PERSONAL SERVICES | 0 | 0 | 12,565 | 0 | 0 | 0 | | | |
| PURCHASES OF SERVICES | 0 | 10,555 | 1,359 | 31,466 | 0 | 0 | | | |
| SUPPLIES | 0 | 0 | 288 | 0 | 0 | 0 | | | |
| OTHER CHARGES | 0 | 0 | 119 | 0 | 0 | 48,912 | | | |
| CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| DEBT SERVICE | 2,825 | 0 | 0 | 0 | 0 | 0 | | | |
| TOTAL | 2,825 | 10,555 | 14,331 | 314,669 | 0 | 48,912 | | | |
| DPW-TREE DPT | | UNEMPLOYMENT INS | | WASTE OIL BURN | | TRANSFER TO TRUST | | REVALUATION | |
| PERSONAL SERVICES | 12,815 | 11,580 | 0 | 0 | 0 | 0 | | | |
| PURCHASES OF SERVICES | 692 | 0 | 0 | 0 | 0 | 0 | | 12,485 | |
| SUPPLIES | 996 | 0 | 0 | 0 | 0 | 0 | | 0 | |
| INTERGOVERNMENTAL | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | |
| OTHER CHARGES | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | |
| CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | |
| TRANSFERS/DEBT SERVICE | 0 | 0 | 0 | 0 | 0 | 67,130 | | 0 | |
| TOTAL | 14,503 | 11,580 | 0 | 0 | 0 | 0 | | 12,485 | |
| TRANSFER SPBC REVENUE | | OTHER FINANCE USE | | TOTAL GENERAL FUND | | | | | |
| PERSONAL SERVICES | 0 | 0 | 0 | 1,552,185 | | | | | |
| PURCHASES OF SERVICES | 0 | 0 | 0 | 186,775 | | | | | |
| SUPPLIES | 0 | 0 | 0 | 148,585 | | | | | |
| INTERGOVERNMENTAL | 0 | 0 | 0 | 12,810 | | | | | |
| OTHER CHARGES | 0 | 0 | 0 | 72,071 | | | | | |
| CONSTRUCTION | 0 | 0 | 0 | 626,944 | | | | | |
| CAPITAL OUTLAY | 0 | 0 | 0 | 12,440 | | | | | |
| TRANSFERS/DEBT SERVICE | 1,550 | 1,900,000 | 2,175,701 | | | | | | |
| TOTAL | 1,550 | 1,900,000 | 4,827,511 | | | | | | |

EARLY CHILDHOOD COMPUTER ST. PLE SCHOOL EMERGENCY RD DRUG FREE UT PRE SCH REVOLVING

SCHOOL SYSTEM EXPENDITURES:

| | | | | | | |
|------------------------------|--------|-------|--------|----------|-------|--------|
| PERSONAL SERVICES | 11,000 | 0 | 14,300 | 434 | 5,410 | 20,564 |
| PURCHASE OF SERVICES | 0 | 0 | 0 | 14,072 | 0 | 0 |
| SUPPLIES | 0 | 929 | 750 | 970 | 59 | 0 |
| INTERGOVERNMENTAL | 0 | 0 | 0 | 0 | 0 | 0 |
| OTHER CHARGES | 0 | 1,850 | 0 | 0 | 0 | 0 |
| CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL EXPENSES | 11,000 | 2,779 | 15,050 | 15,476 | 5,469 | 20,564 |
| TRANSFER TO OTHER FUNDS | 0 | 0 | 0 | 0 | 0 | 0 |
| EXCESS (DEFICIENCY) REVENUES | 0 | 0 | (100) | (15,476) | 868 | 6,034 |
| OVER EXPENDITURES | (650) | 0 | 1,450 | 15,476 | (141) | 13,373 |
| BALANCE BEGINNING OF YEAR | (650) | 0 | 1,350 | 0 | 727 | 19,407 |
| BALANCE END OF YEAR | | | | | | |

PRINCIPALS REV. BOOSTERS SP REV TRANSPORTATION

| | | | | | | |
|----------------------------|--------|--------|-------|--------|-------|--|
| PUPIL TRANSPORTATION | 0 | 0 | 0 | 0 | | |
| RENTALS | 0 | 0 | 0 | 0 | | |
| FEDERAL REVENUE THRU STATE | 0 | 0 | 0 | 0 | 2,136 | |
| STATE EDUCATION AID | 0 | 0 | 0 | 0 | 0 | |
| STATE AID OTHER | 0 | 0 | 0 | 0 | 0 | |
| OTHER GOVERNMENTAL REVENUE | 0 | 0 | 0 | 0 | 0 | |
| TRANSFER FROM OTHER FUNDS | 0 | 0 | 0 | 0 | 0 | |
| MISCELLANEOUS REVENUE | 44,100 | 10,184 | 9,969 | 15,083 | 2,136 | |
| TRANSFER FROM OTHER FUNDS | 1,250 | 0 | 0 | 100 | 0 | |
| TOTAL REVENUES | 45,350 | 10,184 | 9,969 | 15,383 | 2,136 | |

HANDS ON MATH GRANT

SCHOOL SYSTEM EXPENDITURES:

| | | | | | | |
|------------------------------|--------|---------|-------|--------|-------|--|
| PERSONAL SERVICES | 0 | 0 | 0 | 7,229 | 0 | |
| PURCHASE OF SERVICES | 0 | 0 | 9,972 | 0 | 650 | |
| SUPPLIES | 0 | 0 | 0 | 250 | 639 | |
| INTERGOVERNMENTAL | 0 | 0 | 0 | 0 | 0 | |
| OTHER CHARGES | 41,688 | 11,347 | 0 | 5,777 | 0 | |
| COURT JUDGMENTS | 0 | 0 | 0 | 0 | 0 | |
| CONSTRUCTION | 0 | 0 | 0 | 0 | 0 | |
| CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 | |
| TOTAL EXPENSES | 41,688 | 11,347 | 9,972 | 13,006 | 1,289 | |
| TRANSFER TO OTHER FUNDS | 0 | 0 | 0 | 1,250 | 0 | |
| EXCESS (DEFICIENCY) REVENUES | 0 | 0 | (3) | 1,127 | 847 | |
| OVER EXPENDITURES | 3,662 | (1,163) | 0 | 1,823 | 0 | |
| BALANCE BEGINNING OF YEAR | 5,369 | 2,562 | 0 | 2,950 | 0 | |
| BALANCE END OF YEAR | 9,031 | 1,379 | (3) | | 847 | |

ANNUAL REPORT OF THE TOWN ACCOUNTANT

| | PER PUPIL DD CT. | LEAR LAB. JELAC ROOM RENTAL | TOTAL ALL SCHOOL FUNDS |
|----------------------------|------------------|-----------------------------|------------------------|
| CHARGES FOR SERVICES | 0 | 0 | 0 |
| FEES | 0 | 0 | 46,439 |
| TUITION | 0 | 0 | 26,598 |
| POPUL TRANSPORTATION | 0 | 0 | 46,421 |
| RENTALS | 0 | 0 | 0 |
| FEDERAL REVENUE THRU STATE | 0 | 0 | 174,768 |
| STATE EDUCATION AID | 45,075 | 0 | 1,068,974 |
| STATE AID OTHER | 0 | 0 | 56,628 |
| OTHER GOVERNMENTAL REVENUE | 0 | 0 | 0 |
| TRANSFER FROM OTHER FUNDS | 0 | 0 | 0 |
| MISCELLANEOUS REVENUE | 0 | 0 | 83,336 |
| TRANSFER FROM OTHER FUNDS | 0 | 0 | 1,550 |
| TOTAL REVENUES | 45,075 | 4,000 | 1,504,714 |

| SCHOOL SYSTEM EXPENDITURES: | | | |
|------------------------------|----------|-------|-------------|
| PERSONAL SERVICES | 56,010 | 4,000 | 1,735,310 |
| PURCHASE OF SERVICES | 0 | 0 | 364,187 |
| SUPPLIES | 0 | 0 | 84,770 |
| INTERGOVERNMENTAL | 0 | 0 | 1,656,025 |
| OTHER CHARGES | 0 | 0 | 95,521 |
| COURT JUDGMENTS | 0 | 0 | 0 |
| CONSTRUCTION | 0 | 0 | 0 |
| CAPITAL OUTLAY | 0 | 0 | 0 |
| TOTAL EXPENSES | 56,010 | 4,000 | 3,935,813 |
| TRANSFER TO OTHER FUNDS | 0 | 0 | 1,250 |
| OTHER FINANCING USES | 0 | 0 | 71,798 |
| EXCESS (DEFICIENCY) REVENUES | (10,935) | 0 | (2,504,147) |
| OVER EXPENDITURES | 0 | 0 | ***** |
| BALANCE BEGINNING OF YEAR | (10,935) | 0 | ***** |
| BALANCE END OF YEAR | | | |

ANNUAL REPORT OF THE TOWN ACCOUNTANT

| REVENUES: | MBLC ESCROW | BOCD HYEC SECT. | ELECTIONS | MUNICIPAL DEV. | MUNICIPAL EQUAL. |
|----------------------------|-------------|-----------------|-----------|----------------|------------------|
| STATE REVENUES | 0 | 8,228 | 1,477 | 0 | 0 |
| EARNINGS ON INVESTMENTS | 0 | 0 | 0 | 0 | 0 |
| TRANSFERS FROM OTHER FUNDS | 0 | 1,250 | 0 | 0 | 0 |
| TOTAL REVENUES | 0 | 9,478 | 1,477 | 0 | 0 |
| EXPENDITURES: | | | | | |
| PERSONAL SERVICES | 0 | 5,375 | 1,517 | 0 | 0 |
| PURCHASE OF SERVICES | 0 | 728 | 0 | 0 | 5,023 |
| SUPPLIES | 0 | 0 | 0 | 0 | 0 |
| CAPITAL OUTLAY | 0 | 3,750 | 0 | 0 | 0 |
| TRANSFER TO OTHER FUNDS | 0 | 0 | 0 | 0 | 0 |
| OTHER FINANCING USES | 0 | 0 | 0 | 0 | 0 |
| TOTAL EXPENDITURES | 0 | 9,853 | 1,517 | 0 | 5,023 |
| EXCESS (DEFICIENCY) OF | | | | | |
| REVENUE OVER EXPENDITURES | 0 | (375) | (40) | 0 | (5,023) |
| BALANCE BEGINNING OF YEAR | 0 | 0 | 194 | 0 | 5,289 |
| BALANCE END OF YEAR | 0 | (375) | 154 | 0 | 266 |

| REVENUES: | COUNCIL AGING | MBLC CONSTRUCTION | TOTAL STATE GRANTS |
|----------------------------|---------------|-------------------|--------------------|
| STATE REVENUES | 0 | 0 | 20,563 |
| EARNINGS ON INVESTMENTS | 0 | 0 | 0 |
| TRANSFERS FROM OTHER FUNDS | 0 | 0 | 1,250 |
| TOTAL REVENUES | 0 | 0 | 21,813 |
| EXPENDITURES: | | | |
| PERSONAL SERVICES | 0 | 0 | 6,892 |
| PURCHASE OF SERVICES | 0 | 0 | 5,751 |
| SUPPLIES | 0 | 0 | 1,250 |
| OTHER CHARGES | 0 | 0 | 2,067 |
| CONSTRUCTION | 0 | 0 | 0 |
| CAPITAL OUTLAY | 0 | 0 | 3,750 |
| TRANSFER TO OTHER FUNDS | 0 | 0 | 0 |
| OTHER FINANCING USES | 0 | 0 | 0 |
| TOTAL EXPENDITURES | 0 | 0 | 19,710 |
| EXCESS (DEFICIENCY) OF | | | |
| REVENUE OVER EXPENDITURES | 0 | 0 | 2,103 |
| BALANCE BEGINNING OF YEAR | 158 | 0 | 19,358 |
| BALANCE END OF YEAR | 158 | 0 | 21,461 |

EXHIBIT RESERVE FOR APPROPRIATION:

| | | | | |
|---------------------------|-----------------|----------------|--------------------|-----------------------|
| REVENUES: | COUNTY DOC FUND | TAX TITLE ACCT | SALT CEMETERY LOTS | CONSERVATION WETLANDS |
| PENALTIES & INTEREST | 0 | 925 | 0 | 0 |
| OTHER CHARGES | 0 | 0 | 700 | 1,445 |
| MISCELLANEOUS REVENUE | 9 | 0 | 38 | 0 |
| TRANSFER FROM OTHER FUNDS | 0 | 0 | 0 | 0 |
| OTHER FINANCING SOURCES | 0 | 10,000 | 0 | 0 |
| TOTAL REVENUES | 9 | 10,925 | 738 | 1,445 |

| | | | | |
|---------------------------|-------|--------|--------|-------|
| EXPENDITURES: | | | | |
| PERSONNEL SERVICES | 0 | 0 | 0 | 0 |
| PURCHASE OF SERVICES | 0 | 310 | 0 | 1,515 |
| SUPPLIES | 0 | 0 | 0 | 0 |
| OTHER CHARGES | 670 | 0 | 596 | 0 |
| TOTAL EXPENDITURES | 670 | 310 | 596 | 1,515 |
| EXCESS (DEFICIENCY) OF | | | | |
| REVENUE OVER EXPENDITURES | (661) | 10,615 | 142 | (170) |
| BALANCE BEGINNING OF YEAR | 671 | 516 | 12,417 | 6,675 |
| BALANCE END OF YEAR | 10 | 11,131 | 12,559 | 6,605 |

| | | | | |
|---------------------------|-------------------------|-------------------|-------------|--------------------------------|
| REVENUES: | INSURANCE OVER \$10,000 | STATE WATER BILLS | TOWN FOREST | TOTAL RECEIPTS RES FOR APPROP. |
| PENALTIES AND INTEREST | 0 | 0 | 0 | 925 |
| CHARGES FOR SERVICES | 0 | 0 | 0 | 0 |
| OTHER CHARGES | 0 | 28,303 | 0 | 30,448 |
| MISCELLANEOUS REVENUE | 0 | 0 | 0 | 47 |
| TRANSFER FROM OTHER FUNDS | 0 | 0 | 0 | 10,000 |
| OTHER FINANCING SOURCE | 0 | 0 | 0 | 0 |
| TOTAL REVENUES | 0 | 28,303 | 0 | 41,420 |

| | | | | |
|---------------------------|---|--------|-------|--------|
| EXPENDITURES: | | | | |
| PERSONNEL SERVICES | 0 | 0 | 0 | 0 |
| PURCHASE OF SERVICES | 0 | 16,469 | 0 | 18,294 |
| SUPPLIES | 0 | 0 | 0 | 0 |
| OTHER CHARGES | 0 | 0 | 0 | 1,266 |
| TRANSFER TO OTHER FUNDS | 0 | 0 | 0 | 0 |
| TOTAL EXPENDITURES | 0 | 16,469 | 0 | 19,560 |
| EXCESS (DEFICIENCY) OF | | | | |
| REVENUE OVER EXPENDITURES | 0 | 11,834 | 0 | 21,860 |
| BALANCE BEGINNING OF YEAR | 0 | 0 | 2,847 | 23,126 |
| BALANCE END OF YEAR | 0 | 11,834 | 2,847 | 44,986 |

ANNUAL REPORT OF THE TOWN ACCOUNTANT

REVOLVING FUNDS

H.A.R.T.

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16,938

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RECREATION

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LAW ENFORCEMENT

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POLICE DETAILS

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RECREATION

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EXPENDITURES:

PERSONAL SERVICES

7,186

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EXPENSES (DEFICIENCY) OF

REVENUE OVER EXPENDITURES

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BALANCE BEGINNING OF YEAR

3,917

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REVENUES:

| | WORMH'S COMP. | HISTORICAL GIFT | RECYCLING DONATION | PUBLICATIONS REV |
|---------------------------|---------------|-----------------|--------------------|------------------|
| CHARGES FOR SERVICES | 0 | 0 | 0 | 556 |
| OTHER CHARGES | 0 | 0 | 0 | 0 |
| MISCELLANEOUS REVENUE | 5,130 | 346 | 5,225 | 0 |
| TRANSFER FROM OTHER FUNDS | 0 | 0 | 0 | 0 |
| OTHER FINANCING SOURCES | 0 | 0 | 0 | 0 |
| TOTAL REVENUES | 5,130 | 346 | 5,225 | 556 |

EXPENDITURES:

| | | | | |
|---------------------------|-------|------|-------|-----|
| PERSONAL SERVICES | 5,404 | 0 | 0 | 0 |
| PURCHASE OF SERVICES | 0 | 0 | 3,268 | 400 |
| SUPPLIES | 0 | 0 | 0 | 0 |
| INTERGOVERNMENTAL | 0 | 0 | 0 | 0 |
| OTHER CHARGES | 0 | 0 | 0 | 0 |
| TRANSFER TO OTHER FUNDS | 0 | 403 | 0 | 0 |
| TOTAL EXPENDITURES | 5,404 | 403 | 3,268 | 400 |
| EXCESS (DEFICIENCY) OF | (274) | (57) | 1,957 | 156 |
| REVENUE OVER EXPENDITURES | 5,702 | 560 | 1,867 | 0 |
| BALANCE BEGINNING OF YEAR | 5,428 | 503 | 3,824 | 156 |
| BALANCE END OF YEAR | | | | |

DOG LICENSES

TOTAL REVOLVING

POLICE GIFT

REVENUES:

| | | | |
|---------------------------|-----|---|--------|
| CHARGES FOR SERVICES | 201 | 0 | 46,346 |
| OTHER CHARGES | 0 | 0 | 0 |
| MISCELLANEOUS REVENUE | 0 | 0 | 38,560 |
| TRANSFER FROM OTHER FUNDS | 0 | 0 | 0 |
| OTHER FINANCING SOURCES | 0 | 0 | 0 |
| TOTAL REVENUES | 201 | 0 | 84,906 |

EXPENDITURES:

| | | | |
|---------------------------|-------|----|--------|
| PERSONAL SERVICES | 0 | 0 | 44,194 |
| PURCHASE OF SERVICES | 376 | 0 | 16,191 |
| SUPPLIES | 0 | 0 | 2,603 |
| INTERGOVERNMENTAL | 0 | 0 | 3,020 |
| OTHER CHARGES | 0 | 0 | 994 |
| TRANSFER TO OTHER FUNDS | 0 | 0 | 0 |
| TOTAL EXPENDITURES | 376 | 0 | 67,002 |
| EXCESS (DEFICIENCY) OF | (175) | 0 | 17,904 |
| REVENUE OVER EXPENDITURES | 0 | 30 | 55,231 |
| BALANCE BEGINNING OF YEAR | (175) | 30 | 73,135 |
| BALANCE END OF YEAR | | | |

ANNUAL REPORT OF THE TOWN ACCOUNTANT

OTHER SPECIAL REVENUE FUNDS

| REVENUES: | PET MEMORIAL | LID. PARKER GIFT | TOWN CLOCK DONATION | SILVER ESCROW | TECE PARK |
|-------------------------|--------------|------------------|---------------------|---------------|-----------|
| PERMITTES AND INTEREST | 0 | 0 | 0 | 0 | 0 |
| CHARGES FOR SERVICES | 0 | 0 | 0 | 0 | 0 |
| OTHER CHARGES | 0 | 0 | 0 | 2,000 | 0 |
| MISCELLANEOUS REVENUE | 0 | 677 | 0 | 0 | 424 |
| EARNINGS ON INVESTMENTS | 0 | 0 | 0 | 0 | 0 |
| OTHER FINANCING SOURCES | 0 | 0 | 0 | 0 | 0 |
| TOTAL REVENUES | 0 | 677 | 0 | 2,000 | 424 |

EXPENDITURES:

| | | | | | |
|---------------------------|-----|--------|-----|-------|-------|
| PERSONAL SERVICES | 0 | 0 | 0 | 2,000 | 0 |
| PURCHASE OF SERVICES | 0 | 0 | 0 | 0 | 0 |
| SUPPLIES | 0 | 0 | 0 | 0 | 0 |
| INTERGOVERNMENTAL | 0 | 0 | 0 | 0 | 0 |
| OTHER CHARGES | 0 | 0 | 0 | 0 | 0 |
| TRANSFER TO OTHER FUNDS | 0 | 0 | 0 | 0 | 0 |
| TOTAL EXPENDITURES | 0 | 0 | 0 | 2,000 | 0 |
| EXCESS (DEFICIENCY) OF | 0 | 677 | 0 | 0 | 424 |
| REVENUE OVER EXPENDITURES | 750 | 25,107 | 200 | 0 | 9,058 |
| BALANCE BEGINNING OF YEAR | 750 | 25,784 | 200 | 0 | 9,482 |
| BALANCE END OF YEAR | | | | | |

REVENUES:

| | | | | | |
|-------------------------|-----|--------|-----|---|---|
| MISCELLANEOUS REVENUE | 0 | 32,288 | 0 | 0 | 0 |
| EARNINGS ON INVESTMENTS | 852 | 120 | 100 | 0 | 0 |
| OTHER FINANCING SOURCES | 0 | 0 | 0 | 0 | 0 |
| TOTAL REVENUES | 852 | 32,408 | 100 | 0 | 0 |

EXPENDITURES:

| | | | | | |
|---------------------------|--------|--------|-------|----|-----|
| PERSONAL SERVICES | 0 | 0 | 0 | 0 | 0 |
| PURCHASE OF SERVICES | 0 | 0 | 0 | 0 | 0 |
| INTERGOVERNMENTAL | 0 | 0 | 0 | 0 | 0 |
| COURT JUDGMENTS | 0 | 0 | 0 | 0 | 0 |
| TOTAL EXPENDITURES | 0 | 0 | 0 | 0 | 0 |
| EXCESS (DEFICIENCY) OF | 852 | 32,408 | 100 | 0 | 0 |
| REVENUE OVER EXPENDITURES | 15,128 | 0 | 2,354 | 50 | 421 |
| BALANCE BEGINNING OF YEAR | 15,980 | 32,408 | 2,454 | 50 | 421 |
| BALANCE END OF YEAR | | | | | |

ANNUAL REPORT OF THE TOWN ACCOUNTANT

| RECORD/PAIDINGS | LAND SALE CONSERVATION FUND | CONS PARKER GIFT | TOTAL OTHER SPECIAL REVENUE |
|--|-----------------------------|------------------|-----------------------------|
| REVENUES: | | | |
| OTHER CHARGES | 0 | 0 | 0 |
| MISCELLANEOUS REVENUE | 0 | 0 | 34,288 |
| EARNINGS ON INVESTMENTS | 0 | 0 | 7,143 |
| TRANSFER FROM OTHER FUNDS | 0 | 270 | 100,000 |
| TOTAL REVENUES | 0 | 270 | 141,631 |
| EXPENDITURES: | | | |
| PERSONAL SERVICES | 0 | 0 | 2,000 |
| PURCHASE OF SERVICES | 0 | 0 | 0 |
| INTERGOVERNMENTAL | 0 | 0 | 0 |
| OTHER CHARGES | 0 | 0 | 0 |
| TRANSFER TO OTHER FUNDS | 0 | 0 | 0 |
| TOTAL EXPENDITURES | 0 | 0 | 100,000 |
| EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES | 0 | 0 | 102,000 |
| BALANCE BEGINNING OF YEAR | 0 | 0 | 39,631 |
| BALANCE END OF YEAR | 37 | 270 | 62,144 |
| | 37 | 10,027 | 101,775 |
| | | 10,297 | |

PART VII - ENTERPRISE FUNDS (FUNDS 60-79)

| | |
|--|------------|
| REVENUES: | WATER FUND |
| CHARGES FOR SERVICES | 266,987 |
| OTHER CHARGES | 4,110 |
| MISCELLANEOUS REVENUE | 6,812 |
| EARNINGS ON INVESTMENTS | 1,694 |
| OTHER FINANCING SOURCES | 0 |
| TOTAL REVENUES | 279,603 |
| EXPENDITURES: | |
| PERSONAL SERVICES | 114,135 |
| PURCHASE OF SERVICES | 50,617 |
| SUPPLIES | 22,599 |
| OTHER CAPITAL OUTLAY | 5,417 |
| OTHER CHARGES | 0 |
| DEBT SERVICES | 21,300 |
| TRANSFER TO OTHER FUNDS | 30,925 |
| TOTAL EXPENDITURES | 244,993 |
| EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES | 34,610 |
| BALANCE BEGINNING OF YEAR | 26,114 |
| BALANCE END OF YEAR | 60,724 |

PART VIII TRUST FUNDS (FUNDS 80 - 89)

ANNUAL REPORT OF THE TOWN ACCOUNTANT

TOTAL OTHER

EXPENDABLE TRUST FUNDS:

| REVENUES: | CENTURY PERPETUAL CARE | LIBRARY TRUST | STABILIZATION FUND | OTHER TRUST FUNDS |
|--|------------------------|---------------|--------------------|-------------------|
| EARNINGS ON INVESTMENTS | 0 | 0 | 5,006 | 0 |
| TRANSFER FROM OTHER FUNDS | 17,252 | 24,504 | 67,130 | 1,815 |
| MISCELLANEOUS REVENUE | 0 | 55 | 0 | 0 |
| TOTAL REVENUES | 17,252 | 24,559 | 72,136 | 1,815 |
| EXPENDITURES: | | | | |
| PERSONAL SERVICES | 0 | 0 | 0 | 0 |
| PURCHASE OF SERVICES | 0 | 0 | 0 | 0 |
| SUPPLIES | 0 | 22,401 | 0 | 0 |
| CAPITAL OUTLAYS | 0 | 0 | 0 | 0 |
| TRANSFER TO OTHER FUNDS | 30,000 | 0 | 178,624 | 0 |
| TOTAL EXPENDITURES | 30,000 | 22,401 | 178,624 | 0 |
| EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES | (12,748) | 2,158 | (106,488) | 1,815 |
| BALANCE BEGINNING OF YEAR | 34,008 | 1,668 | 233,074 | 23,300 |
| BALANCE END OF YEAR | 21,260 | 3,826 | 126,586 | 25,115 |

NONEXPENDABLE TRUST FUNDS:

| REVENUES: | CENTURY PERPETUAL CARE | LIBRARY TRUST | OTHER TRUST | TOTAL ALL TRUST FUNDS |
|--|------------------------|---------------|-------------|-----------------------|
| EARNINGS ON INVESTMENTS | (943) | (1,337) | 41,149 | 43,375 |
| CONTRIBUTIONS/DONATIONS | 0 | 0 | 1,000,000 | 1,000,000 |
| TRANSFER FROM OTHER FUNDS | 0 | 0 | 0 | 110,701 |
| MISCELLANEOUS REVENUE | 0 | 0 | 0 | 55 |
| TOTAL REVENUES | (943) | (1,337) | 1,041,149 | 1,154,631 |
| EXPENDITURES: | | | | |
| PURCHASE OF SERVICES | 0 | 0 | 0 | 0 |
| SUPPLIES | 0 | 0 | 0 | 0 |
| CAPITAL OUTLAYS | 0 | 0 | 0 | 22,401 |
| TRANSFER TO OTHER FUNDS | 17,252 | 24,504 | 101,815 | 352,195 |
| TOTAL EXPENDITURES | 17,252 | 24,504 | 101,815 | 374,596 |
| EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES | (18,195) | (25,841) | 939,334 | 780,037 |
| BALANCE BEGINNING OF YEAR | 252,416 | 355,553 | 26,330 | 926,349 |
| BALANCE END OF YEAR | 234,221 | 329,712 | 965,664 | 1,706,384 |

| | BALANCE JULY 1, 1992 | ADDITIONS | DEDUCTIONS | BALANCE JUNE 30, 1993 |
|-----------------------------------|-------------------------|-----------|------------|--------------------------|
| ASSETS: | | | | |
| CASH | 22,705 | 959,513 | 947,758 | 34,460 |
| LIABILITIES: | | | | |
| POLICE OUTSIDE DETAILS | 3,718 | 17,782 | 19,381 | 2,119 |
| SALES TAX DUE STATE | 246 | 54 | 67 | 233 |
| DOG LICENSE DUE COUNTY | (122) | 0 | 0 | (122) |
| CURRENTLY DUE DEPOSITS | 421 | 0 | 0 | 421 |
| UNCLAIMED ITEM (TAILINGS) | 37 | 0 | 0 | 37 |
| FEDERAL PAYROLL WITHHOLDING | (20,854) | 340,981 | 326,841 | (6,714) |
| STATE PAYROLL WITHHOLDING | (1,293) | 153,486 | 153,902 | (1,709) |
| COUNTY RETIREMENT WITHHOLDING | 1,569 | 78,164 | 81,407 | (1,674) |
| TEACHERS RETIREMENT WITHHOLDING | (73) | 73,341 | 53,901 | 19,367 |
| T.S.A. RETIREMENT WITHHOLDING | 6,069 | 53,275 | 49,484 | 9,860 |
| GROUP INSURANCE WITHHOLDING | 29,396 | 128,396 | 143,344 | 14,448 |
| P.I.C.A. WITHHOLDING | (259) | 25,670 | 28,517 | (3,106) |
| GROUP INSURANCE TRUST | 4,263 | 7,554 | 7,554 | 4,263 |
| SALARY CONTINUATION WITHHOLDING | 48 | 317 | 280 | 85 |
| BURDICK TEACHERS INS. WITHHOLDING | 0 | 1,190 | 992 | 198 |
| PREPAY DISABILITY WITHHOLDING | 996 | 6,387 | 3,604 | 3,779 |
| PREPAY LIFE WITHHOLDING | 20 | 260 | 130 | 150 |
| TEACHERS ASSOCIATION WITHHOLDING | (1,519) | 9,725 | 15,218 | (7,012) |
| POLICE UNION WITHHOLDING | (98) | 2,940 | 3,054 | (212) |
| MTA CREDIT UNION WITHHOLDING | 0 | 7,095 | 7,095 | 0 |
| TRI-TOWN LAND BANK GRANT | 140 | 60,150 | 60,241 | 49 |
| CHILD SUPPORT LEVY | 0 | 300 | 300 | 0 |
| TOTAL LIABILITIES | 22,705 | 959,513 | 947,758 | 34,460 |

PART II - SCHEDULE OF DEBT OUTSTANDING, ISSUED, AND RETIRED THIS FISCAL YEAR:

| GENERAL OBLIGATION: | OUTSTANDING 7-1-92 | ISSUED THIS YEAR | RETIRED THIS YEAR | OUTSTANDING 6/30 | INTEREST F/Y |
|------------------------|--------------------|------------------|-------------------|------------------|--------------|
| WATER | 20,000 | 0 | 20,000 | 0 | 1,300 |
| SCHOOL | 151,000 | 0 | 39,000 | 112,000 | 5,900 |
| LANDFILL | 94,000 | 0 | 6,000 | 88,000 | 3,826 |
| FIRE TRUCK | 90,000 | 0 | 30,000 | 60,000 | 3,240 |
| IVY DRIVE CONSTRUCTION | 0 | 75,000 | 75,000 | 0 | 1,263 |
| TAX ANTICIPATION NOTES | 0 | 2,400,000 | 1,900,000 | 500,000 | 39,967 |
| TOTAL DEBT | 355,000 | 2,475,000 | 2,070,000 | 760,000 | 55,496 |

ANNUAL REPORT OF THE TOWN ACCOUNTANT

PART VII - SCHEDULE OF CASH AND INVESTMENT ASSETS AS OF JUNE 30, 1989:

| | GENERAL FUND | REVENUE FUND | CAPITAL PROJECTS | TRUST FUNDS | AGENCY FUNDS | ENTERPRISE FUNDS |
|----------------------------|--------------|--------------|------------------|-------------|--------------|------------------|
| PETTY CASH | 200 | 0 | 0 | 0 | 0 | 0 |
| CASH-UNRESTRICTED CHECKING | 0 | 0 | 0 | 0 | 0 | 60,709 |
| CASH-UNRESTRICTED SAVINGS | (92,637) | 0 | 0 | 0 | 0 | 0 |
| CASH-RESTRICTED CHECKING | 0 | 0 | 0 | 0 | 0 | 15 |
| CASH-RESTRICTED SAVINGS | 0 | 159,103 | 0 | 50,201 | 151,970 | 0 |
| COMBINED INVESTMENTS | 0 | 0 | 0 | 1,721,235 | 0 | 0 |
| TOTAL | (92,437) | 159,103 | 0 | 1,771,436 | 151,970 | 60,724 |

TOTAL

| | |
|----------------------------|-----------|
| PETTY CASH | 200 |
| CASH-UNRESTRICTED CHECKING | 0 |
| CASH-UNRESTRICTED SAVINGS | (31,928) |
| CASH-RESTRICTED CHECKING | 0 |
| CASH-RESTRICTED SAVINGS | 361,289 |
| COMBINED INVESTMENTS | 1,721,235 |
| TOTAL | 2,050,796 |

PART XIV - RECONCILIATION OF FUND EQUITY FOR THE FISCAL YEAR END

| REVENUES & EXPENDITURES | GENERAL FUND | SPECIAL REVENUE | ENTERPRISE FUND | TRUST FUNDS | TOTAL |
|---|--------------|-----------------|-----------------|-------------|-----------|
| NON SCHOOL | | | | | |
| TOTAL REVENUE | 4,707,093 | 178,966 | 279,603 | 1,043,930 | 6,209,592 |
| TOTAL EXPENDITURES | 2,858,831 | 108,272 | 214,068 | 22,401 | 3,203,572 |
| INTERGOVERNMENTAL REVENUES | 16,855 | 0 | 0 | 0 | 16,855 |
| SCHOOL SYSTEMS | | | | | |
| TOTAL REVENUE | 1,124,169 | 378,995 | 0 | 0 | 1,503,164 |
| TOTAL EXPENDITURES | 3,540,743 | 395,070 | 0 | 0 | 3,935,813 |
| EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES | (585,167) | 54,619 | 65,535 | 1,021,529 | 556,516 |

PART XIV - RECONCILIATION OF FUND EQUITY FOR THE FISCAL YEAR END

| REVENUES & EXPENDITURES OTHER FINANCING SOURCES (USES) NON SCHOOL | GENERAL FUND | SPECIAL REVENUE ENTERPRISE FUND | TRUST FUNDS | TOTAL |
|---|--------------|---------------------------------|-------------|-----------|
| TRANSFER FROM OTHER FUNDS | 395,494 | 0 | 110,701 | 551,500 |
| OTHER FINANCING SOURCES | 2,508,334 | 0 | 0 | 2,518,334 |
| TRANSFER TO OTHER FUNDS | 68,680 | 30,925 | 352,195 | 551,800 |
| OTHER FINANCING USES | 1,900,000 | 0 | 0 | 1,900,000 |
| SCHOOL SYSTEMS | | | | |
| TRANSFER FROM OTHER FUNDS | 0 | 0 | 0 | 1,550 |
| TRANSFER TO OTHER FUNDS | 0 | 0 | 0 | 1,250 |
| OTHER FINANCING USES | 71,798 | 0 | 0 | 71,798 |
| TOTAL | 807,405 | (30,925) | (241,494) | 546,536 |
| TOTAL DEFICIT (DEFICIENCY) OF REVENUES OVER EXPENDITURES | 222,238 | 34,610 | 780,035 | 1,103,052 |
| FUND EQUITY BEGINNING YEAR | (160,903) | 26,114 | 926,369 | 1,008,310 |
| TOTAL FUND EQUITY END OF YEAR | 61,335 | 60,724 | 1,706,384 | 2,111,362 |



Board of Appeals

Lancaster, Massachusetts 01523

January 30, 1994

Town of Lancaster
Board of Selectmen
Town Hall
Lancaster, MA 01523

RE: Lancaster Board of Appeals
1993 Annual Report

Dear Members of the Board of Selectmen:

On behalf of the five regular members and the three associate members of the Lancaster Board of Appeals, the following constitutes the Board's Annual Report for 1993.

During 1993, the Board received and processed nine zoning applications which required public hearings and decisions under the Zoning By-law. Attached hereto is a summary of the actions of the Board on the applications submitted.

Respectfully submitted,

LANCASTER BOARD OF APPEALS

James M. Burgoyne, Chairman
Larry Smart, Clerk
Lee P. Farnsworth, Member
David Stadtherr, Member
Gwen Ashley, Member
Nathaniel T. Dexter, Associate
Ted Willruth, Associate
Sarah Early, Associate

| <u>CASE NO:</u> | <u>DATE(S)</u> | <u>APPLICANT/ PROPERTY</u> | <u>DISPOSITION</u> |
|-----------------|----------------|---|--|
| 93-1 | 3/31 | John W. Fleming 319 Brockelman Road | Special Permit for home occupation (APPROVED) |
| 93-2 | 6/1 | Michael Rousseau 56 Vincent Avenue | Variance from setbacks (APPROVED) |
| 93-3 | 6/1 | Richard Sheridan 119 Ponakin Road | Variance for Home Occupation (DENIED) |
| 93-4 | 6/30 | Pamela Dobeck, Trustee N. Main Street | Special Permit for Farm Stand (DENIED) |
| 93-5 | 6/30 | Richard McRell, Jr. 26 Sterling Street | Variance from setbacks (APPROVED) |
| 93-6 | 9/21 | Wm. P. Spratt Corp. Langen Road | Special Permit to Alter Nonconforming Use (WITHDRAWN) |
| 93-7 | 9/21 | Preston W. Hall Fire Road 12 | Variance from setbacks (APPROVED) |
| 93-8 | 12/14 | Jane Richards 1405 N. Main St. | Special Permit for home occupation (DENIED) |
| 93-9 | 12/14 | John Innamorati Silver Street | Appeal/Zoning Interpretation (Allowed) |

**TOWN OF LANCASTER
BOARD OF ASSESSORS**

| YEAR | VALUATION | TO BE RAISED | TAX RATE |
|--|----------------|--------------|----------------|
| 1991 | 377,091,000.00 | 3,197,731.68 | 8.48 |
| 1992 | 383,732,900.00 | 3,407,548.15 | 8.88 |
| 1993 | 294,634,210.00 | 3,591,591.03 | 12.19 |
| 1994 | 292,648,001.00 | 3,728,335.53 | 12.74 |
| MONEY APPROPRIATED AT TOWN MEETING | | | \$6,204,816.07 |
| REVENUE DEFICITS | | | 9,813.00 |
| OVERLAY DEFICITS | | | 547.53 |
| COUNTY RETIREMENT/SNOW REMOVAL | | | 144,846.45 |
| STATE & COUNTY ASSESSMENT | | | 17,172.00 |
| CURRENT OVERLAY | | | 81,030.48 |
| GROSS AMOUNT TO BE RAISED | | | \$6,458,225.53 |
| MONEY RECEIVED FROM THE STATE/FEDERAL SOURCES | | | \$1,919,740.00 |
| LOCAL ESTIMATED RECEIPTS | | | 422,900.00 |
| REVENUE FROM OTHER SOURCES | | | 98,250.00 |
| TOTAL REDUCTIONS | | | \$2,729,890.00 |
| | | | |
| | | VALUE | TAX |
| ASSESSED VALUATION (REAL ESTATE) | | 281,531,011 | \$3,586,705.08 |
| ASSESSED VALUATION (PERSONAL PROPERTY) | | 11,116,990 | 141,630.45 |
| AMOUNT COMMITTED TO TAX COLLECTOR | | | |
| REAL PROPERTY | | | \$3,585,555.56 |
| PERSONAL PROPERTY | | | 141,349.54 |
| WATER LIEN | | | 3,617.84 |
| SEWER BETTERMENT LIEN | | | 30,480.93 |
| SEWER BETTERMENT INTEREST | | | 22,536.44 |
| SEWER USAGE LIENS | | | 12,105.40 |
| TOTAL SEWER | | | \$65,122.77 |
| EXEMPTION GRANTED UNDER CHAPTER 59, SECTION 5, CLAUSE 22,22A,22B,22E, VETERANS - CLAUSE 37, CLAUSE 17D, SURVIVING SPOUSE. | | | |
| TOTAL AMOUNT FOR FISCAL 1994 | | | \$13,300.00 |

ELDERLY PERSONS OVER 71 YEARS QUALIFIED UNDER CHAPTER 59, SECTION 5, CLAUSE 41C
TOTAL AMOUNT FOR FISCAL 1994 \$22,000.00

EXCISE TAX COMMITMENT MADE IN 1993 TO THE TAX COLLECTOR

| | |
|-----------|--------------|
| 1991..... | \$ 561.15 |
| 1992..... | \$ 1,698.36 |
| 1993..... | \$297,418.80 |
| 1994..... | \$194,756.25 |

EXCISE TAX ABATEMENT MADE IN 1993

| | |
|-----------|-------------|
| 1991..... | \$ 420.00 |
| 1992..... | \$ 1,455.80 |
| 1993..... | \$11,088.06 |
| 1994..... | \$ 546.25 |

Town of Lancaster
Office Of Building Commissioner
Lancaster, Massachusetts
Annual Report

The following is a list of permits granted in the year 1993. Value

| | |
|--|----------------|
| January- There were five permits issued with a declared of | \$57,647.00 |
| February- There were three permits issued with a declared | \$ 9,500.00 |
| March- There were seven permits issued | \$23,050.00 |
| April-There were seven permits issued | \$153,711.00 |
| May- There were seventeen permits issued | \$369,936.00 |
| June- There were thirteen permits issued | \$ 56,600.00 |
| July- There were twelve permits issued | \$130,955.00 |
| August-There were nine permits issued | \$ 43,584.00 |
| September- There were twelve permits issued | \$ 31,805.00 |
| October- There were seven permits issued | \$225,250.00 |
| November-There were twenty permits issued | \$325,008.00 |
| December- There were seven permits issued | \$2,415,259.00 |

Total Declared Value \$3,842,305.

Total Permits 119

Total Fees collected and turned


Over to Town Treasurer:

\$20,110.00

There were seventy eight zoning violations investigated and
thirty four referrals were made to the Board of appeals.

The Building Commissioner attends District meetings on a Monthly
Basis and regular seminars to maintain my State Certification.

Respectfully submitted;


James J. Ford

Building Commissioner

12/1/93
REPORT OF THE TOWN COLLECTOR, MARJORIE CORBLEY WHITTIER
FISCAL 1993, JULY 1, 1992 TO JUNE 30, 1993

| | COMMITTED | COLLECTED | REFUNDED | ABATED | TAX TITLE | BALANCES |
|-----------------------------|------------------|----------------|-------------|-------------|-------------|--------------|
| REAL ESTATE | | | | | | |
| YEAR 1992 | \$166,770.53 FWD | \$135,043.11 | \$1,381.23 | \$1,069.15 | \$25,289.79 | \$6,739.81 |
| YEAR 1993 | \$3,457,762.79 | \$3,169,620.34 | \$27,670.61 | \$98,935.45 | \$98,466.88 | \$142,606.73 |
| PERSONAL PROPERTY | | | | | | |
| YEAR 1992 | \$1,600.28 FWD. | \$398.26 | | | | \$1,102.02 |
| YEAR 1993 | \$194,997.14 | \$126,801.72 | \$449.05 | \$812.62 | | \$6,931.86 |
| FARM ANIMAL | | | | | | |
| YEAR 1992 | \$180.00 FWD | \$180.00 | | | | \$1,031.68 |
| YEAR 1993 | \$1,031.68 | | | | | |
| WATER | | | | | | |
| YEAR 1992 | \$33,802.77 FWD | | | | | |
| YEAR 1993 | \$271,642.30 | \$259,464.59 | | | \$7,576.99 | \$28,303.49 |
| WATER LIENS | | | | | | |
| YEAR 1992 | \$1,758.72 FWD | \$975.99 | | | \$697.73 | \$85.00 |
| YEAR 1993 | \$8,826.69 | \$5,867.90 | | | \$1,516.90 | \$1,862.90 |
| MOTOR VEHICLE EXCISE | | | | | | |
| YEAR 1992 | \$22,856.13 FWD | | | | | |
| YEAR 1992 | \$79,571.14 | \$90,194.72 | \$1,775.61 | \$5,251.90 | | \$8,756.26 |
| YEAR 1993 | \$241,236.46 | \$196,654.27 | \$601.67 | \$3,762.90 | | \$61,324.16 |

ADDITIONAL COLLECTIONS

CERTIFICATE OF MUNICIPAL LIENS
YEAR 1993 \$7,250.00

LATE CHARGES \$9,392.82
INTEREST CHARGES \$19,098.68



Town of Lancaster

Office of the Town Clerk

695 Main Street, P. O. Box 97

Lancaster, Massachusetts 01523

(508) 365-2542

January 25, 1994

1 9 9 3

674 Dog licenses and 6 kennel licenses issued ---\$4,486.00

Late fees ----- 380.00

\$4,866.00

UCC (Filings, terminations, inquiries) ----- \$ 717.00

57 ----- Births Recorded

19 ----- Marriages Recorded

61 ----- Deaths Recorded

60 Zoning Books sold @ \$10.00 each = \$600.00

50 Street Listings sold @5.00 each = 250.00

\$850.00

} Revolving Account

Sincerely,

ROBERTA G. WINSOR, TOWN CLERK



Town Of Lancaster

MASSACHUSETTS

COMMUNICATION CENTER

388-1380

Annual Town Report

The Lancaster Communication Department has completed another very busy year. Each year, the number of calls increases drastically, and as dispatchers for the Police, Fire, Ambulance, Civil Defense/Rescue Departments - the Department of Public Works, Dog Officer, Animal Control Officer, Board of Health, Building Inspector, Wiring Inspector and Senior Citizens Van - we answer thousands of calls each year.

We not only dispatch emergency Fire, Police and Ambulance calls as needed; we also handle all the other myriad calls as best we can. We take business calls for the Fire Chief for oil burner inspections, smoke detector inspections and general information. We issue Burning Permits for the Fire Chief from January 15 through May 1 of each year, issuing 447 permits during the 1993 burning season.

Many of the calls we receive are for information regarding the town and/or the various departments and how to contact them. We make every effort to satisfy each caller, if at all possible, even if it nothing more than advising them when the best time to call a person or department would be.

Through the generosity of an anonymous donor, this deparment was given a three volume set of the Universal Emergency Response Procedures. We find much valuable information in these cards. Our most sincere thanks go out to the responsible party.

During 1993, the Supervisor spent many, many hours working on finalizing the plans for the Enhanced 911 program for Lancaster. At this point, we are in total compliance with New England Telephone and the State E-911 COMmission. They have met



Town Of Lancaster
MASSACHUSETTS
COMMUNICATION CENTER
368-1380

-2-

and approved the site at 800 Main Street for the installation of the 911 equipment. We are now waiting for "On-Line" date.

The Communication Department lost a valued friend and supporter when Doreen F. Burgoyne retired as Executive Secretary to the Selectmen. Just a few short months later we joined her family and friends in mourning her death. She will be long remembered and missed by this department.

I should like to thank all those people who have assisted us in so many ways during the past year - Chief McAvene, Chief Roger Hart, EMT's, DPW personnel as well as so many others who have assisted us.

Special thanks to my full-time dispatchers: Marilyn Moran, Kathleen Pierce and Marilyn Mayou; also part-time dispatchers - Regina Baer, Linda Ryan, Michael Sonia, Linda Ford, Kenneth Calder, Patty Pultorak and John Burgoyne. Without their dedication and assistance we would not have such a smooth running department. Again - 'My Thanks'.

A reminder to all residents - Your Emergency phone number for Police, Fire or Ambulance is 368-1411. The business number for information or non-emergency calls is 368-1380.

Viola N. Moon - Supervisor

Lancaster Council on Aging

The Council on Aging had another very productive year, providing valuable services and benefits to the town at little or no cost.

1. **Senior Citizens Van:** The Council continues to operate a van funded by the Montachusett Regional Transit Authority (MART) to transport the town's elders to medical appointments, shopping, the meals program, and other activities. The van also transports handicapped students to school - which has saved the town an estimated \$22,000 in transportation costs over the past five years.
2. **Lunch Program:** The lunch program for the elderly continues three days each week at Bigelow Gardens. The Montachusett Opportunity Council (MOC) prepared 1,904 congregate meals in 1993, while Atlantic Union College prepared many vegetarian meals. In addition, MCI continued to serve meals every Thursday at no cost to Lancaster senior citizens. MOC also prepared 2,966 meals that were delivered to homes.
3. **Home Care Program:** The Council continues its home care program, funded through a \$600 special article as part of the Council's budget. The program provides over \$17,000 worth of home care services to the town's elderly. The care is provided by the Montachusett Home Care Corporation.
4. **Thanksgiving Dinner:** The annual Thanksgiving dinner for Lancaster's senior citizens, sponsored by the Council on Aging, was held at MCI in Lancaster. Approximately 115 of the town's senior citizens attended. Food was serve by MCI volunteers.
5. **Newsletter:** The Council's monthly **Lancaster Senior Citizens Newsletter** continues to be successful. It is distributed to all of the town's senior citizens. The December 1993 issue featured stories provided by the town's elderly on past Christmas experiences. The **Newsletter** also advised the town's elderly of a telephone assistance program, to provide telephone counseling in times of need.
6. **SHARE:** The Council on Aging helped start the SHARE food program in Lancaster. Participants volunteer two hours of time each month to a community service.

7. S.H.I.N.E.: The Council initiated the S.H.I.N.E. (Serving Health Information Needs of Elders) program through the Montachusett Home Care Corporation in January 1994. The program is to insure elders have access to accurate and unbiased information, counseling, and assistance on health care, including completing health care forms. Trained volunteers are provided by Montachusett Home Care.

8. Flu Shot Program: The Council along with the Lancaster Board of Health and Nashoba Nursing sponsored a program to avail free flu shots for the town's elderly.

9. Senior Network: The Council on Aging belongs to the Senior Network, which provides posters each month displaying up-to-date information of interest to senior citizens. The posters are placed at Bigelow Gardens. For participating, the Senior Network has enrolled the Lancaster Council on Aging as a member in the National Council on Aging in Washington, D.C.

10. Fax Machine: The Council was given a Fax machine by Senior Publishing. It is installed at the Lancaster Housing Authority office for use by the Council and the Housing Authority.

11. Donuts for Senior Citizens: The Council arranged for Dunkin' Donuts to provide free donuts for seniors at Bigelow Gardens.

12. Audio Radio: The Council was given a special "Audio Radio". It has been placed at Bigelow Gardens to be used. Although the radio programming is designed for visually impaired seniors, all seniors can listen and benefit. The radio receives up to 17 hours of programming daily on news articles and other information of interest to senior citizens.

13. Bingo: Bingo is conducted every Wednesday at Bigelow Gardens to help provide entertainment for Lancaster's senior citizens.

Council on Aging members are Henry Paszko (Chairman), Alice White (Vice-Chairman), Frank Mitchell, William O'Neil, Mary Vincent, Vera Davis, Mary Hamilton, Marjorie Whittier, Paul Livingston (Superintendent of Schools), Stanley Roberts (Chairman, Board of Health), Jack Ford (Chairman, Recreation Committee), Henry Richter (Chairman of Housing Authority), and Judith Spooner (Director, Lancaster Council on Aging).



TOWN OF LANCASTER 1993 ANNUAL TOWN REPORT

REPORT OF THE DOG OFFICER

We had a very productive year in Lancaster in the Dog Officer Department. There were 92 complaints, 95 strays of which 32 were claimed by the owners, 60 were adopted, and 3 were put to sleep due to medical problems.

Much time was spent in Court for violations of the Bylaw. A total of 89 fines were issued for failure to license and 25 for other violations. I strongly recommend that all dog owners remember to license their dogs each year. Dog licenses may expire as early as March 31st. Also, I urge citizens to attach the license to the dog's collar so that they can be readily identified and returned to their home in a prompt manner.

I encourage residents with animal problems to call me as I will gladly assist anyone. I am available 24 hours a day and messages can be left on my answering machine.

I wish to close by thanking the Board of Selectmen and the various departments in the Town for their continued support and assistance. A special thank you to the responsible residents of the Town for making my job more pleasurable.

Sincerely,

**Kathy Comeau
Lancaster Dog Officer
Telephone 345-4957**



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WARRANT FOR ANNUAL TOWN ELECTION

May 10, 1993

THE COMMONWEALTH OF MASSACHUSETTS

Worcester, ss.

To either of the Constables of the Town of Lancaster in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Lancaster qualified to vote in the elections and Town affairs, to elect by ballot, on Monday, the tenth day of May, 1993 at the Town Hall in said Lancaster, the following Town officers:

| | |
|-------------------------------------|---------------------|
| Moderator | One for one year |
| Selectman | One for three years |
| Town Collector. | One for three years |
| Town Treasurer. | One for one year |
| Assessor. | One for three years |
| Department of Public Works. | One for three years |
| Board of Health | One for three years |
| School Committee. | One for one year |
| Regional School Committee | two for three years |
| Library Trustees. | One for three years |
| Planning Board. | Two for three years |
| Finance Committee | One for five years |
| | One for two years |
| Recreation Committee. | One for three years |
| | One for three years |

The polls will open at 10:00 a.m. and will remain open until 8:00 p.m.

And you are directed to serve this Warrant by posting up attested copies thereof at the South Lancaster Post Office, the Town Hall, the Brick Meeting House, and the Center Post Office, in said Town, seven days at least before the time of holding said Town Elections. Hereof fail not and make due return of the Warrant with your doings thereon to the Town Clerk at the time and place of election aforesaid.

James J. Ford, Jr.
Peter A. O'Malley
John M. Bailey

SELECTMEN OF LANCASTER

A True Copy

Attest: Stanley Roberts
Constable

Date: 4-21-93

ANNUAL TOWN ELECTION
May 10, 1993

The polls were opened at 10:00 a.m. by Warden Ruth O. Browchuk. Serving at the polls were Warden Chester L. Locke and Carol Duchnowski as Clerk. Inspectors were Lucille Johnston, Norma McCarty, Blanche Somensini, Thomas Morris, Joan Mitchell, Viola Moon and Helen McBrayne. Tellers who volunteered their services were John A. Foster II, Mary Panni, Debra Sanders, Edward Sanders, Kathleen Suits, Jeanne Rich, John C. Schumacher, Dorothea Cassady, Muriel McLaughlin, Daniel Downing, David Foster and Debra Foster. Stanley Roberts was Constable.

MODERATOR--ONE YEAR--Vote for one

| | | |
|---------------------|-----------|-----|
| Eugene C. Christoph | | 596 |
| Write ins | | 4 |
| Blanks | | 295 |
| Total | | 895 |

SELECTMAN--THREE YEARS--Vote for one

| | | |
|-------------------|-----------|-----|
| James J. Ford, Jr | | 610 |
| Marietta J. Poras | | 268 |
| Write in | | 1 |
| Blanks | | 16 |
| Total | | 895 |

TOWN COLLECTOR--THREE YEARS--Vote for one

| | | |
|---------------------------|-----------|-----|
| Marjorie Corbley Whittier | | 699 |
| Blanks | | 196 |
| Total | | 895 |

TREASURER--ONE YEAR--Vote for one
To fill unexpired term

| | | |
|---------------------|-----------|-----|
| Barbara F. Belisle | | 359 |
| Jeffrey J. Burgoyne | | 466 |
| Write in | | 1 |
| Blanks | | 69 |
| Total | | 895 |

ASSESSOR--THREE YEARS--Vote for one

| | | |
|---------------------|-----------|-----|
| Paul E. Constantino | | 631 |
| Write in | | 1 |
| Blanks | | 263 |
| Total | | 895 |

DEPARTMENT OF PUBLIC WORKS--THREE YEARS--Vote for one

| | | |
|-------------------|-----------|-----|
| Arthur M. Mudgett | | 375 |
| Brian D. DiPietro | | 462 |
| Blanks | | 58 |
| Total | | 895 |

BOARD OF HEALTH--THREE YEARS--Vote for one

| | | |
|---------------|-----------|-----|
| Vera B. Davis | | 635 |
| Write in | | 1 |
| Blanks | | 259 |
| Total | | 895 |

SCHOOL COMMITTEE--THREE YEARS--Vote for two

| | | |
|-------------------|-----------|------|
| Craig B. Amaral | | 401 |
| Roger D. McCarthy | | 594 |
| Larry I. Shoer | | 308 |
| Write ins | | 3 |
| Blanks | | 484 |
| Total | | 1790 |

SCHOOL COMMITTEE--ONE YEAR--Vote for one
To fill unexpired term

| | | |
|----------------|-----------|-----|
| Dennis C. Bean | | 673 |
| Write ins | | 6 |
| Blanks | | 216 |
| Total | | 895 |

REGIONAL SCHOOL COMMITTEE--THREE YEARS--Vote for one

| | | |
|---------------------------|-----------|-----|
| Robert Frommer (Write in) | | 66 |
| Other write ins | | 37 |
| Blanks | | 792 |
| Total | | 895 |

LIBRARY TRUSTEES--THREE YEARS--Vote for two

| | | |
|-------------------|-----------|------|
| Maribeth Eugene | | 593 |
| Emily J. Rose | | 596 |
| Marietta J. Poras | | 240 |
| Write ins | | 1 |
| Blanks | | 360 |
| Total | | 1790 |

PLANNING BOARD--FIVE YEARS--Vote for one

| | | |
|------------------|-----------|-----|
| David L. Belisle | | 390 |
| Mark S. Finnerty | | 443 |
| Blanks | | 62 |
| Total | | 895 |

FINANCE COMMITTEE--THREE YEARS--Vote for one

| | | |
|-------------------------|-----------|-----|
| Nathaniel C. Hawkins.Jr | | 691 |
| Write ins | | 4 |
| Blanks | | 200 |
| Total | | 895 |

FINANCE COMMITTEE--TWO YEARS--Vote for one

| | | |
|-------------------|-----------|-----|
| Robert W. Boire | | 450 |
| Jared A. Bruckner | | 281 |
| Write in | | 1 |
| Blanks | | 163 |
| Total | | 895 |

RECREATION COMMITTEE--THREE YEARS--Vote for one

| | | |
|-------------------------|-----------|-----|
| Kenneth King (Write in) | | 11 |
| Other write ins | | 47 |
| Blanks | | 837 |
| Total | | 895 |



Town Of Lancaster Emergency Planning Committee

P.O. Box 364
Lancaster, Massachusetts 01523

Telephone 368-1380

Annual Town Report

The Lancaster Emergency Planning Committee has completed another year. We meet on a monthly basis from February through May and as needed during the other months.

During 1993 we reviewed our Emergency Master Plan; and also had a speaker on the subject of Small Craft (Airplane) Crashes. We participated in a Hurricane Drill on a statewide level, and were on standby for one of the December Blizzards. It was not necessary to activate any shelters or other emergency services, but we were ready.

We keep in close contact with the Massachusetts Emergency Planning Agency, (MEMA) and were most pleased to learn that the regional headquarters in Westboro was reactivated in November. Earlier in the year that facility had been closed due to budget restraints, and the entire MEMA group was working out of the state headquarters in Framingham. It was found, however, that MEMA could not handle the local departments as conveniently, from Framingham, so the decision was made to reopen the Westboro Headquarters.

My sincere thanks to the local Emergency Planning Committee members for their dedication and interest in Lancaster. Committee members are: Kevin Lamb, Roger Hart, Everett Moody, John Sonia, Daniel Downing, David Macora, Stanley Roberts, Thomas Morris, Anthony Pirro and John Bailey.

Viola N. Moon, Chairman

FLAG DAY CELEBRATION

June 16, 1993
6:00 P. M.
TOWN GREEN

Pre-Ceremony Music.....18th Army Brass Quintet
Greetings - Chairman, Lancaster Board of
Selectmen.....Peter A. O'Malley
Presentation of the Colors.....Post 96 - American Legion
Raising of the Colors.....Commander George F. Black
Invocation.....Rev. Dr. Thomas D. Wintle
Lancaster Middle School 7th Grade Students:

Our Flag
America
My Country
Flag Day
Freedom and Justice
The Pledge
The Stars and Stripes
My Flag
My Land
A Proud Symbol
O Say Can You See?
Flag of Hopes and Dreams
My Friend
The Flag
I Am Old Glory
Our Flag
United We Stand
Our Country's Flag
What Is Flag Day?
The Symbol
Our Nation's Flag
Representations
Red, White, and Blue
Will Our Pledge Come True?
Our Nation's Flag
Freedom
The Flag
Allegiance

William Antonucci
Amanda Bean
Derek Benoit
Melanie Berg
Ben Cande
Kyle Canole
Karen Coleman
Paul DellaValle
Jessica Derry
Greg DeStasi
Patricia Diaz
Thomas Forhan
Andrew Himmer
Jillian Hinckley
Melissa Lakin
Colleen Lancelotta
Emma Lavallee
Brian McGown
Gregg McLaughlin
Mark Renczkowski
Christina Rossi
Michael Roux
Nicholas Sanginario
Rebecca Sarafconn
Charles Sargent
Maria Serrano
Amy Stork
Walter Zadroga

National Anthem.....18th Army Brass Quintet
Salute to the Flag - Clerk, Lancaster Board of
Selectmen.....John M. Bailey
Benediction.....Rev. Dr. Thomas D. Wintle
Concert.....18th Army Brass Quintet

The Board of Selectmen thank all who participated in this Flag Day
Celebration.

Lancaster Fire Department

We had a busy year last year with a marked increase in Fire inspections and permit issuance. The department was extremely fortunate in not having major fires during the recent winter conditions.

Inspections:

| | |
|------------------|------------|
| Smoke Detectors | 88 |
| Oil Burners | 17 |
| Blasting Permits | 4 |
| Burning Permits | 447 |
| Misc. Calls | <u>132</u> |
| | 688 |

Fires:

| | |
|---------------------|----------|
| Brush/Grass | 24 |
| Structures | 8 |
| Vehicles | 12 |
| Mutual Aid | 12 |
| Rescue | 8 |
| False Alarms | 14 |
| Hazardous Materials | 2 |
| Illegal Burning | 5 |
| Investigations | 16 |
| Misc | <u>3</u> |
| | 104 |

Training continues to be a major focus with Massachusetts Fire Academy conducting classes here in Lancaster on fire safety, building construction and fire fighting tactics and strategy. The entire department recently was re-certified in first responder/first aid and CPR.

We wish to commend our firefighters for their continued dedication, commitment and loyalty to the fire service. We extend our sincere thanks to the dispatchers at the Communication Center who professionally handle and coordinate all of our calls for fire service. We also wish to acknowledge the support and co-operation received from the police, ambulance and public works department.



Town of Lancaster
OFFICE OF THE BOARD OF HEALTH
P.O. Box 65
Lancaster, MA 01523
(508) 365-4326

1993 Board of Health Annual Report

Duties: The Board of Health is required by State statutes and regulations to perform essential duties relative to the protection of public health, the control of disease, the promotion of sanitary living conditions, and the protection of the environment from damage and pollution.

Board Members: Stanley Roberts, Chairman (Board member since May '84, term expires May '94.)
Ralph A. Gifford, III - Clerk (Board member since October '86, term expires May '95.)
Vera B. Davis - Member (Board member since October '92, term expires May '96.)

Board Duties: The required duties of the Board of Health include the following categories:

Health Care and Disease Control
Hazardous Wastes
Septage and Garbage
Food
Animal Inspection
Issuance of Burial Permits
Certification of childcare facilities

Housing and Dwelling
Solid Waste
Nuisances
Pools and Beaches
Issuance of Death Certificates
Licensing of massage parlors
Licensing of funeral directors

In carrying out the duties of the Board there is an informal arrangement whereby each Board member specializes in particular areas and informs the other Board members as issues in these areas are dealt with. The division of duties is described as follows:

Stanley Roberts specializes in field inspections and regulation enforcement, especially relating to housing code violations, emergency septic system repair, illegal dumping, nuisances, and animal problems. Stanley's background as a Law Enforcement Officer particularly suits him to this role.

Ralph Gifford brings expertise to dealing with environmental issues. Two important activities in this area are the review of septic system plans and overseeing the landfill closure. Ralph's education as an Engineer and his background in construction and business assist in this area.

Vera Davis brings to the Board much needed knowledge in the area of health care and disease control. Vera has a Masters in Community Health Nursing and teaches this subject at Atlantic Union College. She has also worked with public health service providers for the Town and seen first hand the health care needs of the Town.

Employees: The Board has the following employees and agents:

Eileen M. Card - Administrative Assistant (employee since October '90.)
Richard A. Folger - Animal Inspector (employee since 1984)
Louis R. (Buddy) McRell - Dead Animal Disposer (employee since November '92.)
Roberta G. Winsor - Burial Agent (employee since May '91.)
Nashoba Associated Boards of Health - Environmental and Nursing Services
Herbert Lipton Community Mental Health Center - Mental Health Services

1993 Activity Report

The Board responded to over 1000 calls in 1993. Our Animal Inspector inspected 35 barns, 432 animals, and 501 poultry. 17 dogs were quarantined. Our Dead Animal Disposer disposed of 122 animals, including a beaver, a wild turkey, several deer, the normal run of dogs, cats, skunks, etc, and an unusually large number of raccoons. Our Burial Agent issued 42 burial permits. Nashoba Associated Boards of Health and Herbert Lipton activities are reported separately.

In addition to these standard duties, the Board also dealt with three major issues: Capping of the Landfill, the Raccoon Rabies Epidemic, and Town Health Services.

Landfill Capping - Final capping of the Landfill took place in 1993. Bidding took place in the spring, with bids ranging from \$627,000 to 900,000+. Mirra Construction was the low bidder, had the best references, and was awarded the contract. The Board employed Wehran Engineering to oversee the

construction work. Wehran had previously done the engineering work and developed the closing plans for the landfill. Mirra began work in May and completed the work in October, on time and well within the budget allocated by the Town. In contrast with other area towns which experienced numerous cost overruns, delays, and quality problems, Lancaster's landfill capping was exemplary. \$1.5 Million was allocated for Landfill capping. The Board used this money to bring the Landfill into compliance, extend its life for several years (saving the Town money), avoid DEP fines, and cap the landfill, all for under \$900,000. The \$600,000 remaining in the budget reverts back to the Town.

Rabies Epidemic - The raccoon rabies epidemic hit Lancaster full force in 1993. Lancaster was one of the first towns in Central Massachusetts to have a confirmed rabid raccoon. Shortly thereafter, two more raccoons were confirmed to be rabid. The State subsequently informed the Board to assume that all raccoons encountered in our area were rabid. Given that the State was inundated with testing, they informed us there would be no further testing in our area unless a resident or domestic animal were bitten.

By the end of the year the Board had picked up and disposed of 64 raccoons in response to calls from concerned residents who observed raccoons that appeared to be sick. In one case a stray cat bit a child. Because the stray could not be located for testing, the child underwent rabies inoculation.

The Board, especially Stanley, was active in educating the public to the dangers of rabies. Stanley visited every school in Lancaster, and spoke at numerous public meetings. The Board also prepared media releases, handouts, and sponsored rabies clinics for pets. Because of Lancaster's leadership on this topic, State Senator Robert A. Antonioni chose Lancaster as the location for a North Central Massachusetts informational forum on rabies.

Town Health Services - As a result of the Vera's work, the Board came to realize that important health services such as vaccinations and record keeping for infectious diseases were not being adequately addressed. Vera met with several different groups and recommended that we engage Nashoba Associated Boards of Health to provide the missing services. These services were begun in 1993 and will be fully initiated in 1994, subject to funding by the Town.

Standard Duties

In the carrying out of its duties the Board has five primary functions:

1. **Record Keeping and Reports** - During 1992, at the direction of the Board, the Administrative Assistant, Eileen, brought about significant improvements in this area. In 1993 Eileen did further research into the legal requirements for Board of Health record keeping, discovered that we were missing some areas completely, and began to correct the problem. This work will continue in 1994.
2. **Communication** - The Board, aided and abetted by Eileen, continued the improvements in public communication which were begun in 1992. Several notices were published in the paper on topics such as rabies which pertain to public health.
3. **Adjudication of Disputes and Variances Requests** - No unusually difficult cases occurred in 1993. In all cases, through diligence and patience, the Board found solutions satisfactory to all parties.
4. **Development of Health Regulations** - In this area the Board's leadership has served as a model to other communities. Several towns throughout the Commonwealth have requested copies of our regulations to use as models for their own regulations. In its regulatory philosophy, the Board strives for simplicity, flexibility, and common sense.
5. **Regulation Enforcement** - Enforcement actions of the Board have generally remained routine. Nearly all cases are resolved without going to court, due to the extensive work done by Stanley in seeking workable solutions to these problems.

Looking ahead to 1994 - The Board intends to continue its leadership in the area of preventing tobacco sales to minors. Health Services will continue to be upgraded with Vera's guidance. And we hope to begin computerizing our records if funding can be obtained.

Respectfully Submitted,

Stanley Roberts
Ralph A Gifford, III
Vera Davis



Nashoba Associated Boards of Health

Nashoba 1993 Annual Report Summary

Nashoba continues to provide exemplary public health services to its member communities! During the past year Nashoba has continued to provide for the customary, but often complicated, permitting processes as well as the difficult inspection cases while assuming significant responsibility in new public health areas. These include rabies prevention, tobacco use prevention, and continuing support for our handyman project.

Nashoba was in the forefront of the response to the unexpected rabies outbreak in this area. During the year Nashoba was directly involved in rabies incident response in the following:

- transport of specimens to State Lab in Boston for testing (85 cases)
- in the contact and followup of potential exposure victims (161 cases)
- in the sponsoring of animal vaccination clinics (1,809 animals)
- in the conduct of preventative vaccination clinics for town employees with potential exposure (9 clinics, 65 persons)
- and in the maintenance of a close liaison with State officials and agencies.

Throughout the Nashoba region over 40 rabid animals were confirmed. Nashoba, cooperating with local Animal Inspectors, successfully intervened in the prevention of the spread of this deadly disease! Nashoba wishes to extend its gratitude to the local Animal Inspectors for their unselfish work in helping with this effort.

Nashoba was successful in obtaining a grant from the Massachusetts Department of Public Health to help conduct a tobacco control program. Through this grant Nashoba will provide local health boards and residents with education and information regarding the risks of tobacco use, methods to reduce it use, and assistance with local boards in examining areas where they may wish to consider regulation. The actual tobacco control program will take place during 1994.

Nashoba Nursing Service continues to provide additional support to elderly beyond nursing visits through help such as the Handyman Program. Our goal is to tap into the broad base of resources that the growing of nursing services makes available.

Central Avenue Ayer, Massachusetts 01432 (508) 772-3336

Nursing 772-3337 Environmental Health 772-3338 Dental 772-3336 Social Work 772-3335



Nashoba Associated Boards of Health

LANCASTER ANNUAL REPORT 1993

Nashoba Associated Boards of Health made significant progress during the year in improving service, containing costs, and responding to the changes in the agency and the economy. Included are the following:

- 21% Growth in Overall Nursing Visits
- 36% Growth in Overall Home Health Aide Visits
- Addition of Nursing Service to Townsend Satellite Office
- Expansion of Handyman, Homemaker, & Chore Service
- Promotion of Alzheimer's and Caregivers' Support Groups
- Maintained Core Level of Environmental Staff
- 200% Growth in Overall Animal Rabies Inoculations
- 153% Growth in Lancaster Animal Rabies Inoculations
- 30% Growth in Overall Septic System Applications
- Continued Dental Program in Local Schools
- Sustained Level Local Funding of Assessments

By continued participation in the Association you can shape our programs and reap the benefits of quality service at a reasonable cost!

TOWN OF LANCASTER

Environmental Health Department

| | |
|--|-----|
| Environmental Information Responses | |
| Lancaster Office..... | 50 |
| Nashoba Office..... | 32 |
| Food Service Licenses & Inspections..... | 74 |
| Food Service Consultations..... | 34 |
| Beach/Camp/School Inspections..... | 28 |
| Housing & Nuisance Investigations..... | 202 |
| Septic System Applications..... | 17 |
| Septic System Lot Tests..... | 45 |

| | |
|--|-----|
| Septic System Inspections & Plan Reviews..... | 97 |
| Septic Repair Activities..... | 319 |
| Septic System Consultations..... | 200 |

| | |
|---------------------------------------|----|
| Water Quality/Well Consultations..... | 32 |
|---------------------------------------|----|

| | |
|---|----|
| Rabies Clinics - Animals Immunized..... | 81 |
|---|----|

Nashoba Nursing Service

| | |
|------------------------------|------|
| Nursing Skilled Visits..... | 1319 |
| Health Promotion Visits..... | 8 |

| | |
|----------------------------------|----|
| Physical Therapy Visits..... | 99 |
| Occupational Therapy Visits..... | 17 |
| Speech Therapy Visits..... | 1 |

| | |
|------------------------------------|----|
| Medical Social Service Visits..... | 15 |
|------------------------------------|----|

| | |
|------------------------------|------|
| Home Health Aide Visits..... | 1715 |
|------------------------------|------|

Dental Health Department

Nashoba Program (Funded Through Environmental Assessment)

Examination, Cleaning & Fluoride - Grades K, 2 & 4

| | |
|-----------------------------|-----|
| Students Eligible..... | 175 |
| Students Participating..... | 100 |
| Referred to Dentist..... | 30 |

Instruction - Grades K, 1 & 5

| | |
|------------------------------|-----|
| Number of Programs..... | 7 |
| Students Participating | 177 |

Fluoride Rinse Grant Program (State Supplied Materials, Nashoba Administered, Local Volunteers)

| | |
|-----------------------------|-----|
| Student Eligible..... | 366 |
| Students Participating..... | 269 |



Nashoba Associated Boards of Health

TOBACCO USE PREVENTION PROGRAM

Nashoba Associated Boards of Health, on behalf of its member towns, has received a grant from the Massachusetts Department of Public Health (MPDH) to provide assistance to our local boards of health. The primary purpose of our effort is to act as a resource for your board. The grant gives us the ability to research the current law and regulations in use in other towns, to acquire and provide printed materials for our boards, and to meet with our boards to help them in areas of particular local interest. Currently, Ms. Donna Jewett, Nashoba's Program Director, has been meeting with local boards to introduce the 10 month program. If you have any questions please feel free to call Donna at 772-3336 or Walter Murphy at 772-3335.

As part of the grant from the MDPH to assist in tobacco use prevention in each of our fourteen communities, Donna will plan to visit each of the boards to discuss tobacco use education, existing state regulations and the interest of the board in local tobacco ordinances. Through this grant, we are part of a state wide initiative to encourage the reduction of tobacco usage to minors.

According to MPDH publications, every day in Massachusetts, 29 people will die of tobacco-related illnesses, 3 people will die as the result of second-hand smoke, 100 children will start smoking while 11 children will contract lower respiratory infections due to second-hand smoke. More than \$ 4,300,000 will be lost in medical costs, premature death and disability costs due to smoking today in Massachusetts. The new tobacco tax has already shown a 7-8% decline in cigarette sales. The goal of MDPH is to reduce tobacco use by 50% by 1999.

The first phase of our program is issue a survey to the schools to involve the school administrators and school health advisory committee where they may have been established. We are doing this to avoid duplication and to coordinate local efforts.

The second phase is to help with public education in our communities and assess their attitudes toward tobacco use. We will meet with local groups interested in the issue and will keep the local boards informed on our findings. Nashoba will also help supply printed materials for local board use. During the third phase, the local boards of health will have the opportunity to address this public health issue in each community through knowledge and enforcement of existing laws and consideration of tobacco control regulations which you may feel are appropriate in your town.

Central Avenue Ayer, Massachusetts 01432 (508) 772-3336

Nursing 772-3337 Environmental Health 772-3338 Dental 772-3336 Social Work 772-3335



THE LIPTON CENTER
COMPREHENSIVE MENTAL HEALTH SERVICES

The Lipton Center provides comprehensive mental health, mental retardation, and developmental services to children and adults residing in North Central Massachusetts. The Center maintains a 24 hour, 7 day a week emergency service, operates four counseling centers (Ayer, Clinton, Fitchburg and Leominster), three day treatment programs, four residential facilities, and an early intervention program. In addition, the Center works closely with many of the local school districts and offers intensive home-based treatment to specialized population groups.

The Lipton Center receives contributions from 13 towns including Lancaster. Money received from the towns is earmarked specifically for free care. Residents of the town who are in need of service, but cannot afford it, or do not have sufficient insurance, are able to obtain some therapeutic services through the towns' contributions. The types of services provided at the counseling centers include individual, family, couples and group therapy. Psychiatric evaluations are also provided, and, if necessary, medication is prescribed.

During the FY'93 (7/1/92-6/30/93) 56 residents from Lancaster were seen for a total of 703 visits. From July 1, 1993 through December 25, 1994, 35 individuals from Lancaster were seen for a total of 317 visits. It should be noted, the contribution made by the town serves as a payor of last resort. Town funds are the only source of income allowing many Lancaster residents to obtain needed mental health benefits.

People come to The Lipton Center from all walks of life, from all socio-economic classes, with all kinds of emotional difficulties. Some of the problems treated at the Center include: depression, anxiety, conduct disorders (children, substance abuse, and marital difficulties. The staff consists of licensed social workers, psychologists, and psychiatrists.

LANCASTER HISTORICAL COMMISSION
ANNUAL REPORT FOR 1993

We mourned the loss of three very special people to the Town. Dr. Rochelle Kilgore at age 105, who served with us on the Commission for 24 years, and then at age 100 was voted to be an Honorary Member. Doreen Burgoyne, who served in the Selectmen's office for 23 years, never failed to be helpful when we needed it. And, Joan Pirozzolo, contributed so much to Lancaster, and was also a friend to all of us.

Henry Richter, Historical Coordinator, resigned the position to devote full time to that of Town Treasurer.

We lent our support to Gregory Philbin, who is working toward an Eagle Scout badge, in his effort to rebuild the Town Pound.

We lent our support to Maryanne MacLeod, who has started a project to locate the site of the 1643 Trucking House, while doing graduate study in archaeology.

Phyllis Farnsworth's investigation found that a law passed last year allows that a copyright given in 1975 is good for 28 years, and then is automatically renewed for 75 years. She has guarded the Town's copyright on the Bicentennial Edition of "Mary Rowlandson's Narrative" since 1975, in order to protect it, but it is now secure until long after most of us here now are gone.

We gave permission to McGraw-Hill to publish Rowlandson's writing in an anthology on Women's Works, an 1800+ pages work of four women writers.

Bill and Phyllis Farnsworth worked with professionals from the Public Archaeology Lab in Rhode Island, who were doing an Archaeological Inventory for a "Maximum Use Plan and Impact Statement" on the Fort Devens Area.

Commission members have learned that "Sliding Billy" Hamilton, who was inducted into the Baseball Hall of Fame in 1961, is buried in Eastwood Cemetery. Member Joan Richards has been working on wording, size, and material for a marker at his grave. He played for the Philadelphia Phillies, N.L., 1890-1895, and the Boston Beaneaters, N.L., 1896-1901. He was National League Batting Champion in 1891, and led the standings with 937 Stolen Bases, until Lou Brock was allowed to beat it by 1. To this day, only Rickey Henderson leads them in stolen bases, and Sliding Billy stands in third place, ahead of fourth place, Ty Cobb. The Commission is seeking donations to fund the marker.

Deborah Leonard and the Farnsworths volunteered to work locally on the Save our Sculptures (SOS) nationwide project to identify by photo, description and history every sculpture in the USA.

LANCASTER HISTORICAL COMMISSION, 1993 ANNUAL REPORT (cont.)

The work continues, as we answer correspondence, meet and inform people who travel to Lancaster in search of historical and genealogical information, and aid townspeople in like manner. We were able to return to the General Fund \$779.05 from sale of books.

Members attended an open house party in September at the Brick Tavern on the Old Union Turnpike as guests of Bob and Irene Connor, its new owners. The first floor of the building has been restored to beautiful condition.

The Commission Chairman has worked since its inception in 1964 to the present moment in the best interest of the town. This meant long hours of learning how to care for historical documents and artifacts, understanding the laws under which we work, and then devoting hours of time every week for 29 years to do the best job. That made this very active Commission an enviable one in the eyes of others in the state because of its many accomplishments. This was done while shunning publicity about the efforts and accomplishments.

The archives of the Commission consist of Lancaster-related material. It began with the Commission in 1964. Our holdings consist of some town records, information we have copied or obtained ourselves from libraries, newspapers, etc., and from gifts of information from townspeople or their families who have wanted both to share their information and to have it retained by the town for the use of researchers.

GIFTS:

Memorial Day programs and some of the speakers' addresses, collected and given by Annette Morris, who with Ruth Amelotte have given time and care to accumulate this material.

Girl Scout material consisting of years of collecting by Annette Morris,

Eleven glass negatives of the Nathaniel Thayer property, kindness of Linnea Lakin.

Phyllis A. Farnsworth

Phyllis A. Farnsworth
Chairman

TOWN LIBRARY

Nathaniel T. Dexter, Chairman
Frederic S. Doctoroff Emily J. Rose
Maribeth Eugene Thomas D. Wintle
Ray F. Comes, Secretary

DIRECTOR: Linda M. Vitone
ASSISTANT DIRECTOR: Moira Taylor
CHILDREN'S LIBRARIAN: Betty Ogborn
TECHNICAL ASSISTANT: Linda Ledoux
LIBRARY ASSISTANT: Charlotte Follansbee
SPECIAL COLLECTION ASSISTANT: Marcla Jakubowicz
CUSTODIAN: Walter McNamara
PAGE: Allyson Rockwell

HOURS

Tuesday & Thursday: 9:30 a.m. to 8:00 p.m.

Saturday: 9:30 a.m. to 1:30 p.m.

School Visits: Tuesday & Thursday: 8:30 a.m. to 10:00 a.m.

The Town Library's major problem during the past few years has been maintaining State certification and coping with reduced hours and funding. For the fiscal year beginning July, 1993, the Library received an increased municipal appropriation, from \$88,606 to \$92,150. While it was expected to meet the State's adjusted certification requirements for municipal appropriation, it did not. The requirements were adjusted through budget language and needed approval by the Legislature each year. For the 1993/1994 fiscal year the Legislature approved a higher requirement than expected as they began to move back towards the appropriation level spelled out in the statute. Since Lancaster did not meet the higher figure, the Library is again applying for a waiver of the standards. It seems likely to be granted. The Legislature is expected to return to the statute level for the municipal appropriation requirement for fiscal year 1994/1995. The Library will submit a budget that meets statute requirements.

Lancaster continues to meet the State requirement that 19% of all operating expenses be spent for books and materials. And, with the addition of Saturdays during 1991, the Library is open the required minimum of 25 hours per week during the Winter. Twenty-five hours per week, however, are not enough to meet the needs of Lancaster residents, nor do they provide staff enough time to complete basic Library services.

Circulation for the Town Library during 1993 was 49,406, almost 2% above 1992. However, circulation for the last half of the year, June to December, is almost 13% greater than the last half of 1992, a substantial increase. In fact, circulation for the last six months in 1993 is 4% above the same period in 1989, the last year the Library was open a full 43 hours.

Services for the schools have also shown a marked increase. As the school year began in September, Memorial School visits increased by 100%: from one per day for an hour, to two per day for forty-five minutes each. Visits now extend to 10:00 a.m., one half-hour after the Library opens to the public. The increase was implemented to accommodate the increased number of classes when the fourth grade moved back to the Memorial School, and to reduce the amount of time between school visits. There were 96 school visits during 1993, for a total of 2,186 student visits. There has also been an increase in requests for deposit collections of Library materials to supplement classroom materials, especially for the Middle School. There were six requests for all of 1992, there have been thirteen during 1993, eleven of them for the Fall of the 1993/1994 school year. Group visits increased from two with 50 people in 1992 to four with 140 people in 1993.

Children's services have also increased. There were thirty-four story hours during 1993, ten more than in 1992. There were four special programs during the year for children and their families, three of them with an audience of more than one hundred. Perhaps most popular was the Yo-Yo Man, who, after his

performance, sold yo-yos and personally adjusted the strings to the proper length for each child. There were ninety-four children who participated in the Summer Reading Program, Sail On a Sea of Books.

The Library and community continue to use the services of the Central Region. The value of books and services received during 1993 was \$58,715, while Lancaster's State taxes for Regional services are only \$7,860. The Region supplies the Town Library with story hour kits; day care kits; interlibrary loans; workshops; expert consultation; and deposit collections of videos, audio cassettes, CDs, large print books, and romance novels. The Central Region also funds the van delivery service that shuttles interlibrary loans, mail, and deposit collections from library to library throughout the Central Region and among the Central, Eastern and Western Regions. During 1993 two of the Regional Consultants spent a total of four days helping weed the adult and children's collections.

Lancaster's membership in C/W MARS continues to benefit the community. By Spring, 1993, the network completed its change to new software. CARL software provides substantial improvements in the way information can be found in the network database. In the spring, Lancaster used the fiscal 1993 state aid to purchased a PAC (Public Access Catalog) terminal for patron use. Patrons can search for materials in Lancaster's collection by title, by name (author, joint author, illustrator, etc.), or by words (subject words, words in the title, etc.). The collections of other C/W MARS libraries can also be searched, and needed material requested on interlibrary loan, or patrons can choose to go to the holding library themselves. The combination of C/W MARS, the Library's fax machine and the Region's van delivery service, often means interlibrary loans can be received in a few days instead of the two or three weeks that non-C/W MARS libraries must wait. New membership opportunities should increase C/W MARS' size and make more material available through the network. The collections of all other libraries using the CARL software are also be listed on C/W MARS' terminals, as is UNCOVER, an index to mostly academic journals that is useful for in-depth research.

The Library's Development Plan was completed in February and submitted to the Massachusetts Board of Library Commissioners. The Plan documents the kinds of use patrons make of the Library, points out areas that do not meet patron needs, and lists goals and objectives for the future. A major outcome of the Plan is a \$5,000 grant to improve the Library's adult and children's reference and information collections. The funds should be received in early 1994 and purchases made before the summer.

State aid received last Spring when Lancaster's waiver was granted allowed the Library to implement a number of needed repairs and upgrades. The entry floor tile was replaced early in the year. During the summer, window films were added to the Children's Room windows and shades were installed on all other windows to provide as much energy efficiency as possible and to protect books, materials and fine arts from the damaging rays of the sun. The old book drop was replaced with what is hoped to be a kinder, gentler one offering a spring loaded, padded platform to cushion the drop.

The adult and children's collections were weeded during the summer. Outdated, damaged, and duplicate material was removed and readied for the first book sale held by the Friends in many years. The weeding process helped staff to better understand the collections' strengths and weaknesses and to earmark funds to improve needy areas. It also made it clear that all collections are outgrowing the available space, and that much of the adult collection is not accessible to the handicapped. These two, rather major problems will need to be addressed within the next few years.

As in the past, volunteers and donations continue to be important for the Library. The Friends donated \$500 for the nonprint collection, passes to the Boston Museum of Fine Arts and passes to the JFK Library/Museum. The Children's Discovery Museum donated a pass during 1992/93, but, unfortunately, have ended their donation program. Passes to the Worcester Art Museum and Tower Hill Botanic Gardens were supplied by private donation. Library patrons have continued to fund magazine subscriptions, even though the Adopt-A-Magazine program is no longer advertised. Some patrons have donated new books for the collection, others have written checks. Volunteers spent their time shelving books, tending gardens, helping with the weeding project, repairing books, and selling books at the book sale. All the donations and gifts of time are appreciated; they help the Library provide quality services and materials during difficult times.

Linda Vitone, Library Director

SPECIAL TOWN MEETING
Lancaster, Massachusetts
June 7, 1993

ABBREVIATED MINUTES

The meeting was called to order at 7 p.m. by Moderator Eugene C. Christoph.

It was voted to waive the reading of the warrant.

ARTICLE 1 - It was voted to reduce the FY1993 Streetlighting budget, as voted at the May 4, 1992 Annual Town Meeting, from \$17,000 to \$12,500.

ARTICLE 2 - It was voted to take from the Fund Balance Reserve Extraordinary and Unforeseen Expense Account the sum of \$30,000 and the sum of \$3,200 from Available Funds to supplement the Group Health Insurance FY 1993 budget as voted at the May 4, 1992 Annual Town Meeting.

ARTICLE 3 - It was voted to take from the Stabilization Fund the sum of \$7,000 to implement a negotiated agreement between the inhabitants of the Town of Lancaster, acting by and through its Board of Selectmen, and the Lancaster Police Union, acting by and through the Massachusetts Coalition of Police, AFL-CIO, Local 203, said agreement having been negotiated in accordance with the provisions of Chapter 150E of the general Laws of the Commonwealth, for FY 1993.

ARTICLE 4 - It was voted to take from available funds \$1,300 and take from the Stabilization Fund, \$56,750 to supplement the Lancaster Schools FY 1993 budget, as voted at the May 4, 1992 Annual Town Meeting.

ATTEST


Roberta G. Winsor, Town Clerk

ANNUAL TOWN MEETING
Lancaster, Massachusetts
June 7, 1993

ABBREVIATED MINUTES

The Annual Town Meeting was called to order at 7:30 p.m. by Moderator Eugene C. Christoph.

Leslie Belisle from Troop 784 and Shawn Corbett from Troop 1 led the pledge of allegiance to the flag.

The moderator then invited everyone to stand for a moment of silence in memory of two former Town officials, John S. Gilmore and John E. Burgoyne.

Mr. Christoph stepped down as Moderator for the discussion of the numerous zoning articles and Mr. Nathaniel Dexter was nominated and sworn in to serve as Moderator for these discussions.

It was voted to waive the reading of the warrant.

A motion was made and seconded and it was voted to advance to Articles 5, 6, 7, 8 and 9.

ARTICLE 5 - It was voted YES 183, NO 78 to amend the Lancaster Zoning By-law by amending Section 3.26 (b), by replacing the "N" entry in the "LI" column with a "P" entry so that it reads:

| | LI EXISTING | LI PROPOSED |
|--|----------------|----------------|
|--|----------------|----------------|

Principle Uses

(a) (Amended 5/3/88;6/11/91)
Printing and publishing,
and assembly, finishing,
or packaging of products,
provided:

(1) the applicant documents
that there will be no
on-site disposal of
wastes containing
greater concentrations
of toxic or hazardous
substances than commonly
found in domestic waste-
water;

(2) there will be no manu-
facturing, packaging, or
hazardous materials; and

(3) electro-magnetic radia-
tion does not exceed F.C.C.
Regulations

P

P

(b) Other general industrial uses including manufacturing and processing, provided:

(1) provisions a. (1), (2), and (3) above are met:

(2) all buildings or structures to be used for such purposes are at least 100 ft. from any R District, or from any dwelling existing prior to adoption of this By-law

N

P

ARTICLE 6 - It was voted YES 215, NO 49 to amend the Lancaster Zoning By-law by amending Section 3.26(c), by replacing the "N" entry in the "LI" column with a "P" entry so that it reads:

LI
EXISTING

LI
PROPOSED

3.26(c) (Amended 06/11/91) Structures for storage and distribution of goods, supplies, equipment and machinery

N

P

ARTICLE 7 - By a unanimous vote it was voted to amend the Lancaster Zoning By-laws so as to delete: (see Article 4.10(c)) from Section 3.26bb, as follows:

3.26 bb. Outdoor storage accessory to a principle use

ARTICLE 8 - It was voted YES 187, NO 72 to amend the Lancaster Zoning By-laws by amending Section 3.25 (a), by replacing the "N" entries in the "LI" column with a "P" and "SP" entry respectively so that it reads:

LI
EXISTING

LI
PROPOSED

Principle Uses

(a) Retail stores: craft, consumer, professional or commercial establishments dealing directly with the general public, provided:

(1) all displays, storage and sales are conducted within a building:

(2) no motorized vehicles are handled

N

P

if either provision (1) or (2) is not met then

N

SP

ARTICLE 9 - After a lengthy discussion it was voted YES 169, NO 75 to amend the Lancaster Zoning By-laws so as to amend the Zoning Map referenced in Section 2.20 of the Lancaster Zoning By-law by including in the "LI" district the land described in the Town of Lancaster Assessor's Maps #4, #8, #9, #13 and #14 further described as follows:

Beginning with Map #14, at the southeasterly corner of land owned by the Town of Lancaster (Parcel #7), west along the south property lines of land of the Town of Lancaster, Mercury Realty Trust and the Commonwealth of Mass. (Parcels #7, #8, #9, #10 and #11), to land of the town of Lancaster (Map #13, Parcel #6), west along the south property line than north along the western property line of Town of Lancaster (Map #13, Parcel #6) west along southwesterly line of Comm. of Mass. property (Map #13, Parcel #5) north along the west property lines of property of Comm. of Mass., Town of Lancaster, Trussell property, (Map #14, Parcels #13, #12, Map #13, Parcel #5), west and northwesterly along property of Burgoyne and Langen (Map #9, Parcel #4), north along westerly property line of Digital, (Map 9, Parcel #2 and Map 9, Parcel #3), then northwesterly along southern property line of Digital (Map #9, Parcel #1), then north and northeast along property lines of same (Map #9, Parcel #1), north along west property line of Digital (Map #4, Parcel #13) to south side of Old Union Turnpike, east along south side of Old Union Turnpike to intersection of Lunenburg Road, then south along western side of Lunenburg Road to the point of beginning.

The property involved contains approximately 795+/- acres of land currently zoned in the Residential and Limited Office zones.

ARTICLE 1 - It was voted to waive the reading of the annual report of the Board of Selectmen.

ARTICLE 2 - It was voted to add Section 13.60 to the Zoning By-laws as follows:

FORT DEVENS INTERIM PLANNING OVERLAY DISTRICT

a. Purpose

The purpose of the Fort Devens Interim Planning Overlay District (IPOD) is to provide a temporary framework to guide the development of the land comprised of the Fort Devens Military Base in the Town of Lancaster until the master planning process can be completed and more comprehensive permanent zoning can be adopted.

Confronted with the Federal Government's sudden decision to realign Fort Devens, the Town of Lancaster finds that its current zoning bylaw is inadequate to address the complex development issues surrounding the reuse of Fort Devens. The Town is initiating a master planning process so that it can develop appropriate zoning based on sound planning principles that take into account the shared vision of the community, economic and housing needs, environmental objectives, the viability of existing infrastructure and other considerations.

Until the master planning process is completed and permanent zoning is adopted, the IPOD provides a process in which the Town can evaluate proposed uses on a case by case basis, to ensure that uses are consistent with sound planning, and do not conflict with the Town's obligation to protect the public's health, safety and welfare.

b. Objectives

Specific objectives to be achieved by the implementation of the IPOD are:

1. To ensure that the infrastructure is capable of supporting the proposed use(s), including the adequate provision of transportation, water supply, drainage, sewerage, schools, parks, open space and other public requirements.
2. To minimize conflicts between different land uses.
3. To broaden the diversity of economic activities to provide further stability to the economic and tax base, and to create employment opportunities.
4. To encourage the redevelopment of the Fort by providing a clear and consistent process for reviewing development proposals.
5. To ensure that proposed uses will not be detrimental to the surrounding neighborhoods.
6. To protect natural resources.

7. To minimize the emission of noxious odors, smoke, particulate matter, toxic matter, fire or explosive hazard, glare, noise, vibration or any other objectionable impact generated by any given land use.

8. To prevent uses from being in conflict with uses of the State and Federal Governments.

9. To ensure uses are consistent with the master planning process as it develops.

10. To minimize possible health threats from the numerous hazardous waste sites found on the Fort.

c. District Delineation

The boundaries of the IPOD shall be the land in the Town of Lancaster that is bounded by the Fort Devens Military Base existing at the time of the adoption of this provision and as shown on the Lancaster Zoning Map.

d. Underlying Zoning Requirements

Where the provisions of the IPOD conflicts with the underlying zoning, the provisions of the IPOD shall apply; otherwise all other applicable provisions for the underlying zoning district, including any dimensional requirements, shall apply.

e. Permitted Uses

The following uses are permitted as of by right:

- (1) Agricultural uses such as farming, grazing, truck farming and horticulture.
- (2) Forestry and nursery uses.
- (3) Outdoor recreational uses such as fishing, boating and play areas.
- (4) Conservation of water, plants, wildlife, and other natural resources.
- (5) Wildlife management areas, foot, bicycle, and/or horse paths.
- (6) Temporary non-residential structures used in connection with fishing, growing, harvesting, storage, or sale of crops raised on premises.
- (7) Municipal uses such as administration buildings, police and fire stations and department of public works storage yards and structures.
- (8) Educational and religious uses.

f. Uses Requiring an IPOD Special Permit

All other uses not permitted as of by right as identified in Section e above shall require a special permit in accordance with M.G.L., Chapter 40A, Section 9, and the requirements provided herein:

(1) IPOD Special Permit Requirements

The Planning Board is herein designated the IPOD Special Permit granting authority. The Planning Board may grant an IPOD Special Permit for a proposed use provided that the application complies with the following requirements:

(i) No use shall be sited so as to constitute an unacceptable health threat from the existing sites contaminated by hazardous waste as identified by the United States Environmental Protection Agency (EPA), or the Massachusetts Department of Environmental Protection (DEP). With the consultation of the EPA or DEP, the Board of Health shall determine what constitutes an unacceptable health threat for the purpose of this section. The results of that determination shall be reported to the Planning Board within thirty-five (35) days of the submission of the application for the IPOD Special Permit.

To ensure compliance with this provision, any residential use proposed to be located within a half mile of a hazardous waste site, or any non-residential use to be located within twenty-five (25) yards of a hazardous waste site, shall require the submission of a risk assessment to the Board of Health and Planning Board. The risk assessment shall identify and assess the potential health threats posed by any identified contaminated site(s) and be prepared by an experienced professional in the environmental health field. A risk assessment shall not be required if the applicant can provide documentation from the EPA, DEP or other government agency, that indicates to the satisfaction of the Board of Health, that there is an insignificant health threat relative to the proposed use from any of the identified contaminated site(s).

(ii) At the time the application is filed with the Town Clerk and the Planning Board, the proposed use shall be compatible with the Master Plan for the Fort in its current stage of development as applicable. The applicant is encouraged to consult with the Planning Board prior to submission to ensure compliance with the provision.

(iii) A proposed use shall not be sited in a location where it would be in conflict with a use by the State and/or Federal Governments. For example, a residential use would not be compatible, and should not be sited to an area used for military maneuvers of the Army Reserves.

(iv) The development design shall take into consideration the protection of natural resources and building limitations imposed by environmental constraints.

(v) No proposed use shall result in a hazard to health, safety or welfare resulting from odors, smoke, particulate matter, toxic matter, fire or explosive hazard glare, noise, vibration or any other noxious or objectionable impacts generated by any given land use.

(vi) Where the boundaries of this district abut a residential zoning district and the proposed use is not residential, a vegetated buffer area shall be created and maintained in perpetuity. The buffer area shall not be less than fifty (50) feet in width. Evergreens shall be planted in the buffer area to provide for the effective screening of the proposed use except where the buffer area is already sufficiently wooded in the opinion of the Planning Board. Plant materials shall be sufficiently large and planted in such a fashion so that a year round screen at least eight (8) feet in height shall be provided within three (3) growing seasons. All plantings shall be installed according to accepted horticultural standards.

(vii) No use shall unreasonably impact upon the safe, efficient, and orderly movement of vehicular traffic. Uses generating an anticipated average peak hour generation in excess of 200 vehicle trip ends or an average daily generation in excess of 1,600 vehicle trip ends, based on the most recent edition of the Institute of Transportation Engineers' publication, "Trip Generation", shall require the submission of a traffic study to the Planning Board.

The traffic study shall present a description of existing conditions, including traffic volumes, roadway geometries, safety delays, and the level of service for streets and intersections affected by the proposed use, including those streets and intersections affected outside of the IPOD or in another town. Future traffic conditions shall also be described, including: trip generation, trip distribution, volume to capacity ratios, and levels of service for existing streets and intersections affected by the proposed project at the time of anticipated completion. Sight distances for turning movements to and from the site shall be analyzed using AASHO standards. In addition, the study should describe mitigation measures that could be implemented to reduce the impacts of the proposed use and their costs. These measures may include demand management strategies as well as capacity enhancements.

(viii) The road or way on which the proposed use is to be sited shall meet the minimum construction and dimensional standards for roads as set forth in Lancaster Subdivision Rules and Regulations, unless in the opinion of the Planning Board, the road or way has sufficient width, suitable grades and adequate construction to provide for the vehicular needs in relation to the proposed use.

(ix) The applicant shall be responsible for demonstrating that the infrastructure is adequate to support the proposed use.

g. IPOD Special Permit Process

The Planning Board may grant an IPOD Special Permit where the application is in accordance with the standards and requirements of this By-law.

(1) Rules, Regulations and Fees

The Planning Board shall adopt and may amend Rules and Regulations not inconsistent with the provisions of this By-law or Chapter 40A of the Massachusetts General Laws. Such Rules and Regulations shall be on file with the Town Clerk. The Rules and Regulations shall state as a minimum the size, form, contents, style and number of copies of plans and reports that shall be required. The Planning Board may adopt, and from time to time amend, fees sufficient to cover reasonable costs incurred by the Town in the review and administration of the IPOD Special Permits.

(2) Application

(i) The application shall be filed with the Office of the Town Clerk and the Planning Board.

(ii) The application on an IPOD Special Permit form shall be accompanied by a site plan, showing the information required by the IPOD Special Permit Rules and Regulations. The information shall include but not be limited to: topography; soil characteristics as shown on Soil Conservation Service Maps; wetlands as defined by the M.G.L., Chapter 131, Section 40; 100-year flood plain boundary lines; any unique, natural, historical, archeological, and aesthetic resources; the proposed layout of the lot(s); any existing or proposed structures, streets, driveways and parking areas; proposed landscaping; the limits of vegetative cover; wells; utilities and waste water disposal systems.

(iii) The plan submitted for an IPOD Special Permit may be combined with a plan submitted under the site plan review process as long as content requirements are met for both provisions.

(3) Reports

The Planning Board shall transmit a copy of the IPOD Special Permit application (including plans) to town boards, departments, or committees it deems necessary to obtain their written comments.

A copy of the application shall be sent in a timely manner to the Planning Boards of Shirley, Ayer, Harvard, the Montachusett Regional Planning Commission (MRPC) and the Minuteman Advisory Group or Interlocal Coordination (MAGIC) for their written recommendations. The Planning Boards shall be requested to report on the compatibility of the proposed use with their master plans, and if applicable, the compatibility with their town's adjacent zoning.

Failure of any of the review bodies referenced above to submit a report or recommendation within thirty-five (35) days of receipt of the application shall be deemed a lack of opposition. Upon request, the Lancaster Planning Board will make available to the applicant a copy of the comments received.

(4) Public Hearing and Decision

The Planning Board shall hold a public hearing no later than sixty-five (65) days after the filing of an application. The decision of the Planning Board shall be made within ninety (90) days following the date of the public hearing. The Planning Board shall have the authority to continue the public hearing if it finds that such continuance is necessary to gather additional information in order to make an informed decision. Such continuance shall not automatically extend the required time limits set forth herein. The required time limits for a public hearing and/or decision may be extended by written agreement between the applicant and the Planning Board. A copy of such agreement shall be filed with the Town Clerk. Failure by the Planning Board to make a decision within ninety (90) days or the extended time if applicable, shall be deemed to be a grant of the IPOD Special Permit subject to the applicable provisions of M.G.L., Chapter 40A, Section 9.

Intermunicipal Coordination of Development Projects
Extending Into Another Town

When a Special Permit application is submitted for a proposed development project that is partially located in another town and the other town also requires a special permit for the proposed use, the Planning Board may hold a joint public hearing with the other town's special permit granting authority. The Planning Board shall also seek to coordinate the decision making process with the other town's special permit granting authority to prevent conflicting decisions.

(5) Required Findings

The Planning Board may grant approval of an IPOD Special Permit if it finds the following:

- (i) The use is in harmony with the purpose and intent of this By-law.
- (ii) The use will not be detrimental or injurious to the neighborhood.
- (iii) The use is appropriate for the site.
- (iv) The use complies with all the applicable requirements of this Bylaw.

(v) The use complies with Section F. (1), IPOD Special Permit Requirements.

(6) Special Permit Conditions

The Planning Board may impose such conditions, safeguards, and limitations it deems appropriate to protect the public health, safety, and welfare. Such conditions may include but are not limited to:

(i) Dimensional requirements different from those required by this By-law.

(ii) Screening of parking areas or other parts of the premises from adjoining premises, or from the street by specified walls, fences or plantings.

(iii) Modification of the exterior features or appearance of the structures.

(iv) Limits on the size of structures and facilities, number of occupants, method and time of operation and extent of facilities.

(v) Number, design and location of access drives, drive-up windows and other traffic features.

(vi) Off street parking.

(vii) Performance guarantees.

(viii) Installation and or certification of mechanical or other devices to limit present or potential hazard to health, safety, welfare or the environment resulting from smoke, odor, particulate matter, toxic matter, fire or explosive hazard, glare, noise, vibration or any other noxious or objectionable impact.

h. Termination of the IPOD

The Fort Devens IPOD shall terminate within three (3) years from its effective date of adoption (June 7, 1993).

ARTICLE 3 - It was voted YES 110, NO 10 to delete Sections 13.70 through 13.75 of the Zoning By-laws in its entirety and substitute the following text:

13.70 WATER RESOURCE DISTRICT

13.71 PURPOSE OF DISTRICT

The purpose of this Water Resource District is:

- a. to promote the health, safety, and general welfare of the community by ensuring an adequate quality and quantity of drinking water for the residents, institutions, and businesses of the Town of Lancaster.
- b. to preserve and protect existing and potential sources of drinking water supplies;
- c. to conserve the natural resources of the Town and
- d. to prevent temporary and permanent contamination of the environment.

13.72 SCOPE OF AUTHORITY

The Water Resource District is an overlay district superimposed on the zoning districts. The overlay district shall apply to all new construction, reconstruction, or expansion of existing buildings and new or expanded uses. Applicable activities or uses which fall within the Water Resource District must comply with the requirements of this district as well as with the underlying zoning. Uses that are prohibited in the underlying zoning districts shall not be permitted in the water Resource District.

13.73 DEFINITIONS

For the purpose of this section, the following works and phrases shall have the following meanings:

- Aquifer:** Geologic formation composed of rock, sand or gravel that contains significant amounts of potentially recoverable water.
- Water Resource District:** The zoning district defined to overlay other zoning districts in the Town of Lancaster. The Water Resource District may include specifically designated recharge areas.
- Impervious Surface:** Material or structure on, above, or below the ground that does not allow precipitation or surface water to penetrate directly into the soil.
- Mining:** The removal or relocation of geological materials such as topsoil, sand, gravel, metallic ores, or bedrock.
- Recharge Areas:** Areas that collect precipitation or surface water and carry it to aquifers. Recharge areas may include areas designated as Zone I, Zone II, or Zone III.
- Toxic or Hazardous Material:** Any substance or mixture of physical, chemical, or infectious characteristics posing a significant, actual or potential hazard to human health if such substance or mixture were discharged to land or water of the Town of Lancaster. Toxic or hazardous materials include, without limitation, synthetic organic chemicals, petroleum products, heavy metals, radioactive or infectious wastes, acids, and alkalis, and all substances defined as Toxic or Hazardous under Massachusetts General Laws (MGL) Chapter 21C and 21E and 310 CMR 30.00 and also include such product as solvents and singlers in quantities greater than normal household use.

Zone II: The area of an aquifer which contributes water to a well under the most severe pumping and recharge conditions that can be realistically anticipated (180 days of pumping at safe yield with no recharge from precipitation, as defined in 310 Code of Massachusetts Regulations (CMR) 22.00.)

Zone III: The land area beyond the area of Zone II from which surface water and groundwater drain into Zone II, as defined in 310 CMR 22.00.

13.74 ESTABLISHMENT AND DELINEATION OF WATER RESOURCE DISTRICT

For the purpose of this district, there is hereby established within the Town of Lancaster certain groundwater protection areas, consisting of aquifers or recharge areas which are delineated on three (3) Town maps. The maps are entitled "Water Resource District, Town of Lancaster, Massachusetts", dated December 1, 1986 as may be amended from time to time by Town Meeting vote under the recommendation of a registered professional engineer (civil or sanitary), hydrologist, geologist, or soil scientist. These maps are hereby made a part of the Town of Lancaster Zoning By-law and are on file in the Office of the Town Clerk.

13.75 DISTRICT BOUNDARY DISPUTES

If the location of the District boundary in relation to a particular parcel is in doubt, resolution of boundary disputes shall be through a Special Permit Granting Authority (SPGA). Any application for a special permit for this purpose shall be accompanied by adequate documentation.

The burden of proof shall be upon the owner(s) of the land in question to show where the bounds should properly be located. At the request of the owner(s), the Town of Lancaster may engage a registered professional engineer (civil or sanitary), hydrologist, geologist, or soil scientist to determine more adequately the boundaries of the district with respect to individual parcels of land, and may charge the owner(s) for all or part of the cost of the investigation.

13.76 USE REGULATION

In the Water Resource District, the following regulations shall apply:

A. Permitted Uses

The following uses are permitted within the Water Resource District provided that all necessary permits, orders, or approvals required by local, state or federal laws are also obtained:

- i. conservation of soil, water, plants and wildlife;
- ii. outdoor recreation, nature study, boating, fishing, and hunting where otherwise legally permitted;
- iii. foot, bicycle, and/or horse paths, and bridges;
- iv. normal operation and maintainance of existing water bodies and dams, splash boards, and other water control supply and conservation devices;
- v. maintenance, repair, and enlargement of any existing structure, subject to Section B (prohibited uses) and Section C (special permitted uses);
- vi. residential development, subject to Section B (prohibited uses) and Section C (special permitted uses);
- vii. farming, gardening, nursery, conservation, forestry, harvesting, and grazing, subject to Section B (prohibited uses) and Section C (special permitted uses);
- viii. construction, maintenance, repair, and enlargement of drinking water supply related facilities such as, but not limited to, wells, pipelines, aqueducts, and tunnels. Underground storage tanks related to these activities are not categorically permitted.

The following uses are prohibited:

- i. landfills and open dumps as defined in 310 CMR 19.006;
- ii. storage of liquid petroleum product, except the following:
 - a. normal household use, outdoor maintenance, and heating of a structure;
 - b. waste oil retention facilities required by statute, rule, or regulation;
 - c. emergency generators required by statute, rule, or regulation;
 - d. treatment works approved under 314 CMR 5.00 for treatment of ground or surface waters:
provided that storage, listed in items a. through d. above, is in free-standing containers within buildings or above ground with secondary containment, adequate to contain a spill the size of the containers total storage capacity.
- iii. landfilling of sludge or septage as defined in 310 CMR 32.05;
- iv. storage of sludge and septage, unless such storage is in compliance with 310 CMR 32.30 and 310 CMR 32.31;
- v. individual sewage disposal systems that are designed in accordance with 310 CMR 15.00 to receive more than 110 gallons of sewage per quarter acre under one ownership per day, or 440 gallons of sewage on any acre under one ownership per day, whichever is greater, except the replacement or repair of an existing system that will not result in an increase in design capacity above the original design;
- vi. storage of de-icing chemicals unless such storage, including loading areas, is within a structure designed to prevent the generation and escape of contaminated runoff or leachate;
- vii. storage of animal manure unless covered or contained;
- viii. earth removal, consisting of the removal of soil, loam, sand, gravel, or any other earth material (including mining activities) to within 6 feet of historical high groundwater as determined from monitoring wells and historical water table fluctuation data compiled by the United States Geological Survey, except for excavations for building foundations, roads, or utility works.

- ix. facilities that generate, treat, store, or dispose of hazardous waste subject to MGL 21C and 310 CMR 30.00 except the following:
 - a. very small quantity generators as defined under 310 CMR 30.00;
 - b. household hazardous waste collection centers and events under 310 CMR 30.390;
 - c. waste oil retention facilities required by MGL C21, S. 52A;
 - d. water remediation treatment works approved under 314 CMR 5.00;
- x. automobile graveyards and junkyards, as defined in MGL C. 140b, s.1;
- xi. treatment works that are subject to 314 CMR 5.00 including privately owned sewage treatment facilities, except the following:
 - a. the replacement or repair of an existing treatment works that will not result in a design capacity of the existing treatment works;
 - b. the replacement of existing subsurface sewage disposal system(s) with wastewater treatment works that will not result in a design capacity of the existing system(s);
 - c. treatment works approved by the Massachusetts Department of Environment Protection designed for the treatment of contaminated groundwater.
- xii. storage of liquid hazardous materials as defined in MGL Chapter 21E, unless in a free standing container within a building or above ground with secondary containment adequate to contain a spill the size of the container's storage capacity;
- xiii. industrial and commercial uses which discharge process wastewater on site;
- xiv. stockpiling and disposal of snow and ice containing de-icing chemicals if brought in from outside the district;
- xv. storage of commercial fertilizers and soil conditioners as defined in MGL C. 128, s. 64, unless such storage is within a structure designated to prevent the generation and escape of contaminated runoff or leachate;
- xvi. the use of septic system cleaners which contain toxic or hazardous chemicals.

C. Uses and Activities Requiring a Special Permit

The following uses and activities are permitted only upon the issuance of a Special Permit by the Special Permit Granting Authority (SPGA) under such conditions as they may require:

- i. enlargement or alteration of existing uses that do not conform to the Water Resource District;
- ii. the application of pesticides, including herbicides, insecticides, fungicides, and rodenticides, for non-domestic or non-agricultural uses in accordance with state and federal standards. The special permit shall be granted if such standards are met. If applicable, the applicant should provide documentation of compliance with a Yearly Operating Plan (YOP) for vegetation management operations under 333 CMR 11.00 or a Department of Food and Agriculture approved Pesticide Management Plan or Integrated Pest Management (IPM) program under 333 CMR 12.00;
- iii. the applications of fertilizers for non-domestic or non-agricultural uses. Such applications shall be made in a manner so as to minimize adverse impacts on groundwater due to nutrient transport, deposition, and sedimentation;
- iv. those activities that involve the handling of toxic or hazardous materials in quantities greater than those associated with normal household use, permitted in the underlying zoning (except as prohibited under Section B). Such activities shall require a special permit to prevent contamination of groundwater;
- v. the construction of dams or other water control devices, ponds, pools or other changes in water bodies or courses, created for swimming, fishing, or other recreational uses, agricultural uses, or drainage improvements. Such activities shall not adversely affect water quality or quantity;
- vi. any use that will render impervious more than 15% or 2,500 square feet of any lot, whichever is greater. A system for groundwater recharge must be provided which does not degrade groundwater quality. For non-residential uses, recharge shall be by stormwater infiltration basins or similar system covered with natural vegetation, and dry wells shall be used only where other methods are infeasible. For all non-residential uses, all such basins and wells shall be preceded by oil, grease, and sediment traps to facilitate removal of contamination. Any and all recharge areas shall be permanently maintained in full working order by the owner.

- D. The SPGA may adopt regulations to govern design features of projects. Such regulations shall be consistent with subdivision regulations adopted by the municipality.
- E. The applicant shall file 6 copies of a site plan and attachments. The site plan shall be drawn at a proper scale as determined by the SPGA and stamped by a professional engineer. All additional submittals shall be prepared by qualified professionals. The site plan and its attachments shall at a minimum include the following information where pertinent:
1. a complete list of chemicals, pesticides, herbicides, fertilizers, fuel, and other potentially hazardous materials to be used or stored on the premises in quantities greater than those associated with normal household use;
 2. for those activities using or storing such hazardous materials, a hazardous materials management plan shall be prepared and filed with the Hazardous Material Coordinator, Fire Chief, and Board of Health. The plan shall include:
 - a. provisions to protect against the discharge of hazardous materials or wastes to the environment due to spillage, accidental damage, corrosion, leakage, or vandalism, including spill containment and clean up procedures;
 - b. provisions for indoor, secured storage of hazard materials, and wastes with impervious floor surfaces;
 - c. evidence of compliance with Regulations of the Massachusetts Hazardous Waste Management Act 310 CMR 30.00, including obtaining an EPA identification number from the Massachusetts Department of Environmental Protection.
 3. proposed down-gradient location(s) for groundwater monitoring well(s), should the SPGA deem the activity a potential groundwater threat.
- F. The SPGA shall hold a hearing, in conformity with the provision of MGL. C. 40A, S. 9, within 65 days after the filing of the application, and after the review by the Town, Boards, Departments, and Commissions.

Notice of the public hearing shall be given by publication and posting and by first-class mailings to "parties of interest" as defined in MGL, C 40A, s.11. The decision of the SPGA and any extension, modification, or renewal thereof shall be filed with the SPGA, and Town Clerk within 90 days following the closing of the public hearing. Failure of the SPGA to act within 90 days shall be deemed as a granting of the permit. However, no work shall commence until a certification is recorded as required by said s.11.

- G. Written notice of any violations of this Article shall be given by the Building Inspector to the responsible person as soon as possible after detection of a violation or a continuing violation. Notice to the assessed owner of the property shall be deemed notice to the responsible person. Such notice shall specify the requirement or restriction violated and the nature of the violation, and may also identify the actions necessary to remove or remedy the violations and preventive measures required for avoiding future violations and a schedule of compliance. A copy of such notice shall be submitted to the Building Inspector, the Board of Health, the Conservation Commission, (Town) Engineer /Department of Public Works, and Water Department. The cost of containment shall be borne by the owner and operator of the premises.

For situations that require remedial action to prevent adverse impact to the water resources within the Water Resource District, the Town of Lancaster, the Building Inspector, the Board of Health, or any of their agents may order the owner or operator of the premises to remedy the violation. If said owner and/or operator does not comply with said order, the Town of Lancaster, the Building Inspector, the Board of Health, or any of their agents, if authorized to enter upon such premises under the terms of the special permit or otherwise, may act to remedy the violation. The remediation cost shall be the responsibility of the owner and operator of the premises.

13.77 PROCEDURES FOR ISSUANCE OF SPECIAL PERMIT

- A. The Special Permit Granting Authority (SPGA) under this By-law shall be the Town of Lancaster Planning Board. Such special permit shall be granted if the SPGA determines, in conjunction with the Board of Health, The Conservation Commission, (Town) Engineer/Department of Public Works and Planning Board that the intent of this By-law as well as specific criteria, are met. The SPGA shall not grant a special permit under this section unless the petitioner's application materials include, in the SPGA's opinion, sufficiently detailed, definite and credible information to support positive findings in relation to the standards given in this section. The SPGA shall document the basis for any departures from the recommendations of the other (Town) boards or agencies in its decision.

- B. Upon receipt of the special permit application, the SPGA shall transmit one copy to the Planning Board, Board of Health, the Conservation Commission, and the (Town) Engineer/Department of Public Works for their written recommendations. Failure to respond in writing within 35 days of receipt by the Board shall indicate approval or no desire to comment by said agency. The necessary number of copies of the application shall be furnished by the applicant.
- C. The SPGA may grant the required special permit only upon finding that the proposed use meets the following standards, those specified in Section 6 of this By-law, and any regulations or guidelines adopted by the SPGA. The proposed use must:
1. In no way, during construction or thereafter, adversely affect the existing or potential quality or quantity of water that is available in the Water Resource District, and
 2. be designed to avoid substantial disturbance of the soils, topography, drainage, vegetation, and other water-related natural characteristics of the site to be developed.
- D. The Special Permit granting authority may retain qualified experts at the reasonable expense of the applicant if necessary in order to evaluate the application.
- E. Conditions. Special permits shall be granted only subject to such conditions as necessary to assure adequate safeguarding of water quality, which may include the following, among others.
1. Monitoring wells to be located downgradient of potential pollution sources, with periodic sampling to be provided to the Board of Health at the owner's expense.
 11. Pollutant source reduction, including limitations on use of parking area de-icing materials and periodic cleaning or renovation of pollution control devices, such as catchbasin sumps.

13.78 SEVERABILITY

A determination that any portion or provision of this overlay protection district is invalid shall not invalidate any other portion thereof, nor shall it invalidate any special permit previously issued thereunder.

ARTICLE 4 - By a unanimous vote, it was voted to amend the Lancaster Zoning By-law by amending Section 3.23 F., by replacing the "SP" entry in the "R" column with an "N" entry so that it reads:

R NB HB LI GI

(f) Airport, air landing strip, heliports, and any use customarily accessory thereto

N N N SP SP

** See next page, disapproved by Attorney General.*

ARTICLE 10 - It was unanimously voted to revise the current zoning map to establish a Limited Office zone located north of Fort Pond Road and west of Shirley Road. The existing zoning in this area will be revised to reflect the change. All existing overlay districts in this area will remain unchanged. The zone is defined by the following boundaries:

Beginning at a point at the intersection of the easterly sideline of the New England Power Company easement and the Shirley/Lancaster town line. The point of beginning lies approximately 530 feet west of Shirley Road when measured along the Shirley/Lancaster town line from the road's centerline.

Then proceeding southerly along the easterly sideline of the New England Power Company easement to that line's intersection with the easterly sideline of Map 5, Parcel 26.

Then proceeding southerly along the easterly sideline of Map 5, Parcel 26 to that line's intersection with the northerly sideline of Map 5, Parcel 49.

Then proceeding easterly along the northerly sidelines of Map 5, Parcels 49, 50, 51, 52 and 53 to that line's intersection with the westerly sideline of Map 5, Parcel 54.

Then proceeding southerly along the westerly sideline of Map 5, Parcel 54 to that line's intersection with the northerly sideline of Fort Pond Road.

Then proceeding westerly along the northerly sideline of Fort Pond Road to that line's intersection with the westerly sideline of Map 5, Parcel 26.

Then proceeding northerly along the westerly sideline of Map 5, Parcel 26 to that line's intersection within the southerly sideline of Map 5, Parcel 13A.

Then proceeding westerly along the southerly sideline of Map 5, Parcel 13A to that line's intersection with the westerly sideline of Map 5, Parcel 13A.

Then proceeding northerly along the westerly sidelines of Map 5, Parcel 13A and Map 2, Parcel 3 to that line's intersection with the Shirley/Lancaster town line.

Then proceeding easterly along the Shirley/Lancaster town line to the point of beginning.

That portion of Map 5, Parcel 27 located east of the easterly sideline of the New England Power Company easement will be changed to Residential use. Excluded from the change in zoning are Map 5, Parcel 26 and the remaining western portion of Map 5, Parcel 27 which are presently zoned for Limited Office use.

All easement and parcel sidelines, map and parcel numbers refer to those shown on the town of Lancaster Assessors' Maps on file at the Assessors' Office with revisions current to the Town Meeting vote.

The Town Meeting adjourned to June 21st at 7p.m.

A true copy attest


Roberta G. Winsor, Town Clerk

I regret that I must enclose the amendment to the zoning by-laws adopted under article 10 of the warrant for the Lancaster Annual Town Meeting that convened June 7, 1993, with the disapproval of this Office endorsed thereon and on the zoning map pertaining to article 10.

The vote of the Town Meeting on article 10 indicates that certain land "located north of Fort Pond Road and west of Shirley Road" was to be rezoned (emphasis supplied). Both the advertisement for the Planning Board public hearing on article 10 and the town meeting warrant indicate that what was to be considered for rezoning was land "north of Fort Pond Road and east of Shirley Road." (emphasis supplied).

Adjourned Annual Town Meeting of June 7, 1993
Lancaster MA

June 21, 1993

The adjourned annual Town Meeting of June 7, 1993 was reconvened at 7 p.m. by Moderator Eugene C. Christoph.

On behalf of the Town of Lancaster, Peter O'Malley, Chairman of the Board of Selectmen read a proclamation declaring July 8, 1993 Dr. Lawrence T. Geraty Day.

On behalf of the Town of Lancaster, Chairman of the Board of Selectmen, Peter O'Malley, presented service awards to Doreen F. Burgoyne who served as Administrative Assistant to the Board of Selectmen from December, 1971 to June 1993 and to David C. Kilbourn who served as a member and chairman of the Lancaster School Committee from May, 1975 to May, 1993.

ARTICLE 11 - It was voted to amend the vote on Article 53 of the Annual Town Meeting dated May 1, 1989 by substituting Fiscal 1988 with Fiscal 1987.

ARTICLE 12 - It was voted unanimously to raise and appropriate the sum of \$4,046.07 to be expended by the Planning Board to pay unpaid bills of the following fiscal years.

Fiscal 1987:

Professional Engineering Services \$2,103.07

Fiscal 1990:

Professional Engineering Services \$1,808.00

Fiscal 1992:

Legal advertising \$ 135.00

ARTICLE 13 - It was voted to accept as a Public Way, Woodland Meadow Drive, a roadway running northerly from Chase Hill Road, generally described on Plan No. 6013-1/5 dated April, 1986, by Charles A. Perkins, Co., Inc., and more particularly described on Plan No. M-1335, dated January, 1993, by David E. Ross, Associates, Inc., copies of both of which have been filed with the Town Clerk of Lancaster.

ARTICLE 14 - It was voted to amend part 3 of the Town By-law "Compensation and Classification", section 3.2.4., "Merit increases" to add the following sentence at the end of the first paragraph: "Merit increases will not be authorized for fiscal year 1994".

ARTICLE 15 - It was voted to amend the Personnel By-law Compensation Plan Wage and Salary Scale by increasing all amounts by 2 1/2% and substitute a new wage and salary scale reflecting that increase, a copy of the new schedule is available for review in the office of the Town Clerk.

ARTICLE 16 - This article was amended to add the salary for the Board of Health members and it was voted to fix the salary and compensation of all elective officers of the Town, for the fiscal year July 1, 1993 through June 30, 1994, as follows:

| | | |
|--------------------|-------------|--------------------------------|
| Town Clerk | \$15,686.00 | |
| Town Treasurer | \$10,305.00 | |
| Town Collector | \$ 9,793.00 | |
| Board of Assessors | \$ 3,129.00 | per member (3 member board) |
| Board of Selectmen | \$ 825.00 | per member (3 member board) |
| Moderator | \$ 80.00 | |
| Board of Health | \$ 700.00 | per member (3 member board) |

ARTICLE 17 - This article is to be considered before voting on the Fiscal 1993/1994 budget.

ARTICLE 18 - This article concerning, the sum of \$15,795.00 to be expended by the Board of Selectmen to purchase and equip a new 1993 police cruiser under the state-wide bid procedure, and to authorize the Board of Selectmen to trade in or dispose of by public auction, one 1990 Ford police cruiser, was postponed indefinitely.

ARTICLE 19 - This article was amended and it was voted to raise and appropriate the sum of \$500.00 to be expended by the Town Treasurer to purchase a Dot Matrix Printer.

ARTICLE 20 - It was voted to authorize the Town Treasurer and the Town Collector to enter into a Compensating Balance Agreement, or Agreements, for fiscal 1994, pursuant to Chapter 44, Section 53F of the General Laws.

ARTICLE 21 - This article concerning the sum of \$375.00 to be expended by the Board of Health for the purpose of providing pre-exposure vaccine, to protect designated individual employees of the Board of Health against rabies, was postponed indefinitely.

ARTICLE 22 - It was voted to raise and appropriate the sum of \$100.00 to be expended by the Board of Health for the purpose of paying designated Board of Health personnel to pickup reported possible rabid racoons.

ARTICLE 23 - It was voted to raise and appropriate the sum of \$35,000.00 to be expended by the School Committee to replace all classroom heating/fresh air circulating systems at the Lancaster Middle School, including the addition of a fresh air ventilation system for the building core.

ARTICLE 24 - It was voted to raise and appropriate the sum of \$8,000.00 to be expended by the School Committee to replace plumbing fittings at the Lancaster Middle School, the Memorial School, and the Center School boiler room, by the order of the Lancaster Water Department in compliance with Section (310 CMR 22.22) of the Safe Drinking Water Act.

ARTICLE 25 - It was voted to raise and appropriate the sum of \$5,000.00 to be expended by the School Committee for the purpose of installing an individual oil-fired hot water heater in the Lancaster Middle School cafeteria.

ARTICLE 26 - It was voted unanimously to raise and appropriate the sum of \$7,600.00 to be expended by the School Committee for the purpose of removing and replacing the asbestos jacket from the Center School boiler (which services Memorial School), in compliance with the Asbestos School Hazard Abatement Act (ASHAA).

ARTICLE 27 - This article concerning erecting a two (2) million gallon water storage tank, to be located next to the present water tank on George Hill, and to do all necessary work relating thereto was postponed indefinitely.

ARTICLE 28 - It was voted unanimously to enact a general By-law to provide as follows: Water bills shall be payable within thirty (30) days of issuance by the Board of Public Works. Any water bill not paid within thirty (30) days shall be subject to an interest rate as the Town is authorized to impose for delinquent tax bills pursuant to the provisions of G. L. c. 59, sec. 57.

ARTICLE 29 - It was voted unanimously to raise and appropriate the sum of \$2,000.00 to be expended by the Board of Public Works for the removal of three (3) existing underground fuel oil storage tanks to above ground tanks, also, to be placed within a leak-proof containment, and to do all necessary work to accomplish said project in order to protect the environment. (Note: Mandated removal by EPA/DEQE by the year 1998.)

ARTICLE 30 - This article was amended and it was voted to authorize the Board of Public Works to procure 3 (three) or more, new or used, hydraulic reversible snow plows and to trade in 1 (one) hough front loader, 4 (four) obsolete snow plows and 2 (two) obsolete tailgate sanders as payment for said plows.

ARTICLE 31 - It was voted unanimously to accept any highway funds from the county, state and federal agencies and to authorize the Treasurer to borrow monies in anticipation of reimbursement for repairs done to culverts, bridges, and roads, to be expended by the Board of Public Works.

ARTICLE 32 - It was voted to appropriate from the Water Enterprise Fund the sum of \$289,000.00, more or less, to fund the operation of the Water Department for the fiscal year beginning July 1, 1993. (See line item budget in breakdown below)

Water Enterprise Revenues:

| | |
|-----------------|--------------------|
| User Charges | \$287,000.00 |
| Connection Fees | <u>\$ 2,000.00</u> |

| | |
|-----------------------------------|---------------------|
| Total Revenue and Available Funds | <u>\$289,000.00</u> |
|-----------------------------------|---------------------|

Water Enterprise Fund Operating Expense:

| | |
|---------------------------|---------------------|
| Direct Cost: Appropriated | \$ 86,081.00 |
| Salaries and Wages | 90,000.00 |
| Operating Expenses | 4,000.00 |
| Reserve Fund | -0- |
| Debt Principle Expense | -0- |
| Debt Interest Expense | <u>\$180,081.00</u> |
| Total Direct Cost | |

| | |
|---|--------------------|
| Indirect Cost: Operating Transfer to Town | 5,775.00 |
| Health Insurances | 11,550.00 |
| Pensions | 11,385.00 |
| Employee Benefits | 1,000.00 |
| Additional Premiums | 2,964.00 |
| Other Insurances | 33,859.00 |
| DPW Employees | 9,330.00 |
| Town Hall Employees | <u>\$75,863.00</u> |
| Total Indirect Costs | <u>\$33,056.00</u> |

Capital Improvements

| | |
|--|---------------------|
| Total Water Enterprise Fund and Operating Expenses | <u>\$289,000.00</u> |
|--|---------------------|

ARTICLE 33 - It was voted to authorize the following Revolving Funds in accordance with General Laws, Chapter 44, Section 53E1/2:

1. Town Forest Revolving Fund: May be expended on improvements to the Town Forest. Receipts from the sale of Town Forest products and gifts shall be credited to the revolving fund. The revolving fund may be expended by the Town Forest Committee. The total amount which may be expended from the revolving fund may not exceed \$3,400.00.

2. Tax Title Account Revolving Fund: May be expended on Tax Title Taking legal expenses. Payments from Tax Title receipts shall be credited to the revolving fund. The Town treasurer is authorized to expend from the fund. The total amount which may be expended from the revolving fund may not exceed \$15,000.00.

3. Veterans Memorial Revolving Fund: May be expended on a new memorial for veterans of wars. Gifts and Town Meeting appropriations shall be credited to the revolving fund. The Board of Selectmen is authorized to expend from the fund. The total amount which may be expended from the revolving fund may not exceed \$3,400.00.

4. M.A.R.T. Revolving Fund: May be expended on the operation of the Council on Aging bus. Reimbursements from M.A.R.T. shall be credited to the revolving fund. The Council on Aging is authorized to expend from the fund. The total amount which may be expended from the revolving fund may not exceed \$34,000.00.

5. Council on Aging Revolving Fund: The purpose of this fund is to receive funds from advertising in the Lancaster Senior Citizens Newsletter and to pay for printing and mailing of the newsletter and for other activities that directly benefit the Town's senior citizens. The funds will be under the control of the Board of Selectmen and the Council on Aging. The total amount which may be expended from the revolving fund may not exceed \$4,000.00.

6. School Committee Transportation Revolving Fund: May be expended to defray the cost of transportation for students who live within two (2) miles of their respective school. Gifts and receipts of bus fees shall be credited to the revolving fund. The School Committee is authorized to expend from this fund. The total amount which may be expended from the revolving fund may not exceed \$15,000.00.

7. Planning Board Revolving Fund: May be expended to defray the reasonable expenses of the Planning Board pertaining to public hearings for special permits, flexible development, rapid development, major residential development, disturbance control departure, shared or extended driveways, preliminary and definitive subdivision applications, site plan review and zoning amendments and changes. Monies received shall be credited to the revolving fund. The Planning Board is authorized to expend from this fund. The total amount which may be expended from the revolving fund may not exceed \$4,000.00.

8. Recycling Revolving Fund: May be expended to defray the reasonable expenses of the Recycling Committee. Gifts and the proceeds from the sale of recycled products shall be credited to the revolving fund. The Recycling Committee is authorized to expend from the fund. The total amount which may be expended from the revolving fund may not exceed \$3,400.00.

9. Worker's Compensation Advance Revolving Fund: May be expended on advances to employees eligible for Worker's Compensation benefits. Reimbursements from the employee, upon receipt of the benefit check, shall be credited to the revolving fund. The Board of Selectmen is authorized to expend from the fund. The total amount which may be expended from the revolving fund may not exceed \$5,000.00.

10. Publications Reprinting Revolving Fund: May be expended on the reprinting of publications which are circulated for a fee. Receipts from the sale of publications shall be credited to the revolving fund. The revolving fund may be expended by the Town Clerk. The total amount which may be expended from the revolving fund may not exceed \$5,000.00.

11. Dog Licensing Revolving Fund: May be expended to compensate the Town Clerk, or the Assistant Town Clerk, for the licensing of dogs. \$1.50 of each dog license fee received shall be credited to the revolving fund. The revolving fund may be expended by the Town Clerk. The total amount which may be expended from the revolving fund may not exceed \$1,500.00..

12. Cross Connection Program Revolving Fund: May be expended to defray the cost of implementing the cross connection program, mandated by D.E.P. Receipts from survey and inspection charges shall be credited to the revolving fund. The revolving fund may be expended by the Board of Public Works. The total amount which may be expended from the revolving fund may not exceed \$5,000.00.

ARTICLE 34 - It was voted to raise and appropriate the sum of \$70,000.00 to be transferred to the Reserve Fund.

ARTICLE 35 - This article asking to rescind the vote on Article 11, as amended, of the Special Town Meeting Warrant of November 6, 1989 which authorized the Board of Selectmen to convey without consideration all of its interest in land fronting on Old Union Turnpike was defeated.

ARTICLE 36 - This article asking to rescind the vote on Article 34 as amended, of the Annual Town Meeting Warrant of May 7, 1990 which authorized the Board of Selectmen to transfer without consideration ownership of land fronting on Narrow Lane was defeated.

ARTICLE 37 - This article asking to authorize the Board of Selectmen to sell at public auction, or by sealed bid procedure, upon such terms and conditons which it may decide, the land known as the Narrow Lane School site located on Narrow Lane in South Lancaster, Massachusetts was postponed indefinitely.

ARTICLE 17 - This article was amended and it was voted to raise and appropriate \$5,406,306 for the purposes set forth in the Finance Committees recommendations contained on pages 3 through 9 of the back section of the warrant, provided that Water Enterprise Funds may only be used to defray the indirect costs of the Water Division up to the total sum of \$75,863 and in addition the sum of \$279,014 to be received from the Commonwealth pursuant to the Provisions of General Laws Chapter 70 for education purposes.

The following line item changes were made and a final budget of \$5,761,183. was approved by the voters.

SELECTMEN:

Salary/Wages decreased to \$35,715

TOWN HALL:

Operating Expenses increased to \$38,500

COMMUNICATIONS:

Salary/Wages increased to \$91,041.

LANCASTER SCHOOLS:

Operations increased to \$2,308,951.

DEPT. PUBLIC WORKS:

Salary/Wages decreased to \$161,442.

BOARD OF HEALTH:

Elected officers wages increased to \$2,100.

H. Lipton Hlt Ctr decreased to \$4,000.

The final budget is attached.

The meeting adjourned at 9:20 p.m.

A true copy attes


Roberta G. Winsor, Town Clerk

Budget 1993--1994

| | |
|----------------------------|-----------------------|
| Town Meeting | 4,270.00 |
| Moderator | 90.00 |
| Selectmen | 45,688.00 |
| Finance Committee. | 885.00 |
| Accountant | 32,724.00 |
| Assessors | 38,437.00 |
| Treasurer | 192,333.00 |
| Collector | 32,516.00 |
| Town Counsel | 15,000.00 |
| Personnel Board. | 301.00 |
| Town Clerk | 30,415.00 |
| Elections | 1,988.00 |
| Registrations. | 2,369.00 |
| Conservation | 927.00 |
| Planning Board | 5,902.00 |
| Board of Appeals | 1,005.00 |
| Public Safety Buildings | 4,887.00 |
| Town Hall | 44,279.00 |
| Police | 378,961.00 |
| Fire | 61,823.00 |
| Ambulance | 33,614.00 |
| Building Inspector | 9,097.00 |
| Gas/Plumbing Inspector | 2,589.00 |
| Weights/Measure Inspector. | 445.00 |
| Wire Inspector | 3,445.00 |
| Civil Defense | 1,837.00 |
| Dog Officer | 7,076.00 |
| Forest Warden. | 5,667.00 |
| Communication Center | 99,579.00 |
| Field Driver | 85.00 |
| Public Safety Fuel | 12,500.00 |
| Lancaster Schools | 2,308,951.00 |
| Minuteman Vocational | 172,227.00 |
| Nashoba Regional | 1,198,106.00 |
| Department of Public Works | 226,958.00 |
| Snow Removal | 43,769.00 |
| Street Lighting. | 12,500.00 |
| Board of Health. | 34,954.00 |
| Council On Aging | 8,100.00 |
| Veterans Officer | 7,220.00 |
| Library | 92,150.00 |
| Recreation Department | 2,551.00 |
| Thayer Field | 373.00 |
| Historical Commission. | 2,737.00 |
| Memorial Day | 600.00 |
| Town Forest | 75.00 |
| Insurance | 579,178.00 |
| | <u>\$5,761,183.00</u> |

Sources of Funding:

| | |
|-----------------------|----------------|
| Raise and Appropriate | \$5,406,306.00 |
| Water Enterprise Fund | 75,863.00 |
| Additional School Aid | 279,014.00 |

MEMORIAL DAY

MONDAY
THE TOWN GREEN

MAY 31, 1993
LANCASTER CENTER

MARSHAL: GEORGE A. BLACK, COMMANDER EVERETT H. MINEGAN AMERICAN LEGION POST 96

MASTER OF CEREMONIES: ROBERT S. FOLLANSBEE, SR.

AIDS: Linda Galton - Programs and Student Marchers; Marilyn Berg - Girl Scouts, Brownies and Daisy's; David Benoit, Tom Wing - Boy Scouts and Cub Scouts; Harriet Klayman - Perkins School Boy Scout Troop; Bob Doane, Jim Burgoyne - Little League; John O'Toole - Minor League; Soccer Teams and Coaches; Eleanor Heffner - Student Speakers

PROGRAM

| | |
|--|-----------------------------------|
| Prayer----- | Monsignor Thomas J. Needham |
| Salute to the Flag----- | Audience |
| Singing "America the Beautiful"----- | Nashoba Regional High School Band |
| General Logan's Orders----- | Erin O'Toole |
| Selection "Stars and Stripes"----- | Nashoba |
| Lincoln's Gettysburg Address----- | Russell Farnsworth |
| Memorial Address----- | Leon H. Valley |
| Presentation of Flowers----- | |
| Singing "The Star Spangle Banner"----- | Audience and School Band |
| Benediction----- | Monsignor Thomas J. Needham |

At the close of the exercises, the Memorial Tablets in the library will be decorated and a procession, lead by the Nashoba Regional High School Band will then proceed to the cemetery at the North Village stopping on the way to decorate the Firemen's Memorial. After decorating the graves they will return to the Town Green where the parade will be dismissed.

Attention is called to the action of the 45th National Encampment, Grand Army of the Republic, which ordered that, as part of the public exercises on Memorial Day, bells be tolled from twelve o'clock noon to twelve o'clock five: that flags be placed at half mast, and that comrades remain standing with uncovered heads during this period.

We are here to honor and pay tribute to the men and women who served our country in time of war. May we never forget what we owe them. Let us live our lives so that the ideals, the liberty, the way of life they fought to preserve, may forever remain in us a living memorial to them.

MEMORIAL DAY TOWN COMMITTEE

| | |
|---------------------------------|---------------------------------------|
| Mrs. Ruth D. Amelotte, Chairman | Mrs. Annette H. Morris, Vice Chairman |
| George A. Black | Margery Tourville |
| Edward G. Sanders | Carol J. Sonia |
| Elinor P. Foster | Viola N. Moon |
| Robert S. Follansbee, Sr. | |

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

ANNUAL REPORT 1993

Minuteman Tech is proud of its record of providing high school students with the skills they need to be successful in college and in the work force and providing adults with the lifelong learning so essential to their career success. The United States Department of Education recognized this excellence by naming Minuteman Tech's Electromechanical Manufacturing Technology and Biomanufacturing Technician Training programs as the most Outstanding Vocational Education programs in the northeast area of the U.S. Minuteman's Biomanufacturing Technology program which enjoys a 100% placement record was also designated the number one training program in the area by the Massachusetts Biotechnology Research Institute and the Massachusetts Biotechnology Council. The first high school graduates of the program are currently studying biotechnology at the University of Massachusetts/Lowell.

In 1993, twenty-three Minuteman staff members were trained in use of a new Total Quality Management (TQM) curriculum for students. By June of 1995, every student receiving a diploma will have completed the entire curriculum. This will make Minuteman Science-Technology High School one of the first schools in the nation to graduate students ready to use TQM procedures in business and industry.

Results of the statewide curriculum testing program issued late in 1992 showed Minuteman Tech students scoring above students from all of the other technical schools in the state in all the areas tested. These included reading, mathematics, science and social studies.

In June, 1993 Minuteman Tech was notified that its Automobile Technician training program had earned Master certification from the National Institute for Automotive Service Excellence. This is the highest level of achievement recognized by the Institute and indicates that all eight areas in the program meet strict industry standards. In his congratulatory letter, ASE President Ronald H. Weiner said, "Many educational institutions strive for this certification, but only a small percentage achieve it."

In recognition of the school's outstanding Auto Body Repair program, the DuPont Company asked Minuteman Tech to provide state-of-the-art training for 110 paint technicians in the Boston area. In return, the company donated \$26,000 in equipment, computer software and training materials to Minuteman Tech and gave a group of students and staff members a three-day intensive training session at

the National DuPont Training Center in Lionville, Pennsylvania.

At the New England Flower Show, Minuteman Tech Horticulture students continued their eight-year unbroken record of winning blue ribbons and medals for the excellence of the exhibits they design and build. A group of Minuteman Tech Culinary Arts students planned, cooked and served an elaborate gourmet meal to win first prize in Newbury College's 1993 High School Exposition. Baking student Kari Paulat of Bolton spent 40 hours creating an elaborate cake which won first prize in the American Culinary Foundation's Best Cake of New England Competition. It included gum paste sculpture simulating an ocean scene.

Nineteen Minuteman Tech students won medals in the 1993 state Vocational Industrial Clubs of America (VICA) Skill Olympics. Five students won gold medals: Post-graduate Michael Carey of Arlington and senior Mike Weatherbee of Acton in Air Conditioning/Refrigeration, Tasha Seviand of Arlington in Child Care, Steven Talladouros of Dracut in Robotic Workcell Technology and Post-graduate Frank Lepera of Belmont and junior Eric Anderson of Arlington in Auto Body Repair. Eric Anderson went on to win the silver second place medal in the national VICA Skill Olympics held in Louisville, Kentucky.

Sabra Haywood, head of Minuteman Tech's cosmetology department, was selected to receive a state Multicultural Achievement Award for 1993 in recognition of the work she is doing at Minuteman to help students of different races and cultures understand and work in harmony with one another.

Minuteman Tech Child Care Center Director Karen Talley was appointed Commissioner of the National Academy of Early Childhood Programs. The Academy is a Division of the National Association for the Education of Young Children, the largest organization of early childhood professionals in the United States.

Minuteman Tech's 1992-93 tennis and softball teams were Commonwealth Conference champions. The varsity baseball team qualified for the Massachusetts state tournament. Eric Anderson of Arlington was named the League's Most Valuable Player in Baseball, and Kristen Daly of Arlington was named the League's Most Valuable Player in Softball. The school's varsity soccer team won the 1993-94 Commonwealth Conference championship, and star player Jeerson Urtzandl of Acton was named the League's Most Valuable Player.

Again during 1993, middle school teachers and students from all Minuteman Tech district towns were invited to spend a day in Minuteman's technology labs building robots and learning about careers in

Technology. Students from Arlington, Belmont, Carlisle, Dover, Lexington, Lincoln, Needham, Sudbury and Wayland took advantage of this opportunity. During the summer of 1993 students and teachers from Arlington, Bolton, Dover, Carlisle, Concord, Lexington, Lincoln, Needham and Sudbury accepted the invitation (issued to all district schools) to spend a week participating in a National Science Foundation funded technology manufacturing seminar at Minuteman Tech. The Concord, Carlisle, Lincoln and Sudbury middle schools have now joined those in Bolton, Lancaster and Stow in taking advantage of a Minuteman Tech program which sets up Technology Learning Centers in middle schools to help students become better acquainted with technology.

In cooperation with the Lexington Rotary Club and the LEXHAB, Minuteman Tech construction students have now built three houses in Lexington. All of these homes belong to the Town of Lexington and are rented to low income families. Currently the students are building a third house on school-owned property on Mill St. in Lincoln.

During the past year three new members joined the Minuteman Tech School Committee:

Anita M. Ware representing Bolton, Nancy Dowd representing Dover and Frances Hyden representing Stow. The Committee thanks former members Peter Stalker (Bolton), Thomas Giblin (Dover) and Mary Cutler (Stow) for their service.

Respectfully submitted,

THE MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL COMMITTEE

Acton - Robert Wiltse (term expires 1994)
Arlington - John P. Donahue (term expires 1994)
Belmont - Herbert M. Yood (term expires 1995)
Bolton - Anita M. Ware (term expires 1996)
Boxborough - Kenneth Whitcomb (term expires 1994)
Carlisle - William Churchill, Vice-Chairperson (term expires 1994)
Concord - Lawrence D. Lorah (term expires 1995)
Dover - Nancy Dowd (term expires 1996)
Lancaster - Fred A. Reed (term expires 1994)
Lexington - Nyles N. Barnert, Chairperson (term expires 1996)
Lincoln - Harold A. Levey, Jr., Secretary (term expires 1995)
Needham - Kenneth D. Mullen, Jr. (term expires 1995)
Stow - Frances Hyden (term expires 1996)
Sudbury - Glenn L. Noland (term expires 1995)
Wayland - Elaine Sweeney (term expires 1996)
Weston - John M. Tucker (term expires 1996)

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT
OPERATING FUND
COMPARISON OF BUDGET TO ACTUAL
JUNE 30, 1993
(UNAUDITED)

| REVENUES | FY 92 ACTUAL | FINANCIAL MANAGEMENT PLAN FY 93 | ACTUAL/ ENCUMBERED | PROJECTED | TRANSFER | RECEIPTS | AVAILABLE | BUDGET (OVER/UNDER) |
|--------------------------|------------------|---------------------------------------|-----------------------|-----------|---------------|----------------|----------------|------------------------|
| ASSESSMENTS | 5,578,995 | 6,193,550 | 6,193,550 | 0 | 0 | 0 | 0 | 0.00% |
| CHAPTER 70 | 1,573,199 | 1,573,199 | 1,573,199 | 0 | 0 | 0 | 0 | 0.00% |
| TRANSPORT-CH. 71-16C | 543,484 | 525,000 | 479,675 | 0 | 0 | 0 | -45,325 | 0.00% |
| REG.AID-CH. 71-16D | 414,535 | 414,535 | 414,535 | 0 | 0 | 0 | 0 | 0.00% |
| OTHER | 291,767 | 104,491 | 104,491 | 0 | 0 | 0 | 0 | 0.00% |
| APPROP.FROM SURPLUS | 388,027 | 481,580 | 481,580 | 0 | 0 | 0 | 0 | 0.00% |
| TUITION | 779,400 | 766,427 | 766,427 | 0 | 0 | 0 | 0 | 0.00% |
| TOTAL REVENUES | 9,569,407 | 10,058,782 | 10,013,457 | 0 | 0 | 0 | -45,325 | -0.45% |
| EXPENSES | | | | | | | | |
| 00 RESERVE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 01 BUILDING TRADES | 79,521 | 84,168 | 77,064 | 0 | 40 | 411 | 7,555 | 8.99% |
| 02 COMMERCIAL SERVICES | 15,898 | 15,830 | 20,966 | 0 | 4,485 | 1,100 | 449 | 2.84% |
| 03 ELECTRONICS | 22,311 | 23,788 | 24,104 | 0 | 0 | 15 | -321 | -1.35% |
| 04 GRAPHICS | 89,476 | 88,892 | 87,377 | 0 | 0 | 0 | 1,515 | 1.70% |
| 05 HEALTH INSTRUCTION | 24,060 | 24,700 | 22,596 | 0 | 0 | 0 | 2,104 | 8.52% |
| 06 METAL FABRICATIONS | 38,022 | 39,471 | 42,669 | 0 | 0 | 24 | -3,174 | -8.04% |
| 07 POWER MECHANICS | 29,386 | 18,135 | 25,091 | 0 | 0 | 0 | -6,956 | -38.36% |
| 08 TECHNOLOGY | 19,277 | 21,435 | 20,690 | 0 | 0 | 0 | 745 | 3.48% |
| 09 AFTERNOON PROGRAM | 15,046 | 13,870 | 13,015 | 0 | 0 | 595 | 1,450 | 10.45% |
| 10 REGIONAL OCCUPATION | 94,729 | 9,930 | 79,748 | 0 | -600 | 71,180 | 762 | 7.67% |
| 15 DRAFTING | 6,147 | 8,480 | 8,094 | 0 | 0 | 0 | 386 | 6.00% |
| 20 FOBC | 2,845 | 3,000 | 3,873 | 0 | 0 | 0 | -873 | -29.10% |
| 21 COMMUNICATIONS | 12,820 | 12,750 | 13,039 | 0 | 600 | 30 | 341 | 2.67% |
| 22 HUMAN RELATIONS | 4,841 | 4,255 | 4,966 | 0 | 0 | 0 | -611 | -14.36% |
| 23 MATHEMATICS | 12,123 | 14,460 | 10,694 | 0 | -4,320 | 559 | 5 | 0.03% |
| 24 SCIENCE | 23,562 | 23,970 | 23,593 | 0 | 0 | 263 | 640 | 2.67% |
| 25 HISTORICAL EDUCATION | 4,566 | 9,690 | 6,701 | 0 | 0 | 0 | 2,989 | 30.85% |
| 26 ATHLETICS | 60,318 | 81,750 | 69,402 | 0 | 0 | 321 | 12,669 | 15.50% |
| 27 BUSINESS INSTRUCTION | 6,385 | 4,590 | 4,193 | 0 | 0 | 0 | 357 | 7.85% |
| 28 FOREIGN LANGUAGE | 1,341 | 1,300 | 1,024 | 0 | 0 | 0 | 276 | 21.23% |
| 29 ART | 9,072 | 9,150 | 8,821 | 0 | 0 | 0 | 329 | 3.60% |
| 30 MUSIC | 465 | 900 | 483 | 0 | 0 | 0 | 17 | 0.00% |
| 31 DRIVER EDUCATION | 8,426 | 500 | 1,375 | 0 | 0 | 0 | -675 | -175.00% |
| 51 INSTRU. RESOURCES | 49,496 | 53,481 | 53,210 | 0 | 30 | 545 | 846 | 1.58% |
| 52 PUPIL SUPPORT | 26,012 | 36,125 | 28,062 | 0 | -3,481 | 0 | 4,582 | 12.68% |
| 71 PRINCIPAL | 70,542 | 77,750 | 81,024 | 0 | 3,600 | 225 | 551 | 0.71% |
| 72 VOC. CO-ORDINATOR | 23,846 | 7,650 | 7,543 | 0 | 0 | 189 | 296 | 3.87% |
| 73 COMPUTER SERVICES | 34,696 | 38,255 | 31,223 | 0 | 0 | 0 | 7,032 | 18.39% |
| 74 DEAN | 2,533 | 2,400 | 2,383 | 0 | 0 | 0 | 17 | 0.71% |
| 75 DISTRICT PROGRAMS | 3,855 | 4,900 | 4,716 | 0 | 0 | 0 | 184 | 3.76% |
| 75 LEGAL FEES | 27,361 | 20,000 | 18,105 | 0 | 0 | 0 | 1,895 | 9.48% |
| 75 AUDIT FEES | 23,400 | 25,000 | 25,000 | 0 | 0 | 0 | 0 | 0.00% |
| 76 SUPERINTENDENT | 4,496 | 4,650 | 3,954 | 0 | 0 | 0 | 696 | 14.97% |
| 77 PLANNING/ACADEMICS | 50,937 | 65,280 | 64,703 | 0 | 0 | 82 | 639 | 0.98% |
| 78 BUSINESS OFFICE | 17,922 | 10,750 | 14,358 | 0 | 0 | 13 | -3,595 | -33.44% |
| 78 RISK INSURANCE | 117,755 | 119,800 | 115,605 | 0 | 0 | 2,224 | 6,419 | 5.36% |
| 78 RETIRE/EMPLOYEE BFT | 1,087,731 | 1,197,702 | 1,140,606 | 0 | 62,836 | 31,751 | 151,683 | 12.66% |
| 79 TRANSPORTATION | 634,981 | 654,664 | 564,679 | 0 | 0 | 0 | 89,985 | 13.75% |
| 80 CATERING | 3,049 | 1,100 | 606 | 0 | 0 | 136 | 630 | 57.27% |
| 81 OPERATIONS & MAINT. | 645,208 | 777,500 | 710,804 | 0 | 0 | 4,783 | 71,479 | 9.19% |
| 82 EQUIPMENT PURCHASES | 198,823 | 162,779 | 168,004 | 0 | 3,970 | 1,078 | -177 | -0.11% |
| 82 DEBT MANAGEMENT | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| NA SALARIES | 5,892,255 | 6,284,462 | 6,197,803 | 0 | 3,481 | 12,577 | 102,717 | 1.63% |
| TOTAL EXPENSES | 9,495,535 | 10,058,782 | 9,801,866 | 0 | 70,641 | 128,101 | 455,658 | 4.53% |
| EXCESS OF REVENUES | 73,872 | 0 | 211,591 | 0 | 70,641 | 128,101 | 410,333 | 4.08% |
| TRANSFER FROM ENTERPRISE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| TRANSFER TO TRA | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| EXCESS REVENUES | 73,872 | 10,058,782 | 211,591 | 0 | 70,641 | 128,101 | 410,333 | 4.08% |

Enrollment October 1, 1991

Enrollment October 1, 1992

Enrollment October 1, 1993

| TOWN | 95 | 94 | 93 | 92 | PG | TOTAL | TOWN | 96 | 95 | 94 | PG | TOTAL | TOWN | 97 | 96 | 95 | 94 | PG | TOTAL |
|------------|-----|-----|-----|-----|-----|-------|------------|-----|-----|-----|-----|-------|------------|-----|-----|-----|-----|-----|-------|
| Acion | 9 | 9 | 15 | 8 | 14 | 55 | Acion | 2 | 9 | 10 | 7 | 13 | Acion | 2 | 9 | 10 | 7 | 13 | 41 |
| Arlington | 40 | 53 | 33 | 38 | 36 | 200 | Arlington | 36 | 30 | 35 | 46 | 25 | Arlington | 36 | 30 | 35 | 46 | 25 | 172 |
| Belmont | 8 | 7 | 5 | 8 | 9 | 37 | Belmont | 5 | 9 | 9 | 5 | 7 | Belmont | 5 | 9 | 9 | 5 | 7 | 35 |
| Bolton | 1 | 5 | 1 | 1 | 0 | 8 | Bolton | 1 | 1 | 6 | 1 | 0 | Bolton | 0 | 1 | 0 | 6 | 1 | 8 |
| Boxborough | 4 | 2 | 2 | 0 | 1 | 9 | Boxborough | 4 | 3 | 2 | 4 | 15 | Boxborough | 3 | 4 | 2 | 2 | 3 | 14 |
| Carlisle | 3 | 1 | 3 | 0 | 0 | 7 | Carlisle | 0 | 3 | 0 | 2 | 1 | Carlisle | 1 | 1 | 3 | 1 | 4 | 10 |
| Concord | 8 | 2 | 4 | 8 | 4 | 26 | Concord | 6 | 7 | 1 | 4 | 3 | Concord | 10 | 4 | 5 | 1 | 6 | 26 |
| Dover | 0 | 1 | 2 | 1 | 0 | 4 | Dover | 0 | 0 | 1 | 2 | 0 | Dover | 0 | 0 | 0 | 1 | 1 | 2 |
| Lancaster | 6 | 5 | 3 | 6 | 10 | 30 | Lancaster | 2 | 5 | 3 | 3 | 1 | Lancaster | 9 | 1 | 5 | 4 | 1 | 20 |
| Lexington | 8 | 5 | 11 | 8 | 13 | 45 | Lexington | 12 | 9 | 6 | 11 | 9 | Lexington | 2 | 10 | 9 | 7 | 17 | 45 |
| Lincoln | 0 | 1 | 3 | 3 | 1 | 8 | Lincoln | 0 | 0 | 1 | 3 | 1 | Lincoln | 4 | 1 | 0 | 1 | 1 | 7 |
| Needham | 7 | 11 | 13 | 7 | 9 | 47 | Needham | 9 | 5 | 10 | 8 | 7 | Needham | 9 | 9 | 5 | 9 | 8 | 40 |
| Stow | 4 | 3 | 14 | 10 | 1 | 32 | Stow | 3 | 4 | 4 | 15 | 1 | Stow | 9 | 4 | 3 | 5 | 2 | 23 |
| Sudbury | 2 | 4 | 12 | 11 | 6 | 35 | Sudbury | 4 | 4 | 4 | 8 | 6 | Sudbury | 4 | 4 | 4 | 3 | 9 | 24 |
| Wayland | 3 | 6 | 5 | 1 | 5 | 20 | Wayland | 3 | 2 | 6 | 4 | 3 | Wayland | 3 | 3 | 3 | 6 | 3 | 18 |
| Weston | 0 | 3 | 3 | 0 | 0 | 6 | Weston | 0 | 0 | 3 | 1 | 0 | Weston | 0 | 0 | 0 | 3 | 0 | 3 |
| Tuition | 22 | 35 | 34 | 30 | 13 | 134 | Tuition | 56 | 34 | 38 | 33 | 22 | Tuition | 80 | 70 | 45 | 41 | 47 | 283 |
| TOTAL | 125 | 153 | 163 | 140 | 122 | 703 | TOTAL | 157 | 134 | 156 | 145 | 99 | TOTAL | 177 | 160 | 138 | 148 | 148 | 771 |

MINUTEMAN TECH

Jeffrey Boire
Julie Sheehan

Christopher Cover

CLASS OF 1993

Lancaster
Lancaster

Machine Shop
Health

So. Lancaster

Auto Mechanics

TO THE NASHOBA REGIONAL SCHOOL DISTRICT COMMITTEE
AND CITIZENS OF BOLTON, LANCASTER, STOW

I am pleased to submit to you my 23rd annual report as Superintendent of the Nashoba Regional School District.

After several years of discussion an educational reform bill has been passed by the Commonwealth of Massachusetts and is now in the process of being implemented. Some of the major highlights of this bill are:

1. In order to receive state aid, each city and town must appropriate a minimum contribution for the support of public education as determined by the Department of Revenue.
2. School Committees will be responsible for general policy, broad objectives, and performance standards for teachers.
3. Superintendent is responsible for hiring and firing coaches and principals.
4. Principal is responsible for hiring and firing staff with the approval of the Superintendent.
5. Principal is responsible for the discipline of students and staff with appeal only to the Superintendent's level.
6. The principal has an advisory committee made up of teachers, students, parents, and members of the community without children in the school. This council deliberates day to day operations and concerns of the school.

During this past summer several long-range capital improvement projects were completed. The outdoor track and tennis facilities were resurfaced; the underground oil storage tank of 23 years was replaced with a double-wall fiberglass tank with monitoring electronics; and the building has been wired for a computer networking system. The second phase of improvement involves the roofing system of the addition, which is 23 years old, and a decision on its replacement.

In order to minimize costs to the District towns, the Regional Committee approved a level-funded net assessment for the fourth year in a row.

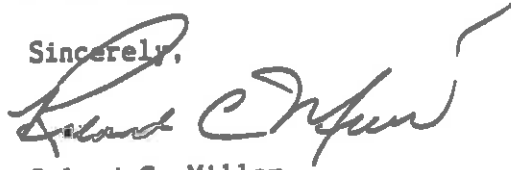
At the present time, 118 school choice students are enrolled with estimated revenue to the District of \$560,000.00. This revenue has covered the increased gross costs of the District without impacting the net assessments to the towns.

As I mentioned in last years report, further regionalization to include K-8 in the Nashoba District was put on hold awaiting State Department of Education approval. We now have that approval.

We will be meeting with town officials in the next few weeks to determine whether we will ask for a special town meeting in March to give the voters a chance to make a decision. After April 1, 1994 the financial incentive for further regionalization diminishes drastically.

Thank you for your continued effort and support in helping Nashoba maintain excellence of opportunity for the students in the District.

Sincerely,

A handwritten signature in dark ink, appearing to read "Roland C. Miller", with a stylized flourish at the end.

Roland C. Miller,
Superintendent

RCM/jat

NASHOBA REGIONAL SCHOOL DISTRICT
BOLTON - LANCASTER - STOW

SCHOOL DIRECTORY 1993-94

SCHOOL COMMITTEE

| | |
|---|------------------------------------|
| Larry Mostoller Chairman | 132 Wattaquaddock Hill Rd., Bolton |
| Peter Previte Vice-Chairman | 11 Forest Rd., Stow |
| Barbara Schott Treasurer | 148 Red Acre Rd., Stow |
| Judy Narhi Secretary | 58 Whitcomb Rd., Bolton |
| Sandra L. Miller Recording Secretary | 90 Kelly Drive, S. Lancaster |
| Julie Bartsch | 127 Bare Hill Rd., Bolton |
| Mary Alice Frain | P.O. Box 159, Lancaster |
| Robert Frommer | 1368 Main St., Lancaster |
| Victor Jones | 25 Forest Rd., Stow |
| Dr. Roger McCarthy | 317 High St. Ext., Lancaster |
| Richard Muratori | 18 Timberedge Rd., Stow |
| Lisa Pirozzolo | 499 Sterling Rd., Lancaster |

SUPERINTENDENT'S OFFICE

Superintendent

Roland C. Miller, 90 Kelly Drive, S. Lancaster
B.S., Salem State College; Ed. M., Fitchburg State College; Boston
University

Secretary

Sandra L. Miller

90 Kelly Drive, S. Lancaster

Bookkeeper

Joan A. Taratuta

151 Willow Street, Clinton

HIGH SCHOOL OFFICE

Principal

Samuel Pawlak, 419 Shea St., Fitchburg
B.S., Fitchburg State College; Ed. M., Fitchburg State College

Dean of Students

Charles Egan, 5 Chambers Ct., Mansfield
B.S., Fitchburg State College, M.Ed., Northeastern University, Fitchburg
State, Univ. Mass., Boston, Southeastern Mass. Univ.

Professional Aide

Robert LaVergne, 20 S. Meadow Road, Lancaster

Secretaries

Jeanine Eickhorst, 14 Parker Road, S. Lancaster

Sandra Bourgeois, Circle B, 131 N. Main St., Bellingham

GUIDANCE

Director

Diane Haarmann, 185 Malden St., W. Boylston
B.A., Russell Sage College; M.A., Assumption College; Fitchburg State
College; Boston University; Harvard Univ.; Summer College Institute;
Ithaca TEACH; Santa Clara Counseling for College Institute; Loyola-Mary
Mount College Counseling Institute

Joyce Colligan, 3 Taylor Rd., Acton
B.A., Assumption College, M.S. in Counseling, Fitchburg State College

Nancy Grohmann, 26 Carlisle Rd., Westford
B.A., Regis College; English, Masters Equivalent, Univ. of Lowell; Salem
State, Northeastern Univ.

Charles Whipple, 16 Old Brook Station Rd., Princeton, Ma. 01541
B.A., Harvard University; M.Ed., University of Mass; C.A.G.S., Boston
University

Secretary

Brenda Hamburger, 7 Highfield Dr., Lancaster, Ma. 01523

Registrar

Margaret MacLaughlin, P.O. Box 114., Lancaster, Ma. 01523

MEDIA CENTER

Director

Edward Lajoie, 62 Ash Street, Winchendon
A.S., Mt. Wachusett Community College; B.A., University of Massachusetts;
M.A., University of Massachusetts; Fitchburg State College; Assumption
College; Clark University; M.A., Educational Technology, Fitchburg State
College

Aides

Mary A. Hamblin, 29 Packard Rd., Stow

Joanne Miller, 2 Four Bridges Road, Hudson

Secretary

Sally Kangas, 47 Elmwood St., Maynard

HEALTH

Nurse

Martha A. Sheehan, 7 Bennett St., Hudson

CAFETERIA

Manager

Joan Cardamone, 8 Magnolia Ave., Lancaster

Assistants

Beatrice Arrighi, 318 Wattaquaddock Hill Rd., Bolton

Rita DeGreenia, P.O. Box 1117, S. Lancaster

Ellen T. Lee, 474 South Bolton Road, Bolton

Mildred A. Silk, 4 Henry St., Apt. 2, Clinton

Kathleen F. Silvio, 233 Walnut St., Apt. 2, Clinton

Patricia Sullivan, P.O. Box 183, Bolton

Margaret Tindall, 235 Highland St., Berlin

Margaret Windward, P.O. Box 671, S. Lancaster

CUSTODIAN

Supervisor Buildings and Grounds

Robert D. Perkins, 65 Rigby Road, Clinton

Regular Custodians

Robert A. Caouette, 130 Warren Street, Fitchburg

Ronald Greenwood, 220 Florence St., Leominster

David Hatstat, 1237 Central St., Lot #22, Leominster

Gary Jennings, 303 Ponakin Road, Lancaster

Thomas A. McGown, 139 D. Litchfield Pines Drive, Leominster

Arthur T. Surprenant, 799 Farm Rd., Apt. #24, Marlborough 01752

Keven Zangarine, 59 Kilbourn Street, S. Lancaster

BUS CONTRACTORS

Bolton and Stow

Ryder Transportation, P.O. Box 9143, Boston, Ma. 02205-9143

Lancaster

Robert H. Sleeper, Harvard Road, Lancaster

INSTRUCTIONAL STAFF

Art

June S. Quill, P.O. Box 128, Sterling
B.F.A., Clark University; Framingham State College; Craft Barn;
Worcester Craft Center; Quinsigamond College; Worcester Art Museum;
Cornucopia Crafts

Business Education

Robert F. Cali, Chairman, 41 Guggins Lane, Boxboro
B.S., Salem State College; M. Ed., Fitchburg State College
Certificate paralegal; Fisher College

Susan SanAntonio, 218 1/2 Oakland Ave., Methuen
B.S., Salem State College; A.S., Northern Essex Community College

Richard L. Tivnan, 23 Raymond Marchetti Street, Ashland
B.S., Boston College; M. Ed., Worcester State College

English

Don Willson, Chairman, 5 Morningdale Ave., Morningdale
B.A., Tufts University; Ed. M., Worcester State College; University
of Massachusetts; Fitchburg State; Regis College; Framingham State

Jenifer Bancroft, 152 Hudson Rd., Stow
B.A., Wheaton College; English, M.A.T., Tufts University; English Ed.

Dennis C. Bean, P.O. Box 294, Lancaster
B.S., Fitchburg State College; M.A., Fitchburg State College;
Assumption College; Boston University; Framingham State College;
University of Connecticut

Carl R. Haarmann, 185 Malden Street, W. Boylston
B.A., University of Massachusetts; M.A., University of Connecticut;
Boston College; Assumption College; Fitchburg State College

Donna Lanza, 81 Lakeview Drive, Leominster
B.S., Fitchburg State College; M.A., Assumption College; Atlantic
Union College; Fitchburg State College; University of Mass., Amherst

Paul McKnight, 190 Adams St., Waltham
B.A., Vassar College; University College Galway

Paul Rheame, 124 Fitchburg State Rd., Ashby
B.A., Assumption College; M.A., Fitchburg State College

Loretta Williams, 14 Sawyer Rd., Northboro
B.A., Caldwell College; Seton Hall University Law School

Foreign Language

Courtney L. Duso, Chairman, Foreign Language, 5 Rogers Road, West Peabody
B.A., Assumption College; Connecticut State College; University of
Oregon in France

Jean Adams, 30 Charles St., Lexington
B.A., Framingham State College; Eastern Connecticut College;
Catholic University of America; M.Ed; Worcester State College
LA Universidad De Valencia

Michael P. Allard, 53 Dupont Circle, Leominster
B.A., University of Washington; M.A., University of Washington

Janey Carey, 85 Mooreland Ave., Apt. 10, Leominster
B.A., University of Massachusetts

Winthrop H.K. Dahl, P.O. Box 488, Bolton, Ma.
B.A., Wesleyan University

Kathleen A. McHale, 1501 West Street, S. Attleboro
B.A., University of Rhode Island; Providence College; Rhode Island
College; Community College of Rhode Island

Mark Perlmutter, 39 Donna Road, Framingham
A.B., Suffolk University; M.A., Boston College

Home Economics

Margaret C. Downing, 45 Lakeside Unit 11, Marlboro
B.S., Framingham State College; University of Massachusetts;
Framingham State; Simmons College

Industrial Arts

David F. Bouvier, Chairman, 2 Coolidge Ave., Sterling
B.S., Fitchburg State College; Ed. M., Rhode Island College; University
of Pennsylvania; Worcester State College; Clemson Univ., Graphic Arts Technical
Foundation, Illinois State University, Rochester Institute of Technology

James L. Bullard, 160 Deershorn Road, Lancaster
B.S., Fitchburg State College; Westfield State College; Fitchburg
State College

Arthur G. Sticklor, Jr., 171 Abbott Ave., Leominster
B.S., Fitchburg State College; Worcester State College; Autocad Program, Mt.
Wachusett

Mathematics

Barbara J. Scavone, Chairman, 103 Teele Road, Bolton
B.A., Worcester State College; M.A., Rhode Island College

David P. Avedian, 9 Temple Street, Milford
B.A., Worcester State College; Ed. M., Framingham State College;
M.A. Admin., Providence College; Boston College; Framingham State College

Kathryn Crowley, 36 Page Ave., Leominster
B.S., Fitchburg State College; Worcester State College

Pauline N. Daniels, 16 Wildrose Ave., Holden
B.A., Worcester State College; Fitchburg State College; Clark
University; M. Ed., Boston University

Joan Fallon, 23 Auger Ave, Northboro
B.A., Southeastern Massachusetts University; M.M., Worcester Polytechnical
Institute; Framingham State College

Richard Kempskie, 16 Rockwell St, Worcester
B.S., Worcester State College

Catherine S. McDonagh, 20 Huntington Ave., Worcester, Ma.
B.A., Elms College; M. Ed., University of Massachusetts

Music

Paul Pitts, Director, 82 Seaverns Ave., Boston
B.M., Boston University; M.M., Boston University; University of Massachusetts;
Berklee College, Boston

Patricia Harrigan, 49 Bourne Ave., Worcester
Bachelor Mus. Ed., Hartt School of Music, University of Hartford; Koda'ly
Certification, Hartt School of Music, University of Hartford, Fitchburg State
College; Central Connecticut State Univ.

Physical/Health Education

Shirley A. Stott-Ingalls, Comprehensive Health Director, P.O. Box 52, S. Grafton
B.S., Springfield State College; Worcester State College; Framingham
State College

Catherine L. Haslett, 198 Main St., Bolton
B.S., University of Massachusetts; Fitchburg State; EMT Certification
Cont. Educ. Courses, Assabet Valley, Word Processing

Peter H. Richards, Athletic Director, 6 Karen St., Leominster
B.S., Central Connecticut State College; M. Ed., Fitchburg State College;
Mass. Maritime Academy; Azusza Pacific College

Stanley Ricker, 46 Barrel Road, Westminster
B.S., Springfield College; M.Ed., Fitchburg State College; Simmons College

Science

Susan B. Vogel, Chairman, 109 Old Orchard Lane, Boxboro
B.S., Cornell University; M.A.T., Harvard University; Fordham University;
Tufts University; Lowell University; Boston University; Salem State College;
Fitchburg State College; Simmons College; Northeastern University; University
of Massachusetts

Joseph M. Cieri, 287 Northfield Road, Lunenburg
B.S., Tufts University; M.Ed., Boston State College; Northeastern University;
Worcester State College; Framingham State College; Antioch College; Curry
College

Thomas J. Crossman, Jr., 112 Taylor Road, Stow
A.B., Colby College; M. Ed., Framingham State College; Middlesex Community
College; Fitchburg State College; Simmons College

Daniel F. D'Amore, 41 Terrence Ave., Clinton
B.S., Salem State College; M.N.S., Worcester Polytech Institute

Maureen J. Dugan, 7-11 Shadowbrook Lane, Milford
B.A., Framingham State College; M. Ed., Boston College; University of Maine;
Clark University; Worcester State College; Fitchburg State College; University
of Connecticut; Boston University School of Medicine; Univ. Mass., Boston

Donald G. Gribbons, 87 Overlook Road, Westminster
B.A., Worcester State College; M. Ed., Worcester State College; Boston
University; Simmons College; Framingham State College; Bates College; WPI;
Boston University School of Medicine; Univ. of Houston

Lawrence A. Hill, 76 Vaughn Hill Road, Bolton
B.S., Fitchburg State College; M.S., Worcester Polytech Institute;
Bridgewater State College; Worcester State College; Boston College;
University of Wisconsin; U. Mass., Lowell

Richard D. Kangas, 47 Elmwood Street, Maynard
B.S., Fitchburg State College; M.N.S., Worcester Polytechnical Institute;
Northeastern University; Middlesex Community College; Framingham State;
Simmons College; DEC Training School; Merrimac Education Center; Fitchburg
State; M. Ed. Technology; U. Mass., Lowell

Carolyn Peterson, 54 Gilbert St., Watertown
B.A., Bates College; M.A.T., Simmons College; Harvard U. Extension;
Northeastern University; Massachusetts Bay Community College

Charles Tinschert, 49 Elmwood Street, Maynard
B.A., New England College; Ed. M., University of Massachusetts; Framingdale
University

Social Studies

George R. Sousa, Chairman, 5 Rolling Lane, Hudson
B.S., Worcester State College; Ed. M., Worcester State College; M.A.,
Assumption College; Hartwick College; Northeastern University

Edward F. Boyce, P O Box 392, Bolton
B.S., University of New Hampshire; Ed. M., Framingham State College

Steve Cullinane, 23 Warner St., Concord
B.A., U. Mass, Boston; M. Ed., U. Mass., Boston, Southeastern MA. Univ.;
Middlesex Community College

Robert J. Eilerman, 31 Haskell Ave., Leominster
B.S., Clark University; M.A., Assumption College; Fitchburg State College

Shirley G. Scullane, 79 Pleasant Street, Ayer
B.S., Fitchburg State College; Masters Program, Fitchburg State College

Special Needs

Margery K. Gagne, Director, 66 Mt. Lebanon St., Pepperell
B.A., Boston University; M. Ed., Fitchburg State College; University of
Massachusetts; Boston University

Pauline Dyer-Cole, 50 Framingham Road, Southborough
B.S. Ed., Lowell State College; M. Ed., Boston State College; Doctoral
Assumption College; Worcester State College; Framingham State College;
ED.D., Clark University, Postdoctoral Studies in Neuropsychology

Kim Gribbons, 87 Overlook Road, Westminster
B.S., Boston University; M. Ed., Boston University; Worcester State,
Administration and Driver Education

Cheryl Lonardo, 54 Edgewood Dr., Holden
B.A., Psychology, College of the Holy Cross; M. Ed., Fitchburg State College

Philip Malone, 110 Squannacook Rd., Shirley
B.A., Potsdam State Univ. of N.Y.; M.Ed., Univ. of North Florida,
Jacksonville, Florida

Martha McKenna, 71 Harwood Ave., Littleton
B.S., Fitchburg State College; M. Ed., Fitchburg State College

Kirsten Wright Miller, 38 Glenview Dr., Harvard
B.A., University of Vermont; University of Lowell; Worcester State

Kay Sackman, 17 Taintor Drive, Sudbury
B.A., Brooklyn College; M. Ed., Western Connecticut State College;
Fitchburg State; Framingham State; Tufts; Boston College

Secretary

Carol J. Parent, 20 Summit Street, Clinton

Aide

Heleen Hubley, 617 Old Harvard Rd., Boxborough, Ma.

Diane Paradis, 15 Beachpoint Road, Lancaster

Paulette Prucha, 199 Still River Road, Bolton

Janet Wybrant, 766 A Cassino St., Ft. Devens

Specialists

Cynthia Kanpp, Speech Therapist, 411 Great Rd., Apt. 22, Acton

Kendra Quirk, Adap. P.E., 272 Willis Rd., Sudbury

Academic Support Center, Director

Ronald Schofield, 17 Hamilton Road, Northboro
B.S., Worcester State College; M.A., Assumption College; Framingham
State College; Fitchburg State College

Associate Directors

Katherine Madden, 178 East Bare Hill Rd., Harvard

Mary Philbin, 22 Lee St., Lancaster

NASHOBA REGIONAL SCHOOL DISTRICT
BOLTON - LANCASTER - STOW

ENROLLMENT - OCTOBER 1, 1993

| <u>DISTRICT ENROLLMENT</u> | <u>GRADE 9</u> | <u>GRADE 10</u> | <u>GRADE 11</u> | <u>GRADE 12</u> | <u>UN</u> | <u>TOTAL</u> |
|----------------------------|----------------|-----------------|-----------------|-----------------|-----------|--------------|
| BOLTON | 54 | 50 | 32 | 53 | 1 | 190 |
| LANCASTER | 64 | 48 | 54 | 49 | 4 | 219 |
| STOW | <u>65</u> | <u>54</u> | <u>62</u> | <u>52</u> | <u>1</u> | <u>234</u> |
| <u>TOTAL DISTRICT</u> | <u>183</u> | <u>152</u> | <u>148</u> | <u>154</u> | <u>6</u> | <u>643</u> |

SCHOOL CHOICE ENROLLMENT

| | | | | | | |
|----------------------------|-----------|-----------|-----------|-----------|----------|------------|
| BERLIN | 5 | 2 | 2 | 1 | 0 | 10 |
| CLINTON | 7 | 4 | 9 | 3 | 1 | 24 |
| FITCHBURG | 1 | 1 | 1 | 0 | 0 | 3 |
| HARVARD | 1 | 4 | 1 | 1 | 0 | 7 |
| HUDSON | 20 | 14 | 3 | 2 | 0 | 39 |
| LEOMINSTER | 9 | 6 | 2 | 3 | 0 | 20 |
| LUNENBURG | 2 | 3 | 0 | 0 | 0 | 5 |
| MARLBORO | 0 | 1 | 0 | 0 | 0 | 1 |
| MAYNARD | 0 | 0 | 2 | 1 | 0 | 3 |
| PRINCETON | 0 | 1 | 0 | 0 | 0 | 1 |
| STERLING | 0 | 2 | 1 | 1 | 0 | 4 |
| WALTHAM | <u>1</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>1</u> |
| <u>TOTAL SCHOOL CHOICE</u> | <u>46</u> | <u>38</u> | <u>21</u> | <u>12</u> | <u>1</u> | <u>118</u> |

OTHER ENROLLMENT

| | | | | | | |
|--------------------------------|------------|------------|------------|------------|----------|------------|
| ADDITION - SHIRLEY | 0 | 0 | 1 | 0 | 0 | 1 |
| EXCHANGE STUDENT | <u>0</u> | <u>0</u> | <u>0</u> | <u>3</u> | <u>0</u> | <u>3</u> |
| <u>TOTAL OTHER</u> | <u>0</u> | <u>0</u> | <u>1</u> | <u>3</u> | <u>0</u> | <u>4</u> |
| <u>TOTAL OF ALL ENROLLMENT</u> | <u>229</u> | <u>190</u> | <u>170</u> | <u>169</u> | <u>7</u> | <u>765</u> |

NASHOBA REGIONAL SCHOOL DISTRICT
BOLTON - LANCASTER - STOW

SCHOOL CALENDAR 1993-94

August 30 Mon. General Staff Meeting - 8:30 A.M.

FIRST QUARTER

August 31 Tues. Orientation for Freshmen
September 1 Wed. School Opens for Upperclassmen
6 Mon. Labor Day - No School
October 8 Fri. Academic Warnings Due
11 Mon. Columbus Day (No School)
20 Wed. Parent's Night - Freshmen
November 5 Fri. End of First Quarter

SECOND QUARTER

November 11 Thurs. Veterans Day (No School)
17 Wed. Professional Staff Dev. Day
(Students - (No School))
24 Wed. School Closes at 11:30 a.m. (Thanksgiving)
29 Mon. School Reopens
December 17 Fri. Academic Warnings Due
22 Wed. Last Day of School Before Christmas Vacation
January 3 Mon. School Reopens
17 Mon. Martin Luther King Day (No School)
29 Fri. End of Second Quarter

THIRD QUARTER

January 31 Mon. Professional Staff Dev. Day
(Students - (No School))
February 18 Fri. Last Day of School Before Winter Vacation
28 Mon. School Reopens
March 11 Fri. Academic Warnings Due
April 8 Fri. End of Third Quarter
15 Fri. Last Day of School Before Spring Vacation

FOURTH QUARTER

April 25 Mon. School Reopens
May 13 Fri. Academic Warnings Due
27 Fri. Last Day For Seniors
30 Mon. Memorial Day (No School)
June 5 Sun. GRADUATION
22 Wed. School Closes (or at end of 180
Upperclassmen Days)

SUMMARY OF DAYS

| | | | | | |
|-------|----|-------|-----|----------------|-----|
| Sept. | 21 | Feb. | 15 | First Quarter | 46 |
| Oct. | 20 | March | 23 | Second Quarter | 48 |
| Nov. | 18 | April | 16 | Third Quarter | 44 |
| Dec. | 16 | May | 21 | Fourth Quarter | 47 |
| Jan. | 19 | June | 16 | | 185 |
| | | | 185 | | |

*Note: Graduation, vacation days, and end of school may have to be changed, depending on number of snow days.



NASHOBA REGIONAL HIGH SCHOOL

BOLTON - LANCASTER - STOW
BOLTON, MASSACHUSETTS 01740

COLLEGE BOARD TEST RESULTS CLASS OF 1993

SAT'S

| Range | Verb | Math |
|-----------------|------|------|
| 700-800 | 1 | 10 |
| 600-699 | 10 | 25 |
| 500-599 | 26 | 31 |
| 400-499 | 52 | 33 |
| 300-399 | 31 | 22 |
| 200-299 | 5 | 4 |
| Mean 1991 | 442 | 520 |
| Mean 1992 | 473 | 536 |
| Mean 1993 | 446 | 532 |
| Nat'l Mean 1993 | 424 | 478 |

Of the 147 seniors in the Class of 1993, 125 (or 85%) took the SAT at least once.

ACHIEVEMENTS

132 different Achievement Tests were taken by the Class of 1993.

| TEST | 1991 NRHS # MEAN | 1992 NRHS # MEAN | 1993 NRHS # MEAN | 1993 NATIONAL MEAN |
|------------------|---------------------|---------------------|---------------------|-----------------------|
| ENGLISH COMP. | (52) 514 | (66) 522 | (44) 521 | 523 |
| BIOLOGY | (39) 606 | (52) 600 | (30) 621 | 558 |
| MATH LEVEL II | (15) 732 | (21) 714 | (27) 651 | 663 |
| MATH LEVEL I | (36) 586 | (42) 560 | (13) 515 | 554 |
| CHEMISTRY | (20) 636 | (17) 661 | (8) 633 | 582 |
| AMERICAN HISTORY | (16) 516 | (12) 525 | (10) 493 | 539 |

ADVANCED PLACEMENT

A total of 19 students took at least one Advanced Placement Examination in May 1993. Of the total of 23 tests taken, 59% of the students scored a 3 or higher. Exams were administered in US History, Chemistry, Calculus AB, and Physics B. Students enrolled in AP courses were not required to take the exams.

| Exam | total # of stdnts | score: | # of stdnts | score: | # of stdnts | score: | # of stdnts |
|-------------|----------------------|--------|----------------|--------|----------------|--------|----------------|
| Chemistry | 8 | 5 | (2) | 4 | (4) | 3 | (2) |
| US History | 13 | | | 4 | (1) | 3 | (5) |
| Calculus AB | 1 | | | | | | |
| Physics B | 1 | | | | | | |



NASHOBA REGIONAL HIGH SCHOOL

BOLTON - LANCASTER - STOW
BOLTON, MASSACHUSETTS 01740

June 1, 1993

1993 COLLEGE ACTION REPORT

OF THE 147 SENIORS GRADUATING THIS YEAR, 138 STUDENTS GENERATED 499 DIFFERENT APPLICATIONS.

90% of the Class of 1993 were accepted to 168 different post-secondary programs located in 31 different states.

73 % plan to attend 4 year institutions.
39 % plan to attend private institutions.
34 % plan to attend public institutions.

12% plan to attend 2 year institutions.
7% plan to attend private institutions.
5% plan to attend public institutions.

5% plan to attend other specialized educational programs.

9% plan to work.

1% have joined the military.

NASHOBA REGIONAL HIGH SCHOOL

32nd Commencement Exercises

Class of 1993

June the Sixth

1:00 P.M.

The audience may remain seated during the ceremonies. Please withhold applause during the awarding of the diplomas until all students have received them.

PROGRAM

| | |
|--|--|
| Processional - "Pomp and Circumstance" High School Band | E. Elgar |
| The National Anthem | |
| "Amazing Grace" Coates/Newton | High School Chorus Piano: Sean Breen |
| Welcome | Emilie Freda President, Senior Class |
| Essay | John Benjamin Kaufmann Salutatorian |
| Essay | Leah Bartsch Valedictorian |
| Presentation of Class Gift | Emilie Freda President, Senior Class |
| Acceptance of Class Gift | Laura Graceffa President, Junior Class |
| Foreign Students - Farewell Speech (Introduced by Mr. Miller) | Nana Akashi, Japan Anna Granstrom, Sweden Martina Molendijk, Netherlands |
| Presentation of Awards | Roland C. Miller Superintendent |
| "It's Time for Movin' On" Don Besig | High School Chorus Piano: Jessica Arroyo |
| Presentation of Class | Samuel Pawlak Principal |
| Awarding of Diplomas | Joan Pirozzolo, Chairman Nashoba Reg. School Dist. Comm. |
| Recessional - "Celebration" High School Band | Arranged: Burden/Decker |
| ----- | |
| Conductors | Salvatore A. Paratore Patricia Harrigan |
| Marshall | Laura Graceffa |

CLASS OF 1993

President Emilie Freda
Vice-President Neil Armstrong
Treasurer Karl Laingen
Secretary Jana Hoessel

**Nana Akashi
Christopher David Almada
Lisa Jaqueline Andreu
Gabrielle Anselmo
Jahnnie Kelley Ard
*Neil Anthony Armstrong
Jessica Dianne Arroyo
Steven Andrew Augusta
Jason Harwin Bartlett
*Leah Allison Bartsch
*Aaron David Bass
Mary Ann Bell
Pia Berg-Sonne
Emmanuelle Frances Bony
Kristina Patrice Bouvier
Jennifer Elaine Boyd
Amy Marie Brescia
David Michael Burke
Aimee Marie Byrne
*Patrick Joseph Canole
Kristin Kathleen Carter
Dedra Ann Chaisson
Andrea Frances Charron
Robert Michael Clark
*Heather Anne Collins
*Melissa Jean Conroy
*Sarah Lynn Copeland
Jeanine Bernadette Cosentino
Laura Lee Cote
David Anthony Covino
Marcia Joan Coye
Sean Patrick Coyle

*Karen Petra Cronholm
Laura Anne Curtis
Jennifer Smith Cushing
Scot Douglas Davis
Mark Winfred Dawson
Christopher Anthony Dongarra
Anthony Arthur Douglas
*Melissa Ann Ducharme
James Kieth Dunlap Jr.
*Wendy Lynn Esformes
Ambra Dawn Fawcett
Jennifer Eileen Fawcett
James Michael Ferguson
Derik Todd Ferland
*Gene Rebecca Fitch
Emilie Marie Freda
Tara Michelle Fritsche
Lewis McKenzie Gibbons
Maria Gikas
Tracy Anne Gile
*Harold Priestley Gill III
Amy Marie Glidden
Brian Gardner Gould
**Anna Elisabeth Granstrom
Shawn Stephen Gray
Deanna Marie Hatstat
*Shana Ann Healey
Lori Jo Helwing
Michelle Lynn Henderson
*Jana Lynn Hoessel
Carol Louise Holt
Michael Anthony Hopta
Vikki Catherine Hunt

Jennifer Jeffrey
 Rainer Glof Karkman
 *John Benjamin Kaufmann
 Niall Tone Kavanagh
 Janinne Joy Kendra
 John Mark Kendrick
 Alejandro Cipriano King
 Amy Beth Knoll
 Jean Er-ching Kuo
 *Karl John Laingen
 Steven Daniel Law
 Amy Kathryn Locke
 *Jennifer Ann Lodi
 *John Curtis Loether
 Melissa Ellen Lord
 John Michael Loya
 Scott Nathaniel Lugenbeal
 Mario Alassandro Maldari
 Robert Anthony Mangiafico
 Courtney Glenden Manning
 Benjamin Carl McCall
 Anne Marie McCarthy
 Kelly Jean McGarry
 Marcie Grace McLaughlin
 Tiffany Ann Michalak
 Joan Michelle Mitchell
 **Martina Molendijk
 Jonathon Charles Monahan
 Jordan Michael Stewart Moretti
 Amy Elizabeth Morey
 Brian Frank Napolitano
 Robert Matthew Nasatka
 *David Matthew Nelson
 Steven Anthony Niggl
 *Heather Eileen O'Brien
 *Tara Mae O'Neill
 *Michelle Lynne O'Riorden
 *Jennifer Carrie Oelberger
 Lisa Anne Park
 Eric Scott Parker
 *Rebecca Lynne Peacock
 Michael Wallace Plump
 Michael Thomas Powers

Joel Walter Richards
 Matthew Eric Richardson
 Steven James Rigley
 Claire Ann Risi
 Dana Melissa Robley
 Susan Jean Russo
 Heather Nicole Ruthroff
 *Eric Stephen Sahlberg Jr.
 Todd Anthony Sanginario
 *Jeremy Arthur Sappet
 Vicki Faith Sargent
 Obadiah John Savage
 Jennifer Marie Schmidt
 Melissa Dawn Schumacher
 Shannon Marie Schumacher
 Michael Anthony Scott Jr.
 Meredith Joy Selin
 Eric Serrano
 Christine Sevene
 David Henry Silverman
 Scott Christopher Slade
 Amanda Prescott Steege
 *Whitney Greer Stern
 Michael James Stock
 *Christie Ann Sulkoski
 *Laura Jane Sullivan
 Todd Richard Taylor
 Alden Pierson Tomer
 Allison Elaine Towle
 Bethany Ann Treleaven
 Lesley Michelle Tuft
 Jodi Lynn Ulrich
 *Sylvia Esther Valentine
 *Raquel Vargas-Vila
 Nancy Marie Watson
 Thomas Jason Weber
 Daniel George West
 Kelley Wetzel
 Jeffrey Francis Whelan
 Brian Paul Whitley
 *Douglas Truxton Wildes
 Wendy Gayle Wilson
 *Alexander Taylor Zavorski

* National Honor Society
 ** Foreign Student

- Mr. Miffler

AWARDS, SCHOLARSHIPS, ETC.

Good afternoon, Ladies and Gentlemen:

On behalf of the Nashoba Regional School District Committee, Administration, Staff, and student body, I cordially welcome you to our 32nd Commencement exercises.

It is my privilege and pleasure each year to present the awards and scholarships to members of the graduating class.

First, I would like to introduce to you those students who have earned the right to belong to one of the most prestigious societies in American education - the National Honor Society. This year we have 33 Seniors who were chosen by the Faculty to become members of this Society. They not only excel in academic achievement but have outstanding leadership ability, character, and service to their school and community.

As I read their names, will the following please rise and remain standing.

PLEASE WITHHOLD APPLAUSE UNTIL ALL NAMES HAVE BEEN READ

Neil Anthony Armstrong
Leah Allison Bartsch
Aaron David Bass
Patrick Joseph Canole
Melissa Jean Conroy
Heather Anne Collins
Sarah Lynn Copeland
Karen Petra Cronholm
Melissa Ann Ducharme
Wendy Lynn Esformes
Gene Rebecca Fitch
Harold Priestley Gill III
Shana Ann Healey
Jana Lynn Hoessel
John Benjamin Kaufmann
Karl John Laingen

Jennifer Ann Lodi
John Curtis Loether
David Matthew Nelson
Heather Eileen O'Brien
Tara Mae O'Neill
Michelle Lynne O'Riorden
Jennifer Carrie Oelberger
Rebecca Lynne Peacock
Eric Stephen Sahlberg Jr.
Jeremy Arthur Sappet
Whitney Greer Stern
Christie Ann Sulkoski
Laura Jane Sullivan
Sylvia Esther Valentine
Raquel Vargas-Vila
Douglas Truxton Wildes
Alexander Taylor Zavorski

My personal congratulations are extended to each of you for your outstanding contributions to Nashoba and to your communities.

PRESENTATION OF SCHOLARSHIPS

- Mr. Miller

At this time I would like to introduce to you the Chairman of the Nashoba Regional School District Committee, Mrs. Joan Pirozzolo, who will assist me in presenting the scholarships and the awards.

We are very proud of the fact that this year 90% of our Seniors will be continuing their education at colleges or universities. It is always a highlight of this program when I have the opportunity of presenting several scholarships to so many deserving students.

1. Late in the 1989-90 school year a group of interested parents of Nashoba Students and Nashoba Faculty met to discuss the possibility of setting up an independent scholarship foundation to provide a source of funding for college scholarships. Subsequently that group formed the Nashoba Regional Scholarship Foundation. The Foundation has been chartered as a non-profit scholarship organization under the auspices of the national "Dollars for Scholars" program. This year the Foundation was able to offer ten scholarships of \$500 each. Some colleges provide matching grants. We have been very encouraged by the numbers of parents who have gotten involved or have supported our efforts through donations and the golf tournament. The Board of Trustees of the Foundation would like to take this opportunity to thank all of you who have been so supportive. We are pleased to present these scholarships to:
(Wayne Wetzel, Foundation President, will hand out awards)

MELISSA CONROY
SARAH COPELAND
GENE FITCH
JANA HOESSEL
BEN KAUFMANN
KARL LAINGEN
KURT LOETHER
JEN OELBERGER
AMANDA STEEGE
ALEX ZAVORSKI

2. Several other scholarship groups have joined the Foundation. Nashoba's National Honor Society is awarding three scholarships of \$500. The recipients are:

HEATHER O'BRIEN
BECKY PEACOCK
TRUCKLE WILDES

3. The Parent Teacher Student Association of Nashoba is a group committed to increasing communication within the school and between the school and it's three communities, as well as providing support to the school programs, students and staff.

This is the seventh year the group is presenting an award in order to recognize a student who has shown involvement and leadership in school and community, as well as maintaining a high academic standing.

The PTSA is proud to give a \$500 award to 3 students, and they are:

LEAH BARTSCH
MICHELLE O'RIORDEN
RAQUEL VARGAS-VILA

4. The Meg Jones Memorial award is given to a student, in any grade at Nashoba, who needs help to attend an unusual learning opportunity which could strongly influence future choices. The \$500 award this year is presented to:

MIKE FARROW - CLASS '95

5. One new scholarship this year is in memory of Al Hart who died last year from complications of pneumonia. This scholarship recognizes a senior majoring in humanities or social sciences and who is especially supportive of his/her fellow students. A check for \$1,000 is given to:

LEWIS GIBBONS

6. The Nashoba Drama Club scholarship is being presented to a member of the Club who has been chosen for this award due to his maturity, dedication, talent, and hard work. We're pleased to present this \$300 award to:

OBIE SAVAGE

7. The Roland Ducharme Memorial Scholarship is given in honor of Roland Ducharme, a former employee at Nashoba who was a friend of music. This \$500 scholarship is awarded to a student who has been outstanding in the band.

SCOTT SLADE

The Ruth Amelotte Scholarship is awarded to a student who, for the past 4 years, has been an outstanding vocal student. We are very pleased to present this \$500 scholarship to:

JOEL RICHARDS

The Mastersinger's of Worcester is a professional, nonprofit choral group. In an effort to encourage young people to participate in the performing arts and to support music education in the public schools, they invited students from Nashoba to become members of their group. To show their appreciation for his talent, dedication and commitment to the Mastersingers, they are granting a \$100 dollar scholarship to:

JOEL RICHARDS

The Joe Aquilia Memorial Scholarship was established as a memorial to Joseph Patrick Aquilia, Class of 1981, to be awarded to a student who will be majoring in Art or Technical Education. A scholarship of \$400 is being awarded to:

ROB NASATKA

9. The John A. Roche Memorial Grant was established in memory of John Roche, a graduate of the Class of 1984, who was killed in a tragic accident. The award honors a Senior who, in the opinion of the Nashoba Scholarship Committee, has made the greatest amount of improvement since Grade 9. A check for \$500 is being presented to:

SHANNON SCHUMACHER

10. The family of Robert W. Skinner Jr. is offering a memorial scholarship to a Nashoba Senior who has been involved in the Art, Music and/or Drama program at Nashoba. This year, a scholarship of \$400 goes to:

WENDY ESFORMES

11. The Andrew Janda Memorial Scholarship is given to a student who participated in varsity athletics at Nashoba and has been accepted to a college. We are pleased to award this \$500 scholarship to two students this year:

HEATHER COLLINS
MELISSA DUCHARME

12. These Jason Goldfarb Memorial Scholarships are being given to a male and female member of the class of 1992, in Jason's memory. The recipients were members of the track and/or cross-country teams. They ranked in the top 25% of the graduating class. The \$500 scholarships are being awarded to:
(Mr. Jacob Goldfarb will present)

HEATHER COLLINS
MIKE HOPTA

13. The Steven R. Kausch Memorial Scholarship is being offered in Steven's memory to a student who is an outstanding writer, a student who loves the English language, especially poetry, a student who plans to major in English in college, and a student who may pursue a career in writing after graduation. Students must be in the top 25% of their class. This \$1,000 scholarship is being awarded to:

GENE FITCH

14. The Craig R. Gibbons Memorial Scholarship is being offered in memory of Craig who graduated in June of 1990. Craig was one of the most courageous young men who ever attended Nashoba. Even though he must have felt discouraged many times, he was involved in school activities, he maintained an excellent academic record and had been accepted to the University of Massachusetts for study in sports journalism. This year's recipient plans to attend Purdue University majoring in art.

MICHELLE HENDERSON

15. This scholarship has been established in memory of Julianne Reisner who was very proud to have seen her three children graduate from Nashoba Regional High School. It will be awarded for the third time today and will be done so each year to follow. Mrs. Reisner would be very pleased to know she could help acknowledge the academic and personal achievements of a very hardworking Nashoba Regional High School graduating senior.

JANA HOESSEL

16. The Nashoba Emergency Medical Services Board of Directors has established an annual Meg Jones Memorial Award to be given to a senior cadet EMT, who has been involved in the program for three years, has participated as a member of the Bolton Ambulance Squad for two years, and most exemplifies the characteristics and personality that was Meg.

We are proud to present this cash award of \$500.00, the Meg Jones Memorial Award to:

RAQUEL VARGAS-VILA

17. The families of Sal Notaro and Chet Karpeichik have formed a memorial scholarship fund in memory of Sal and Chet. The committee selects the most deserving recipient from the applications it receives. This year the \$300 scholarship is being awarded to:

NANCY WATSON

SCHOLARSHIP ANNOUNCEMENTS

- Mr. Miller

Several other students have already been notified of scholarships which they will be receiving. We would like to mention some of those that we are aware of:

Will the students please stand and be recognized, as I read their names:

1. The Richard M. Threadgould Memorial Scholarship was established in memory of Richard, Class of 1983. The recipient of this year's scholarship is CHRISTIE SULKOSKI.
2. The Joan Sullivan Memorial Scholarship award is given to a member of the Senior Class who has been an outstanding student academically and who has displayed a quality of character that is unsurpassed by anyone of high school age.
\$400 each: LEAH BARTSCH
RAQUEL VARGAS-VILA
3. MICHELLE O'RIORDEN is the recipient of the Armed Forces Communications & Electronics Assoc. Fellowship Award of \$1,000.
4. JENNIFER JEFFREY has been awarded a \$500 scholarship from the Clinton Elks.
5. Bolton Teacher's Association -
McKell Scholarship - \$500 to: LEAH BARTSCH
6. Presented by the Stow Lion's Club:
The Val Ojalehto Memorial Scholarship, \$500 to: TARA O'NEILL
7. Jen Oelberger has been awarded \$500 from the Stow Women's Club, recognizing her volunteer work in the community.
8. The Howard P. Davis Scholarship is awarded to a Nashoba senior who (1) does intend to go on to further education and (2) has made marked improvement during the years at Nashoba. This year's recipient of this \$1,000 scholarship is:
KRISTIN CARTER

9. The Warren Memorial Fund was established in April of 1988 upon the death of Francis W. Warren, a lifelong resident and farmer in the Town of Stow. The trustees established an annual scholarship for a Stow student to use to continue his/her education beyond the high school level. The scholarship is awarded to the person whom the trustees feel has a definite need and who has exhibited an exceptional effort in all areas of their high school experience: scholarship, leadership, interests within and outside the school. This year the trustees are very pleased to award this \$500.00 scholarship to the following students:

EMILIE FREDA
KARL LAINGEN
MICHELLE O'RIORDEN

10. The Ellen S. Perkins Educational Scholarship is made available through contributions from the friends and family of Mrs. Ellen Perkins, who was a long time teacher in the Stow schools. The recipient must be a resident of Stow who plans to major in education. This scholarship is awarded to:

VICKI HUNT

11. The Nashoba Booster Club each year awards scholarships to outstanding student-athletes. This year we have six recipients of this award. The winners of this \$500 scholarship are:

LEAH BARTSCH
HAL GILL
JENNIFER LODI
DAVID NELSON
MICHELLE O'RIORDEN
ALEX ZAVORSKI

12. Based on personal accomplishments, academic achievement, and extra-curricular activities the Bolton Fair Committee has awarded scholarships in the amount of \$600 to:

LEAH BARTSCH
MELISSA DUCHARME
KURT LOETHER
MARCIE MCLAUGHLIN
HEATHER O'HRIEN
KELLY WETZEL

13. JANA HOESSEL has received a \$1500 award from the North Central Massachusetts Chamber of Commerce.

14. JEN OELHERGER has been awarded \$500 from the Stow Women's Club.

15. The Miriam S. Edes Memorial Scholarship is awarded to a Bolton resident. This \$500 scholarship is awarded to MELISSA DUCHARME.

16. SHANA HEALEY and MICHAEL POWERS have been selected as the recipients of the Citizens' Scholarship Foundation of Lunenburg.
17. The Stow Police Association has awarded SHAWN GRAY \$1,000.
18. BECKY PEACOCK has received the Herbert MacLaine Award of \$250 from Marlboro Hospital.

it is now my pleasure to present awards for:

OUTSTANDING PERFORMANCE IN THE FOLLOWING AREAS:

1. ART - This is the first time in the history of Nashoba that we've had a three-way tie for most outstanding student in any academic area. Mrs. Quill feels strongly that they have been equally exceptional throughout their four years here.
JANA HOESSEL
JEAN KUO
ROB NASATKA
2. BUSINESS
CLAIRE RISI
3. BANKING
CLAIRE RISI
(Presented by Valerie Tomacelli)
4. COMPREHENSIVE HEALTH -
KAREN CRONHOLM
and
ALEX ZAVORSKI
5. E.M.T. - Presented to the Senior EMT who has committed his/her efforts in the spirit of volunteerism to the Emergency Medical Services Program and the Bolton Ambulance Service. This year's recipient is a young woman who has given more than 1000 hours of his time to this program over the past three years. Always there when you need her, always wanting to do more, this year's Outstanding Service Award is presented to:
RAQUEL VARGAS-VILA
6. ENGLISH
RAQUEL VARGAS-VILA
7. FOREIGN LANGUAGE
MELISSA CONROY
8. HOME ECONOMICS
LAURA COTE
9. MATHEMATICS
MICHELLE O'RIORDEN
10. VOCAL MUSIC
JOEL RICHARDS
and
INSTRUMENTAL MUSIC
SCOTT SLADE
11. SCIENCE
LEAH BARTSCH
12. SOCIAL STUDIES
WHITNEY STERN
13. TECHNOLOGY
JOHN MONAHAN

SPECIAL AWARDS

Also, each year we have several students who are deserving of special awards, and once again I am very proud to present them.

1. In recognition of achieving the highest levels in class rank, our Administration is awarding academic medals to:

our VALEDICTORIAN - LEAH HARTSCH

and our SALUTATORIAN - BEN KAUFMANN

2. The Massachusetts Daughters of the American Revolution gives a GOOD CITIZEN award each year to a Senior who is the most outstanding in Dependability, Leadership, Service, and Patriotism. The winner is selected by the Faculty and by the members of the Senior Class. The student selected this year is -

JEN OELBERGER

4. We cannot overlook our International Exchange students who have done such a tremendous job in not only the academic area, but also extra-curricular activities. In recognition of their achievements, and on behalf of the Administration, I am happy to present an Honor Pin to:

NANA AKASHI
ANNA GRANSTROM
MARTINA MOLENDIJK

NASHOBA REGIONAL SCHOOL DISTRICT
BOLTON - LANCASTER - STOW

TEACHERS' SALARY SCHEDULE
EFFECTIVE SEPTEMBER 1993

| <u>YRS. OF EXP.</u> | <u>BACHELOR</u> | <u>B+15</u> | <u>B+30 OR M</u> | <u>M+30</u> | <u>M+60</u> |
|-----------------------------|-----------------|-------------|------------------|-------------|-------------|
| 0 | 24,898 | 25,965 | 27,031 | 29,166 | 31,299 |
| 1 | 26,083 | 27,150 | 28,218 | 30,373 | 32,485 |
| 2 | 27,629 | 28,336 | 29,403 | 31,537 | 33,670 |
| 3 | 29,641 | 30,707 | 31,774 | 33,908 | 36,042 |
| 4 | 30,826 | 31,892 | 32,960 | 35,093 | 37,228 |
| 5 | 32,012 | | 34,145 | 36,279 | 38,413 |
| 6 | 33,197 | | 35,331 | 37,465 | 39,599 |
| 7 | 35,568 | | 37,702 | 39,836 | 41,970 |
| 8 | 36,754 | | 38,887 | 41,022 | 43,155 |
| 9 | 37,938 | | 40,074 | 42,207 | 44,341 |
| 10 | 39,124 | | 41,259 | 43,393 | 45,526 |
| 11 | 40,309 | | 42,445 | 44,578 | 46,713 |
| 12 | 41,496 | | 43,630 | 45,764 | 47,898 |

NASHOBA REGIONAL SCHOOL DISTRICT

BALANCE SHEET

JUNE 30, 1993

ASSETS

CASH:

| | |
|------------|---------------|
| Bank | 201,087.03 |
| Petty Cash | <u>200.00</u> |

TOTAL CASH

201,287.03

LIABILITIES

TAXES, RETIREMENT, INSURANCE WITHHELD

(3,307.63)

RESERVES:

| | |
|--|--------------------|
| Athletic Revolving Fund | 4,531.26 |
| Cafeteria Fund | <u>(12,784.70)</u> |
| Driver Education | 1,147.77 |
| Educational Trust Fund (Project Films) | 3,815.46 |
| State and Federal Grants | <u>(8,956.64)</u> |
| Van Revolving | 1,286.78 |
| EMT Revolving | <u>(7,775.05)</u> |

SURPLUS:

| | |
|---------------------------|-------------------|
| Office Fund Reserve | 100.00 |
| Unappropriated Surplus | <u>80,969.24</u> |
| Budget Excess 1993 | 23,617.91 |
| Reductions To 1994 Budget | <u>118,642.63</u> |

TOTAL CREDITS

201,287.03

NASHOBA REGIONAL SCHOOL DISTRICT

CASH RECEIPTS 7/1/92 - 6/30/93

RECEIPTS: OPERATING FUNDS

| | |
|--|--------------|
| Town of Bolton | 877,433.59 |
| Town of Lancaster | 1,330,972.43 |
| Town of Stow | 1,248,428.98 |
| Comm. of Mass. - Trans. Reimbursement | 207,190.00 |
| Block Grant - Media | 2,195.00 |
| Miscellaneous | 4,810.71 |
| Interest Income | 8,527.39 |
| Driver Education | 13,802.50 |
| Comm. of Mass. - Chapter 70 | 290,254.00 |
| Comm. of Mass. - Chapter 492 | 497,088.00 |
| Educational Trust Fund - Project Films | 5,705.00 |
| PL 94-142 Special Needs | 29,859.00 |
| PL 89-313 Special Needs | 2,900.00 |
| Tuition - Regular Sessions | 16,296.54 |
| Drug and Alcohol Grant | 2,444.00 |
| EMT Revenue | 15,469.80 |
| Other Grant | 7,133.00 |
| N.E.A. Grant | 18,032.08 |
| School Choice | 300,627.00 |
| Additional State Aid | 60,900.00 |

TOTAL RECEIPTS - OPERATING BUDGET

4,935,869.02

RECEIPTS: AGENCY FUNDS

| | |
|---|------------|
| Withholding taxes | |
| Federal | 413,077.33 |
| State | 182,851.47 |
| Medicare | 20,330.97 |
| Teacher's Retirement | 159,084.45 |
| County Retirement | 36,090.57 |
| Group Insurance | |
| Active | 78,072.46 |
| Retired | 26,146.92 |
| Teachers' Association Collections | 16,595.15 |
| Teachers' Annuities | 48,160.76 |
| Teachers' Insurance-Disability | 165.10 |
| Teachers' MTA Credit Union | 429,177.33 |
| Athletic Revolving Fund | 30,595.98 |
| Cafeteria Revolving Fund - Sales & State Reimb. | 94,522.00 |
| School Van Revolving Account | 3,000.00 |
| User Fees | 32,185.00 |
| Teacher Deferral | 228,944.00 |

TOTAL RECEIPTS - AGENCY FUNDS

1,798,999.49

OTHER RECEIPTS:

Loans Payable - Bank

2,200,000.00

TOTAL RECEIPTS FOR THE PERIOD 7/1/92 - 6/30/93

8,934,868.51

ASHOBA REGIONAL SCHOOL DISTRICT

CASH DISBURSED 7/1/92 - 6/30/93

ADMINISTRATION AND OFFICE EXPENSES:

| | |
|----------------------------------|-----------|
| Clerical Salary | 25,224.00 |
| Computer Service | 2,477.65 |
| Legal Fees | 1,812.32 |
| Accountant's Fees | 853.75 |
| Treasurer's Office Supplies | 1,000.00 |
| Bonds, Indemnity | 340.00 |
| School Committee Expense | 559.88 |
| Superintendent's Salary | 77,125.00 |
| Secretarial Salaries | 32,604.00 |
| Postage and Supplies | 796.22 |
| Travel-In-State | 500.00 |
| Prof. Publications & Memberships | 843.00 |
| Bid Advertising and Printing | 1,420.31 |

TOTAL ADMINISTRATION EXPENSE

145,556.13

INSTRUCTION AND MATERIALS

| | |
|--------------------------------------|--------------|
| Principal's Salary | 62,396.84 |
| Asst. Principal's Salary | 40,000.00 |
| Professional Aide | 19,600.00 |
| Office Staff Salaries | 49,332.00 |
| Postage, Supplies and Printing | 4,552.73 |
| Graduation Expenses | 3,120.04 |
| Travel, General Staff, In-State | 1,444.00 |
| Tuition, Professional Courses | 7,406.57 |
| N.E. Accreditation | 9,703.15 |
| Prof. Publications & Memberships | 1,500.00 |
| Teachers' Salaries | 2,002,449.03 |
| Professional Development | 9,596.43 |
| Salary Deferrment | 228,944.00 |
| Substitutes | 6,167.88 |
| Computer Service | 1,977.87 |
| Field Trips | 960.95 |
| Teaching Materials & Supplies | 68,675.35 |
| Textbooks | 24,971.07 |
| Library Secretary | 11,667.00 |
| Media Aides' Salaries | 23,013.00 |
| Library Books and Materials | 13,317.75 |
| CMC Director's Salary | 48,769.94 |
| Curriculum Materials Center Supplies | 11,022.69 |
| Guidance Salaries | 191,878.81 |
| Guidance Supplies | 3,537.32 |
| Special Education: | |
| Salaries | 244,163.54 |
| Clerical Assistance | 18,376.00 |
| Aides | 24,346.92 |
| Specialists | 14,204.25 |
| Testing Materials | 86.53 |
| Learning Disability Materials | -0- |
| Resource Center Materials | 138.60 |
| V.I.P. Materials | 1,874.65 |
| V.I.P. Transportation | 999.30 |
| Alternative Class Materials | -0- |

3,150,194.21

WYOMING REGIONAL SCHOOL DISTRICT

CASH DISBURSED 7/1/92 - 6/30/93

OTHER SCHOOL SERVICES

| | |
|------------------------|------------|
| Health Services | 16,861.98 |
| Transportation | 301,796.50 |
| Athletic Program | |
| Director's Salary | 5,200.00 |
| Coaches | 87,168.00 |
| Transportation | 25,099.28 |
| Supplies and Materials | 29,733.37 |
| Insurance | 4,950.00 |
| Reconditioning | 5,198.75 |

TOTAL OTHER SCHOOL SERVICES

476,007.88

OPERATION AND MAINTENANCE OF SCHOOL PLANT

| | |
|------------------------------------|------------|
| Custodial Salaries | 190,205.16 |
| Fuel Oil | 39,988.30 |
| Gas | -0- |
| Electricity | 66,088.33 |
| Telephone | 11,504.88 |
| Custodial Supplies | 10,716.25 |
| Truck Supplies | 990.72 |
| Tree Removal | 5,875.00 |
| Maintenance - Supplies & Materials | 18,734.01 |
| Repairs - Regular | 63,337.39 |
| Machine Maintenance Contracts | 9,987.75 |
| Wish Removal | 3,150.00 |

TOTAL PLANT COSTS

420,577.79

FIXED CHARGES

| | |
|------------------------------|------------|
| County Retirement Assessment | 50,647.00 |
| Insurance: | |
| Multi Peril Policy | 13,900.00 |
| Workmen's Compensation | 27,263.00 |
| District Truck | 454.37 |
| Indemnity | 2,096.00 |
| Group Health Insurance | 268,543.24 |
| Unemployment | -0- |
| Medicare and Social Security | 19,457.26 |

TOTAL FIXED CHARGES

382,360.87

COMMUNITY SERVICES

| | |
|----------------------------------|-----------|
| Post Office Service | 348.00 |
| Bus Trans. to Non-Public Schools | 28,801.60 |

TOTAL COMMUNITY SERVICES

29,149.60

ACQUISITION OF FIXED ASSETS

| | |
|--------------------------------|-----------|
| Expenditure from appropriation | 39,191.10 |
|--------------------------------|-----------|

TOTAL ACQUISITION

39,191.10

ASHOBA REGIONAL SCHOOL DISTRICT

CASH DISBURSED 7/1/92 - 6/30/93

BOND RETIREMENT AND DEBT SERVICE

Bond Principal

Interest on Bonds

TOTAL DEBT RETIREMENT

-0-

-0-

-0-

OTHER DISBURSEMENTS FROM APPROPRIATIONS

Interest on Notes Payable

C.A.S.E.

Tuition Payments in Mass.

TOTAL OTHER

23,813.21

42,997.00

316,048.30

382,858.51

5,025,896.09

TOTAL DISBURSEMENTS FROM APPROPRIATIONS

OTHER DISBURSEMENTS

Notes Payable - Bank

Block Grant - Media

Driver Education

Project Films

PL 94-142 Special Needs

PL 89-313 Special Needs

Drug and Alcohol Grant

N.E.A. Grant

EMT Expenditure

Other Grants

TOTAL OTHER DISBURSEMENTS

2,200,000.00

1,984.00

10,167.35

5,045.45

35,170.44

6,190.59

2,444.00

38,496.22

21,602.84

2,387.92

2,323,488.81

AGENCY FUNDS

Withholding Taxes:

Federal

State

Teachers' Retirement

County Retirement

Teachers' Association Collections

Teachers' Insurance-Disability

Teachers' Credit Union

Teachers' Annuities

Medicare

Revolving Funds:

Athletics

Cafeteria

School Van

Group Insurance

TOTAL AGENCY FUNDS

413,077.33

182,851.47

159,084.45

36,090.57

16,595.15

165.10

429,177.33

48,160.76

20,012.80

38,620.10

102,086.38

1,503.70

107,234.30

1,554,659.44

TOTAL DISBURSEMENTS FOR THE PERIOD 7/1/92 - 6/30/93

8,904,044.34

NASHOBA REGIONAL SCHOOL DISTRICT

SUMMARY OF CASH RECEIVED AND DISBURSED 7/1/92 - 6/30/93

RECEIVED

BALANCE ON HAND 7/1/93

170,462.86

Operating Funds

4,935,869.02

Agency Funds

1,798,999.49

Capital Funds

-0-

Other Receipts

2,200,000.00

TOTAL CASH AVAILABLE

9,105,331.37

DISBURSED

Administrative Expense

145,556.13

Instruction & Materials

3,150,194.21

Other School Services

476,007.88

Operation & Maint-School Plant

420,577.79

Fixed Charges

382,360.87

Community Services

29,149.60

Acquisition of Fixed Assets

39,191.10

Bond Retirement & Debt Service

-0-

Other Disbursements from Appropriation's

382,858.51

Other Disbursements

2,323,488.81

Agency Funds

1,554,659.44

TOTAL DISBURSEMENTS

8,904,044.34

CASH ON HAND PER BALANCE SHEET JUNE 30, 1993

201,287.03



NASHOBA REGIONAL SCHOOL DISTRICT

BOLTON - LANCASTER - STOW
BOLTON, MASSACHUSETTS 01740

ROLAND C. MILLER
SUPERINTENDENT

August 01 1993

REVISED

To: Treasurers of Bolton, Lancaster and Stow

At a regular meeting of the Nashoba Regional School Committee on June 13, 1993, it was voted to certify the net budget to be assessed to the member towns of the Nashoba Regional School District for Fiscal 1994.

In accordance with Section 8 of the Agreement, as amended, the budget is detailed as follows and shows the amount to be raised:

| | |
|---|------------------|
| 1. Administration | \$ 157,800.00 |
| 2. Instruction | 3,558,085.00 |
| 3. Other School Services | 513,725.00 |
| 4. Operations & Maintenance of School Plant | 432,210.00 |
| 5. Fixed Charges | 428,678.00 |
| 6. Community Services | 32,522.00 |
| 7. Acquisition of Fixed Assets | 23,778.49 |
| 8. Debt Retirement & Debt Service | -0- |
| 9. Programs with Other Districts | 237,152.00 |
| 10. Contingency | <u>25,000.00</u> |

\$5,408,950.49

Total Budget

Reductions to the Budget

| | |
|---|-------------------|
| Transportation | \$225,000.00 |
| Regional Aid | 492,988.00 |
| Chapter 70 | 290,254.00 |
| Budget Surplus (Fiscal 92) | 82,015.63 |
| Projected Additional State Aid | 91,900.00 |
| School Choice Revenue | 545,736.86 |
| Excess Tuition & Choice Revenue (Fiscal 93) | 36,627.00 |
| Teacher Salary Deferment | <u>187,694.00</u> |

\$1,952,215.49

Total Reductions

\$3,456,735.00

Net Amount to be Raised

The apportionment to each town in harmony with Section 4, Paragraph (c) of the Agreement is as follows:

| <u>Town</u> | <u>Enrollment October 1, 1992</u> | <u>Ratio %</u> | <u>Budget Amount</u> |
|-------------|---------------------------------------|------------------|--------------------------|
| Bolton | 172 | 28.524047 | 986,000.72 |
| Lancaster | 209 | 34.660033 | 1,198,105.49 |
| Stow | <u>222</u> | <u>36.815920</u> | <u>1,272,628.79</u> |
| | 603 | 100.000000 | 3,456,735.00 |

These expenses are assessed under Section 16, Paragraph (h) of Chapter 638 of the Acts of 1949 and are to be remitted to the Treasurer of the Nashoba Regional School District in semi-annual payments on the first day of November 1993 and the first day of May 1994 as provided in Section 3, Item (2) of Chapter 708 of the Acts of 1961.

Barbara Schott, Treasurer
Nashoba Regional School Dist.

RCM/jat

cc: Finance Committee Chairman
Chairman, Board of Selectman

Open Space & Greenway Committee Annual Report, 1993

The Open Space & Greenway Committee held four riverside walks along the Nashua River and one canoe trip. These events were attended by over fifty people. A winter nature scavenger hunt took place in March at the Oxbow National Wildlife Refuge in conjunction with the Bolton Conservation Trust. In April a nature walk was held in the Cook Conservation area.

A self-guided canoe trip with nine numbered sites starting at the Rte 117 canoe launch and ending at the Oxbow Refuge was jointly sponsored by the Greenway Committees of Lancaster and Bolton in June. Two October walks were conducted along the Center Greenway and the Cook Conservation area.

The Committee worked with the Montachusett Regional Planning Commission to update the Lancaster Open Space and Recreation Plan. A new project this year is water quality sampling in the Still River for Mass. DEM. The Committee is working with the Nashua River Watershed Association and a landowner on a possible Forest Legacy grant. A committee member guided a representative of the Mass. Department of Fisheries & Wildlife's Riverways Program on a canoe trip through Bolton Flats. The Committee continues to maintain 882 acres of conservation land.

The Committee is an active participant in the regional Greenway Committee, sponsored by the Nashua River Watershed Association. The Open Space & Greenway Committee is a subcommittee of the Lancaster Conservation Commission.

Open meetings are held at 7:00 p.m. in the town hall on the first Tuesday of every month.

TOWN OFFICERS - 1993

| | | |
|----------------------------|---|------|
| MODERATOR | Eugene C. Christoph | 1994 |
| SELECTMEN | Peter A. O'Malley | 1994 |
| | John M. Bailey | 1995 |
| | James J. Ford, Jr. | 1996 |
| TOWN CLERK | Roberta G. Winsor | 1995 |
| TOWN COLLECTOR | Marjorie F. Corbley-Whittier | 1996 |
| TOWN TREASURER | Jeffrey J. Burgoyne (resigned 7/1/93) Henry Richter (appointed 7/1/93) | 1994 |
| ASSESSORS | Donald C. LeRoy | 1994 |
| | William A. Deitemeyer | 1995 |
| | Paul E. Constantino | 1996 |
| BOARD OF PUBLIC WORKS | Daniel T. Ferguson | 1994 |
| | Robert A. Wilmont | 1995 |
| | Brian D. DiPietro | 1996 |
| BOARD OF HEALTH | Stanley Y. Roberts | 1994 |
| | Ralph A. Gifford, III | 1995 |
| | Vera B. Davis | 1996 |
| LANCASTER SCHOOL COMMITTEE | Roger D. McCarthy | 1996 |
| | Ellen R. Donaldson | 1995 |
| | Lucinda J. McLaughlin | 1995 |
| | Craig B. Amaral | 1996 |
| | Dennis C. Bean | 1994 |
| LIBRARY TRUSTEES | Nathaniel T. Dexter | 1994 |
| | Thomas D. Wintle | 1994 |
| | Raymond F. Comes | 1995 |
| | Frederic S. Doctoroff | 1995 |
| | Maribeth N. Eugene | 1996 |
| | Emily J. Rose | 1996 |
| PLANNING BOARD | Mark S. Finnerty | 1998 |
| | Scott A. Miller | 1997 |
| | Jeanne G. Rich | 1996 |
| | Norman C. Kennedy | 1994 |
| | Eugene C. Christoph | 1995 |

FINANCE COMMITTEE

| | |
|---------------------------|------|
| Herman N. Amelotte | 1994 |
| Joshua R. Pirozzolo | 1994 |
| Robert W. Boire | 1995 |
| David M. Earls | 1995 |
| Nathaniel C. Hawkins, Jr. | 1996 |

HOUSING AUTHORITY

| | |
|------------------|------|
| Debra A. Sanders | 1994 |
| Henry A. Paszko | 1995 |
| Henry A. Richter | 1996 |
| Betty Ann Hart | 1997 |

RECREATION COMMITTEE

| | |
|------------------|------|
| Kenneth King | 1996 |
| John S. Ford | 1995 |
| Joan I. Mitchell | 1994 |

CONSTABLES

| | |
|-------------------------|------|
| Joseph F. LaFountain | 1995 |
| Kevin D. Lamb | 1995 |
| Stanley Y. Roberts, Jr. | 1995 |

REGIONAL SCHOOL COMMITTEE

| | |
|--------------------|------|
| Robert Frommer | 1996 |
| Joan W. Pirozzolo | |
| (deceased 7/1993) | |
| Lisa Pirozzolo | |
| (appointed 9/1993) | 1994 |
| Marialice S. Frain | 1994 |

OFFICERS APPOINTED BY THE BOARD OF SELECTMEN

July 1, 1993 - June 30, 1994
(unless otherwise noted)

Forest Warden

Roger P. Hart (5/1/93 - 4/30/94)

Fire Engineers (5/1/93 - 4/30/94)

Kenneth S. Garber, Sr.
Roger P. Hart
Michael A. McLaughlin

Town Accountant (4/10/93 - 4/10/96)

Wallace A. Franklin

Town Counsel

Kopelman & Paige, P. C.

Civil Defense Director

John P. Sonia

Civil Defense Deputies

Forest N. Biggs
Daniel P. Downing
Roger P. Hart

R.A.C.E.S. Officer (Civil Defense)

Stanley Y. Roberts

Rescue Chief

John P. Sonia

Deputy Rescue Chiefs

Forest N. Biggs
Daniel P. Downing
Roger P. Hart
David Silveira

Rescue Squad Members

Brian D. DiPietro
Raymond B. Johnson
Judith L. Jollimore
Richard Jollimore
Arthur M. Mudgett
Stephen Mudgett
Robert W. Pelletier
Richard Sicard
David Silveira
Carol J. Sonia
John P. Sonia, Jr.
Michael M. Sonia

Scuba Divers

Denise A. Aldrich
Philip Duggan, Sr.
Richard J. Hart
Judith L. Jollimore
Everett W. Moody, Jr.
John P. Sonia
John P. Sonia, Jr.
Michael M. Sonia
Robert A. Wilmont

Disaster Coordinator

Anthony R. Pirro

Deputy Disaster Coordinator

Viola N. Moon

Emergency Planning Committee

Ambulance Department Captain
Board of Health Chairman
Board of Selectmen (designee for Chairman)
Civil Defense Director
Civil Defense Deputy Director
Communication Officer
Conservation Commission Chairman
Disaster Coordinator
Department of Public Works Superintendent
Department of Public Works Water Division
Fire Chief
Police Chief
Town Clerk

Everett W. Moody, Jr.
Stanley Y. Roberts
John M. Bailey
John P. Sonia
Daniel P. Downing
Kathleen L. Pierce
Robert J. Frommer
Anthony R. Pirro
John P. Sonia
David S. Macora
Roger P. Hart
Eric P. McAvene
Roberta G. Winsor

Communications Officer for Disasters

Kathleen L. Pierce

Energy Coordinator

John P. Sonia

Assistant Energy Coordinator

Russell L. Strade

Measurer of Wood and Bark

George E. Robinson

Fence Viewer

William A. Kilbourn

Field Driver

Richard A. Folger

Keeper of the Pound

Steven H. Duvarney

Highway Safety Committee

Board of Selectmen

Chairman

Peter A. O'Malley

Clerk

John M. Bailey

Third Member

James J. Ford, Jr.

Schools

Atlantic Union College

Browning Elementary/South Lancaster
Academy

Ian Kelley, Principal

Lancaster Public Schools

Dr. Paul Livingston
Superintendent

Ambulance Department Captain
Department of Public Works Superintendent
Fire Chief
Police Chief

Everett W. Moody, Jr.
John P. Sonia
Roger P. Hart
Eric P. McAvene

| | |
|--|---|
| Sealer of Weights and Measures | Douglas A. DeCesare |
| Building Commissioner/Zoning Agent | James J. Ford, Sr. |
| Plumbing/Gas Inspector | Kenneth W. Rauscher |
| Alternate Plumbing/Gas Inspector | William G. Stevenson |
| Wire Inspector | Richard B. Sheridan |
| Registrar of Voters | Borden A. Schofield 1994 Cecilia E. Thurlow 1995 Ann E. DiPietro 1996 |
| Board of Appeals | Lawrence G. Smart 1994 Lee P. Farnsworth 1995 James M. Burgoyne 1996 Gwendolyn Ashley 1997 David K. Stadtherr 1998 |
| Board of Appeals/Alternate Members | Nathaniel T. Dexter 1994 Sarah J. Early 1994 Theodore F. Willruth 1994 |
| Chief of Police | Eric P. McAvene |
| Sergeants | Alan J. Johnston Kevin D. Lamb |
| Temporary Sergeant | Ronald W. Knoll |
| Patrolmen | Edwin H. Burgwinkel Joseph H. Downing, Jr. Martin E. Gannon John T. McNally |
| Matrons/Lancaster Police Department | Diane L. LaFountain Christine M. Monahan Francine Moody Marilyn A. Moran Kathleen L. Pierce |
| Reserve Officers/Lancaster Police Department | Daniel S. Bartlett William W. Bartlett Douglas A. DeCesare David A. Goulding *Russell A. Hall *Randolph W. Holmquist *James A. McNamara Christine M. Monahan Everett W. Moody, Jr. Francine L. Moody John A. O'Malley, Jr. Matthew Panni *David J. Wellington |

*disallowed to work pending certification

Military Burial Officer

Veterans' Agent

Veterans Grave Officer

Director of Veterans Services

Dog Officer

Executive Secretary to the Board of
Selectmen

Administrative Secretary to the Board of
Selectmen

Town Hall Custodian

Historical Commission

Council on Aging

Board of Health Chairman
Housing Authority Chairman
Lancaster Public Schools Superintendent
Recreation Committee Chairman

Members at Large

Conservation Commission

Conservation Commission/Associate Member

Thayer Field Commission

Christopher Dziczek

Christopher Dziczek

George A. Black

Maureen Ryan

Kathleen M. Comeau

Jeffrey J. Burgoyne

Kathleen A. Lamb

Walter M. McNamara

Robert J. Lavallee 1994

Deborah J. Leonard 1994

Joan Richards 1994

Phyllis A. Farnsworth 1995

David Knott 1995

Herbert H. Hosmer 1996

Robert S. Follansbee, Jr. 1996

Stanley Y. Roberts

Henry A. Richter

Dr. Paul Livingston

Kenneth F. King, Jr.

Vera B. Davis

Marjorie F. Whittier

Frank H. Mitchell

William E. O'Neil, Jr.

Henry A. Paszko

Mary G. Vincent

Alice M. White

Daniel T. Ferguson 1994

Robert J. Frommer 1994

Thomas G. Kennedy 1994

Thomas N. Morris 1995

Michael K. Hazel 1995

John T. Ledoux 1995

Scott A. Miller 1994

Walter J. Duchnowski

Robert J. Frommer

Raymond B. Johnson

Thomas N. Morris

John P. O'Toole

Wesley E. Schumacher

Town Forest Committee

Daniel P. Downing 1994
Thomas N. Morris 1994
Walter J. Duchnowski 1995
Raymond B. Johnson 1995
John H. Yeo 1996

Town Forest/Associate Members

John H. Evans 1994
Janice H. Johnson 1994
Robert P. Smith 1994
Lothar Suckert 1994

Lancaster Ambulance Squad Members

Gary P. Baird
Sandra M. Baird
Robert W. Carr, Jr.
Cynthia A. DeCesare, Lieutenant
John A. Foster, II
Kathleen A. Lamb
Keith M. Lamb
Eric McLaughlin
Patrick J. McLaughlin
Christine M. Monahan
Everett W. Moody, Jr. Captain
Francine L. Moody, Lieutenant/
Training Officer
Robert A. Wilmont

Lancaster Council for the Arts

| | | | | |
|----------------------|---|-------------------|---|-------------------|
| Dr. George L. Babich | - | 3rd two-year term | - | 4/15/93 - 4/15/95 |
| Sara Barss | - | 3rd two-year term | - | 5/15/93 - 5/15/95 |
| Deborah J. Leonard | - | 3rd two-year term | - | 4/15/93 - 4/15/95 |
| Marjorie S. Ness | - | 3rd two year term | - | 4/15/93 - 4/15/95 |
| Robin Schofield | - | 2nd two-tear term | - | 4/18/92 - 4/18/94 |

Special Officers:

Bolton Police Department

Warren W. Wilson, Chief
Celia Hyde, Sgt.
Bill Blewett, Pt1.
Michael Sleptez, Pt1.

Clinton Police Department

Mark R. Laverdure, Chief
Joseph P. Casasanto, Lt.
William P. Kamataris, Sgt.
Paul C. Stevenson, Sgt.
Michael J. Welch, Sgt.
Kevin J. West, Sgt.
Francis D. Baird, Det.
Robert P. Burke, Det.
Edward V. Brescia, Ptl.
David W. Campbell, Ptl.
Robert E. Champagne, Ptl.
James P. DeCesare, Ptl.
Philip T. Duggan, Ptl.
Michael J. Fazio, Ptl.
John J. Gaughan, Ptl.
James A. Hisman, Ptl.
Ernest J. Martin, Ptl.
Miguel A. Martinez, Ptl.
John H. Moran, Ptl.
Karl W. Schmidt, Ptl.
Paul P. Silvester, Jr., Ptl.
Richard B. Welch, Ptl.

Harvard Police Department

William Castro, Ptl.
John Coates, Ptl.
Keith DeBruin, Ptl.
Jack Izzo, Ptl.
Edward Smith, Ptl.
Richard Walter, Ptl.

Lunenburg Police Department

Hector J. Morin, Jr., Chief
Daniel F. Bourgeois, Sgt.
Leo J. Janssens, II, Sgt.
Richard L. Lambert, Jr., Sgt.
George E. Aho, Ptl.
Alphonse J. Baron, Ptl.
Charles P. Demig, Jr., Ptl.
Ernest Gould, III, Ptl.
James Marino, Ptl.
Steven G. Whitney, Ptl.
Shawn Connery, Ptl.

Shirley Police Department

Paul G. Thibodeau, Chief
Leon J. Avey, Sgt.
James C. Mickel, Sgt.
Gregory John Massak, Sgt.
Craig K. LaPrade, Ptl.
Kevin P. Nickerson, Ptl.
Andrew I. Rome, Ptl.
Dale Prentiss, Ptl.
James Wilson, Ptl.

Sterling Police Department

Paul C. Constantino, Chief
David J. Pineo, Sgt.
Karen Frustanci, Ptl.
David Johnson, Ptl.
Scott Johnson, Ptl.
Robert P. Happy, Ptl.
Michael Labenski, Ptl.
Scott MacArthur, Ptl.
John K. McAuliffe, Ptl.

Board of Selectmen/Special Officers

Peter A. O'Malley
John M. Bailey
James J. Ford, Jr.

Lancaster Housing Partnership

Kay D. Bloom
James M. Buck, Jr.
Beryl D. Christoph
James J. Ford, Jr.
Donald C. LeRoy
Thomas N. Morris

Open Space and Greenway Committee

Robert S. Follansbee, Jr.
Linnea M. Lakin
Jean E. Lidstone
Robert K. Lidstone

**Nashua River Watershed Association/Regional
Greenway Committee**

Thomas G. Kennedy
Jean E. Lidstone
Robert K. Lidstone
Reginald Tobias

Personnel Board

Robert A. Boravay (4/28/93 - 11/1/95)
Denise Hurley (1/15/92 - 11/1/93)
Patricia A. McNally (1/15/93 - 11/1/94)
Stephen F. Quill (11/1/91 - 11/1/94)

Historic District Study Committee

Phyllis A. Farnsworth
Daniel T. Ferguson, Architect
Mark S. Finnerty
Herbert H. Hosmer
Deborah J. Leonard
Christine H. McCarthy, Realtor
Jack R. Pirozzolo

**Historic District Study Committee/Alternate
Members**

Eugene C. Christoph
Dr. Thomas D. Wintle

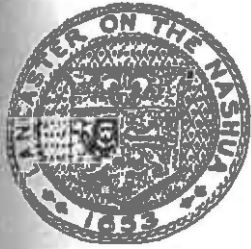
Annual Appointments Made by the Moderator:

Memorial Day Committee

Ruth D. Amelotte, Chairman
George A. Black
Daniel P. Downing
Elinor P. Foster
Viola N. Moon
Annette H. Morris, Vice-Chairman
Mary K. Paquette
Edward G. Sanders
Carol J. Sonia
Margery H. Tourville
Roberta G. Winsor

Memorial Day Committee/Associate Members

Margaret M. Cote
Robert S. Follansbee, Sr.



Town Of Lancaster
MASSACHUSETTS 01523

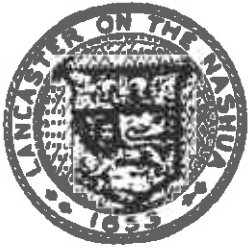
OFFICE OF THE
PLUMBING AND GAS INSPECTOR

January 1994

Board of Selectmen
Lancaster, Ma.

A total of 65 plumbing and 25 gas permits were issued to licensed plumbers and gas fitters and inspections completed on all work done in the fiscal year 1993.

Kenneth W. Rauscher
Plumbing & Gas Inspector



Town Of Lancaster

POLICE DEPARTMENT

1055 Main Street, P.O. Box 98
Lancaster, Massachusetts 01523
Telephone (508) 365-6308 • Fax (508) 368-3251

Eric P. McAvene
Chief of Police

February 4, 1994

During the past year we saw an increase in Property Damage and Personal Injury Accidents. The main factor stems from the increase of traffic over the main commuting routes. However, driver error continues to be the top cause of all accidents. Speed and reckless operation are found as the cause of the majority of accidents investigated each year. The police department encourages voluntary compliance to all driving laws. However, in an effort to make the highways safe for all, we continue to monitor traffic by radar and assign additional patrols to control drunk driving and speeding. In 1994 it will be mandatory to wear seatbelts. This, coupled with the federal mandate of airbags in newly manufactured motor vehicles will reduce personal injury. We have seen several examples of the effectiveness of this combination already. In one case, a collision involving two vehicles, both operators were wearing seatbelts and both operators were equipped with airbags. The two vehicles were totaled completely, but amazingly enough, the two drivers walked away. Safety belts and airbags do save lives.

1993 Also brought a sharp increase in calls for assistance and reports of crimes committed.

Thefts, drugs, and domestic abuse all have increased dramatically. All of the aforementioned crimes can be tied together. The common denominator is drug abuse. Drug users support their habits by thefts. They make us the victims of their habits. Domestic abuse is also tied to drug use. We have seen on many

occassions that drug abuse is the cause of domestic violence.

There are many common sense ways to avoid becoming a victim of theft. Criminals look for the easiest opportunity to score a theft without being caught. Breaking into cars at health clubs and mall parking lots has become a favorite target of drug users. You can avoid by not leaving valuables in your vehicles unattended. Take your wallets and purses with you. Park in a well lighted area and be aware of whats taking place around you. If you see suspicious activity or unsavory persons, don't park, go to a telephone and report it.

Protect your home by installing alarms, marking your valuables with your social security or license number. Take photos of your jewelry and unique valuables. Again be aware of what goes on around you. Keep an eye out for suspicious persons and vehicles. Also watch your neighbors property. When you see something suspicious call your police department immediately, we will check this situation for you.

Through the efforts of your Board of Selectmen the Police Department received state funding to replace its two oldest police vehicles. This was a one time grant that saved the taxpayers over \$30,000 dollars. The cruisers are vitally important to the mission of the police department. They must be kept in the highest possible state of readiness to respond to every call. High mileage is the enemy of all vehicles, but with police cruisers it can be deadly. We call on these vehicles to perform in the most adverse conditions of weather and terrain. They are on the roads twenty-four (24) hours a day seven days a week.

Last year saw Lancaster with its own DARE officer. Officer Dave Goulding took over for Officer Jack Moran. Jack implemented the DARE Program for us two years ago. The results were beyond our expectations. It was so well received by the students, we made it a goal to expand the program this year and next year as well.

The DARE Program (Drug Awareness and Reduction Education) is funded by the Lancaster Police Association and area businesses. Once again I want to express our thanks to those who donate to such a worthy cause. Our children are our future. We firmly believe that the most important effects will be seen when these children reach high school and college and they are still able

to say "NO" to drugs.

Once again, I would like to thank Jack Moran for the outstanding job he has done and for his commitment and devotion to the children.

In closing, I would like to thank the men and women of the Lancaster Police Department for their dedication and devotion. Many of them, giving of their own free time, to further police goals, the Board of Selectmen for their continuing support of Public Safety, and to the police dispatchers who make our job alot more efficient and all the boards and departments that help us make Lancaster a better place to live.

Eric P. McAvene
Chief of Police



Town Of Lancaster

MASSACHUSETTS

OFFICE OF THE

DEPT. OF PUBLIC WORKS

John P. Sonia, Supt.
392 Mill Street Ext.
Lancaster, MA 01523

365-2412
365-3660

DEPARTMENT OF PUBLIC WORKS

THE BOARD REORGANIZED IN MAY AS FOLLOWS: ROBERT WILMONT, CHAIRMAN, DANIEL FERGUSON, CLERK, AND BRIAN DIPIETRO, THIRD MEMBER, THE BOARD REAPPOINTED JOHN P. SONIA SUPERINTENDENT. THE HIGHWAY DEPARTMENTS WAS VERY BUSY THIS YEAR WITH THE CONSTANT REPAIRS TO OUR 1976 FRONT END LOADER AND 1978 SWEEPER. THESE PIECES SHOULD BE REPLACED AS SOON AS POSSIBLE DUE TO THE DETERIORATING CONDITION.

WE WERE ABLE TO HOT TOP MANY MILES OF ROADS THIS PAST YEAR DUE TO RECEIVING BIDS OF \$18.00 PER TON. THE ONLY MONIES WE WERE ABLE TO EXPEND WERE MONIES RECEIVED FROM THE STATE. IN PRIOR YEARS BEFORE THE BUDGET CUTS THE HIGHWAY DEPARTMENT RECEIVED \$60,000.00 PER YEAR FOR HIGHWAY MAINTENANCE AND DRAINAGE. WITH A VERY LIMITED BUDGET WE WERE ABLE TO PUT IN SOME DRAINAGE TO ELEVATE SOME SERIOUS WATER AND ICE PROBLEMS.

THE PAST SNOW SEASON WAS EXTREMELY DIFFICULT THIS YEAR DUE TO VERY LONG AND DRAWN OUT STORMS. OUR PRIMARY CONCERN IS THE REMOVAL OF SNOW FOR THE SAFETY OF THE PUBLIC, STARTING WITH OUR SCHOOL CHILDREN. WE USED APPROXIMATELY 300 YARDS OF SAND AND 560 YARDS OF SALT MIXED WITH CALCIUM CHLORIDE IN ORDER TO KEEP THE ROADS SAFE AND PASSABLE. WE WERE ABLE TO SECURE SEVERAL REVERSABLE SNOW PLOWS WHICH HELPED IN OUR STORM CLEAN UP.

THE ADMINISTRATIVE STAFF WAS KEPT VERY BUSY WITH ALL THE FORMS FROM THE STATE AND FEDERAL GOVERNMENT. WE HAD MANY MEETINGS WITH FEMA AND MEMA IN REGARDS TO REIMBURSEMENTS FOR THE BLIZZARDS OF 92 AND 93. TOTAL REIMBURSEMENTS FOR HOT TOP TOTALED \$207,628.00 PLUS AND ADDITIONAL \$11,820.00 FOR THE BLIZZARDS OF 92 AND 93. WE ALSO APPLIED FOR GRANT FROM THE RE-LEAF PROGRAM AND RECIEVED \$5,000.00 FOR SHADE TREES THAT WERE PLANTED IN VARIOUS LOCATIONS WITHIN THE TOWN.



Town Of Lancaster
MASSACHUSETTS
OFFICE OF THE
DEPT. OF PUBLIC WORKS

John P. Sonia, Supt.
392 Mill Street Ext.
Lancaster, MA 01523

365-2412
365-3660

CEMETERY AND TREE DIVISION

THE DEPARTMENT OF PUBLIC WORKS, CEMETERY AND TREE DIVISION, WAS KEPT BUSY THIS PAST YEAR WITH THE MAINTENANCE OF THE TOWN'S SIX CEMETERIES, THREE PARKS, THAYER FIELD, THE TOWN GREEN, AND THE REMOVAL OF DEAD AND DISEASED TREES ALONG THE TOWN'S ROADS.

DUE TO THIS PAST WINTERS SEVERE WEATHER, WE WERE VERY BUSY HELPING TO REMOVE SNOW FROM THE STREETS AND SIDEWALKS. SOME OF THE TREES THAT WERE SCHEDULED TO BE REMOVED HAD TO BE POSTPONED AND WILL BE ADDED TO THE LIST OF THIS YEARS REMOVALS.

FOR THE PAST SEVERAL YEARS THERE HAVE BEEN TWO WORKERS IN THE CEMETERY AND TREE DIVISION. WE WERE ABLE TO KEEP UP WITH THE CARETAKING OF THE CEMETERIES AND WITH MANY BURIALS, ONLY WITH THE HELP OF THE OTHER DIVISIONS OF THE DEPARTMENT OF PUBLIC WORKS AND THE COMMUNITY CREW FROM M.C.I. LANCASTER.

IT IS HOPED THAT THE M.C.I. CREW WILL REMAIN AVAILABLE TO US THIS YEAR AND YEARS TO COME, SO THAT THE DEPARTMENT OF PUBLIC WORKS WILL NOT FALL FURTHER BEHIND IN IT'S LABORS.



Town Of Lancaster

MASSACHUSETTS
OFFICE OF THE
DEPT. OF PUBLIC WORKS

John P. Sonia, Supt.
392 Mill Street Ext.
Lancaster, MA 01523

WATER DIVISION

365-2412
365-3660

DUE TO THE VERY HOT AND DRY SUMMER OF 1993, WE PUMPED 207,400,000 GALLONS OF WATER, WHICH IS APPROXIMATELY 5,000,000 GALLONS OVER 1992. WE CONTINUE TO REPLACE OLD SERVICES AND CURB STOPS, AS TIME PERMITS. WE ARE TRYING TO REPLACE SOME OF OUR OBSOLETE EQUIPMENT THAT RUNS OUR PUMPS. AS THESE PUMPS SUPPLY THE TOWN WITH IT'S WATER, IT IS IMPORTANT TO KEEP THEM IN TOP CONDITION. OUR SYSTEM, BEING QUITE OLD, REQUIRES CONSTANT WORK TO KEEP IT RUNNING.

WE STILL HAVE ALOT OF PROBLEMS WITH SOME OF OUR OLD CAST IRON PIPE. WE ARE DOING ALOT MORE FLUSHING TO KEEP SOME AREAS WITH CLEAN WATER. HOPEFULLY, WE CAN START A REPLACEMENT PROGRAM IN THE FUTURE TO ELIMINATE THESE PROBLEMS.

ALONG WITH OUR ROUTINE WORK ON THE SYSTEM, WE ARE SPENDING A LOT MORE TIME ON D.E.P. PROGRAMS. WE TRY AND GET TO THE WORKSHOPS THEY SPONSOR, SO WE CAN UNDERSTAND THE NEW REGULATIONS. WE ARE IN VERY GOOD SHAPE WITH OUR LEAD/COPPER AND BACKFLOW PROGRAMS. WE HAVE A WAIVER FOR VOC'S, WHICH WILL SAVE US SOME MONEY AS WE DO NOT HAVE TO DO YEARLY TESTS. NEW PROGRAMS THAT KEEP COMING ALONG ADD TO THE COST OF MAINTAINING OUR SYSTEM.

WE PLAN ON PUTTING IN ANOTHER 2,000,000 GALLON STORAGE TANK ON GEORGE HILL ROAD, NEXT TO OUR PRESENT TANK, IN 1994. AS WE ONLY HAVE A 1,000,000 GALLON TANK, AND WE DO PUMP OVER 1,000,000 GALLONS A DAY DURING THE SUMMER, THIS TANK IS A HIGH PRIORITY. ALONG WITH THIS, WE WANT TO REPLACE THE OLD 6" LINE ON NORTH MAIN STREET TO THE NORTH LANCASTER BRIDGE. THIS WOULD HELP BALLARD HILL AND LANGEN ROAD.

BY MAINTAINING OUR WATER SYSTEM WITH THE NEW PROGRAMS WE HAVE, WE SHOULD BE ABLE TO CONTINUE TO SERVE OUR CUSTOMERS WITH QUALITY WATER.

TCWN RECORDS - 1993

January 7 - Dr. Roger McCarthy was sworn in as a member of the Lancaster School Committee.

January 19 - Received approval from the Attorney General of the Parking for Handicapped Persons Bylaw passed at the May 4, 1992 Annual Town Meeting.

January 21 - James Buck was appointed to the Planning Board to fill the vacancy caused by the resignation of Michael Hazel, to serve until May 10, 1993.

March 8 - Dolores Ramos resigned from the Personnel Board.

May 11 - Nathaniel Hawkins, Jr. sworn in as a member of the Finance Committee.

May 11 - Marjorie Corbley Whittier sworn in as Town Collector.

May 11 - Jeffrey Burgoyne sworn in as Town Treasurer.

May 11 - Brian DiPietro sworn in as a member of the Department of Public Works.

May 12 - Roger McCarthy sworn in as a member of the Lancaster School Committee.

May 13 - Mary Beth Eugene sworn in as a Library Trustee.

May 13 - James Ford, Jr. sworn in as a member of the Board of Selectmen.

May 14 - Mark Finnerty sworn in as a Planning Board member.

May 15 - Robert A. Borovay sworn in as a member of the Personnel Board.

May 15 - Eugene Christoph sworn in as Town Moderator.

May 16 - Dennis Bean sworn in as a member of the Lancaster School Committee.

May 18 - Emily Rose sworn in as a Library Trustee.

May 18 - Robert Frommer sworn in as a member of the Nashoba Regional School Committee.

May 20 - John A. Foster, II sworn in as a member of the Lancaster Ambulance Squad.

May 27 - John O'Toole appointed to the Thayer Field Commission.

June 3 - Henry A. Richter appointed Treasurer as of July 1, 1993.

June 3 - Roger P. Hart appointed as Forest Warden and Fire Engineer.

June 3 - Kenneth S. Garber, Sr. appointed as a Fire Engineer.

June 7 - Michael McLaughlin sworn in as a member of the Board of Fire Engineers.

June 9 - Lee Farnsworth resigned as a member of all boards except the Board of Appeals.

June 10 - Ronald W. Knoll appointed Acting Sergeant effective July 1 pending a final determination on Sergeant Johnston's status with the department.

July 1 - Jeffrey J. Burgoyne resigned as Treasurer.

July 1 - Henry Richter sworn in as appointed Town Treasurer.

July 7 - Randolph Holmquist sworn in as a Reserve Officer for Lancaster.

July 8 - Richard Sheridan sworn in as Wire Inspector for the Town of Lancaster.

July 13 - Richard Folger sworn in as Field Driver.

July 13 - David J. Wellington sworn in as a Reserve Officer.

July 13 - Norman Gilchrest sworn in as a probationary member of the Lancaster Ambulance Squad.

July 15 - Russell Hall sworn in as a Reserve Officer.

July 15 - Paul Constantino appointed to serve on the new Lancaster Economic Industrial Commission for one year--July 14, 1993 to July 14, 1994.

July 19 - Richard L. Garven sworn in as a member of the Lancaster Housing Authority.

July 26 - Scott Miller sworn in as a member of the Conservation Commission.

July 29 - John Foster sworn in as an EMT on the Lancaster Ambulance Squad.

August 26 - James Buck resigned as Chief Procurement Officer and Local Housing Partnership member.

September 7 - Lisa J. Pirozzolo was sworn in as a member of the Nashoba Regional School Committee to fill the vacancy caused by the untimely death of her mother Joan Pirozzolo.

September 20 - Jeanne G. Rich sworn in as a member of the Industrial Economic Development Commission.

September 20 - Sharon A. Nosek sworn in as a member of the Lancaster Arts Council.

September 27 - Paul Constantino sworn in as a member of the Industrial Economic Development Commission.

September 29 - Harold A. Knapp sworn in as a member of the Industrial Economic Development Commission.

October 4 - Christine McCarthy sworn in as a member of the Lancaster Housing Partnership.

October 6 - John-Paul LaPre sworn in as a member of the newly created Industrial Economic Development Commission.

November 1 - The General Bylaw and Zoning Bylaws adopted at the Annual Town Meeting held on June 7 were approved by the Attorney General and were posted. Article 10 which was passed at the Annual Town Meeting was not approved by the Attorney General.

November 4 - Thomas G. Kennedy appointed to the Industrial Economic Development Commission as the Conservation Commission representative.

November 18 - Jason Ryan was appointed as a regular member of the Lancaster Ambulance Squad.

November 18 - Robert W. Carr, Jr. resigned as a member of the Lancaster Ambulance Squad.

November 18 - Charles P. Conroy, Ed.D. was appointed as a member of the Industrial Economic Development Commission.

November 18 - Robin D. Schofield resigned as a member of the Lancaster Arts Council.

December 2 - Susan C. Templeton appointed as a member of the Industrial Economic Development Commission.

December 2 - Steve Howard appointed to the Industrial Economic Development Commission.

December 9 - David P. Foster appointed as a member of the Lancaster Rescue Squad.

December 9 - Dr. Carol M. Allen appointed as a member of the Industrial Economic Development Commission.

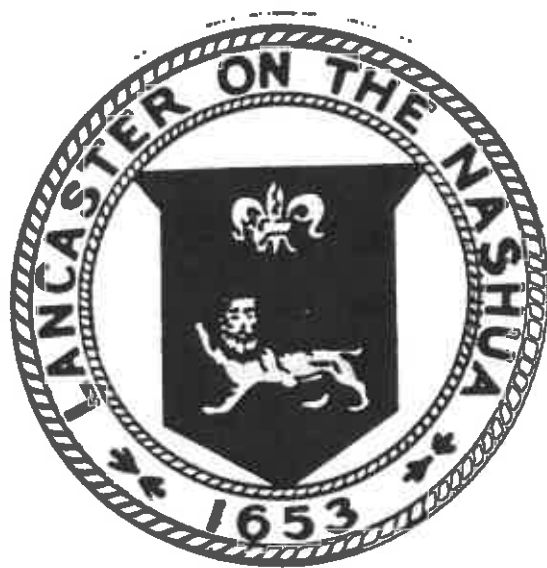
December 16 - Homer R. Stafford appointed as a member of the Industrial Economic Development Commission.

December 16 - Norman Kennedy was appointed as the Planning Board designee for the Industrial Economic Development Commission.

December 23 - Sandra Nelson appointed to the Charitable Fund as a Trustee to fill the vacancy caused by the death of Mr. Nelson.

ANNUAL REPORT

OF THE
LANCASTER
PUBLIC
SCHOOLS



FOR THE MUNICIPAL YEAR
ENDING DECEMBER THIRTY-FIRST

1993

To The Citizens Of The Town Of Lancaster:

It is with pleasure that I submit my first annual report as Superintendent of the Lancaster Public Schools. Having started my employment here on August 1, 1993, I will do my best to recapture a sense of the prior school year as well as to highlight the many improvements which have been implemented.

The difficulties of reduced resources plagued the system during the remainder of the 1992-93 school year. The townspeople and the state eagerly watched the deliberations over the Education Reform legislation which finally was passed on June 18, 1993. It is hoped that educational financing will be stabilized over the coming years through this legislation.

The following lists highlight our program advancements for the 1993-1994 school year which were made possible through the support of the town.

Systemwide Developments include:

- Establishment of a systemwide health program with a full-time instructor/coordinator;
- Hiring of a full-time computer/MCET coordinator to instruct staff and students in computer use, and facilitate full use of Learnnet satellite communication;
- Restoration of the Instrumental music program consisting of small group instruction and ensembles in grades 4 through 8;
- restoration of a systemwide choral music program;
- Addition of a half-time physical education teacher to give all students increased gym time and meet state requirements;
- Decrease in class sizes systemwide to an average of 21 students;
- Expansion of hours for nurse in each building to 4.5 hours/day;
- Restoration of full-time, systemwide speech pathologist.
- Increased Professional Development including district sponsored course "Understanding Teaching - The Skillful Teacher".

Middle School Developments include:

- Addition of one fifth grade teacher;
- Establishment of a remedial reading program;
- Hiring of a new science teacher for grades 7 and 8;
- Full use of new texts for math, science, and social studies;
- Continued improvement of math instruction through use of computer lab, Math Their Way curriculum, and Algebra I in eighth grade;
- Continuation of the Minuteman Technology Program;
- Availability of Hands-on-Learning Center for at-risk students;
- Expansion of Science Through Experiments Program (STEP) into grade 6;
- Teacher training of all staff to implement a new school-wide discipline program beginning in September;
- Restoration of media specialist hours to 5 hours per day.

Memorial School Developments include:

- Movement of fourth grade to Memorial School Complex;
- Restoration of one afternoon kindergarten session;
- Addition of new first grade teacher;
- Ongoing use of whole language instruction; Math Their Way, and portfolio assessments;
- Continuation of model preschool program.

These improvements are the start of many positive influences which are in store for the coming year. The combination of increased state and local support, with an overall concern for quality schools will have a solid influence on the entire community.

The collaboration of the schools and the town was highlighted during October when the Celebration of the School/Community Partnership was held. Parents visited schools, had lunch with their children, and observed classrooms during the week. A successful community Octoberfest, sponsored by the PTO, was held on Sunday afternoon as a kickoff event to the festivities, and on Wednesday evening, the nationally recognized speaker, Mr. Norman Bossio, spoke on "Parenting with Humor" to an extremely enthusiastic audience.

EDUCATION REFORM

On June 18, 1993, Governor William Weld signed into law the education reform bill. This legislation will impact every public schools system in Massachusetts in a number of critical ways. The legislation is very broad and very complicated, and has already spawned controversy. The following is a summary of the major components of the bill and its implications for the Lancaster Public Schools.

Finances

The most significant aspect of this legislation is that it requires every school district to establish a "foundation" budget. The purpose of this budget is to ensure that every district has a minimum per pupil expenditure sufficient to provide a quality education for public schools students. State funds will be provided over the coming years to Lancaster to reach this level of funding. Since Lancaster has maintained the required maintenance of effort support, the gap between what we are currently spending on a per pupil basis and what the state now requires will be filled with state dollars, largely in what is called overburden aid. As with many promises of the state, we are all anxious to see if the level of state funding will be maintained. I believe the recent Mass Supreme Court decision in the McDuffy Case, which found that funding for the school districts across the state was not equitable, will ensure continued state financing for the coming years.

A second financial provision requires communities to share future local revenues with their school districts in the same proportion as the previous fiscal year. This maintenance of effort provides stability to the combined local and state funding. I am confident that we will be able to maintain a strong town/school fiscal and budget relationship based on cooperation and trust. Through communication and common sense, these issues will be easily resolved in Lancaster.

Professional Personnel Issues

Teachers have lost their traditional tenure rights and lifetime certification. This is a change that can be judged only over time. I believe that the public perception of tenure rights had seriously and adversely impacted support for public education. Therefore, I believe this change will eventually be beneficial to everyone involved in and supportive of public schools.

The elimination of lifetime certification and its replacement with a five year renewable teacher certificate is a positive aspect of the reform bill.

Governance Issues

The role of the school committee has been radically altered by this legislation. School Committees will hire and fire only the Superintendent. They still retain authority for collective bargaining, the school budget, and the establishment and supervision of broad goals for local school districts.

Principals lose tenure and collective bargaining rights but gain substantial rights in the management of their schools. Principals, with approval of the Superintendent, will hire and fire teachers and all other school personnel who work in their buildings. This change clearly makes the principal responsible for education in each school and enables the Superintendent to hold each principal accountable for educational outcomes at each building.

Finally, the legislation mandates the creation of a school council for every individual public school in Massachusetts. They are to be made up of an equal number of school and non-school personnel and include parents, community members, and business people. I firmly believe that the school councils will benefit the function of each school by creating a dialogue aimed at maximizing the value of our children's education.

Conclusion

It is a turbulent but exciting time in education. Reorganization allows an organization the opportunity to examine the ways in which things are accomplished. I have established a curriculum council with a goal to develop core values for the Lancaster Public Schools which will serve as a foundation for our future decision making. Progress based on common goals and hard work will move our schools forward to meet the twenty first century.

Respectfully Submitted,
Paul A. Livingston, Superintendent of Schools

NEW STAFF BIOGRAPHIES

Memorial School Complex

Doris Kosiewski- Grade One - Doris has a B.A. degree in Elementary Education from the University of Massachusetts at Amherst and has done graduate work at Fitchburg State College. She returns to Lancaster after having worked in North Grafton most recently, Lancaster for 12 years, and Concord.

Christine Crawley- Grade One - Christine received her B.S. degree in early Childhood Education and Moderate Special Needs from Wheelock College and her Master in Education from Rhode Island College.

Middle School

Karen Berg- Grade Five - Karen received her B.S. in Elementary Education from Fitchburg State College. She served the Lancaster Public Schools as an instructional tutor for four years.

Christine Powell- Grade Six - Christine has a Bachelor of Arts in Political Science and French from Wittenberg University and a Masters of Arts in Teaching from Simmons College.

Deborah Cote- Science - Deborah has a B.A. in Science Education from Notre Dame College. She taught at Mascenic Regional High School in New Hampshire for one year.

Matthew Millard- Math -Matthew received his B.S. in Mathematics and Middle School Education from Gordon College.

Jill Larson- Special Education - Jill has a B.S. in Moderate Special Needs and Elementary Education from Wheelock College. She worked last year as a resource room teacher in Conway, New Hampshire.

Mark Hollick- Physical Education - Mark has a B.S in Physical Education from Bridgewater State College. He has worked at Assabet Valley Regional Vocational School.

Diane Tenen - Instructional Tutor - Diane has a Bachelor of Arts in Education from the University of Massachusetts at Amherst.

Lyn Borden- Instructional Tutor - Lyn has a Bachelor of Science Degree in Elementary Education and Special Education from Fitchburg State College. She has done graduate work at Gordon College in Clinical Counseling. She has worked at the RFK Action Corps School and at various school in New Hampshire and Maine.

System Wide Staff

Timothy Kelly- Instrumental Music - Tim has a Bachelor of Music Education Degree from Berklee College of Music. He has taught in the Arlington Public Schools.

1993 EIGHTH GRADE GRADUATES

JILLIAN MARIE LANEY
DAYNA SHATRAW
BRIAN JOSEPH BAXENDALE
ELVIS MARTINHO ANDREU
WILLIAM GULLIVER
SIMON JOSEPH PONGRATZ
MICHAEL ARTHUR FRANKLIN
JARED ARTHUR RICHARDS
NORMAN REMO CHABRE, JR.
JEFFREY ADAM BROUILLET
JEREMY RUSSELL SILVERTHORN
DAVID MICHAEL SAARI
VAUGHN CLARK PARSONS
JOSEPH WALSH
CARMELO MOJICA
MATTHEW JOHN GAMACHE
RONALD JOSEPH PARADIS
JOHN LAFOUNTAINE
JUSTIN KENNETH AUCOIN
KEITH J. EVANS
DAVID JAMES HAMBURGER
MATTHEW WALLAT
RUSSELL JAMES FARNSWORTH
DANIEL JOHN FAULKENHAM

JONATHAN GILLIS ANDROSKI
WILLIAM DAVID BECK, JR.
JUSTIN LOUIS LOMBARD
MATTHEW BENJAMIN WHITNEY
GRAIG MICHAEL OGBORN
CRAIG MICHAEL PARKER
ANDREA LYNN DEDECKO
ERIN ANN CANOLE
JESSICA PARADIS
CHRISTAL LYNN EARLE
TARYN ANN NEMIROW
MELANIE E. DUROST
JONI MARIE DUCHARME
EMILY RECORD
JENNIFER LYNE WHITNEY
JENNIFER MARIE BUTEAU
MICHELLE ANN FORD
YOUNGCY DESMORES
CAROLYN ANN BAYLIS
ERIN ANN O'TOOLE
JESSIE FAHEY
DANIELLE MARIE MOODY
JANET LYNN CONROY
FRANCES ELAINE TORO

THELMA GARCIA
REBECCA MARIE PENDLETON
JENNIFER CANDE
AMY MARIE HUNT
JOSEPH WILLIAM WASEL
DYLAN SHEEHAN
PIERRE JOLICOEUR
JOSHUA JAMES BURGOYNE
MARC CHRISTOPHER OGBORN
DERRICK LOUIS ALGEIRI
JAMES DUPLEASE
SARAH ELIZABETH WATTS
RYAN THOMAS BUTLER
IAN CHRISTOPHER GLEEZEN
JAMES MICHAEL BURGOYNE
JANICE ELLEN REILLY
MELISSA BURKE

PROGRAM
CLASS OF 1993

PROCESSIONAL

"POMP AND CIRCUMSTANCE"

FLAG SALUTE

SONG

"AMERICA THE BEAUTIFUL"

SPEAKER
CLASS PRESIDENT

"RECOLLECTION"
JILLIAN LANEY

SPEAKER
CLASS TREASURER

"REBIRTH"
ERIN CANOLE

SPEAKER
CLASS SECRETARY

"RESPONSIBILITY"
DAYNA SHATRAW

SPEAKER
CLASS VICE-PRESIDENT

"RESPECT"
ANDREA DEDECKO

SONATA

MELANIE BERG
MARILYN BERG

SPEAKER
PAST MEMBER, SCHOOL COMMITTEE

MR. DAVID KILBOURN

PRESENTATION OF ACADEMIC AWARDS
SUPERINTENDENT

MS. LINDA L. GALTON

PTO AND LTA AWARDS
PRINCIPAL

MR. THOMAS MOORE

AWARDING OF DIPLOMAS
SCHOOL COMMITTEE CHAIRPERSON

MRS. ELLEN DONALDSON

RECESSIONAL
ACCOMPANIST

"GOD OF OUR FATHERS"
MR. WAYNE GILBERT,
MRS. ELEANOR HEFFNER

USHERS

GRADE 7 STUDENT COUNCIL
AMANDA BEAN
MELANIE BERG

**1993-94 CALENDAR
LANCASTER PUBLIC SCHOOLS**

Adopted 5/3/93

Revised 6/7/93

FIRST QUARTER

August 30 - 31

August 31

September 1

September 6

September 7

September 9

October 11

November 5

STAFF MEETINGS

| | |
|-----------|---|
| Tuesday | Open House LMS (6-8 p.m.) |
| Wednesday | School Opens (1-8) |
| Monday | Labor Day - No School (Offices closed) |
| Tuesday | Kindergarten Classes Begin |
| Thursday | Open House Memorial (6-8 p.m.) |
| Monday | Columbus Day - No School (Offices Closed) |
| Friday | First Quarter Ends |

SECOND QUARTER

November 11

November 24

November 29

December 23

January 3

January 17

January 21

| | |
|-----------|---|
| Thursday | Veteran's Day - No School (Offices Closed) |
| Wednesday | Early Release for Thanksgiving Recess |
| Monday | Schools Reopen |
| Thursday | Christmas Recess Begins - No School |
| Monday | Schools Reopen |
| Monday | Martin Luther King Day - No School (Offices Closed) |
| Friday | Second Quarter Ends |

THIRD QUARTER

February 18

February 21

February 28

March 31

| | |
|----------|--|
| Friday | Last Day Before Winter Vacation |
| Monday | President's Day - No School (Offices Closed) |
| Monday | Schools Reopen |
| Thursday | Third Quarter Ends |

FOURTH QUARTER

April 1

April 18

May 30

June 15

| | |
|-----------|--|
| Friday | No School (Offices Closed) |
| Monday | Spring Vacation Week Begins |
| Monday | Memorial Day - No School (Offices Closed) |
| Wednesday | School Closed for Students (or at end of 180 days): Early Release for Students |

SUMMARY OF DAYS

| | | | |
|--------------|-------------|--------------------|---------|
| September 21 | February 15 | First Quarter | 46 days |
| October 20 | March 22 | Second Quarter | 44 days |
| November 19 | April 15 | Third Quarter | 43 days |
| December 16 | May 21 | Fourth Quarter | 47 days |
| January 20 | June 11 | 180th day, June 15 | |
| | | 185th day, June 21 | |

EARLY RELEASE DAYS

Th 9/23; W 10/20; T,W 11/16, 11/17 (conferences); T 12/7; M 1/24; W 2/2 (LMS Conferences); M 3/28, T 3/29 (full day for staff--no school for students); W 4/13 (Memorial Conferences); M 5/23; W 6/15 (or 180 days)

1993 - REPORT
THAYER FIELD COMMISSION

The Thayer Field Commission is responsible for the many activities at Thayer Field which includes the following members - Wesley Schumacher, Robert Frommer, John O'Toole, Raymond Johnson, Thomas N. Morris.

The Commission continues to appreciate the gifts received from the many friends of Mrs. Ann Comaskey.

The Department of Public Works continues to cooperate with the Commission in the upkeep of Thayer Field which is greatly appreciated.

The Commission desires to have any organization or individual desiring the use of Thayer Field to do so in writing.

An expression of thanks by this Commission goes to the many individuals at MCI - Lancaster for the many hours of labor towards the beautification of Thayer Field.

Thomas N. Morris
Chairman



DEPT. OF VETERAN SERVICES

TOWN OF CLINTON, MASSACHUSETTS 01510

Telephone 365-6962

January 1, 1994

Christopher G. Dziczek

Director & Agent

Honorable Board of Selectmen

Town Hall

Lancaster, Massachusetts

Dear Board Members:

I would like to submit my Annual Report as Veterans Agent for the fiscal year ending June 30, 1993.

Our Department is under the direction of Chapter 115 of the General Laws of the State of Massachusetts. We direct the Veterans Benefits Program, Commonwealth of Massachusetts which is a joint program with the Commonwealth and the Town to handle Veterans Benefits for deserving veterans and their dependents.

Our office also assists veterans in all claims with the Veterans Administration. This year veterans receiving compensation will receive a 2.6% increase in their checks effective January 1, 1994.

The Department of Veterans Affairs has announced a Nationwide Toll-Free number. Veterans can call 1-800-827-1000 and talk to a V.A. Benefits Counselor about V.A. Benefits.

Our office is available to all veterans and their dependents on a full time basis at the Clinton Town Hall. Phone number 365-4112.

In closing, our office would like to thank the Board of Selectmen and all Town Offices during the past year.

Sincerely

Christopher G. Dziczek
Veterans Agent