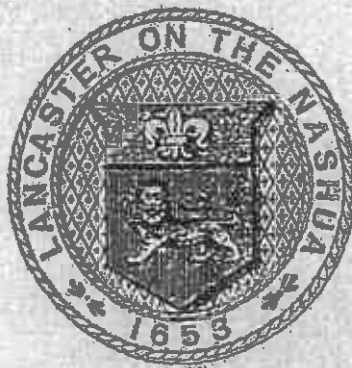


Town of Lancaster
Massachusetts



1997

Annual Report
of
Officers & Committees

TOWN OF LANCASTER, MASSACHUSETTS 1997 ANNUAL REPORT of OFFICERS & COMMITTEES

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~ In Memoriam ~

Donald K. Bashaw

1937 to 1997

Department of Public Works Employee - 1989 to 1997

William Brodmerkle

1922 to 1997

Board of Public Works - 1983 to 1985

Katherine A. Cavanagh

1909 to 1997

Lancaster Public School Teacher

Edward J. Valley

1923 to 1997

Board of Selectmen - 1979 to 1985
Conservation Commission - 1976 to 1979

**ANNUAL REPORT
OF THE
BOARD OF SELECTMEN**

The Board of Selectmen re-organized for the 1997-1998 session on June 4, 1997 following the Annual Town Election and ballot recount. Selectman John M. Bailey was elected Chairman, Nathaniel T. Dexter, Clerk, and Alexandra W. Turner, Third Member.

From the first day of January, the Board dedicated itself to ensuring that the Town budget for the ensuing fiscal year addressed at least the basic operational needs of each Town department and also provide our schools with an adequate share of the total budget. The Board worked closely and diligently with the five members of the Finance Committee and provided valuable insight with which they used to achieve a balanced budget.

Routine matters also kept the Board rather busy during the year. The Selectmen reviewed and approved applications for Earth Products Removal Permits, 1st, 2nd, and 3rd Class Motor Vehicle Dealers Licenses, Common Victuallers licenses, gasoline and other fuel storage licenses, and many other special activity permits. In addition, the Board conducted several hearings on applications from Massachusetts Electric and New England Telephone for joint pole locations throughout the Town.

The Selectmen's year began with the onset of contract negotiations with the Massachusetts Coalition of Police Local #203, the Police Officers Union, the Massachusetts Coalition of Police Local #203A, the Public Safety Dispatchers Union, and the American Federation of State, County, and Municipal Employees, Council 93, Lancaster Public Works Employees Union. Many collective bargaining meetings with the three Unions were held and at the close of the calendar year, the two public safety unions executed three year agreements with the Town effective through June 30, 2000. The DPW Union signed their first contract for a two year period ending June 30, 1999.

The year 1997 also saw the Board delve deeply into sewer planning initiatives. In January, the Selectmen hosted a forum to discuss regional and local sewer initiatives. The participants, representing the Devens Commerce Center, the Lancaster Sewer District Commission, and the North Central Massachusetts Chamber of Commerce, discussed a sewer district boundary expansion and sewer line extension from South Lancaster to the Town Center to serve the wastewater disposal needs of municipal buildings and private property owners. In addition, the participants reviewed several options to bring public sewer to North Lancaster from the Devens area and from the City of Leominster to serve commercial, industrial, and residential needs.

Following a very active 1996, the Lancaster School Building Needs Committee completed their study and review of proposals submitted by architectural firms to conduct a comprehensive school needs assessment and facilities study. The Committee recommended that the Selectmen contract with the firm of Alderman & MacNeish, Architects & Engineers, of West Springfield. Alderman & MacNeish, the firm which designed the current Middle School, completed their study on schedule and the Board of Selectmen, on the recommendation of the newly appointed School Building Committee, contracted with Mullin Associates of Pelham, to conduct a "build-out" assessment and enrollment forecasting analysis for the Committee. This phase of the School Building needs review continued into 1998.

Following its establishment in 1996, the Public Safety Building Expansion Committee reviewed proposals from several architects who sought the opportunity to conduct a feasibility study of the Lancaster Public Safety facilities. The Committee recommended that Reinhardt Associates of Agawam being hired. The Selectmen agreed and signed a contract for the study to commence in 1997 and be completed the following year.

In May, the Board formally organized the Community Development and Planning Office with the appointment of Gabrielle (Holmes) Riley as the first Office Manager. The Office manager will centralize all records, maintain public accessibility, and provide administrative support to the Conservation

Commission, Planning Board, Zoning Board of Appeals, Industrial Economic Development Commission, Building Commissioner, Electrical Inspector, Sealer of Weights and Measures, Gas & Plumbing Inspector, and the Town Forest Committee.

Throughout the year, the Selectmen maintained regular communication with officials of the Massachusetts Correctional Institutions at Lancaster and Shirley.

The Selectmen and Finance Committee continued to meet monthly with the Boards of Selectmen and Finance Committees from Bolton and Stow in "round table" discussions focusing on mutual interests, specifically the Nashoba Regional School District budget.

In May, the Architectural Firm of William H. Rowe and Associates was hired to design a handicap accessible restroom from two existing restrooms on the first floor of Town Hall. The project went out to bid in August and was awarded in October to Omjoza Construction Co. of Burlington for the bid price of \$18,900. At the close of 1997, the project was 90% complete.

In June, the Board appointed seven citizens and the Police Chief to serve on the newly created Traffic Study Commission. The Selectmen charged the Commission with investigating the traffic safety needs of the Town and to report back their findings and recommendations to the Board for action.

In August, the voters overwhelmingly approved an override to fund the operating budget for the fiscal year 1998. The following day, the voters at the Special Town Meeting balanced the budget.

Also in August, the Board met with the U.S. Army Corps of Engineers to discuss plans to address the continuing bank erosion along the North Nashua River on Lunenburg Road. The Board agreed to work with the Corps and the Massachusetts Department of Environmental Management to address the erosion problem. The Corps agreed to proceed with engineering and design work to extend the existing rip-rap protection upstream and downstream for project bidding in 1998.

The Board wishes to acknowledge the frequent presence and assistance of Representative Patricia A. Walrath and Senator Robert A. Antonioni, who kept the Board and Town advised of numerous state-related issues involving the Town of Lancaster. They also deserve our thanks and appreciation for guiding many bills of local concern through the legislative process.

And finally, a sincere thanks and appreciation for the dedication and commitment of the Selectmen's Office staff. Kathy Lamb, Administrative Secretary to the Board, has provided efficient daily support to the Board for sixteen years. Kathy works tirelessly to see that citizen questions are responded to, letters and correspondence, meeting minutes and agenda are prepared, licenses are processed and issued, vouchers are prepared and bills are paid, accounts are maintained, and the flow of other daily business is addressed. Also, to Town Administrator Alan Agnelli, our appreciation for his work in administering the policies of the Board and his accomplishments during the year. His professionalism, assistance, and guidance to this Board and all Town departments and boards is greatly acknowledged and respected.

In conclusion, we extend our thanks to the many citizens who contributed their time and talent to serve on Town boards and committees. We continue to encourage citizens to participate in their town government by attending public meetings, volunteering to serve, and by offering input at Town meetings. Also, a sincere thanks to the men and women who serve the Town every day as employees. All are dedicated professionals who deserve our respect and admiration. Thank you for the opportunity to serve you.

John M. Bailey, *Chairman*

Nathaniel T. Dexter, *Clerk*

Alexandra W. Turner, *Third Member*

TOWN OF LANCASTER
TOWN ACCOUNTANT'S ANNUAL REPORT FOR FISCAL YEAR JULY 1, 1996 TO JUNE 30, 1997

ANNUAL REPORT OF THE TOWN ACCOUNTANT

Under Chapter 41, Section 61 of the Massachusetts General Laws, I herewith submit my report as the Town Accountant for the town of Lancaster covering the period July 01, 1996 to June 30, 1997.

Following is the annual "SCHEDULE A" report submitted to the Commonwealth of Massachusetts each year. A copy of this report and the relevant supporting documentation is available for public inspection. You may review any material which supports this along with our annual audit report from Powers & Sullivan, CPA at the Accountants office any time we are open.

RESPECTFULLY SUBMITTED,
WALLACE ALAN FRANKLIN
TOWN ACCOUNTANT

PART I GENERAL FUND REVENUES AND OTHER FINANCING SOURCES (FUND 01)

TAXES (NET OF REFUNDS)		
PERSONAL PROPERTY TAXES	157,590	
REAL ESTATE TAXES	4,046,221	
TAX LIENS (TITLES)	213,843	
MOTOR VEHICLE EXCISES	409,737	
FARM EXCISE	1,401	
PENALTY & INTEREST-PROPERTY TAXES	14,331	
PENALTY & INTEREST-M.V. EXCISES	8,342	
PENALTY & INTEREST-TAX LIENS	119,848	
PENALTY & INTEREST-OTHER TAXES	4,389	
CLASSIFIED FOREST LANDS EXCISE	12,708	
IN LIEU OF TAXES	250	
SALES TAXES/CERTIFICATE OF LIENS	6,772	
TOTAL TAXES	4,995,432	
CHARGES FOR SERVICES:		
LIBRARY	0	
RENTALS	0	
ISSUER LIENS ADDED TO TAXES	0	
GARBAGE/TRASH COLLECTION CHARGES	0	
OTHER CHARGES FOR SERVICES	6,788	
FEES	5,384	
DOG LICENSE/FINES	6,634	
BUILDING INSPECTOR	31,633	
CEMETERY DEPT.	4,749	
AMBULANCE DEPARTMENT CHARGES	52,974	
TOTAL CHARGES FOR SERVICES	108,162	
VETERANS BENEFITS		1,225
ABATEMENTS TO SURVIVING SPOUSES		1,400
ABATEMENTS TO THE BLIND		525
ABATEMENTS TO THE ELDERLY		19,582
INMATE POPULATION TO TOWN FROM STATE		
STATE OWNED LAND		40,482
OTHER REV FROM STATE		18,000
LOTTERY, BEANO, & CHARITY		588,728
HIGHWAY FUND		77,725
TOTAL STATE REVENUE		747,667
FEDERAL REVENUE:		
UNRESTRICTED - THROUGH THE STATE		0
REVENUES FROM OTHER GOVERNMENTS:		0
RECEIVED FROM OTHER MUNICIPALITIES		73,267
COURT FINES		4,845
FINES AND FORFEITURES		78,112
TOTAL OTHER GOVERNMENTS		
MISCELLANEOUS REVENUES:		
SALES OF INVENTORY		574
MISCELLANEOUS REVENUE		33,548
EARNINGS ON INVESTMENTS		56,343
TOTAL MISCELLANEOUS		90,465

TOWN OF LANCASTER

6,950,040

TOWN OF LANCASTER
TOWN ACCOUNTANT'S ANNUAL REPORT FOR FISCAL YEAR JULY 1, 1996 TO JUNE 30, 1997

PART II - GENERAL FUND EXPENDITURES AND OTHER FINANCING USES (FUND 01)

TOWN MEETING		MODERATOR		SELECTION		FINANCE COMM.		ACCOUNTANT	
PERSONAL SERVICES	0			73,723		313		27,369	
PURCHASES OF SERVICES	1,489			2,044		32		8,768	
SUPPLIES	0			2,627		150		647	
OTHER CHARGES	0			1,000		0		400	
INTERGOVERNMENTAL	0			1,654		135		0	
OTHER CAPITAL OUTLAY	0			0		0		0	
TOTAL	1,489			81,048		630		37,184	
ASSESSORS		TREASURER/COLLECT		REVALUATION		TOWN COUNSEL		TOWN CLERK	
PERSONAL SERVICES	47,196		69,874	0		0		31,969	
PURCHASES OF SERVICES	5,236		13,319	0		19,745		677	
SUPPLIES	4,034		592	0		0		435	
OTHER CHARGES	2,045		390	0		0		85	
CAPITAL OUTLAY	0		0	0		0		3,000	
TOTAL	58,511		84,175	0		19,745		36,166	
ELECTIONS		REGISTRATION		CONSERVATION		PLANNING BOARD		APPEALS BOARD	
PERSONAL SERVICES	4,312		483	0		0		0	
PURCHASES OF SERVICES	1,253		2,148	1,025		891		651	
SUPPLIES	0		0	125		330		358	
INTERGOVERNMENTAL	0		0	0		1,189		0	
OTHER CHARGES	0		0	300		0		134	
CAPITAL OUTLAY	0		0	0		0		0	
TOTAL	5,565		2,631	1,450		2,410		1,143	
PUBLIC BLDGS		FIELD DRIVER		PERSONAL BOARD		TOWN HALL MAINT.		POLICE DEPT	
PERSONAL SERVICES	0		94	0		10,272		406,012	
PURCHASES OF SERVICES	6,777		0	0		18,028		8,384	
SUPPLIES	0		0	0		3,715		20,155	
OTHER CHARGES	0		0	0		30		379	
CAPITAL OUTLAY	0		0	0		19,361		0	
TOTAL	6,777		94	0		51,406		434,930	
FIRE DEPT		AMBULANCE DEPT		BUILDING INSP		GLS/PLUMB INSP		WEIGHTS/MEAS.	
PERSONAL SERVICES	57,456		37,226	10,100		3,036		487	
PURCHASES OF SERVICES	7,741		2,772	172		0		0	
SUPPLIES	15,522		5,820	0		0		0	
OTHER CHARGES	1,671		425	1,738		0		0	
CAPITAL OUTLAY	0		2,641	0		0		0	
TOTAL	82,390		48,884	12,010		3,036		487	

TOWN ACCOUNTANT'S ANNUAL REPORT FOR FISCAL YEAR JULY 1, 1996 TO JUNE 30, 1997

ELECTRICAL INS	CIVIL DEFENSE	DOG OFFICER	FORESTRY	COMMUNICATIONS
PERSONAL SERVICES 8,901	316	3,406	1,998	107,113
PURCHASES OF SERVICES 40	119	4,455	0	8,166
SUPPLIES 79	1,048	311	1,999	1,265
OTHER CHARGES 0	0	480	0	223
CAPITAL OUTLAY 0	1,002	0	0	0
TOTAL 9,020	2,485	8,652	3,997	116,767
DPW ADMIN	ENV/STREETS	SNOW/ICE	STREET LIGHTS	HIGHWAY SAFETY
PERSONAL SERVICES 53,268	96,691	27,681	0	0
PURCHASES OF SERVICES 267	10,362	1,820	12,013	2,486
SUPPLIES 1,434	32,332	45,009	0	0
OTHER CHARGES 215	0	0	0	0
CONSTRUCTION 0	0	0	0	0
CAPITAL OUTLAY 29,137	4,456	0	0	0
TOTAL 84,321	143,841	74,510	12,013	2,486
PEST/INSECT	TREE DEPT	COUNTRY DIV.	BOARD OF HEALTH	COUNCIL ON AGE
PERSONAL SERVICES 14,774	12,812	19,490	11,096	5,552
PURCHASES OF SERVICES 613	8,533	2,867	1,276	97
SUPPLIES 1,369	1,391	2,457	27	183
INTERGOVERNMENTAL 0	0	0	27,121	2,100
OTHER CHARGES 0	427	370	135	0
CAPITAL OUTLAY 0	0	0	700	0
TOTAL 16,756	23,163	25,184	40,355	7,932
VETERANS SVC.	LIBRARY DEPT.	RECREATION	THAYER FIELD	HISTORICAL COM.
PERSONAL SERVICES 3,776	67,167	7,725	0	2,800
PURCHASES OF SERVICES 0	23,032	0	0	85
SUPPLIES 80	18,374	0	250	291
OTHER CHARGES 120	0	0	0	75
CAPITAL OUTLAY 0	0	0	0	0
TOTAL 3,976	108,573	7,725	250	3,251
MEMORIAL DAY	RETIREMENT	INTEREST LONG TERM DEBT	INTEREST SHORT TERM DEBT	RETIREMENT CONTRIBUTION
PERSONAL SERVICES 0	PRINCIPAL 0	0	0	110,082
PURCHASES OF SERVICES 650	0	0	0	0
SUPPLIES 0	0	0	0	0
OTHER CHARGES 0	0	0	0	0
CAPITAL OUTLAY 0	0	0	0	0
DEBT SERVICE 0	22,000	2,365	41,929	0
TOTAL 650	22,000	2,365	41,929	110,082

TOWN ACCOUNTANT'S ANNUAL REPORT FOR FISCAL YEAR JULY 1, 1996 TO JUNE 30, 1997
TOWN OF LANCASTER

PERSONAL SERVICES	WORKER'S COMP	HEALTH INSURANCE	LIABILITY INS	RECYCLING	OTHER LAND USE
	11,064	143,654	0	0	1,601
PURCHASES OF SERVICES	0	0	0	0	1,500
SUPPLIES	0	0	0	0	0
OTHER CHARGES	0	0	10,000	0	0
CAPITAL OUTLAY	0	0	0	0	0
TOTAL	11,064	143,654	10,000	0	3,101
PERSONAL SERVICES	OTHER INTEREST	PUBLIC SAFETY FUEL	BLOG INSURANCE	MEDICARE	
	0	0	0	6,886	0
PURCHASES OF SERVICES	0	10,389	0	0	0
SUPPLIES	0	0	0	0	0
OTHER CHARGES	0	0	30,271	0	0
CAPITAL OUTLAY	0	0	0	0	0
DEBT SERVICE	2,303	0	0	0	0
TOTAL	2,303	10,389	30,271	6,886	0
PERSONAL SERVICES	UNEMPLOYMENT INSURANCE	ACCIDENT INSURANCE	TRANSFER TO TRUST	ANIMAL INSPECTOR	
	0	1,393	0	0	788
PURCHASES OF SERVICES	0	0	0	0	283
SUPPLIES	0	0	0	0	0
INTERGOVERNMENTAL	0	0	0	0	0
OTHER CHARGES	0	0	8,568	0	0
CAPITAL OUTLAY	0	0	0	0	0
TRANSFERS/DEBT SERVICE	0	0	0	2,645	0
TOTAL	0	1,393	8,568	2,645	1,071
PERSONAL SERVICES	TRANSFER TO SPECIAL REVENUE	OTHER FINANCE USE	TRANSFER TO WATER	OTHER FINANCE USE	TOTAL GENERAL FUND
	0	0	0	0	1,499,956
PURCHASES OF SERVICES	0	0	0	0	177,330
SUPPLIES	0	0	0	0	175,284
INTERGOVERNMENTAL	0	0	0	0	31,410
OTHER CHARGES	0	0	0	0	60,270
CONSTRUCTION	0	0	0	0	0
CAPITAL OUTLAY	0	0	0	0	60,297
TRANSFERS/DEBT SERVICE	(94,249)	2,800,000	0	0	2,776,993
TOTAL	(94,249)	2,800,000	0	0	4,781,540

PART 3 PART III - REVENUE AND EXPENDITURES OF TOWN SCHOOL SYSTEMS:

SCHOOL SYSTEM REVENUES;	GENERAL FUND	
CHARGES FOR SERVICES	0	
TUITION	0	
FUEL TRANSPORTATION	0	
RENTALS	0	
FEDERAL REVENUE THRU STATE	0	
STATE EDUCATION AID	0	
STATE AID OTHER	0	
MISCELLANEOUS REVENUE	0	
TRANSFER FROM OTHER FUNDS	0	
TOTAL REVENUES	0	
SCHOOL SYSTEM EXPENDITURES;		
PERSONAL SERVICES	0	
PURCHASE OF SERVICES	0	
SUPPLIES	0	
INTERGOVERNMENTAL	3,682,686	
COURT JUDGEMENTS	0	
OTHER CHARGES	0	
CONSTRUCTION	0	
CAPITAL OUTLAY	11,922	
TOTAL EXPENSES	3,694,608	
OTHER FINANCING USES	0	
EXCESS (DEFICIENCY) REVENUES	(3,694,608)	
OVER EXPENDITURES	*****	
BALANCE BEGINNING OF YEAR	*****	
BALANCE END OF YEAR	*****	

PART IV: INTERGOVERNMENTAL EXPENDITURES - STATE, COUNTY,
AND OTHER INTERGOVERNMENTAL ASSESSMENTS:

COUNTY TAX	8,097
SPECIAL EDUCATION	0
MOTOR VEHICLE REGISTRE TAX BILLS	5,602
MOSQUITO CONTROL PROJECTS	0
AIR POLLUTION CONTROL DISTRICTS	1,306
REGIONAL TRANSIT AUTHORITY	7,174
ENERGY CONSERVATION PROGRAMS	0
TOTAL INTERGOVERNMENT ASSESSMENTS	22,179

TOWN OF LANCASTER
TOWN ACCOUNTANT'S ANNUAL REPORT FOR FISCAL YEAR JULY 1, 1996 TO JUNE 30, 1997

PART 5B PART V: SPECIAL REVENUE FUNDS

	LIBRARY STATE AID	ARTS LOTTERY	EIGHT TO KNOW	SENIORLY PROGRAM	NOTICE MEN	BOSSING PART.
STATE GRANTS:						
REVENUES:						
STATE REVENUES	7,696	4,194	0	3,189	0	0
TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0
TOTAL REVENUES	7,696	4,194	0	3,189	0	0
EXPENDITURES:						
PERSONAL SERVICES	6,473	0	0	0	0	0
PURCHASE OF SERVICES	0	5,235	0	4,156	0	0
SUPPLIES	0	0	0	0	0	0
OTHER CHARGES	0	0	0	0	0	0
INTERGOVERNMENTAL	0	0	105	0	0	0
TRANSFER TO OTHER FUNDS	148	0	0	0	0	0
TOTAL EXPENDITURES	6,621	5,235	105	4,156	0	0
EXCESS (DEFICIENCY) OF						
REVENUE OVER EXPENDITURES	1,075	(1,015)	(105)	(967)		0
BALANCE BEGINNING OF YEAR	148	4,083	105	633	1,553	5,700
BALANCE END OF YEAR	1,223	3,068	0	(334)	1,553	5,700

	TRANSACTIONS	LOCAL MVT AID	POLICE D.A.R.S.	LTD MUNICIPAL BOND	NOTICE MEN
REVENUES					
STATE REVENUES	657	475,832	0	6,031	124
EARNINGS ON INVESTMENTS	0	0	0	0	0
MISCELLANEOUS /	0	0	0	100	0
TRANSFERS FROM OTHER FUNDS	0	(97,902)	0	0	148
TOTAL REVENUES	657	377,930	0	6,131	272
EXPENDITURES:					
PERSONAL SERVICES	661	0	0	6,540	0
PURCHASE OF SERVICES	0	0	0	5,043	0
SUPPLIES	0	0	0	0	0
CAPITAL OUTLAY	0	378,002	0	0	0
TRANSFER TO OTHER FUNDS	0	0	0	0	0
OTHER FINANCING USES	0	0	0	0	0
TOTAL EXPENDITURES	661	378,002	0	11,583	0
EXCESS (DEFICIENCY) OF					
REVENUE OVER EXPENDITURES	(4)	(72)	0	(5,452)	272
BALANCE BEGINNING OF YEAR	4	0	0	5,925	301
BALANCE END OF YEAR	0	(72)	0	473	573

TOWN OF LAURELLE
TOWN ACCOUNTANT'S ANNUAL REPORT FOR FISCAL YEAR JULY 1, 1986 TO JUNE 30, 1987

	COUNCIL AGING	MUNICIP DEVELOP	FIRE SAFETY	FOR FIRE CONT	TOTAL STATE GRANTS
REVENUES					
STATE REVENUES	0	0	1,500	0	501,723
EARNINGS ON INVESTMENTS	0	0	0	0	26
MISCELLANEOUS	197	0	0	0	297
TRANSFERS FROM OTHER FUNDS	0	0	0	0	(97,754)
TOTAL REVENUES	197	0	1,500	0	404,292
EXPENDITURES:					
PERSONAL SERVICES	0	0	0	0	13,674
PURCHASE OF SERVICES	0	0	0	0	14,434
SUPPLIES	0	0	1,500	895	2,500
INTERGOVERNMENTAL	0	0	0	0	0
OTHER CHARGES	0	0	0	0	0
CONSTRUCTION	0	0	0	0	0
CAPITAL OUTLAY	0	0	0	0	0
TRANSFER TO OTHER FUNDS	0	0	0	0	378,002
OTHER FINANCING USES	0	0	0	0	148
TOTAL EXPENDITURES	0	0	1,500	895	408,758
EXCESS (DEFICIENCY) OF					
REVENUE OVER EXPENDITURES	197	0	0	(895)	(4,466)
BALANCE BEGINNING OF YEAR	158	85	0	0	18,695
BALANCE END OF YEAR	355	85	0	(895)	14,229

PART 5C RECEIPTS RESERVED FOR APPROPRIATION:

	COUNTY BOD FUND	TAX TITLE ACCT	COUNTY LOVS	COUNTY WESTLANDS
REVENUES:				
PENALTIES & INTEREST	0	6,970	0	0
OTHER CHARGES	0	0	275	1,204
MISCELLANEOUS REVENUE	0	0	0	0
TRANSFER FROM OTHER FUNDS	0	0	0	0
OTHER FINANCING SOURCES	0	5,000	0	0
TOTAL REVENUES	0	11,970	275	1,204
EXPENDITURES:				
PERSONNEL SERVICES	0	0	0	0
PURCHASE OF SERVICES	0	12,075	0	0
SUPPLIES	0	0	903	0
OTHER CHARGES	0	0	0	0
TRANSFER TO OTHER FUNDS	10	0	0	0
TOTAL EXPENDITURES	10	12,075	903	0
EXCESS (DEFICIENCY) OF				
REVENUE OVER EXPENDITURES	(10)	(185)	(628)	1,204
BALANCE BEGINNING OF YEAR	10	6,053	7,979	4,511
BALANCE END OF YEAR	0	5,948	7,351	5,715

TOWN OF LAURENSHIRE
TOWN ACCOUNTANT'S ANNUAL REPORT FOR FISCAL YEAR JULY 1, 1996 TO JUNE 30, 1997

	COUNTRY PREP CARE	STATE WATER BILL	TOWN FOREST	SALE OF REAL ESTATE	TOTAL RECEIPTS RESERVE FOR APPROP.
REVENUES:					
PENALTIES AND INTEREST	0	0	0	0	6,970
CHARGES FOR SERVICES	0	0	0	0	0
OTHER CHARGES	3,175	65,657	0	0	4,654
STATE FUNDS	0	0	0	0	65,657
TRANSFER FROM OTHER FUNDS	0	0	0	0	0
OTHER FINANCING SOURCE	0	0	0	0	5,000
TOTAL REVENUES	3,175	65,657	0	0	82,281
EXPENDITURES:					
PERSONNEL SERVICES	0	0	0	0	0
PURCHASE OF SERVICES	0	65,657	0	0	77,732
SUPPLIES	16,094	0	0	0	16,997
OTHER CHARGES	0	0	0	0	0
TRANSFER TO OTHER FUNDS	0	0	0	0	10
TOTAL EXPENDITURES	16,094	65,657	0	0	94,739
EXCESS (DEFICIENCY) OF					
REVENUE OVER EXPENDITURES	(12,919)	0	0	0	(12,458)
BALANCE BEGINNING OF YEAR	20,119	27,696	2,847	(37)	69,451
BALANCE END OF YEAR	7,200	27,696	2,847	(37)	56,993
					126,444

PART 5D REVOLVING FUNDS

	RECREATION	POLICE DETAILS	LAW ENFORCEMENT	AMBULANCE GIFT	M.A.R.T.
REVENUES:					
PENALTIES AND INTEREST	0	0	0	0	0
CHARGES FOR SERVICES	8,484	25,139	0	0	15,896
OTHER CHARGES	0	0	0	0	0
MISCELLANEOUS REVENUE	0	0	3,807	420	0
TRANSFER FROM OTHER FUNDS	0	0	50,000	0	0
TOTAL REVENUES	8,484	25,139	53,807	420	15,896
EXPENDITURES:					
PERSONAL SERVICES	3,051	24,770	0	0	13,411
PURCHASE OF SERVICES	1,392	0	30,622	0	1,915
SUPPLIES	2,146	0	0	0	0
OTHER CHARGES	0	0	0	284	0
TOTAL EXPENDITURES	6,589	24,770	30,622	284	15,326
EXCESS (DEFICIENCY) OF					
REVENUE OVER EXPENDITURES	1,895	369	23,185	136	570
BALANCE BEGINNING OF YEAR	10,808	1,722	(1,612)	5,211	(1,685)
BALANCE END OF YEAR	12,703	2,091	21,573	5,347	(1,115)
WOODLAND ROAD.					
REVENUES:					
CHARGES FOR SERVICES	0	0	0	0	0
OTHER CHARGES	0	0	2,257	210	0
MISCELLANEOUS REVENUE	0	0	0	0	1,398
TRANSFER FROM OTHER FUNDS	0	0	3,076	0	10
TOTAL REVENUES	0	0	5,333	210	1,408
THAYER FIELD					
REVENUES:					
CHARGES FOR SERVICES	0	0	0	0	0
OTHER CHARGES	0	0	2,257	210	0
MISCELLANEOUS REVENUE	0	0	0	0	1,398
TRANSFER FROM OTHER FUNDS	0	0	3,076	0	10
TOTAL REVENUES	0	0	5,333	210	1,408
LIBRARY GIFTS					
REVENUES:					
CHARGES FOR SERVICES	0	0	0	0	0
OTHER CHARGES	0	0	2,257	210	0
MISCELLANEOUS REVENUE	0	0	0	0	1,398
TRANSFER FROM OTHER FUNDS	0	0	3,076	0	10
TOTAL REVENUES	0	0	5,333	210	1,408

TOWN OF LANCASHIRE
TOWN ACCOUNTANT'S ANNUAL REPORT FOR FISCAL YEAR JULY 1, 1996 TO JUNE 30, 1997

EXPENDITURES:	WOODLAND HEAD.	TRAYER FIELD	TOWN CLERK ACCT	LIB LOST ITEMS	LIBRARY GIFTS
PERSONAL SERVICES	0	0	1,152	0	0
PURCHASE OF SERVICES	0	0	0	0	0
INTERGOVERNMENTAL	0	0	0	0	0
SUPPLIES	0	0	0	202	1,112
OTHER CHARGES	0	0	2,232	0	0
TOTAL EXPENDITURES	0	0	3,384	202	1,112
EXCESS (DEFICIENCY) OF	0	0	1,949	1	296
REVENUE OVER EXPENDITURES	7,020	967	(1,006)	449	700
BALANCE BEGINNING OF YEAR	7,020	967	943	457	996
BALANCE END OF YEAR					

REVENUES:	WOMEN'S COMP.	RECYCLING COMM.	PUBLICATION REV	INSURANCE <20K	RESEARCH GIFT
CHARGES FOR SERVICES	0	5,362	691	0	0
OTHER CHARGES	0	0	0	0	0
MISCELLANEOUS REVENUE	18,123	0	0	248	1,000
TRANSFER FROM OTHER FUNDS	0	0	0	0	0
OTHER FINANCING SOURCES	0	0	0	0	0
TOTAL REVENUES	18,123	5,362	691	248	1,000

EXPENDITURES:	19,190	0	0	0	0
PERSONAL SERVICES	0	0	0	0	0
PURCHASE OF SERVICES	0	5,096	0	0	0
SUPPLIES	63	0	460	0	0
INTERGOVERNMENTAL	0	0	0	0	0
OTHER CHARGES	0	0	0	0	19
OTHER CAPITAL OUTLAY	0	0	0	0	0
TRANSFER TO OTHER FUNDS	0	0	0	0	0
TOTAL EXPENDITURES	19,190	5,096	460	0	19
EXCESS (DEFICIENCY) OF	(1,067)	266	231	248	981
REVENUE OVER EXPENDITURES	5,080	9,614	1,678	(8,561)	2,531
BALANCE BEGINNING OF YEAR	4,813	9,800	1,909	(8,313)	3,512
BALANCE END OF YEAR					

REVENUES:	DOG LICENSES	PLANNING BOARD	LIB BOOK FINES	FARMWORTH MEM.	TOTAL REVOLVING
CHARGES FOR SERVICES	0	0	0	0	55,572
OTHER CHARGES	1,053	73,426	418	0	77,364
MISCELLANEOUS REVENUE	0	0	0	0	25,234
TRANSFER FROM OTHER FUNDS	0	0	0	0	53,086
OTHER FINANCING SOURCES	0	0	0	0	0
TOTAL REVENUES	1,053	73,426	418	0	211,256

TOWN OF LAKEWAVER
TOWN ACCOUNTANT'S ANNUAL REPORT FOR FISCAL YEAR JULY 1, 1996 TO JUNE 30, 1997

EXPENDITURES:	DOG LICENSES	FOLICE GIFT	PLANNING BOARD	LID BOOK FINES	FARMINGTON MEM.	TOTAL REVENUES
PERSONAL SERVICES	61	0	0	0	0	61,635
PURCHASE OF SERVICES	0	0	0	0	0	39,025
SUPPLIES	0	0	0	0	0	4,267
INTERGOVERNMENTAL	0	0	0	0	0	0
OTHER CHARGES	0	0	48,978	0	935	52,164
OTHER CAPITAL OUTLAY	0	0	0	0	0	0
TRANSFER TO OTHER FUNDS	3,076	0	0	0	0	3,076
TOTAL EXPENDITURES	3,137	0	48,978	0	935	160,167
EXCESS (DEFICIENCY) OF						
REVENUE OVER EXPENDITURES	(2,084)	0	24,448	418	(935)	51,089
REVENUE BEGINNING OF YEAR	2,084	30	9,510	(14)	945	46,173
REVENUE END OF YEAR	0	30	33,958	404	18	99,262

PART 5B OTHER SPECIAL REVENUE FUNDS

REVENUES:	VET MEMORIAL	LID PARKER GIFT	SEMIN LIENS TAX	SEWER ESCROW	TRUCK PARK
PENALTIES AND INTEREST	0	0	0	0	0
CHARGES FOR SERVICES	0	0	0	0	0
OTHER CHARGES	0	0	0	0	0
MISCELLANEOUS REVENUE	0	0	0	3,000	0
EARNINGS ON INVESTMENTS	0	448	0	0	442
TRANSFER FROM OTHER FUNDS	0	0	0	0	0
TOTAL REVENUES	0	448	0	3,000	442

EXPENDITURES:	PERSONAL SERVICES	0	0	0	0
PURCHASE OF SERVICES	0	849	0	0	0
SUPPLIES	0	0	0	0	0
INTERGOVERNMENTAL	0	0	0	0	0
OTHER CHARGES	0	0	0	0	0
TRANSFER TO OTHER FUNDS	0	0	0	0	0
TOTAL EXPENDITURES	0	849	(8,079)	0	0
EXCESS (DEFICIENCY) OF					
REVENUE OVER EXPENDITURES	0	(401)	8,079	3,000	442
REVENUE BEGINNING OF YEAR	1,995	7,063	(8,079)	0	10,276
REVENUE END OF YEAR	1,995	6,662	0	3,000	10,718

REVENUES:	LAND PURCHASE	DRUG BAYD ACCT	NO LAKE WASHIP.	GILL SCOUT	TOWN FOREST	GRANITY DEPOSIT
MISCELLANEOUS REVENUE	0	0	0	0	0	0
EARNINGS ON INVESTMENTS	1,271	957	113	0	0	0
OTHER FINANCING SOURCES	0	0	0	0	0	0
TOTAL REVENUES	1,271	957	113	0	0	0

EXPENDITURES:	PERSONAL SERVICES	0	0	0	0	0
PURCHASE OF SERVICES	0	0	0	0	0	0
INTERGOVERNMENTAL	0	0	0	0	0	0
COURT JUDGMENTS	0	0	0	0	0	0
TRANSFER TO OTHER FUNDS	0	50,000	0	0	0	0
TOTAL EXPENDITURES	0	50,000	0	0	0	0
EXCESS (DEFICIENCY) OF						
REVENUE OVER EXPENDITURES	1,271	(49,043)	113	0	0	0
REVENUE BEGINNING OF YEAR	17,450	55,933	2,671	50	1,241	2,847

TOWN OF LANCASTER
TOWN ACCOUNTANT'S ANNUAL REPORT FOR FISCAL YEAR JULY 1, 1996 TO JUNE 30, 1997

	19,721	6,888	2,784	50	1,241	2,847
BALANCE END OF YEAR						
REVENUES:						
FERTALITIES & INTEREST						
CHARGES FOR SERVICES						
OTHER CHARGES						
STATE REVENUE						
MISCELLANEOUS REVENUE						
EARNINGS ON INVESTMENTS						
TRANSFER FROM OTHER FUNDS						
TOTAL REVENUES						
EXPENDITURES:						
PERSONAL SERVICES						
PURCHASE OF SERVICES						
SUPPLIES						
INTERGOVERNMENTAL						
OTHER CHARGES						
CAPITAL OUTLAY						
TRANSFER TO OTHER FUNDS						
TOTAL EXPENDITURES						
EXCESS (DEFICIENCY) OF						
REVENUE OVER EXPENDITURES						
BALANCE BEGINNING OF YEAR						
BALANCE END OF YEAR						

TOTAL OTHER
APPROPRIAL REVENUE

INCUBATOR COMPLETANT

BIOMAN RIDGE EGC.

BIOMAN RIDGE EGC.

EXPENDITURES:

EXPENDITURES:

REVENUES:						
FERTALITIES & INTEREST						
CHARGES FOR SERVICES						
OTHER CHARGES						
STATE REVENUE						
MISCELLANEOUS REVENUE						
EARNINGS ON INVESTMENTS						
TRANSFER FROM OTHER FUNDS						
TOTAL REVENUES						
EXPENDITURES:						
PERSONAL SERVICES						
PURCHASE OF SERVICES						
SUPPLIES						
INTERGOVERNMENTAL						
OTHER CHARGES						
CAPITAL OUTLAY						
TRANSFER TO OTHER FUNDS						
TOTAL EXPENDITURES						
EXCESS (DEFICIENCY) OF						
REVENUE OVER EXPENDITURES						
BALANCE BEGINNING OF YEAR						
BALANCE END OF YEAR						

TOWN OF LANCASTER
TOWN ACCOUNTANT'S ANNUAL REPORT FOR FISCAL YEAR JULY 1, 1996 TO JUNE 30, 1997

PART 7 PART VII - ENTERPRISE FUNDS (FUNDS 60-79)

	WATER FUND
REVENUES:	
PENALTIES/INT ON CHARGES	468
CHARGES FOR SERVICES	477,003
OTHER CHARGES	8,195
MISCELLANEOUS REVENUE	0
EARNINGS ON INVESTMENTS	20,732
TRANSFERS FROM OTHER FUNDS	0
TOTAL REVENUES	506,398
EXPENDITURES:	
PERSONAL SERVICES	137,850
PURCHASE OF SERVICES	59,313
SUPPLIES	42,248
OTHER CHARGES	639
OTHER CAPITAL OUTLAY	37,204
CONSTRUCTION	6,754
DEBT SERVICE	159,047
TRANSFER TO OTHER FUNDS	56,941
TOTAL EXPENDITURES	499,996
EXCESS (DEFICIENCY) OF	
REVENUE OVER EXPENDITURES	6,402
BALANCE BEGINNING OF YEAR	336,670
BALANCE END OF YEAR	343,072

PART 2 PART VIII TRUST FUNDS (FUNDS 80 - 89)
EXPENDABLE TRUST FUNDS:

REVENUES:	CENTURY PERPETUAL CARE	LIBRARY TRUST	STABILIZATION	OTHER TRUST FUNDS
EARNINGS ON INVESTMENTS	0	0	7,772	0
TRANSFER FROM OTHER FUNDS	13,318	17,004	0	0
MISCELLANEOUS REVENUE	0	0	0	0
TOTAL REVENUES	13,318	17,004	7,772	0
EXPENDITURES:				
PERSONAL SERVICES	0	0	0	0
PURCHASE OF SERVICES	0	0	0	0
SUPPLIES	0	17,683	0	0
CAPITAL OUTLAYS	3,003	0	0	0
TRANSFER TO OTHER FUNDS	21,472	0	65,809	0
TOTAL EXPENDITURES	24,475	17,683	65,809	0
EXCESS (DEFICIENCY) OF				
REVENUE OVER EXPENDITURES	(11,157)	(679)	(58,037)	0
BALANCE BEGINNING OF YEAR	56,688	8,393	193,888	28,330
BALANCE END OF YEAR	45,531	7,714	135,851	28,330

NONEXPENDABLE TRUST FUNDS:	CENTURY PERPETUAL CARE	LIBRARY TRUST	OTHER TRUST	ALL TRUST FUNDS
REVENUES:				
EARNINGS ON INVESTMENTS	12,199	17,156	2,830	39,957
CONTRIBUTIONS/DONATIONS	0	4,520	0	4,520
TRANSFER FROM OTHER FUNDS	0	0	2,645	56,328
MISCELLANEOUS REVENUE	21,472	1,889	0	0
TOTAL REVENUES	33,671	23,565	5,475	100,805
EXPENDITURES:				
PURCHASE OF SERVICES	0	0	0	0
SUPPLIES	0	0	0	20,686
CAPITAL OUTLAYS	0	0	0	0
TRANSFER TO OTHER FUNDS	13,318	18,893	38,000	157,492
TOTAL EXPENDITURES	13,318	18,893	38,000	178,178
EXCESS (DEFICIENCY) OF				
REVENUE OVER EXPENDITURES	20,353	4,672	(32,525)	(77,373)
BALANCE BEGINNING OF YEAR	235,031	335,270	57,913	915,513
BALANCE END OF YEAR	255,384	339,942	25,388	838,140

TOWN OF LANCASTER
TOWN ACCOUNTANT'S ANNUAL REPORT FOR FISCAL YEAR JULY 1, 1996 TO JUNE 30, 1997

PART 2 PART IX AGENCY FUNDS

	BALANCE JULY 1, 1996	ADDITIONS	DEDUCTIONS	BALANCE JUNE 30, 1997
ASSETS:				
CASH	3,886	473,737	458,252	19,371
LIABILITIES:				
POLICE OUTSIDE DETAILS	1,722	25,139	24,770	2,091
SALES TAX DUE STATE	166	472	211	427
DOG LICENSE DUE COUNTY	(122)	0	0	(122)
GURANTER BID DEPOSITS	421	0	0	421
UNCLAIMED ITEM (TAILINGS)	37	0	0	37
FEDERAL PAYROLL WITHHOLDING	0	167,171	167,171	0
STATE PAYROLL WITHHOLDING	0	79,193	79,193	0
COUNTY RETIREMENT WITHHOLDING	1,536	73,307	72,962	1,881
COPELAND DEFER COMP WITHHOLDING	501	15,373	15,140	734
GROUP INSURANCE WITHHOLDING	(5,365)	57,642	55,986	(3,709)
F.I.C.A. WITHHOLDING	0	7,128	7,128	0
GROUP INSURANCE TRUST	4,263	0	0	4,263
PRETAX DISABILITY WITHHOLDING	97	2,228	2,696	(371)
PRETAX LIFE WITHHOLDING	0	1,080	1,080	0
POLICE UNION WITHHOLDING	168	5,284	5,380	102
O.B.R.A. WITHHOLDING	462	17,008	15,753	1,717
MET LIFE WITHHOLDING	0	324	324	0
SEWER LIENS	0	21,136	6,080	15,056
SEWER ASSESSMENTS	0	1,252	4,408	(3,156)
TOTAL LIABILITIES	3,886	473,737	458,282	19,371

PART XI - SCHEDULE OF DEBT OUTSTANDING, ISSUED, AND RETIRED THIS FISCAL YEAR.

GENERAL OBLIGATION:	OUTSTANDING		ISSUED		RETIRED	OUTSTANDING		INTEREST
	JULY 1, 1996	THIS YEAR	THIS YEAR	JUNE 30, 1997		THIS YEAR		
WATER	610,000	0	0	122,000	488,000	37,047		
LANDFILL	43,000	0	0	22,000	21,000	2,365		
OTHER INTEREST	0	0	0	0	0	2,303		
TAX ANTICIPATION NOTES	1,500,000	1,300,000	1,300,000	2,800,000	0	41,929		
TOTAL DEBT	2,153,000	1,300,000	1,300,000	2,944,000	509,000	83,644		

AUTHORIZED AND UNISSUED:

DATE AUTHORIZED:	PURPOSE:	AMOUNT		AMOUNT ISSUED	UNISSUED	
		AUTHORIZED	ISSUED		JUNE 30, 1997	THIS YEAR
MAY 2, 1988	LAND PURCHASE	25,000	0	0	25,000	0
MARCH 13, 1989	MASS HOUSING PARTNERSHIP	19,500	0	0	19,500	0
MAY 7, 1990	FIVE CORNERS WATER LINES	12,000	0	0	12,000	0
MAY 7, 1990	CORROSION CONTROL SYSTEM	60,000	0	0	60,000	0
JUNE 6, 1994	WATER TANK	750,000	0	610,000	140,000	0
	TOTALS	866,500	0	610,000	356,500	0

PART XII - SCHEDULE OF CASH AND INVESTMENT ASSETS AS OF JUNE 30, 1997.

GENERAL FUND	REVENUE FUNDS		EXPENSE FUNDS		TRUST FUNDS		AGENCY FUNDS		TOTALS
	200	0	0	0	0	0	0	0	
PETTY CASH	200	0	0	0	0	0	0	0	200
CASH-UNRESTRICTED CHECKING	0	0	0	0	0	0	0	0	0
CASH-UNRESTRICTED SAVINGS	0	0	0	0	0	0	0	0	0
CASH-RESTRICTED CHECKING	0	0	0	336,395	81,574	0	0	0	417,969
CASH-RESTRICTED SAVINGS	747,201	189,702	0	6,677	0	0	4,617	0	948,197
OTHER SHORT TERM INVESTMENTS	0	621,836	0	0	0	0	0	0	621,836
CERTIFICATES OF DEPOSITS	0	0	0	0	0	0	0	0	0
COMBINED INVESTMENTS	0	0	0	0	756,566	0	0	0	756,566
TOTAL	747,401	811,538	0	343,072	838,140	0	4,617	0	2,744,768

TOWN OF LANCASTER
TOWN ACCOUNTANT'S ANNUAL REPORT FOR FISCAL YEAR JULY 1, 1996 TO JUNE 30, 1997

PART XIV - RECONCILIATION OF FUND EQUITY FOR THE FISCAL YEAR END

REVENUES & EXPENDITURES	GENERAL FUND	SPECIAL REVENUE	ENTERPRISE FUND	TRUST FUNDS	TOTAL
NON SCHOOL					
TOTAL REVENUE	6,050,048	1,278,828	506,398	44,477	7,879,751
TOTAL EXPENDITURES	2,073,144	662,269	443,055	20,686	3,199,154
INTERGOVERNMENTAL EXPENSES	22,179	*****	*****	*****	22,179
SCHOOL SYSTEMS					
TOTAL REVENUE	0	0	*****	*****	0
TOTAL EXPENDITURES	3,694,608	0	*****	*****	3,694,608
EXCESS (DEFICIENCY) OF					
REVENUES OVER EXPENDITURES	260,117	616,559	63,343	23,791	963,810
OTHER FINANCING SOURCES (USES)					
NON SCHOOL					
TRANSFER FROM OTHER FUNDS	160,750	(37,515)	0	56,328	179,563
OTHER FINANCING SOURCES	1,300,000	5,000	0	0	1,305,000
TRANSFER TO OTHER FUNDS	(91,604)	56,734	56,941	157,492	179,563
OTHER FINANCING USES	2,800,000	(8,079)	0	0	2,791,921
SCHOOL SYSTEMS					
TRANSFER FROM OTHER FUNDS	0	0	*****	*****	0
OTHER FINANCING SOURCES	0	0	*****	*****	0
TRANSFER TO OTHER FUNDS	0	0	*****	*****	0
OTHER FINANCING USES	0	0	*****	*****	0
TOTAL OTHER FINANCING SOURCES	(1,247,646)	(81,170)	(56,941)	(101,164)	(1,486,921)
TOTAL EXCESS (DEFICIENCY) OF					
REVENUES OVER EXPENDITURES	(987,529)	535,389	6,402	(77,373)	(523,111)
FUND EQUITY BEGINNING YEAR	1,746,309	268,443	336,670	915,513	3,266,935
OTHER ADJUSTMENTS	(11,379)	12,323	*****	0	944
TOTAL FUND EQUITY END OF YEAR	747,401	816,155	343,072	838,140	2,744,768

LANCASTER AMBULANCE

Nineteen hundred ninety-seven was a busy year for the Ambulance Department, which is twelve members strong. We responded to three hundred seventy-nine calls for medical aid and collected \$53,203 in revenue.

Continuing education is an important aspect of being an Emergency Medical Technician (EMT). EMT's attend monthly drills in addition to participating in mock disasters; the most recent one was sponsored by Clinton Hospital. This entailed a simulated fire and explosion at a local nursing home. EMT's from surrounding towns were critiqued on their skills regarding response, patient care and treatment, and transport to local hospital.

Many members donated their time and service to participate in Community Outreach programs. These included participating at the JCC camp, Emergency Medical Service week sponsored by the Lancaster Memorial and Browning Elementary Schools, and the fireworks display held at the Doctor Franklin Perkins School.

We would like to thank all the people who made contributions to the Ambulance Fund. In addition we wish to thank the Police, Fire, Rescue, and Communication Center for their support.

Everett Moody, Captain

**ANIMAL INSPECTOR
1997
ANNUAL TOWN REPORT**

To the Honorable Board of Selectmen:

I am pleased to submit my first report as Animal Inspector for the calendar year 1997.

The position of Animal Inspector is established by state law for the purpose of preventing the spread of disease from animals to humans. The animals are routinely inspected for signs of infectious diseases, and the associated barns, stalls, and paddocks, etc. are inspected for proper sanitation. The Animal Inspector also deals with the quarantine of animals in cases of animal bites on order to determine whether the animal is rabid.

In 1997, the Animal Inspector made the following inspections:

255 dairy cattle	2 sheep
43 beef cattle	6 swine
49 horses	60 chickens
13 ponies	24 Barns, Stables, etc.
10 goats	1 donkey
18 water fowl	10 game birds

Respectfully submitted,

**Shawn M. Corbett
Animal Inspector**

TOWN OF LANCASTER
BOARD OF ASSESSORS

<u>YEAR</u>	<u>VALUATION</u>	<u>TO BE RAISED</u>	<u>TAX RATE</u>
1995	294,631,715.00	3,871,460.71	13.14
1996	315,025,700.00	4,126,836.67	13.10
1997	322,079,810.00	4,325,531.85	13.43
1998	330,016,600.00	4,607,031.74	13.96
MONEY APPROPRIATED AT TOWN MEETING			\$7,039,021.00
REVENUE DEFICITS			7,491.00
OVERLAY DEFICITS			430.61
COUNTY RETIREMENT			108,276.00
SNOW REMOVAL			9,383.20
STATE & COUNTY ASSESSMENT			22,290.00
CURRENT OVERLAY			74,477.93
GROSS AMOUNT TO BE RAISED			\$7,261,369.74
MONEY RECEIVED FROM THE STATE/FEDERAL SOURCES			\$818,868.00
LOCAL ESTIMATED RECEIPTS			1,248,431.00
REVENUE FROM OTHER SOURCES			587,039.00
TOTAL REDUCTIONS			\$2,654,338.00
		<u>VALUE</u>	<u>TAX</u>
ASSESSED VALUATION (REAL ESTATE)		318,373,000	4,444,487.08
ASSESSED VALUATION (PERSONAL PROPERTY)		11,643,600	162,544.66
<u>AMOUNT COMMITTED TO TAX COLLECTOR</u>			
REAL PROPERTY			4,436,236.63
PERSONAL PROPERTY			162,544.60
SEWER BETTERMENT LIEN			24,002.61
SEWER BETTERMENT INTEREST			9,000.39
SEWER USAGE LIENS			<u>5,063.70</u>
TOTAL SEWER			38,066.70
EXEMPTION GRANTED UNDER CHAPTER 59, SECTION 5, CLAUSE 22,22A,22B,22E, VETERANS - CLAUSE 37, CLAUSE 17D, SURVIVING SPOUSE.			
TOTAL AMOUNT FOR FISCAL 1998			\$19,362.50

ELDERLY PERSONS OVER 71 YEARS QUALIFIED UNDER CHAPTER 59, SECTION 5, CLAUSE 41C.
TOTAL AMOUNT FOR FISCAL 1998 \$15,500.00

EXCISE TAX COMMITMENT MADE IN 1997 TO THE TAX COLLECTOR

1995.....	\$ 22.50
1996.....	\$ 9,798.03
1997.....	\$ 413,529.32

EXCISE TAX ABATEMENT MADE IN 1997

1995.....	\$ 143.02
1996.....	\$ 2,347.70
1997.....	\$ 15,901.68

TOWN OF LANCASTER
BOARD OF ASSESSORS
P. O. BOX 243
695 MAIN STREET
LANCASTER, MASSACHUSETTS 01523
(978) 365-9562

RE: Board of Assessors policy for valuation of property in the Town of Lancaster.

In order to insure the integrity of the valuation system now in place in the Town of Lancaster the Board of Assessors at there regular meeting of February 2, 1998 has adopted the following as a policy. Only those areas of valuation the Board determines to be of a specialized nature will be contracted to consultant firms. At the present time those areas are Commercial/Industrial and Personal Property valuations. The Board of Assessors will maintain as its work the remainder of valuation system. The Board will continue to be responsible for the collection of all data including data collected by contract. The Board will be directly responsible for the collection of data on a day to day basis as it relates to Building Permits and will measure and list all new properties as well as addition to existing properties. The Lancaster Board of Assessors will accomplish all encyclical inspections and will develop a program to insure that this is accomplished. The program will divide the Town into areas or blocks of property to be inspected on a schedule that will be sufficient to meet the requirement that every property has been inspected at a ten year interval as a minimum. The most recent encyclical inspection was commenced in December of 1992 and completed in December of 1997. Using these dates as a base the latest start date would be July of 2004 with a completion date of December 2007. The recommended start date of the Spring of 2001 and a completion date of the Fall of 2006. This time period would require an average of approximately 500 to 550 properties per year. This is not a large burden when considering the continuing benelit of good and current data. For this reason and in consideration of the compensation received a three member working board should be able to accomplish these goals. Any deviation in this commitment should result in a revision in the compensation to a less actively committed board.

PAUL E. CONSTANTINO, CHAIRMAN

ROGER P. HART, CLERK

DONALD C. LEROY, MEMBER

Town of Lancaster, Massachusetts
Office of Building Commissioner
and Zoning Officer

January 5, 1998

1997

Annual report of Building Commissioner:

In the Month of January-1997- 7 permits issued with a declared value \$249,982.00
In the Month of February-1997- 8 permits with a declared value \$252,328.00
In the Month of March-1997- 12 permits issued declared value \$434,945.00
In the Month of April-1997-19 permits issued declared value \$752,490.00
In the Month of May-1997- 13 permits issued declared value \$78,700.00
In the Month of June-1997- 14 permits issued declared value \$380,890.00
In the Month of July-1997- 21 permits issued declared value \$269,249.00
In the Month of August -1997- 10 permits issued declared value \$270,675.00
In the Month of September -1997-16 permits issued declared value \$355,074.00
In the Month of October -1997-24 permits issued declared value \$615,670.00
In the Month of November -1997-9 permits issued declared value \$534,000.00
In the Month of December -1997- 5 permits issued declared value \$180,000.00

In the year 1997 there were 158 Building permits issued with a declared value of \$4,374,003.00. There were twenty two dwellings.

There were 84 zoning violations investigated and thirty nine referrals were made to the Board of Appeals.

Total permit fees collected and turned over to Town Treasurer was \$23,540.00.

The Building Commissioner attends monthly meetings and seminars to maintain State certification.

Respectfully submitted,


James J. Ford

Building Commissioner

TRUSTEES OF THE CHARITABLE FUND
IN THE
TOWN OF LANCASTER
MASSACHUSETTS

RECEIVED

MAR 19 1998

TOWN OF LANCASTER
BOARD OF SELECTMEN

William A. Kilbourn, PRESIDENT

CLERK AND TREASURER

Sarah E. Gulliver, Clerk
Chester L. Locke, Treasurer

TO: The Honorable Board of Selectman

February 28, 1998

Gentlemen:

The Trustees of the Charitable Fund in the Town of Lancaster, herewith submit their 147th ANNUAL REPORT of the Invested Funds, in accordance with the provisions of the Act of Incorporation of the Fund in the year 1851.

The Invested Funds are as follows:

U. S. Treasury Bonds (2 @ 3½% Due 11/15/98)	\$ 2,000.00
Certificate of Deposit @ Clinton Savings Bank (Due 4/99)	5,000.00
Certificate of Deposit @ Clinton Savings Bank (Due 6/99)	<u>5,000.00</u>
TOTAL INVESTED FUNDS	\$12,000.00

Respectfully, William A. Kilbourn, President
William A. Kilbourn

Chester L. Locke, Treasurer
Chester L. Locke

Sarah E. Gulliver, Clerk
Sarah E. Gulliver

Phyllis B. Matthews
Phyllis B. Matthews

Jacqueline A. Folger

Kenneth A. Clarke
Kenneth A. Clarke

TOWN RECORDS—1997

January 2	Richard Sheridan sworn in as Electrical Inspector.
January 2	Alfred Roberts sworn in as Assistant Electrical Inspector.
January 6	Molly Elder resigned as an associate member of the Conservation Commission.
January 22	Larry E. Smart resigned from the Lancaster Commission on Disability.
January 23	Jeanne G. Rich appointed as an alternate member of the Board of Appeals.
February 5	Trudy Carr appointed as a member of Cable T.V. Advisory Committee.
March 20	Mary Ann LeCompte appointed as a Registrar of Voters.
March 20	Suzanne Crawford-Stacy resigned as a member of the Lancaster Commission on Disability.
April 15	Shawn Corbett sworn in as Inspector of Animals.
April 16	Kathy Comeau sworn in as Inspector of Animals.
May 13	C. Peter Christoph sworn in as a member of the Lancaster Board of Health.
May 13	Jack Pirozzolo sworn in as a member of the Nashoba Regional School Committee.
May 13	Peter O'Malley sworn in as a member of the Department of Public Works.
May 13	Donald LeRoy sworn in as an Assessor.
May 15	Steven Hilliger sworn in as a member of the Finance Committee.
May 15	Daunne M. Miller sworn in as a member of the Lancaster Housing Authority.
May 15	Douglas MacLean sworn in as a member of the Nashoba Regional School Committee.
May 19	Kevin D. Lamb sworn in as a member of the Board of Fire Engineers.
May 19	Norman Kennedy sworn in as a member of the Planning Board.
May 19	James Burgoyne sworn in as Town Moderator.
May 20	Robert Pelletier sworn in as a member of the Board of Fire Engineers.

May 27	Susan Polansky sworn in as a Library Trustee.
May 29	Alexandra Turner sworn in as a Selectman. (The second woman to become Selectman in Lancaster's history)
June 9	Mary Philbin sworn in as a Library Trustee.
June 17	Stephen Kerrigan sworn in as a member of the Finance Committee.
June 23	Marjorie Adams sworn in as a member of the Lancaster Historical Commission.
June 26	Richard Sheridan sworn in as Wire Inspector.
June 26	Alfred Roberts sworn in as Assistant Wire Inspector.
July 1	Preston Hall sworn in as a member of the Industrial Economic Development Commission.
July 31	Richard A. Folger sworn in as Provisional Animal Inspector.
August 21	Mark S. Finnerty, Eugene C. Christoph and Cindy Rogers were appointed as members of the Lancaster Traffic Study Commission.
August 21	Kathleen Griffin sworn in as a member of the Lancaster Traffic Study Commission.
August 21	Mary Zeh sworn in as a member of the Lancaster Traffic Study Commission.
August 21	Richard Purinton sworn in as a member of the Lancaster Commission on Disability.
August 27	Robert J. Frommer sworn in as a member of the Lancaster Traffic Study Commission for a two year term.
September 2	Pam Laite sworn in as a member of the Traffic Study Commission.
September 2	Karen C. Camali sworn in as a member of the Industrial Economic Development Commission.
September 3	Jim Chapman sworn in as a member of the Industrial Economic Development Commission.
September 11	Peter A. O'Malley appointed to the Traffic Study Commission for a two year term.

October 2	Richard Folger appointed Provisional Animal Inspector until January 1, 1998.
October 15	Ralph Arnold re-appointed as a member of the Lancaster Commission on Disability.
October 23	Zoning approved at the August 5, 1997 Special Town Meeting was approved by the Attorney General.
November 8	Stephanie S. Frommer was appointed to the Nashoba Regional School District Committee to replace Lisa Blibrey Hyder who resigned .
November 7	Stephanie S. Frommer was sworn in to fill the vacancy on the Nashoba Regional School District Committee.
November 17	John Foster, II was sworn in as State member of the Lancaster Housing Authority.
December 3	Michael A. McLaughlin appointed to the Board of Fire Engineers, Civil Defense Emergency Management Director and Forest Warden.
December 3	Mary Colombo re-appointed as a member of the Lancaster Education Fund Committee as the Superintendent's designee.
December 3	Joan Mitchell, Debra Piermarini, Michael Nosek, Margaret Diaz, Margaret Burgoyne and Vicky Bearce were appointed as members of the Lancaster Education Fund Committee.
December 17	Kevin D. Lamb, Acting Police Chief, appointed as the Keeper of the Lockup.
December 30	Matthew Kusza appointed to the Personnel Board.



**TOWN OF LANCASTER
OFFICE OF THE TOWN CLERK
695 MAIN STREET
P.O. BOX 97
LANCASTER MA 01523**

(978)365-2542

ROBERTA G. WINSOR, TOWN CLERK

MARY ANN LECOMPTE, ASST. TOWN CLERK

For the year 1997 there were 730 dogs licensed in the Town of Lancaster.
There were 55 births--47 deaths and 21 marriages recorded for the year.
As of December 31, 1997 there were 3302 registered voters in the Town of Lancaster.

REPORT OF THE TOWN COLLECTOR, MARJORIE CORBLEY WHITTIER
FISCAL 1997 JULY 1, 1996 TO JUNE 30, 1997

	COMMITTED	COLLECTED	REFUND	ABATED	TAX TITLE	BALANCE
REAL ESTATE						
YEAR 1996 FWD	2,091,898.52	2,015,094.99	54,142.25	41,821.91	90,508.26	(1,554.38)
YEAR 1997	4,163,786.67	3,958,196.67	23,865.53	46,203.48	51,097.28	122,154.77
PERS. PROPERTY						
YEAR 1996 FWD	80,376.54	81,691.46	2,031.51	663.24		55.35
YEAR 1997	159,159.13	158,314.14		79.24		765.75
ROLL BACK						
YEAR 1997	0.00	0.00				0
WATER						
YEAR 1996 FWD	112,430.13	477,002.98		608.52		111,281.80
YEAR 1997	476,963.28					
EXCISE TAX						
YEAR 1996 FWD	25,904.70	105,994.94	3,581.93	6,762.05		14,763.03
YEAR 1996	96,073.39	289,645.06	1,856.44	8,928.86		46,835.11
YEAR 1997	353,550.59					
ADDITIONAL COLLECTIONS						
CERTIFICATE OF MUNICIPAL LIENS					6,200.00	
LATE CHARGES					7,565.00	
INTEREST CHARGES					19,427.00	

**REPORT OF THE TOWN TREASURER
JULY 1, 1996 TO JUNE 30, 1997**

RECONCILIATION OF CASH IN CUSTODY OF TOWN TREASURER

TOWN ACCOUNTANT

CASH BALANCE , 7/1/96	312,082.11
RECEIPTS	<u>11,617,176.65</u>
	11,929,258.76

WARRANT PAYMENTS	10,563,194.87
CASH BALANCE, 6/30/97	<u>1,366,063.89</u>
	11,929,258.76

STABILIZATION ACCOUNT

CASH BALANCE, 6/30/97	135,850.67
-----------------------	------------

OUTSTANDING MATURING DEBT TABLE 6/30/96

	PRINCIPAL	INTEREST	TOTAL DUE
	43,000.00		
LANDFILL CLOSURE			
PAID 6/30/97	22,000.00	1182.50	21,000.00
 ANTICIPATION OF REVENUE BORROWING			
BORROWED 6/28/96	1,500,000.00		
PAID 8/16/96	1,500,000.00	7901.25	
BORROWED 11/1/96	1,300,000.00		
PAID 6/30/97	1,300,000.00	34,027.86	

PORTFOLIO 6/30/97

TOWN TRUST FUNDS

<u>ASSETS</u>	<u>MARKET VALUE</u>	<u>% OF TOTAL</u>	<u>CURRENT YIELD</u>
CASH			
U.S. GOVERNMENT			
LONG TERM: FEDERAL			
AND CORPORATE BONDS	602,337.70	96.45	6.17
OTHER INVESTMENTS	22,150.33	3.55	4.80
TOTAL	624,488.03		
ACCRUED INCOME	7,885.19		
TOTAL ASSETS:	632,373.22	100%	

STATEMENT OF TRUST FUND RECEIPTS EARNED
7/1/96 TO 6/30/97 FOR DISTRIBUTION ON JULY 1, 1998 FOR EXPENDITURE

A.	TOTAL CASH RECEIPTS:	36,539.61
B.	ACCRUED: earned during the 4th quarter to be paid subsequently	7,885.19
C.	TOTAL INCOME EARNED	43,868.48
D.	LESS BANK FEES 1% OF MARKET VALUE	(5,910.67)
E.	LESS B ABOVE	(7,885.19)
F.	TOTAL CASH AVAILABE FOR DISTRIBUTION TO TRUST FUNDS 7/1/98	30,628.94

DISTRIBUTION OF INTEREST TO FUNDS 7/1/96 TO 6/30/97

<u>FUND</u>	<u>AMOUNT</u>
LIBRARY	17,156.15
CEMETERY	12,199.47
OTHER TRUST FUNDS	1,273.32
TOTAL	30,628.94



Town Of Lancaster

MASSACHUSETTS

COMMUNICATION CENTER

368-1380

Annual Town Report

The Communication Center has just gone through a rough year. This year we were advised that we would be shut down due to budget cuts and that all dispatching would be handled by the State Police in New Braintree. This came as a shock to all of us. All the dispatchers, along with the help from other departments, rallied together to get the word out on how important the Communication Center was to the residents of Lancaster. It was a long few months, but the work paid off. The residents of Lancaster came together to pass an override in support of the departments that were facing cut backs. We all thank you for your support and believing in the work we do.

E911 was installed this year and has shown its importance with the emergency calls that we are receiving on it. There were some changes that had to be made in programming, but it has proved to be just what it stands for, Enhanced 911. E911 provides us with a name, address and phone number. Should we get disconnected from the caller, we have the necessary information needed to call back. We investigate all hang up calls with a call back and an officer's visit to the location the call originated from. Some of these calls have proven to be very interesting. For example, some reasons for hanging up are, the cat hit the button, toddler playing with the phone or kids just seeing what will happen when they dial 911. We would like to stress that 911 is for emergencies only and should be used just for that. General calls should be placed on 368-1380 or 368-1411.

The burning season was a busy one, especially the last month. Five hundred forty five permits were recorded in April and the total for the season was 895. Messages for the Fire Department were well over 200 which includes oil burner inspections, home inspections for smoke detectors and oil tank removals.

We have had an in-house computer for over a year. During the last full year, we have logged a total of 5383 calls. This total doesn't include calls taken for the dog officer, animal control, DPW after hours, Board of Health, callers calling from out of town for directions or just general calls.

I would like to express my appreciation to everyone one who assisted us during the past year, Acting Chief Lamb and his officers, Chief McLaughlin, Capt. Everett Moody and the DPW workers.

To all of the dispatchers who work hard to help all the residents in Lancaster and other towns, I thank you. Full time dispatchers: Marilyn Moran, Marilyn Gaughan and Patricia Pultorak, part time dispatchers: Regina Baer, Kenneth Calder, Jason Ryan, Jennifer Janda, Robert Moody and Jeffrey Stevenson.

Kathleen L. Pierce
Supervisor

Lancaster Council on Aging

The Lancaster Council on Aging provides and coordinates valuable services and benefits for the town's nine hundred senior citizens. Council on Aging members are volunteers appointed by the Board of Selectmen. The Council on Aging employs a part-time Director to implement activities and services.

The Council on Aging had another very productive year, providing valuable services and benefits to the town at little or no cost. The Council receives grants from the state Executive Office of Elder Affairs to supplement its budget. The Council's activities are supported by organizations such as the Montachusett Area Regional Transit Authority (MART), the Montachusett Opportunity Council (MOC), and the Montachusett Home Care Corporation (MHCC). The activities and services included:

1. Senior Citizens Van: The Council continued to operate a van to transport the town's elders and handicapped to medical appointments, the meals program, shopping, and other activities. The Montachusett Area Regional Transit Authority (MART) provides the van and pays for insurance, gasoline, maintenance, and driver wages. MART also pays for and maintains the van's two-way radio.

2. Lunch Program: The lunch program for the elderly continued three days each week at Bigelow Gardens. The Montachusett Opportunity Council (MOC) estimates that they provided 5,149 congregate and home delivered meals in FY1997, while Atlantic Union College prepared many vegetarian meals. In addition, MCI continued to serve meals every Thursday at no cost to Lancaster senior citizens. A \$1,500 special article that is part of the Council's budget helps to fund the lunch program. The overall value of the meals received from MOC is \$20,312.81.

Wednesday meals are being served this year "family style" due to participation increase.

3. Home Care Program: The Council continued its home care program, funded through a \$600 special article as part of the Council's budget. The care is provided by the Montachusett Home Care Corporation (MHCC) and includes homemaker, personal care, home-delivered meal, adult day health, and transportation services valued at about \$30,000. MHCC also provides visits for case manager services, a volunteer program (companionship, friendly visitors, telephone reassurance, budget counseling, escort services, grocery shopping, meal preparation, food stamp pickup, and benefit counseling), nursing, adult family care, and elders at risk.

4. Thanksgiving Dinner: The Council sponsored the annual Thanksgiving dinner for Lancaster's senior citizens. Approximately 100 of the town's senior citizens attended. The dinner was held at MCI in Lancaster, and MCI volunteers served the dinner.

5. Perkins School hosted a holiday luncheon for the Lancaster Senior Citizens in December in their school dining room.

6. Newsletter: The Council's monthly Lancaster Senior Citizens Newsletter

continued to be successful. The newsletter is distributed to all of the town's senior citizens. Senior Citizens Publishing Company prints the newsletter at no cost to the town, saving about \$100 per month in printing costs.

7. Health Fair and Clinics: The Council on Aging sponsored a health fair and flu vaccine clinics to benefit senior citizens. The health fair and clinics were attended by many of the town's elders. The Lancaster Board of Health participated in the health fair. The fair and clinics featured flu vaccinations and blood pressure screening.

8. Information Day: In April the Council on Aging will be having a Senior Citizen Information Day at the Lancaster Town Hall. Secure Horizons will be sponsoring this event.

9. Senior Network: The Council on Aging continued its association with the Senior Network, which provides posters each month displaying up-to-date information of interest to senior citizens. The posters are placed at Bigelow Gardens. For participating, the Senior Network funds about \$120 annually to the Council on Aging that is provided to Alert to support a senior citizen summer function.

10. Senior Pharmacy Program: The Council has implemented a Pharmacy Assistance Program funded by the state of Massachusetts. Eligible seniors may receive up to \$700 per year for certain prescription drugs.

11. Grant: The Massachusetts Department of Elder Affairs will be awarding the Council a grant for over \$4,000. One of the uses for the grant is to help fund postage for the senior citizens monthly newsletter. Also, this year we hope to purchase and set-up a computer with Internet capabilities and one that is IBM compatible.

Council on Aging members are Henry Paszko (Chairman), Alice White (Vice-Chairman), Frank Mitchell, William O'Neil, Mary Vincent, Vera Davis, Mary Hamilton, Marjorie Whittier, Stanley Roberts, Ralph Gifford (Chairman, Board of Health), Joan Mitchell (Chairman, Recreation Committee), Henry Richter (Chairman of Housing Authority), Hazel Crossman (Alternate Member) and Judith Spooner (Director, Lancaster Council on Aging).

WARRANT FOR SPECIAL TOWN ELECTION
January 6, 1997
THE COMMONWEALTH OF MASSACHUSETTS

Worcester, ss.

To either of the Constables of the Town of Lancaster in the
County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are
hereby directed to notify and warn the inhabitants of the Town of
Lancaster qualified to vote in the elections and Town affairs, to
answer by ballot, on Monday, the sixth day of January, 1997, at
the Town Hall in said Lancaster, the following question:

Shall the Town of Lancaster be allowed to exempt from
the provisions of Proposition 2 1/2, so called, the
amounts required to pay for the bond issued in order to
fund the renovation and expansion of the Town Library?

_____ Yes _____ No.

The polls will open at 10:00 A.M. and will remain open until
8:00 P.M.

And you are directed to serve this Warrant by posting
up attested copies thereof at the Center Post Office, South
Lancaster Post Office, the Town Hall, and the Brick Meeting
House, in said Town, seven days at least before the time of
holding said Town Election. Hereof fail not and make due return
of the Warrant with your doings thereon to the Town Clerk at the
time and place of election aforesaid.

John M. Bailey
Nathaniel T. Dexter
Herman N. Amelotte

John M. Bailey
Nathaniel T. Dexter
Herman N. Amelotte

SELECTMEN OF LANCASTER

A True Copy,

Attest: *Herman D. Jones* Constable

Date: 12/10/96

**SPECIAL ELECTION
DEBT EXCLUSION BALLOT QUESTION
LIBRARY EXPANSION BORROWING**

JANUARY 6, 1997

The polls were opened at 10 a.m. by Warden Rita Ford. Serving at the polls were inspectors Blanche Somensini, Frank MacGrory, Norma McCarty, Ruth Browchuck, Thomas Morris, Joan Mitchell, Frank Mitchell, Lucille Johnston and Helen McBrayne, Warden Chester L. Locke, Assistant Warden Jeanne Rich and Clerk Debra Sanders. The tellers who volunteered their services were John Foster, II, Jennifer Lapen, Muriel McLaughlin, Roger Hart, Susan Polansky, Mary Panni, Henry Richter, John Ranieri, Eugene Christoph, Kathy Suits, Paul Constantino, Carol Sonia and Daniel Downing.

Shall the Town of Lancaster be allowed to exempt from the provisions of Proposition 2 1/2, so called, the amounts required to pay for the bond issued in order to fund the renovation and expansion of the Town Library?

YES 698 NO 422

WARRANT FOR ANNUAL TOWN ELECTION
May 12, 1997
THE COMMONWEALTH OF MASSACHUSETTS

Worcester, ss.

To either of the Constables of the Town of Lancaster in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Lancaster qualified to vote in the elections and Town affairs, to elect by ballot, on Monday, the twelfth day of May, 1997, at the Town Hall in said Lancaster, the following Town officers:

Moderator.....	One for one year
Selectman.....	One for three years
Assessor.....	One for three years
Department of Public Works.....	One for three years
Board of Health.....	One for three years
Library Trustee.....	Two for three years
Planning Board.....	One for five years
Finance Committee.....	One for three years
Finance Committee.....	One for two years
Housing Authority.....	One for five years
Regional School Committee.....	Two for three years

The polls will open at 10:00 A.M. and will remain open until 8:00 P.M.

And you are directed to serve this Warrant by posting up attested copies thereof at the Center Post Office, South Lancaster Post Office, the Town Hall, and the Brick Meeting House, in said Town, seven days at least before the time of holding said Town Elections. Hereof fail not and make due return of the Warrant with your doings thereon to the Town Clerk at the time and place of elections aforesaid.

John M. Bailey

Nathaniel T. Dexter

Herman N. Amelotte

SELECTMEN OF LANCASTER

A True Copy

Attest: Stanley P. Harts Constable

Date: 4/30/97

**ANNUAL TOWN ELECTION
May 12, 1997**

The polls were opened at 10:00 a.m. by Warden Rita Ford. Serving at the polls were inspectors Blanche Somensini, Frank MacGrory, Norma McCarty, Ruth Browchuck, Thomas Morris, Joan Mitchell, Frank Mitchell, Lucille Johnston and Helen McBrayne, Warden Chester L. Locke, Assistant Warden Jeanne Rich and Clerk Debra Sanders. The tellers who volunteered their services were John Foster, II, Jennifer Lapen, Muriel McLaughlin, Roger Hart, Susan Polansky, Mary Panni, Henry Richter, John Ranieri, Kathy Suits, Paul Constantino, Daniel Downing and Barbara Belisle. Stanley Roberts served as Constable.

MODERATOR—one year—Vote for one

James M. Burgoyne	887
Blanks	186
Total	1073

SELECTMAN—three years—Vote for one

Herman N. Amelotte	527
Alexandra W. Turner	527
Blanks	19
Total	1073

ASSESSOR—three years—Vote for one

Donald C. LeRoy	588
Michael M. Cushion	390
Blanks	95
Total	1073

DEPARTMENT OF PUBLIC WORKS—three years—Vote for one

Peter A. O'Malley	786
Blanks	283
Write ins	4
Total	1073

BOARD OF HEALTH—three years—Vote for one

C. Peter Christoph	518
Ralph A. Gifford, III	348
Shawn S. Winsor	182
Blanks	25
Total	1073

LIBRARY TRUSTEE—three years—Vote for two

Mary Madden Philbin	749
Susan Polansky	640
Blanks	756
Write in	1
Total	2146

PLANNING BOARD—five years—Vote for one

Norman Kennedy	592
Jennifer Osvold	411
Blanks	69
Write in	1
Total	1073

FINANCE COMMITTEE—three years—Vote for one

Stephen J. Kerrigan	787
Blanks	283
Write in	3
Total	1073

FINANCE COMMITTEE—two years—Vote for one

Steven A. Hilliger	607
Douglas J. MacLean	388
Blanks	71
Write ins	7
Total	1073

HOUSING AUTHORITY—five years—Vote for one

Daunne M. Miller	763
Blanks	305
Write ins	5
Total	1073

REGIONAL SCHOOL COMMITTEE—three years—Vote for two

Jack R. Pirozzolo	541
Douglas J. MacLean	444
Lucinda McLaughlin(Write in)	423
Blanks	736
Write ins	2
Total	2146

RECOUNT

OFFICE OF SELECTMAN and REGIONAL SCHOOL COMMITTEE May 27, 1997

A recount for the office of Selectman and Regional School Committee was held Tuesday, May 27, 1997 at 4:00 p.m. in the main hall of the Town Hall under the direction of the Registrars.

The recount workers were Roger Hart, Muriel McLaughlin, Paul Constantino, Kathy Suits, Debra Sanders, Marcia Jakubowicz, John Foster, II and Jennifer Lapen. Chester Locke served as Warden and Jeanne Rich as Clerk.

Following is a record of the vote:

SELECTMAN

Herman N. Amelotte	526
Alexandra W. Turner	529
Blanks	18
Total	1073

REGIONAL SCHOOL COMMITTEE

Jack R. Pirozzolo	541
Douglas J. MacLean	440
Lucinda McLaughlin (write in)	428
Blanks	737
Total	2146

WARRANT FOR ANNUAL TOWN MEETING

MAY 19, 1997

THE COMMONWEALTH OF MASSACHUSETTS

Worcester, ss.

To either of the Constables of the Town of Lancaster in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Lancaster qualified to vote in the elections and Town affairs, to meet at the Machlan Auditorium, Atlantic Union College, in said Lancaster on Monday, the nineteenth day of May, at 7:30 o'clock in the evening, then and there to act on the following Articles:

ARTICLE 1 (Board of Selectmen)

To hear the annual report of the Board of Selectmen and to act thereon.

ARTICLE 2 (Board of Selectmen)

To see if the Town will vote to fix the salary and compensation of all elective officers of the Town, for the Fiscal Year July 1, 1997 through June 30, 1998, as follows:

Board of Assessors	\$10,260.00
Board of Health	\$ 766.00 per member
Board of Public Works	\$ -0- per member
Board of Selectmen	\$ 902.00 per member
Town Clerk	\$ 17,142.00

as provided by M.G.L. Ch. 41, s. 108, or act in any manner relating thereto. Recommended

ARTICLE 3 (Finance Committee)

To see if the Town will vote to raise and appropriate, take from available funds, take from the Stabilization Fund, take from Overlay Reserve, or take from the Water Enterprise Fund, such sums of money as may be necessary to defray the expenses of the Town for the Fiscal Year July 1, 1997 through June 30, 1998, or act in any manner relating thereto. (Finance Committee's Report and Recommendation Attached).

ARTICLE 4 (Board of Selectmen)

To see if the Town will vote to authorize the Collector-Treasurer to enter into a Compensating Balance Agreement(s), for Fiscal Year 1998, pursuant to M.G.L. Ch. 44, s.53F, or act in any manner relating thereto. Recommended.

ARTICLE 5 (Board of Assessors)

To see if the Town will vote to take \$15,000 from Overlay Reserve to be expended by the Board of Assessors to revalue and equalize all real estate and personal property in the Town of Lancaster as required by the General Laws, or act in any manner relating thereto. Recommended

ARTICLE 6 (Board of Selectmen)

To see if the Town will vote to take the unexpended balance of \$2,000 as voted under Art. 16 of the 1996 Annual Town Meeting, to be expended by the Board of Selectmen to renovate a Town Hall restroom to meet ADA requirements, or act in any manner relating thereto. Recommended.

ARTICLE 7 (Board of Selectmen)

To see if the Town will vote to take \$3,653.28 from Proceeds from Sale of Town Land to be expended by the Board of Selectmen to renovate a Town Hall restroom to meet ADA requirements, or act in any manner relating thereto. Recommended.

ARTICLE 8 (Board of Public Works)

To see if the Town will vote to transfer the unexpended balance of \$6,400.20 as voted under Article 12 of the September 27, 1994 Special Town Meeting and transfer the unexpended balance of \$5,303.47 as voted under Article 13 of the 1996 Annual Town Meeting to a Department of Public Works Capital Improvements Account for buildings and facilities improvements. Recommended.

ARTICLE 9 (Board of Public Works)

To see if the Town will vote to accept any Highway, Tree, or Water funds from the State, County, or Federal agencies and to authorize the Collector-Treasurer to borrow monies in anticipation of reimbursements for repairs to highways, roads, culverts, bridges, installation of water mains and planting of new trees to be expended by the Board of Public Works, or act in any manner relating thereto. Recommended.

ARTICLE 10 (Board of Public Works/Water Enterprise Fund)

To see if the Town will vote to appropriate from the Water Enterprise Fund the sum of \$458,181, more or less, to fund the operation of the Water Department for the fiscal year beginning July 1, 1997 (detail below), or act in any manner relating thereto. Recommended.

Water Enterprise Revenues: \$ 458,181

Water Enterprise Fund Operating Expense:

Direct Cost: Appropriated	
Salaries & Wages	\$ 101,670
Operating Expenses	109,250
Cross Connect	1,730
Reserve Fund	4,000
Debt Principle Expense	70,000
Debt Interest Expense	<u>25,368</u>
Total Direct Cost	\$ 312,018

Indirect Cost: Operating Transfer to Town	
Health Insurance	\$ 19,184
Pensions	13,087
Employee Benefits	12,523
Other Insurance	1,000

DPW Employees	41,274
Town Hall Employees	<u>9,095</u>
Total Indirect Costs	\$ 96,163

Capital Outlay:	
Capital Improvements	\$ 20,000
Equipment Replacement	<u>30,000</u>
Total Capital Outlay	\$ 50,000
Total Water Enterprise Fund & Operating Expenses:	<u>\$458,181</u>

ARTICLE 11 (Board of Public Works and Water Enterprise Fund)

To see if the Town will vote to appropriate from Water Enterprise Available Funds, the sum of \$50,000, to be expended by the Board of Public Works for capital improvements, or act in any manner relating thereto. Recommended.

ARTICLE 12 (Board of Public Works)

To see if the Town will vote to take \$243,041 from available funds to be expended by the Board of Public Works for capital improvements on local roads, said funds to be 100% reimbursed by the Commonwealth of Massachusetts under the relevant Acts of 1997, or act in any manner relating thereto. Recommended.

ARTICLE 13 (Board of Public Works)

To see if the Town will vote to trade-in one 1980 dump truck with snow plow as partial payment for one new 1997-1998 dump truck and plow, or act in any manner relating thereto. Recommendation from the floor.

ARTICLE 14 (Board of Selectmen)

To see if the Town will vote to authorize the following Revolving Funds in accordance with M.G.L. Ch. 44, s.53E 1/2, or act in any manner relating thereto: Recommended.

1. Town Forest Revolving Fund: May be expended by the Town Forest Committee on improvements to the Town Forest. Receipts from the sale of Town Forest products and gifts shall be credited to the fund. Total expenditures from the fund shall not exceed \$3,400.

2. Tax Title Account Revolving Fund: May be expended by the Collector-Treasurer on Tax Title Taking legal expenses. Payments from Tax Title receipts shall be credited to the revolving fund. Total expenditures from the fund shall not exceed \$30,000.

3. Veterans Memorial Revolving Fund: May be expended by the Board of Selectmen on a new memorial for veterans of wars. Gifts and Town Meeting appropriations shall be credited to the fund. Total expenditures from the fund shall not exceed \$3,400.

4. M.A.R.T. Revolving Fund: May be expended by the Council on Aging for the operation of the Senior van. Reimbursements from M.A.R.T. shall be credited to the fund. Total expenditures shall not exceed \$34,000.

5. Council on Aging Revolving Fund: The purpose of this fund is to receive funds from advertising in the Lancaster Senior Citizens newsletter and to pay for printing and for mailing of the newsletter and for other activities that directly benefit the Town's senior citizens. The funds shall be under the control of the Board of Selectmen and the Council on Aging. Total expenditures from the fund shall not exceed \$4,000.

6. Planning Board Revolving Fund: May be expended by the Planning Board to defray reasonable expenses pertaining to public hearings for special permits, flexible, rapid, and major residential development, disturbance control departure, shared or extended driveways, preliminary and definitive subdivision applications, site plan review and zoning amendments and changes. Monies received shall be credited to the fund. Total expenditures from the fund shall not exceed \$20,000.

7. Recycling Revolving Fund: May be expended by the Recycling Committee to defray reasonable expenses. Gifts and the proceeds from the sale of recycled products shall be credited to the fund. Total expenditures from the fund shall not exceed \$6,000.

8. Worker's Compensation Advance Revolving Fund: May be expended by the Board of Selectmen on advances to employees eligible for Worker's Compensation benefits. Reimbursements from the employee, upon receipt of the benefit check, shall be credited to the revolving fund. Total expenditures from the fund shall not exceed \$5,000.

9. Publications Reprinting Revolving Fund: May be expended by the Town Clerk for reprinting of publications which are circulated for a fee. Receipts from the sale of publications shall be credited to the fund. Total expenditures from the fund shall not exceed \$5,000.

10. Dog Licensing Revolving Fund: May be expended by the Town Clerk to compensate the Town Clerk or Assistant Town Clerk for the licensing of dogs. One dollar and fifty cents (\$1.50) from each dog license fee received shall be credited to the fund. Total expenditures from the fund shall not exceed \$1,500.

11. Cross Connection Program Revolving Fund: May be expended by the Board of Public Works to defray the cost of implementing the cross connection program mandated by DEP. Receipts from survey and inspection charges shall be credited to the fund. Total expenditures from the fund shall not exceed \$5,000.

12. Library Book Fines Revolving Fund: May be expended by the Library Trustees on books and materials. Payments for overdue books, magazines and non-print materials shall be credited to the fund. Total expenditures from the fund shall not exceed \$1,000.

ARTICLE 15 (Finance Committee)

To see if the Town will vote to raise and appropriate the sum of \$100,000 to be transferred to the Reserve Fund, or act in any manner relating thereto. Recommended.

ARTICLE 16 (Board of Selectmen)

To see if the Town will vote recommend to the Board of Selectmen to commit \$31,924 from Prison Expansion Mitigation Grant Funds to purchase and equip a new 1997 four-wheel drive utility vehicle and to authorize a trade in or disposal of one 1994 Ford police cruiser, or act in any manner relating thereto. Recommended.

ARTICLE 17 (Board of Selectmen)

To see if the Town will vote to recommend to the Board of Selectmen to commit \$33,556 from Prison Expansion Mitigation Funds to supplement a U.S. Department of Justice *COPS MORE* Grant of \$36,000 to install three mobile information systems into the three Police vehicles, or act in any manner relating thereto. Recommended.

ARTICLE 18 (Board of Selectmen)

To see if the Town will vote to reallocate its required share of the Minuteman Regional Vocational Technical School District budget in accordance with the Regional Agreement as permitted by Section 16B of Chapter 71 of the General Laws, or act in any manner relating thereto. Recommended.

ARTICLE 19 (Planning Board)

To see if the Town will vote to amend the Lancaster Zoning Bylaw so as to amend the Zoning Map references in Section 2.20 of the Lancaster Zoning Bylaw by removing from the "R" (Residential) District and including in the "GI" (General Industry) District that land North of the New York, New Haven and Hartford Railroad and south of Sterling Road which is designated on the Town of Lancaster Assessors' Maps as Sheet 40, Lot 14-A that is not presently in the "GI" district, such that all of said lot will be included in the "GI" district, or act in any manner relating thereto.

ARTICLE 20 (Board of Selectmen)

To see if the Town will vote to accept as a public way a certain parcel of land being the street located within the Bates Estates Subdivision, situated off the easterly side of Sterling Street (Route 62) in the Town of Lancaster, County of Worcester, Commonwealth of Massachusetts, being known as White Tail Lane, formerly known as Lois Lane, as shown on a definitive subdivision plan entitled "*Bates Estates, Lancaster, Mass.*", prepared for the Bates Family Realty Trust by Seltec Engineering, Inc., dated March 29, 1989, and recorded with the Worcester District Registry of Deeds in Plan Book 644, Plan 32, bounded and described on a plan of land on file in the Office of the Town Clerk, or act in any manner relating thereto.

ARTICLE 21 (Board of Selectmen)

To see if the Town will vote to accept the provisions of Section 26H of Chapter 148 of Massachusetts General

Laws, requiring lodging and boarding houses be protected with an adequate system of automatic sprinklers in accordance with the provisions of the state building code, or act in any manner relating thereto.

ARTICLE 22 (Board of Selectmen)

To see if the Town will vote to accept the provisions of Section 26I of Chapter 148 of Massachusetts General Law, requiring installation of automatic fire sprinkler systems in buildings with four (4) or more dwelling units which are constructed or substantially rehabilitated, or act in any manner relating thereto.

ARTICLE 23 (Board of Selectmen)

To see if the Town will vote to amend the *Street Numbering Bylaw* approved under Article 20 of the 1996 Annual Town Meeting and replacing it with the following, or act in any manner relating thereto.

By-Law Relative to Street Numbering

I. Street numbers shall be attached to each residential dwelling, business, industry, and all other buildings in the Town of Lancaster.

II. The number shall be made of permanent, weather-proof materials, shall be not less than three inches (3") in height and in contrasting color to the building surface, and shall be clearly visible from the street or roadway upon which the structure fronts.

III. Any structure that is not visible from the street or roadway shall have the assigned number posted on a suitable support at the primary entrance to the driveway that services such structure.

IV. Numbers posted shall be assigned to the structure by the Building Inspector at the time the building permit is issued.

V. It shall be the responsibility of the property owner to obtain, display, and maintain the assigned street number within ninety (90) days of passage of this by-law.

ARTICLE 24 (Board of Selectmen)

To see if the Town will vote to adopt the following General Bylaw, or act in any manner relating thereto.

MUNICIPAL CONTRACTS - Unless otherwise provided by a vote of Town Meeting, each board or officer having responsibility for a particular appropriation is hereby authorized to enter into any contract for the expenditure of such appropriation, on such terms and conditions, including the length of contracts, which such board or officer deems appropriate. The Board of Selectmen is hereby authorized to enter into contracts for all matters not specifically under the jurisdiction or responsibility of any other board or officer. Notwithstanding the foregoing, no board or officer of the Town shall contract for any purpose, on any terms, or under any conditions inconsistent with any applicable provision of any general or special law. Recommended.

ARTICLE 25 (Board of Selectmen)

To see if the Town will vote to accept the provisions of Massachusetts General Law Chapter 40, section 22F, which provides any municipal board or officer empowered to issue a license, permit, certificate, or to render a service or perform work for a person or class of persons, may, from time to time, fix reasonable fees for such items or services, and to adopt the following Administrative Bylaw: MUNICIPAL LICENSE & PERMIT FEES - All fees fixed by boards or officers under the Board of Selectmen pursuant to G.L. Chapter 40, section 22F shall take effect upon the approval of the Board of Selectmen, or act in any manner relating thereto. Recommended.

ARTICLE 26 (Board of Selectmen)

To see if the Town will vote to adopt the following administrative by-law, or act in any manner relating thereto:

Section 1. The Annual Town Meeting for the transaction of business shall be held on the evening of the first Monday in May at 7:30 P.M. The Annual Town Meeting may, by a two-thirds vote of the Board of Selectmen, be postponed to a later date, however, the transaction of the Town's business must be completed no later than June 30. The Selectmen shall give notice of all Town Meetings by posting attested copies of the Warrant at the Town Hall, Fifth Meeting House, Center Post Office and South Lancaster Post Office and publishing same in a newspaper of local circulation at least seven (7) days before an Annual Town Meeting and fourteen (14) days before a Special Town Meeting.

Section II. The Annual Election of Town Officers shall be held on the second Monday in May. The polls shall open at 10:00 A.M. and remain open until 8:00 P.M. and shall be so stated in the Warrant calling the Annual Town Election.

and, to rescind the following votes: A vote taken at the March, 1859 Annual Town Meeting relative to "notification of future Town Meetings"; A vote taken at the March, 1879 Annual Town Meeting relative to "holding of the Annual Meeting"; Articles 1 and 3 of the April, 1880 Annual Town Meeting; Article 20 of the March 19, 1900 Annual Town Meeting; Article 15 of the March 16, 1936 Annual Town Meeting; Article 13 of the February 12, 1945 Annual Town Meeting; Article 39 of the February 12, 1951 Annual Town Meeting; Article 6 of the September 19, 1973 Special Town Meeting; Article 22 of 1980 Annual Town Meeting; and, Article 18 of September 27, 1994 Special Town Meeting.

ARTICLE 27 (Board of Selectmen and Town Clerk)

To see if the Town will vote to petition the Legislature to adopt the following special act; or act in any manner relating thereto:

AN ACT CREATING AN APPOINTED TOWN CLERK IN THE TOWN OF LANCASTER

Section I. Notwithstanding the provisions of any general or special law to the contrary, the office of Town Clerk in the Town of Lancaster shall be appointed by the Board of Selectmen for a term of three years and upon such other terms and conditions as the Selectmen determine.

Section II. The individual holding the position of Town Clerk on the date of acceptance of this Act by the voters shall continue to serve until the term to which he/she was elected expires, at which time, the Office of Town Clerk shall be subject to appointment.

Section III. This act shall become effective upon acceptance by the voters.

To hear the report of any outstanding committees and to act thereon.

To choose any committee or committees that may be thought necessary.

And you are directed to serve this Warrant by posting up attested copies thereof at the South Lancaster Post Office, the Center Post Office, the Brick Meeting House and the Town Hall, in said Town seven days at least before the time for holding said meeting. Hereof fail not and make due return of the Warrant with your doings thereon to the Town Clerk at the time and place of meeting aforesaid.

SELECTMEN OF LANCASTER


John M. Bailey, Chairman


Nathaniel T. Dexter, Clerk


Herman N. Amelotte, 3rd Member

A True Copy

Attest:


Constable

Date:

05-09-97

TOWN OF LANCASTER, MASSACHUSETTS
FISCAL YEAR 1998 BUDGET
FINANCE COMMITTEE REPORT & RECOMMENDATIONS

	DIVISION DEPARTMENT COST CENTER	FY96 APPROVED BUDGET	FY96 APPROVED BUDGET	FY97 APPROVED BUDGET	FY98 DEPARTMENT REQUEST	FY98 FINANCE COMMITTEE RECOMMENDED
	GENERAL GOVERNMENT					
1	Town Meeting - Expenses	2,400	2,400	1,500	1,500	1,500
	Moderator - Expenses	82	10	0	0	0
2	Selectmen - Wages	38,788	68,318	72,848	72,981	72,981
2	Selectmen - Elected Wages	2,549	2,628	2,706	2,706	2,706
2	Selectmen - Expenses	8,148	8,148	5,888	7,832	7,832
2	Selectmen - Newman Retirement	2,000	2,000	0	0	0
2	Selectmen Total	48,484	81,094	81,242	83,319	83,319
3	Finance Committee - Wages	328	335	345	345	345
3	Finance Committee - Expenses	568	317	317	317	317
3	Finance Committee Total	884	652	662	662	662
4	Accountant - Wages	24,288	25,723	27,043	27,427	27,427
4	Accountant - Expenses	3,415	4,350	4,305	5,105	5,105
4	Accountant - Audit	8,000	8,000	7,000	8,000	8,000
4	Accountant Total	35,694	38,073	38,348	40,532	40,532
5	Assessors - Wages	28,908	32,125	34,600	40,301	37,580
5	Assessors - Elected Wages	8,688	9,860	10,260	13,260	13,260
5	Assessors - Expenses	6,476	8,259	9,525	6,700	6,200
5	Assessors Total	43,072	50,244	54,385	60,261	57,020
6	Collector-Treasurer - Wages	81,380	89,980	74,608	78,104	78,104
6	Collector-Treasurer - Expenses	19,645	20,175	14,476	18,725	18,725
6	Collector-Treasurer Total	101,025	110,155	89,084	96,829	96,829
7	Town Council - Expenses	15,000	15,000	15,000	15,000	15,000
8	Personnel Board - Expenses	303	282	0	302	302
9	Town Clerk - Wages	13,435	14,321	14,827	14,838	14,838
9	Town Clerk - Elected Wages	16,157	16,842	17,142	17,142	17,142
9	Town Clerk - Expenses	2,185	2,075	1,874	2,174	2,174
9	Town Clerk Total	31,777	33,238	33,843	34,154	34,154
	Elections - Wages	1,584	2,300	2,500	0	0
	Elections - Expenses	500	500	800	0	0
	Elections Total	2,084	2,800	3,100	0	0
	Registrations - Wages	318	300	400	0	0
	Registrations - Expenses	2,062	2,182	2,182	0	0
	Registrations Total	2,378	2,482	2,582	0	0
10	Elections & Registration - Wages	0	0	0	1,800	1,800
10	Elections & Registration - Expenses	0	0	0	2,625	2,625
10	Elections & Registration Total	0	0	0	4,225	4,225
	Conservation Commission - Expenses	841	841	1,475	0	0
	Planning Board - Elected Wages	0	2,500	0	0	0
	Planning Board - Expenses	4,352	4,250	1,230	0	0
	Planning Board - MRPC Dues	1,132	1,300	1,190	0	0
	Planning Board Total	5,484	8,050	2,420	0	0
	Zoning Board of Appeals - Expenses	1,007	1,270	1,270	0	0
11	Community Development & Planning - Wages	0	0	7,384	8,348	7,994
11	Community Development & Planning - Expenses	0	0	1,500	13,270	6,812
11	Montachusett Regional Planning Commission	0	0	0	1,219	1,219
11	Community Development & Planning Total	0	0	8,884	22,835	15,825

TOWN OF LANCASTER, MASSACHUSETTS
FISCAL YEAR 1988 BUDGET
FINANCE COMMITTEE REPORT & RECOMMENDATIONS

	DEPARTMENT COST CENTER	FY86 APPROVED BUDGET	FY87 APPROVED BUDGET	FY87 APPROVED BUDGET	FY88 DEPARTMENT REQUEST	FINANCE COMMITTEE RECOMMENDED
12	Town Hall - Wages	8,445	9,618	10,080	10,133	10,133
12	Town Hall - Expenses	17,789	18,885	18,805	17,405	17,405
12	Town Hall Total	26,244	28,504	28,885	27,538	27,538
	TOTAL GENERAL GOVERNMENT	289,880	365,085	360,260	384,157	373,906
	PERCENT OF TOTAL BUDGET	6.20%	6.88%	6.45%	6.08%	6.00%
	PUBLIC SAFETY					
13	Public Safety Building - Expenses	5,755	6,106	6,106	6,113	6,106
14	Police Department - Wages	382,548	382,803	386,952	386,952	386,952
14	Police Department - Expenses	27,955	29,563	30,483	40,013	40,013
14	Police Department Total	390,503	412,366	427,445	436,965	436,965
15	Fire Department - Wages	38,958	50,127	62,000	66,950	66,950
15	Fire Department - Expenses	24,522	26,322	22,372	29,782	29,782
15	Fire Department Total	63,480	76,449	84,372	96,732	96,732
16	Forest Fire Warden - Wages	3,442	3,548	3,653	3,653	3,653
16	Forest Fire Warden - Expenses	2,325	2,325	2,325	2,325	2,325
16	Forest Fire Warden Total	5,767	5,871	5,978	5,978	5,978
17	Ambulance Department - Wages	30,650	31,570	37,829	41,124	38,124
17	Ambulance Department - Expenses	4,105	5,420	11,658	13,958	13,958
17	Ambulance Department Total	34,755	36,990	49,487	55,082	52,082
	Building Inspector - Wages	8,308	8,559	10,100	0	0
	Building Inspector - Expenses	1,480	1,480	1,965	0	0
	Building Inspector Total	9,788	10,039	12,065	0	0
	Gas/Plumbing Inspector - Wages	2,608	2,688	2,769	0	0
	Gas/Plumbing Inspector - Expenses	56	56	56	0	0
	Gas/Plumbing Inspector Total	2,665	2,744	2,825	0	0
	Weights & Measures Inspector - Wages	458	472	487	0	0
	Wire Inspector - Wages	4,745	4,888	5,035	0	0
18	Inspectional Services - Wages	0	0	0	26,391	26,391
18	Inspectional Services - Expenses	0	0	0	1,941	1,941
18	Inspectional Services Total	0	0	0	28,332	28,332
19	Civil Defense - Wages	297	308	316	316	316
19	Civil Defense - Expenses	1,549	2,169	2,169	3,189	3,169
19	Civil Defense Total	1,846	2,475	2,485	3,485	3,485
20	Dog Officer - Wages	3,208	3,308	3,406	3,406	3,406
20	Dog Officer - Expenses	3,960	4,100	4,100	5,200	5,200
20	Dog Officer Total	7,168	7,406	7,506	8,606	8,606
21	Communications Department - Wages	97,561	104,032	112,638	113,858	113,858
21	Communications Department - Expenses	9,776	9,776	9,309	9,504	9,504
21	Communications Department Total	107,337	113,808	121,948	123,362	123,362
22	Field Driver - Wages	88	91	94	94	94
23	Public Safety Fuel - Expenses	11,500	11,500	11,500	11,500	11,500
	TOTAL PUBLIC SAFETY	645,858	681,005	737,333	776,249	773,242
	PERCENT OF TOTAL BUDGET	13.36%	13.39%	13.20%	12.29%	12.41%

TOWN OF LANCASTER, MASSACHUSETTS
FISCAL YEAR 1996 BUDGET
FINANCE COMMITTEE REPORT & RECOMMENDATIONS

	DEPARTMENT COST CENTER	FY95 APPROVED BUDGET	FY96 APPROVED BUDGET	FY97 APPROVED BUDGET	FY98 DEPARTMENT REQUEST	FY98 FINANCE COMMITTEE RECOMMENDED
EDUCATION						
24	Minuteman Regional School District	199,125	209,328	308,190	465,266	465,166
25	Nashoba Regional School District	2,829,426	2,951,933	3,313,497	3,760,312	3,779,312
	EDUCATION TOTAL	3,028,551	3,221,261	3,621,687	4,245,578	4,244,478
	PERCENT OF TOTAL BUDGET	62.64%	62.43%	65.92%	67.23%	66.14%
PUBLIC WORKS						
31	DPW - Wages	190,061	186,289	206,649	236,678	209,162
31	DPW - Elected Wages	0	0	0	3,000	0
31	DPW - Expenses	69,316	80,316	75,116	69,920	75,116
	DPW - TOTAL	259,377	276,605	281,765	328,598	284,268
33	Snow Removal - Wages	27,252	27,807	27,810	27,810	27,810
33	Snow Removal - Expenses	29,517	29,517	29,517	37,317	37,317
33	Snow Removal Total	56,769	57,324	57,327	65,127	65,127
34	Street Lighting - Expenses	12,500	8,000	12,500	12,500	12,500
	PUBLIC WORKS TOTAL	328,646	341,929	351,592	407,225	361,895
	PERCENT OF TOTAL BUDGET	6.80%	6.63%	6.29%	6.45%	5.81%
HEALTH & HUMAN SERVICES						
35	Board of Health - Wages	6,908	6,564	8,239	9,485	9,485
35	Board of Health - Elected Wages	2,166	2,229	2,298	2,298	2,298
35	Board of Health - Expenses	1,143	2,000	2,200	2,200	2,200
35	Board of Health - Landfill Maintenance	14,000	14,000	5,000	8,100	8,100
35	Board of Health - Nashoba Health District	20,221	20,221	20,221	20,221	20,221
35	Board of Health - Nashoba Nursing Service	6,900	6,900	6,900	6,900	6,900
35	Board of Health Total	51,338	51,914	44,658	49,204	49,204
36	Animal Inspector - Wages	0	785	788	788	788
36	Animal Inspector - Expenses	0	325	150	550	550
36	Animal Inspector Total	0	1,090	938	1,338	1,338
37	Council on Aging - Wages	5,233	5,390	5,552	5,552	5,552
37	Council on Aging - Expenses	919	919	500	700	700
37	Council on Aging - Massachusetts Home Care	600	600	600	600	600
37	Council on Aging - Meals on Wheels	1,500	1,500	1,500	1,500	1,500
37	Council on Aging Total	8,252	8,409	8,152	8,352	8,352
38	Veterans' Services - Wages	3,117	3,211	3,308	3,776	3,776
38	Veterans' Services - Expenses	2,194	2,194	1,668	1,200	1,200
38	Veterans Department Total	5,311	5,405	4,976	4,976	4,976
39	Commission on Disability - Expenses	0	0	0	650	650
40	W.H.E.A.T. Community Services	1,000	1,000	1,000	1,000	1,000
	HEALTH & HUMAN SERVICES TOTAL	65,898	67,818	59,924	65,620	65,620
	PERCENT OF TOTAL BUDGET	1.36%	1.31%	1.07%	1.04%	1.05%
OTHER SERVICES						
41	Town Library - Wages	60,470	63,614	67,168	83,442	67,690
41	Town Library - Expenses	41,250	43,000	41,560	51,455	41,560
41	Town Library Total	101,720	106,614	108,728	134,897	109,250
42	Recreation Department - Wages	5,613	5,782	7,725	7,725	7,725

**TOWN OF LANCASTER, MASSACHUSETTS
FISCAL YEAR 1998 BUDGET
FINANCE COMMITTEE REPORT & RECOMMENDATIONS**

	DEPARTMENT COST CENTER	FY96 APPROVED BUDGET	FY96 APPROVED BUDGET	FY97 APPROVED BUDGET	FY98 DEPARTMENT REQUEST	FINANCE COMMITTEE RECOMMENDED
43	Thayer Field Maintenance - Expenses	800	800	800	1,300	1,300
14	Historical Commission - Wages	2,848	2,766	2,849	2,849	2,849
14	Historical Commission - Expenses	245	436	510	510	510
44	Historical Commission Total	2,883	3,201	3,359	3,359	3,359
15	Memorial Day - Expenses	650	650	650	650	650
	Town Forest - Expenses	76	76	0	0	0
	TOTAL OTHER SERVICES	111,481	116,822	120,862	147,931	122,284
	PERCENT OF TOTAL BUDGET	2.31%	2.26%	2.17%	2.34%	1.96%
	DEBT SERVICE					
8	Fire Pumper - Principal	30,000	0	0	0	0
8	Fire Pumper - Interest	1,100	0	0	0	0
8	School Roof - Principal	38,000	38,000	0	0	0
8	School Roof - Interest	5,100	1,417	0	0	0
8	Landfill Engineering - Principal	7,000	29,000	22,000	21,000	21,000
8	Landfill Engineering - Interest	4,100	6,206	2,366	1,155	1,155
8	Revenue Anticipation Borrowing	25,000	45,000	25,000	35,000	35,000
8	Bank Loan Service Charges	3,000	3,000	3,000	3,000	3,000
	DEBT SERVICE TOTAL	113,300	122,623	52,366	60,155	60,155
	PERCENT OF TOTAL BUDGET	2.34%	2.38%	0.94%	0.95%	0.87%
	FIXED COSTS					
46	INSURANCES:					
46	Motor Vehicle/Property & Casualty	31,443	28,568	32,000	31,000	31,000
46	F.I.C.A.	15,600	13,520	6,500	6,500	6,500
46	Worker's Compensation	5,600	12,018	13,614	15,000	15,000
46	Unemployment Compensation	2,000	1,500	1,500	1,500	1,500
46	Group Life & Health Premiums	166,000	163,000	149,550	154,910	154,910
46	Accident Insurance (Police & Fire)	6,989	6,286	8,550	9,000	9,000
46	Law Enforcement Liability	6,891	6,632	4,974	5,000	5,000
46	Public Officials Liability	6,848	6,605	5,026	5,050	5,050
	INSURANCES TOTAL	241,372	243,128	221,714	227,960	227,960
	PERCENT OF TOTAL BUDGET	4.99%	4.71%	3.97%	3.61%	3.66%
	TOTAL APPROPRIATED	4,834,936	5,159,871	5,586,837	6,314,778	6,228,640

ABBREVIATED MINUTES

ANNUAL TOWN MEETING LANCASTER, MA MAY 19, 1997

The Annual Town Meeting was called to order at 7:30 p.m. by Moderator James Burgoyne. A total of 260 voters were checked in by the registrars.

The Pledge of Allegiance was led by Troop I of the Lancaster Boy Scouts and Troop 771 of the Girl Scouts.

The moderator asked for a moment of silence in memory of Ruth D. Amelotte. Ruth was a teacher and a community activist.

ARTICLE 1 (Board of Selectmen)

It was moved to waive the reading of the Annual Report and to accept it as printed.

ARTICLE 2 (Board of Selectmen)

This article was amended to fix the salary and compensation of all elective officers of the Town, for the Fiscal Year July 1, 1997 through June 30, 1998 as follows:

Board of Assessors	\$ 13,260.00
Board of Health	\$ 766.00 per member
Board of Public Works	\$ -0- per member
Board of Selectmen	\$ 902.00 per member
Town Clerk	\$ 17,142.00

ARTICLE 3 (Finance Committee)

The attached budget was unanimously voted for the Fiscal Year July 1, 1997 through June 30, 1998.

Budget 1997-1998
Annual Town Meeting
May 19, 1997

Town Meeting	\$	1,500.00
Moderator		-0-
Selectmen	\$	83,319.00
Finance Committee	\$	662.00
Accountant	\$	40,532.000
Assessors	\$	57,020.000
Collector-Treasurer	\$	93,829.000
Town Counsel	\$	15,000.000
Personnel Board	\$	302.000
Town Clerk	\$	34,154.000
Elections & Registrations	\$	4,225.00
Community Development & Planning	\$	15,825.00
Town Hall	\$	27,538.00
Public Safety Building	\$	8,106.00
Police Department	\$	436,965.00
Fire Department	\$	96,732.00
Forest Fire Warden	\$	5,978.00
Ambulance Department	\$	52,082.00
Inspectional Services	\$	28,332.00
Civil Defense	\$	3,485.00
Dog Officer	\$	8,606.00
Communications Department	\$	123,362.00
Field Driver	\$	94.00
Public Safety Fuel	\$	11,500.00
Minuteman Regional School	\$	465,266.00
Nashoba Regional School	\$	3,672,312.00
Department of Public Works	\$	284,268.00
Snow Removal	\$	65,127.00
Street Lighting	\$	12,500.00
Board of Health	\$	49,204.00
Animal Inspector	\$	1,338.00
Council on Aging	\$	8,352.00
Veterans Department	\$	4,976.00
Commission on Disability	\$	650.00
W.H.E.A.T Community Services	\$	1,000.00
Town Library	\$	109,250.00
Recreation Department	\$	7,725.00
Thayer Field Maintenance	\$	1,300.00
Historical Commission	\$	3,359.00
Memorial Day	\$	650.00
Debt Service Total	\$	60,155.00
Insurance	\$	227,960.00
Total Appropriated	\$	6,122,540.00
Source of Funding:		
Raise & Appropriate	\$	5,876,377.00
Water Enterprise	\$	96,163.00
Overlay Reserve	\$	30,000.00
Stabilization Fund	\$	120,000.00

ARTICLE 4 (Board of Selectmen)

It was voted to authorize the Collector-Treasurer to enter into a Compensating Balance Agreement(s), for Fiscal Year 1998, pursuant to M.G.L. Ch. 44, s53F.

UNANIMOUS

ARTICLE 5 (Board of Assessors)

It was voted to take \$15,000.00 from Overlay Reserve to be expended by the Board of Assessors to revalue and equalize all real estate and personal property in the Town of Lancaster as required by the General Laws.

UNANIMOUS

ARTICLE 6 (Board of Selectmen)

It was voted to take the unexpended balance of \$2,000.00 as voted under Art.16 of the 1996 Annual Town Meeting, to be expended by the Board of Selectmen to renovate a Town Hall restroom to meet ADA requirements.

UNANIMOUS

ARTICLE 7 (Board of Selectmen)

It was voted to take \$3,653.28 from Proceeds from Sale of Town Land to be expended by the Board of Selectmen to renovate a Town Hall restroom to meet ADA requirements.

UNANIMOUS

ARTICLE 8 (Board of Public Works)

It was voted to transfer the unexpended balance of \$6,406.25 as voted under Article 12 of the September 27, 1994 Special Town Meeting and transfer the unexpended balance of \$5,303.47 as voted under Article 13 of the 1996 Annual Town Meeting to a Department of Public Works Capital Improvements Account for buildings and facilities improvements.

UNANIMOUS

ARTICLE 9 (Board of Public Works)

It was voted to accept any Highway, Tree or Water funds from the State, County, or Federal agencies and to authorize the Collector-Treasurer to borrow monies in anticipation of reimbursements for repairs to highways, roads, culverts, bridges, installation of water mains and planting of new trees to be expended by the Board of Public Works.

UNANIMOUS

ARTICLE 10 (Board of Public Works/Water Enterprise Fund)

It was voted to appropriate from the Water Enterprise Fund the sum of \$458,181, more or less, to fund the operation of the Water Department for the fiscal year beginning July 1, 1997 (detail below).

Water Enterprise Revenues: \$ 458,181

Water Enterprise Fund Operating Expense:**Direct Cost: Appropriated**

Salaries & Wages	\$ 101,670
Operating Expenses	109,250
Cross Connect	1,730
Reserve Fund	4,000
Debt Principle Expense	70,000
Debt Interest Expense	<u>25,368</u>
Total Direct Cost	\$ 312,018

Indirect Cost: Operating Transfer to Town

Health Insurance	\$ 19,184
Pensions	13,087
Employee Benefits	12,523
Other Insurance	1,000
DPW Employees	41,274
Town Hall Employees	<u>9,095</u>
Total Indirect Costs	\$ 96,163

Capital Outlay:

Capital Improvements	\$ 20,000
Equipment Replacement	<u>30,000</u>
Total Capital Outlay	\$ 50,000

**Total Water Enterprise Fund
& Operating Expenses:**

\$458,181

UNANIMOUS

ARTICLE 11 (Board of Public Works and Water Enterprise Fund)

It was voted to appropriate from Water Enterprise Available Funds, the sum of \$50,000, to be expended by the Board of Public Works for capital improvements.

UNANIMOUS

ARTICLE 12 (Board of Public Works)

It was voted to take \$243,041 from available funds to be expended by the Board of Public Works for capital improvements on local roads, said funds to be 100% reimbursed by the Commonwealth of Massachusetts under the relevant Acts of 1997.

UNANIMOUS

ARTICLE 13 (Board of Public Works)

It was voted to trade-in one 1980 dump truck with snow plow as partial payment for one new 1997-1998 dump truck and plow.

UNANIMOUS

ARTICLE 14 (Board of Selectmen)

It was voted to authorize the following Revolving Funds in accordance with M.G.L. Ch. 44, s53E 1/2.

1. **Town Forest Revolving Fund:** May be expended by the Town Forest Committee on improvements to the Town Forest. Receipts from the sale of Town Forest products and gifts shall be credited to the fund. Total expenditures from the fund shall not exceed \$3,400.
2. **Tax Title Account Revolving Fund:** May be expended by the Collector-Treasurer on Tax Title Taking legal expenses. Payments from Tax Title receipts shall be credited to the revolving fund. Total expenditures from the fund shall not exceed \$30,000.
3. **Veterans Memorial Revolving Fund:** May be expended by the Board of Selectmen on a new memorial for veterans of wars. Gifts and Town Meeting appropriations shall be credited to the fund. Total expenditures from the fund shall not exceed \$3,400.
4. **M.A.R.T. Revolving Fund:** May be expended by the Council on Aging for the operation of the Senior van. Reimbursements from M.A.R.T. shall be credited to the fund. Total expenditures shall not exceed \$34,000.
5. **Council on Aging Revolving Fund:** The purpose of this fund is to receive funds from advertising in the Lancaster Senior Citizens newsletter and to pay for printing and for mailing of the newsletter and for other activities that directly benefit the Town's senior citizens. The funds shall be under the control of the Board of Selectmen and the Council on Aging. Total expenditures from the fund shall not exceed \$4,000.

6. Planning Board Revolving Fund: May be expended by the Planning Board to defray reasonable expenses pertaining to public hearings for special permits, flexible, rapid, and major residential development, disturbance control departure, shared or extended driveways, preliminary and definitive subdivision applications, site plan review and zoning amendments and changes. Monies received shall be credited to the fund. Total expenditures from the fund shall not exceed \$20,000.

7. Recycling Revolving Fund: May be expended by the Recycling Committee to defray reasonable expenses. Gifts and the proceeds from the sale of recycled products shall be credited to the fund. Total expenditures from the fund shall not exceed \$6,000.

8. Worker's Compensation Advance Revolving Fund: May be expended by the Board of Selectmen on advances to employees eligible for Worker's Compensation benefits. Reimbursements from the employee, upon receipt of the benefit check, shall be credited to the revolving fund. Total expenditures from the fund shall not exceed \$5,000.

9. Publications Reprinting Revolving Fund: May be expended by the Town Clerk for reprinting of publications which are circulated for a fee. Receipts from the sale of publications shall be credited to the fund. Total expenditures from the fund shall not exceed \$5,000.

10. Dog Licensing Revolving Fund: May be expended by the Town Clerk to compensate the Town Clerk or Assistant Town Clerk for the licensing of dogs. One dollar and fifty cents (\$1.50) from each dog license fee received shall be credited to the fund. Total expenditures from the fund shall not exceed \$1,500.

11. Cross Connection Program Revolving Fund: May be expended by the Board of Public Works to defray the cost of implementing the cross connection program mandated by DEP. Receipts from survey and inspection charges shall be credited to the fund. Total expenditures from the fund shall not exceed \$5,000.

12. Library Book Fines Revolving Fund: May be expended by the Library Trustees on books and materials. Payments for overdue books, magazines and non-print materials shall be credited to the fund. Total expenditures from the fund shall not exceed \$1,000.

UNANIMOUS

ARTICLE 15 (Finance Committee)

It was voted to raise and appropriate the sum of \$100,000 to be transferred to the Reserve Fund.

UNANIMOUS

ARTICLE 16 (Board of Selectmen)

It was voted to recommend to the Board of Selectmen to commit \$31,924, from Prison Expansion Mitigation Grant Funds to purchase and equip a new 1997 four-wheel drive utility vehicle and to authorize a trade in or disposal of one 1994 Ford police cruiser.

UNANIMOUS

ARTICLE 17 (Board of Selectmen)

It was voted to recommend to the Board of Selectmen to commit \$33,556 from Prison Expansion Mitigation Funds to Supplement a U.S. Department of Justice COPS MORE Grant of \$36,000 to install three mobile information systems into the three Police vehicles.

UNANIMOUS

ARTICLE 18 (Board of Selectmen)

It was voted to reallocate its required share of the Minuteman Regional Vocational Technical School District budget in accordance with the Regional Agreement as permitted by Section 16B of Chapter 71 of the General Laws.

UNANIMOUS

ARTICLE 19 (Planning Board)

It was voted to amend the Lancaster Zoning Bylaw so as to amend the Zoning Map references in Section 2.20 of the Lancaster Zoning Bylaw by removing from the "R" (Residential) District and including in the "GI" (General Industry) District that land North of the New York, New Haven and Hartford Railroad and south of Sterling Road which is designated on the Town of Lancaster Assessors' Maps as Sheet 40, Lot 14-A that is not presently in the "GI" district, such that all of said lot will be included in the "GI" district.

YES: 201 NO: 20

*See below

Notice of the planning board hearings on article 19 was published on April 2, 1997 and on April 16, 1997. This notice violates G.L.c.40A, & 5, which requires two published notice and requires the notices to be published on successive weeks:

Notice of the time and place of such public hearing, of the subject matter, sufficient for identification, and of the place where texts and maps thereof may be inspected shall be published in a newspaper of general circulation in the city or town once in each of two successive weeks, the first publication to be not less than fourteen days before the day of said hearing.

G.L.c.40A,& 5. Please also note that the records you submitted to us do not indicate that the Planning Board gave notice to the Department of Housing and Community Development (formerly EOCD and, before that, Community Affairs), to the regional planning agency, or to planning boards of all abutting cities and towns. (Form 7.)

ARTICLE 20 (Board of Selectmen)

It was voted to accept as a public way a certain parcel of land being the street located with the Bates Estates Subdivision, situated off the easterly side of Sterling Street (Route 62) in the Town of Lancaster, County of Worcester, Commonwealth of Massachusetts, being known as White Tail Lane, formerly known as Lois Lane, as shown on a definitive subdivision plan entitled "Bates Estates, Lancaster, Mass", prepared for the Bates Family Realty Trust by Seltec Engineering, Inc., dated March 29, 1989, and recorded with the Worcester District Registry of Deeds in Plan Book 644, Plan 32, bounded and described on a plan of land on file in the Office of the Town Clerk, and to accept a deed of said way subject to the approval of the DPW.

UNANIMOUS

ARTICLE 21 (Board of Selectmen)

It was voted to accept the provisions of Section 26H of Chapter 148 of Massachusetts General Laws, requiring lodging and boarding houses be protected with an adequate system of automatic sprinklers in accordance with the provisions of the state building code.

UNANIMOUS

ARTICLE 22 (Board of Selectmen)

It was voted to accept the provisions of Section 26I of Chapter 148 of Massachusetts General Law, requiring installation of automatic fire sprinkler systems in buildings with four(4) or more dwelling units which are constructed or substantially rehabilitated.

UNANIMOUS

ARTICLE 23 (Board of Selectmen)

It was voted to amend the Street Numbering Bylaw approved under Article 20 of the 1996 Annual Town Meeting and replaced it with the following.

By-Law Relative to Street Numbering

I. Street numbers shall be attached to each residential dwelling, business, industry, and all other buildings in the Town of Lancaster.

II. The number shall be made of permanent, weather-proof materials, shall be not less than three inches (3") and not more than six inches (6") in height and in contrasting color to the building surface, and shall be clearly visible from the street or roadway upon which the structure fronts.

III. Any structure that is not visible from the street or roadway shall have the assigned number posted on a suitable support at the primary entrance to the driveway that services such structure.

IV. Numbers posted shall be assigned to the structure by the Building Inspector at the time the building permit is issued.

V. It shall be the responsibility of the property owner to obtain, display, and maintain the assigned street number within ninety (90) days of passage of this by-law.

UNANIMOUS

ARTICLE 24 (Board of Selectmen)

It was voted to adopt the following General Bylaw:

MUNICIPAL CONTRACTS - Unless otherwise provided by a vote of Town Meeting, each board or officer having responsibility for a particular appropriation is hereby authorized to enter into any contract for the expenditure of such appropriation, on such terms and conditions, including the length of contracts, which such board or officer deems appropriate. The Board of Selectmen is hereby authorized to enter into contracts for all matters not specifically under the jurisdiction or responsibility of any other board or officer. Notwithstanding the foregoing, no board or officer of the Town shall contract for any purpose, on any terms, or under any conditions inconsistent with any applicable provision of any general or special law.

UNANIMOUS

ARTICLE 25 (Board of Selectmen)

It was voted to accept the provisions of Massachusetts General Law Chapter 40, section 22F, which provides any municipal board or officer empowered to issue a license, permit, certificate, or to render a service or perform work for a person or class of persons, may, from time to time, fix reasonable fees for such items or services, and to adopt the following Administrative Bylaw:

MUNICIPAL LICENSE & PERMIT FEES - All fees fixed by boards or officers under the Board of Selectmen pursuant to G.L. Chapter 40, section 22F shall take effect upon the approval of the Board of Selectmen.

UNANIMOUS

ARTICLE 26 (Board of Selectmen)

It was voted to adopt the following administrative by-law:

Section 1. The Annual Town Meeting for the transaction of business shall be held on the evening of the first Monday in May at 7:30 P.M. The Annual Town Meeting may, by a two-thirds vote of the Board of Selectmen, be postponed to a later date, however, the transaction of the Town's business must be completed no later than June 30. The Selectmen shall give notice of all Town Meetings by posting attested copies of the Warrant at the Town Hall, Fifth Meeting House, Center Post Office and South Lancaster Post Office and publishing same in a newspaper of local circulation at least seven (7) days before an Annual Town Meeting and fourteen (14) days before a Special Town Meeting.

Section II. The Annual Election of Town Officers shall be held on the second Monday in May. The polls shall open at 10:00 A.M. and remain open until 8:00 P.M. and shall be so stated in the Warrant calling the Annual Town Election.

and, to rescind the following votes: A vote taken at the March, 1859 Annual Town Meeting relative to "notification of future Town Meetings"; A vote taken at the March, 1879 Annual Town Meeting relative to "holding of the Annual Meeting"; Articles 1 and 3 of the April, 1880 Annual Town Meeting; Article 20 of the March 19, 1900 Annual Town Meeting; Article 15 of the March 16, 1936 Annual Town Meeting; Article 13 of the February 12, 1945 Annual Town Meeting; Article 39 of the February 12, 1951 Annual Town Meeting; Article 6 of the September 19, 1973 Special Town Meeting; Article 22 of 1980 Annual Town Meeting; and, Article 18 of September 27, 1994 Special Town Meeting.

UNANIMOUS

ARTICLE 27(Board of Selectmen and Town Clerk)

It was voted to petition the Legislature to adopt the following special act:

AN ACT CREATING AN APPOINTED TOWN CLERK IN THE TOWN OF LANCASTER

Section I. Notwithstanding the provisions of any general or special law to the contrary, the office of Town Clerk in the Town of Lancaster shall be appointed by the Board of Selectmen for a term of three years and upon such other terms and conditions as the Selectmen determine.

Section II. The individual holding the position of Town Clerk on the date of acceptance of this Act by the voters shall continue to serve until the term to which he/she was elected expires, at which time, the Office of Town Clerk shall be subject to appointment.

Section III. This act shall become effective upon acceptance by the voters.

YES; 68 NO; 27

A True Copy Attest:



Roberta G. Winsor
Town Clerk

WARRANT FOR SPECIAL TOWN MEETING

JUNE 25, 1997

THE COMMONWEALTH OF MASSACHUSETTS

Worcester, ss.

To either of the Constables of the Town of Lancaster in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Lancaster qualified to vote in the elections and Town affairs, to meet at the Town Hall Auditorium in said Lancaster on Wednesday, the twenty-fifth day of June, at 7:30 o'clock in the evening, then and there to act on the following Articles:

ARTICLE 1 (Board of Selectmen)

To see if the Town will vote to amend the vote taken under Article 2 of the May 19, 1997 Annual Town Meeting fixing the salary and compensation of all elective officers of the Town, for the Fiscal Year July 1, 1997 through June 30, 1998, as provided by M.G.L. Ch. 41, s. 108, or act in any manner relating thereto. Recommendation from the floor.

ARTICLE 2 (Finance Committee)

To see if the Town will vote to amend the vote taken under Article 3 of the May 19, 1997 Annual Town Meeting and to raise and appropriate, take from available funds, take from the Stabilization Fund, take from Overlay Reserve, or take from the Water Enterprise Fund, such sums of money as may be necessary to defray the expenses of the Town for the Fiscal Year July 1, 1997 through June 30, 1998, or act in any manner relating thereto. Recommendation from the floor.

ARTICLE 3 (Finance Committee)

To see if the Town will vote to amend the vote taken under Article 15 of the May 19, 1997 Annual Town Meeting and to raise and appropriate the sum of \$_____ to be transferred to the Reserve Fund, or act in any manner relating thereto. Recommendation from the floor.

And you are directed to serve this Warrant by posting up attested copies thereof at the South Lancaster Post Office, the Center Post Office, the Fifth Meeting House and the Town Hall, in said Town fourteen days at least before the time for holding said meeting. Hereof fail not and make due return of the Warrant with your doings thereon to the Town Clerk at the time and place of meeting aforesaid.

SELECTMEN OF LANCASTER


John M. Bailey, *Chairman*


Nathaniel T. Dexter, *Clerk*


Alexandra W. Turner, *3rd Member*

A True Copy:

Attest: 
Constable

Date:

6/5/97

Abbreviated Minutes

**Special Town Meeting
June 25, 1997
Lancaster, MA**

**The Special Town Meeting was called to order on June 25, 1997
at 7:30 p.m. by Town Moderator, Mr. James Burgoyne.**

It was voted to postpone Articles 1 and 3.

**ARTICLE 2 - The attached budget was unanimously voted for
the Fiscal Year July 1, 1997 through June 30, 1998.**

A True Copy Attest:

A handwritten signature in cursive script, appearing to read "Roberta G. Winsor".

**Roberta G. Winsor
Town Clerk**

Revised Budget 1997-1998
Special Town Meeting
June 25, 1997

Town Meeting	\$	1,500.00
Moderator		-0-
Selectmen	\$	83,319.00
Finance Committee	\$	662.00
Accountant	\$	40,532.000
Assessors	\$	57,020.000
Collector-Treasurer	\$	93,829.000
Town Counsel	\$	15,000.000
Personnel Board	\$	302.000
Town Clerk	\$	34,154.000
Elections & Registrations	\$	4,225.00
Community Development & Planning	\$	15,825.00
Town Hall	\$	27,538.00
Public Safety Building	\$	8,108.00
Police Department	\$	438,965.00
Fire Department	\$	96,732.00
Forest Fire Warden	\$	5,978.00
Ambulance Department	\$	52,082.00
Inspectional Services	\$	28,332.00
Civil Defense	\$	3,485.00
Dog Officer	\$	8,808.00
Communications Department	\$	123,362.00
Field Driver	\$	94.00
Public Safety Fuel	\$	11,500.00
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Animal Inspector	\$	1,338.00
Council on Aging	\$	8,352.00
Veterans Department	\$	4,976.00
Commission on Disability	\$	650.00
W.H.E.A.T Community Services	\$	1,000.00
Town Library	\$	109,250.00
Recreation Department	\$	7,725.00
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Historical Commission	\$	3,359.00
Memorial Day	\$	650.00
Debt Service Total	\$	60,155.00
Insurance	\$	227,960.00
Total Appropriated	\$	6,230,540.00
Source of Funding:		
Raise & Appropriate	\$	5,984,377.00
Water Enterprise	\$	96,163.00
Overlay Reserve	\$	30,000.00
Stabilization Fund	\$	120,000.00

WARRANT FOR SPECIAL TOWN ELECTION
August 4, 1997
THE COMMONWEALTH OF MASSACHUSETTS

Worcester, ss.

To either of the Constables of the Town of Lancaster in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Lancaster qualified to vote in the elections and Town affairs, to answer by ballot, on Monday, the fourth day of August, 1997, at the Town Hall in said Lancaster, the following question:

Shall the Town of Lancaster be allowed to assess an additional \$189,031 in real estate and personal property taxes for the purpose of funding the operational budgets of the Ambulance Department, Communications Center, Fire Department, Police Department, Public Works Department, and other municipal departments for Fiscal Year Nineteen Hundred and Ninety-Eight?

_____ Yes

_____ No

The polls will open at 10:00 A.M. and will remain open until 8:00 P.M.

And you are directed to serve this Warrant by posting up attested copies thereof at the Center Post Office, South Lancaster Post Office, the Town Hall, and the Fifth Meeting House, in said Town, seven days at least before the time of holding said Town Election. Hereof fail not and make due return of the Warrant with your doings thereon to the Town Clerk at the time and place of election aforesaid.

John M. Bailey *John Bailey*
Nathaniel T. Dexter *Nathaniel T. Dexter*
Alexandra W. Turner *Alexandra W. Turner*

SELECTMEN OF LANCASTER

A True Copy

Attest: *Kevin D. Lamb* Constable

Date:

SPECIAL TOWN ELECTION

AUGUST 4, 1997

The polls were opened at 10:00 a.m. by Warden Rita Ford. Serving at the polls were inspectors Blanche Somensini, Frank MacGrory, Norma McCarty, Ruth Browchuck, Thomas Morris, Henry Richter, Lucille Johnston and Helen McBrayne, Warden Chester L. Locke, and Assistant Warden Jeanne Rich. The tellers who volunteered their services were John Foster, II, Muriel McLaughlin, Roger Hart, Sarah Gulliver, Susan Polansky, Martha Ford, John Ranieri, Kathy Suits, Paul Constantino, James Ford, Jr., Roberta Winsor, John Sonia, Daniel Downing and Eugene Christoph.

Shall the Town of Lancaster be allowed to assess an additional \$189,031 in real estate and personal property taxes for the purpose of funding the operational budgets of the Ambulance Department, Communications Center, Fire Department, Police Department, Public Works Department and other municipal departments for Fiscal Year Nineteen Hundred and Ninety-Eight?

YES	1073
NO	412
BLANKS	1
TOTAL	1486

WARRANT FOR SPECIAL TOWN MEETING

AUGUST 5, 1997

THE COMMONWEALTH OF MASSACHUSETTS

Worcester, ss.

To either of the Constables of the Town of Lancaster in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Lancaster qualified to vote in the elections and Town affairs, to meet at Machlan Auditorium, Atlantic Union College, in said Lancaster on Tuesday, the fifth day of August at 7:30 o'clock in the evening, then and there to act on the following Articles:

ARTICLE 1 (Finance Committee)

To see if the Town will vote to amend the vote taken under Article 2 of the June 25, 1997 Special Town Meeting and to raise and appropriate, take from available funds, take from the Stabilization Fund, take from Overlay Reserve, or take from the Water Enterprise Fund, such sums of money as may be necessary to defray the expenses of the Town for the Fiscal Year July 1, 1997 through June 30, 1998, or act in any manner relating thereto. **Recommendation from the floor.**

ARTICLE 2 (Finance Committee)

To see if the Town will vote to amend the vote taken under Article 3 of the June 25, 1997 Special Town Meeting and to raise and appropriate a sum of money to be transferred to the Reserve Fund, or act in any manner relating thereto. **Recommendation from the floor.**

ARTICLE 3 (Board of Public Works)

To see if the Town will vote to amend the vote taken under Article 12 of the May 19, 1997 Annual Town Meeting and to take \$243,039 from available funds to be expended by the Board of Public Works for capital improvements on local roads, said funds to be 100% reimbursed by the Commonwealth of Massachusetts pursuant to Chapter 113 of the Acts of 1996, or act in any manner relating thereto. **Recommendation from the floor.**

ARTICLE 4 (Board of Selectmen)

To see if the Town will vote to authorize the following Revolving Funds in accordance with M.G.L. Ch. 44, §53E ½, or act in any manner relating thereto: **Recommendation from the floor.**

Library Photocopier Fees Revolving Fund: May be expended by the Library Trustees to defray the expenses of leasing photocopier equipment and related supplies for the Library. Library patrons' fees for photocopying shall be credited to the fund. Total expenditures from the fund shall not exceed \$1,000.

ARTICLE 5 (Board of Library Trustees)

To see if the Town will vote to authorize the Board of Library Trustees to sell various furnishings of and appurtenances to the Town Library Building and credit all proceeds to a Town Library Building Revolving Fund in accordance with M.G.L. Ch. 44, §53E ½. The Fund may be expended by the Board of Library Trustees for the purpose of refurbishing the Library. Total expenditures from the fund may not exceed \$10,000, or act in any manner relating thereto. **Recommendation from the floor.**

ARTICLE 6 (Planning Board)

To see if the Town will vote to rescind the vote taken under Article 19 of the May 19, 1997 Annual Town Meeting and to amend the Lancaster Zoning Bylaw so as to amend the Zoning Map references in Section 2.20 of the Lancaster Zoning Bylaw by removing from the "R" (Residential) District and including in the "GI" (General Industry) District that land North of the New York, New Haven and Hartford Railroad and south of Sterling Road which is designated on the Town of Lancaster Assessors' Maps as Sheet 40, Lot 14-A that is not presently in the "GI" district, such that all of said lot will be included in the "GI" district, or act in any manner relating thereto.

ARTICLE 7 (Planning Board)

To see if the Town will vote to amend the Lancaster Zoning Bylaw and Zoning Map by deleting from Residential District and placing in Limited Office District the area located northerly of Route 2 and westerly of Lunenburg Road, bounded as follows:

Beginning in the southeasterly corner of the area to be re-zoned, said corner being the northwesterly corner of the intersection of Route 2 and Lunenburg Road;

Thence, North 79° 22' 42" West, by Route 2, 506.87 feet;

Thence, North 01° 10' 41" East, by the existing Limited Office District, 651.50 feet;

Thence, South 63° 23' 45" East, crossing land of John F. And Bambi R. Marble, 553.62 feet to the westerly sideline of Lunenburg Road;

Thence, South 01° 10' 41" West, beside the westerly sideline of said Lunenburg Road, 496.97 feet to the place of beginning, or act in any manner relating thereto.

And you are directed to serve this Warrant by posting up attested copies thereof at the South Lancaster Post Office, the Center Post Office, the Fifth Meeting House and the Town Hall, in said Town fourteen days at least before the time for holding said meeting. Hereof fail not and make due return of the Warrant with your doings thereon to the Town Clerk at the time and place of meeting aforesaid.

SELECTMEN OF LANCASTER

John M. Bailey, *Chairman*

Nathaniel T. Dexter, *Clerk*

Alexandra W. Turner, *3rd Member*

A True Copy:

Attest: Kevin D. Lamb, Constable

Date: July 17, 1997

ABBREVIATED MINUTES

**SPECIAL TOWN MEETING
LANCASTER, MA
AUGUST 5, 1997**

The Special Town Meeting was called to order at 7:30 p.m. by Moderator James Burgoyne. A total of 68 voters were checked in by the registrars.

ARTICLE 1 (Finance Committee)

It was voted to amend the vote taken under Article 2 of the June 25, 1997 Special Town Meeting and to raise and appropriate the sum of FIVE MILLION NINE HUNDRED THIRTY-NINE THOUSAND NINE HUNDRED AND SIXTY-FOUR DOLLARS (\$5,939,964.00); transfer the sum of NINETY-SIX THOUSAND ONE HUNDRED AND SIXTY-THREE DOLLARS (\$96,163.00) from the Water Enterprise Fund; transfer THIRTY THOUSAND DOLLARS (\$30,000.00) from Overlay Reserve; and, transfer ONE HUNDRED TWENTY THOUSAND DOLLARS (\$120,000.00) from the Stabilization Fund to defray the expenses of the Town for Fiscal Year July 1, 1997 through June 30, 1998.

UNANIMOUS

ARTICLE 2 (Finance Committee)

It was voted to indefinitely postpone this article.

UNANIMOUS

ARTICLE 3 (Board of Public Works)

It was voted to amend the vote taken under Article 12 of the May 19, 1997 Annual Town Meeting and to take \$243,039 from available funds to be expended by the Board of Public Works for capital improvements on local roads, said funds to be 100% reimbursed by the Commonwealth of Massachusetts pursuant to Chapter 113 of the Acts of 1996.

UNANIMOUS

ARTICLE 4 (Board of Selectmen)

It was voted to authorize the following Revolving Funds in accordance with M.G.L. Ch.44, S.53E1/2.

Library Photocopier Fees Revolving Fund: May be expended by the Library Trustees to defray the expenses of leasing photocopier equipment and related supplies for the Library. Library patrons' fees for photocopying shall be credited to the fund. Total expenditures from the fund shall not exceed \$1,000.

UNANIMOUS

ARTICLE 5 (Board of Library Trustees)

It was voted to authorize the Board of Library Trustees to sell various furnishings of and appurtenances to the Town Library Building and credit all proceeds to a **Town Library Building Revolving Fund** in accordance with M.G.L. Ch. 44 S.53E1/2. The Fund may be expended by the Board of Library Trustees for the purpose of refurbishing the library. Total expenditures from the fund may not exceed \$10,000.

UNANIMOUS

ARTICLE 6 (Planning Board)

It was voted to rescind the vote taken under Article 19 of the May 19, 1997 Annual Town Meeting and to amend the Lancaster Zoning Bylaw so as to amend the Zoning Map references in Section 2.20 of the Lancaster Zoning Bylaw by removing from the "R" (Residential) District and including in the "GI" (General Industry) District that land north of the New York, New Haven and Hartford Railroad and south of Sterling Road which is designated on the Town of Lancaster Assessors' Maps as Sheet 40, Lot 14-A that is not presently in the "GI" district, such that all of said lot will be included in the "GI" district.

UNANIMOUS

ARTICLE 7 (Planning Board)

It was voted to amend the Lancaster Zoning Bylaw and Zoning Map by deleting from Residential District and placing in Limited Office District the area located northerly of Route 2 and westerly of Lunenburg Road, bounded as follows:

Beginning in the southeasterly corner of the area to be re-zoned, said corner being the northwesterly corner of the intersection of Route 2 and Lunenburg Road;

Thence, North 79° 22' 42" West, by Route 2, 506.87 feet;

Thence, North 01° 10' 41" East, by the existing Limited Office District, 651.50 feet;

Thence, South 63° 23' 45" East, crossing land of John F. and Bambi R. Marble, 553.62 feet to the westerly sideline of Lunenburg Road;

Thence, South 01° 10' 41" West, beside the westerly sideline of said Lunenburg Road, 496.97 feet to the place of beginning,

UNANIMOUS

A true copy attest:



Roberta G. Winsor
Town Clerk

**Revised Budget 1997-1998
Special Town Meeting
August 5, 1997**

Town Meeting	\$	1,500.00
Moderator		-0-
Selectmen	\$	83,319.00
Finance Committee	\$	662.00
Accountant	\$	40,532.00
Assessors	\$	57,020.00
Collector-Treasurer	\$	93,829.00
Town Counsel	\$	15,000.00
Personnel Board	\$	302.00
Town Clerk	\$	34,154.00
Elections & Registrations	\$	4,225.00
Community Development & Planning	\$	15,825.00
Town Hall	\$	27,538.00
Public Safety Building	\$	6,106.00
Police Department	\$	436,965.00
Fire Department	\$	96,732.00
Forest Fire Warden	\$	5,978.00
Ambulance Department	\$	52,082.00
Inspectional Services	\$	28,332.00
Civil Defense	\$	3,485.00
Dog Officer	\$	8,606.00
Communications Department	\$	123,362.00
Field Driver	\$	94.00
Public Safety Fuel	\$	11,500.00
Minuteman Regional School	\$	465,266.00
Nashoba Regional School	\$	3,735,899.00
Department of Public Works	\$	284,268.00
Snow Removal	\$	65,127.00
Street Lighting	\$	12,500.00
Board of Health	\$	49,204.00
Animal Inspector	\$	1,338.00
Council on Aging	\$	8,352.00
Veterans Department	\$	4,976.00
Commission on Disability	\$	650.00
W.H.E.A.T Community Services	\$	1,000.00
Town Library	\$	109,250.00
Recreation Department	\$	7,725.00
Thayer Field Maintenance	\$	1,300.00
Historical Commission	\$	3,359.00
Memorial Day	\$	650.00
Debt Service Total	\$	60,155.00
Insurance	\$	227,960.00
Total Appropriated	\$	6,186,127.00
Source of Funding:		
Raise & Appropriate	\$	5,939,964.00
Water Enterprise	\$	96,163.00
Overlay Reserve	\$	30,000.00
Stabilization Fund	\$	120,000.00

**WARRANT FOR
SPECIAL TOWN MEETING**

DECEMBER 15, 1997

**THE COMMONWEALTH OF
MASSACHUSETTS**

Worcester, ss.

To any of the Constables of the Town of
Lancaster in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of
Massachusetts, you are hereby directed to notify
and warn the inhabitants of the Town of
Lancaster qualified to vote in the elections and
Town affairs, to meet at Machlan Auditorium,
Atlantic Union College, in said Lancaster on
Monday, the fifteenth day of December at 7:30
o'clock in the evening, then and there to act on
the following Articles:

ARTICLE 1 (Board of Selectmen)

To see if the Town will vote to take from available
funds or from the Stabilization Fund a sum of money
to be transferred to the Communications Department
Salary and Wage Account to implement the
Collective Bargaining Agreement negotiated between
the Town of Lancaster and the Massachusetts
Coalition of Police Local 203A Lancaster Dispatchers
Union for the period July 1, 1997 through June 30,
2000, or act in any manner relating thereto.
Recommendation from the floor.

ARTICLE 2 (Board of Selectmen)

To see if the Town will vote to take from available
funds or from the Stabilization Fund a sum of money
to be transferred to the Police Department Salary and
Wage Account and a sum of money to be transferred
to the Police Department Expense Account to
implement the Collective Bargaining Agreement
negotiated between the Town of Lancaster and the
Massachusetts Coalition of Police Local 203
Lancaster Police Officers Union for the period July
1, 1997 through June 30, 2000, or act in any manner
relating thereto. Recommendation from the floor.

ARTICLE 3 (Board of Selectmen)

To see if the Town will vote to take from available
funds or from the Stabilization Fund a sum of money
to be transferred to the Department of Public Works
Salary and Wage Account and a sum of money to be

transferred to the Department of Public Works
Expense Account to implement the Collective
Bargaining Agreement negotiated between the Town
of Lancaster and the American Federation of State,
County and Municipal Employees Council 93
Lancaster Public Works Employees Union for the
period July 1, 1997 through June 30, 1999, or act in
any manner relating thereto. Recommendation
from the floor.

ARTICLE 4 (Board of Selectmen)


To see if the Town will vote to take from available
funds or from the Stabilization Fund the sum of \$100
to be transferred to the Fire Department Expense
Account to pay an outstanding bill to Clinton Hospital
for services rendered on 12/6/96, or act in any
manner relating thereto. Recommendation from the
floor.


ARTICLE 5 (Board of Selectmen)

To see if the Town will vote to take from available
funds or from the Stabilization Fund a sum of money
to be expended by the Board of Selectmen for the
purpose of hiring a consultant to conduct enrollment
forecasting and build-out analysis for the Lancaster
School Building Committee, or act in any manner
relating thereto. Recommendation from the floor.

And you are directed to serve this Warrant
by posting up attested copies thereof at the South
Lancaster Post Office, the Center Post Office, the
Fifth Meeting House and the Town Hall, in said
Town fourteen days at least before the time for
holding said meeting. Hereof fail not and make due
return of the Warrant with your doings thereon to the
Town Clerk at the time and place of meeting
aforesaid.

SELECTMEN OF LANCASTER


John M. Bailey, *Chairman*


Nathaniel T. Dexter, *Clerk*


Alexandra W. Turner, *3rd Member*

A True Copy:


Attest: Kevin D. Lamb, Constable

Date: 11-26-97

**SPECIAL TOWN MEETING
LANCASTER, MA
DECEMBER 15, 1997**

The Special Town Meeting was called to order at 7:30 p.m. by Moderator James Burgoyne. A total of 56 voters were checked in by the registrars. A moment of silence was observed in memory of Donald Bashaw an employee of the Department of Public Works.

ARTICLE 1 (Board of Selectmen)

It was voted to take from available funds the sum of \$7,903.20 to be transferred to the Communications Department Salary and Wage Account to implement the Collective Bargaining Agreement negotiated between the Town of Lancaster and the Massachusetts Coalition of Police Local 203A Lancaster Dispatchers Union for the period July 1, 1997 through June 30, 2000.

UNANIMOUS

ARTICLE 2 (Board of Selectmen)

It was voted to take from available funds the sum of \$8,304.40 to be transferred to the Police Department Salary and Wage Account and to the Police Department Expense Account to implement the Collective Bargaining Agreement negotiated between the Town of Lancaster and the Massachusetts Coalition of Police Local 203 Lancaster Police Officers Union for the period July 1, 1997 through June 30, 2000.

UNANIMOUS

ARTICLE 3 (Board of Selectmen)

It was voted to take from available funds the sum of \$500.00 to be transferred to the Department of Public Works Salary and Wage Account and to the Department of Public Works Expense Account to implement the Collective Bargaining Agreement negotiated between the Town of Lancaster and the American Federation of State, County and Municipal Employees Council 93 Lancaster Public Works Employees Union for the period July 1, 1997 through June 30, 1999.

UNANIMOUS

ARTICLE 4 (Board of Selectmen)

It was voted to take from available funds the sum of \$100.00 to be transferred to the Fire Department Expense Account to pay an outstanding bill to Clinton Hospital for services rendered on 12/6/96.

UNANIMOUS

ARTICLE 5 (Board of Selectmen)

It was voted to take from available funds the sum of \$8,500.00 to be expended by the Board of Selectmen for the purpose of hiring a consultant to conduct enrollment forecasting and build-out analysis for the Lancaster School Building Committee.

UNANIMOUS

A true copy attest:

A handwritten signature in cursive script, appearing to read "Roberta G. Winsor", written over a horizontal line.

**Roberta G. Winsor
Town Clerk**

ANNUAL REPORT OF THE DOG OFFICER

Things are still busy in the animal world. This office answered 900 calls and complaints pertaining to dogs in 1997. 28 dog bites were reported to our office. 166 fines were issued to residents who failed to license their dogs in 1997. These fines should bring \$4,000 of revenue into the town. 17 fines were written to residents whose dogs are "repeat offenders" bring \$425 of revenue into the town. Again, my goal for 1998 is to have all dogs licensed. Remember that all dog licenses expire march 31st. Current rabies certificate must be presented at the time you apply for a license or renewal. Please see the Town Clerk to obtain your dog licenses. Failure to do so will result in late fees and fines.

Many stray dogs were picked up. Most were not claimed and we had to find new homes for them.

Things seem to slip backward and people who own dogs get lax about their responsibilities. We strive for good animal control but we also need people to take responsibility for their dogs and keep them at home where they belong so that the residents of Lancaster can live safely and enjoy the Town the way they should.

Let's not forget people and public safety come first, next animals and their safety.

Thank you for your anticipated cooperation.

Kathleen Comeau, Dog Officer
and staff

Lancaster Fire Department

1998 Annual Report

Fire Suppression

Run Summary:

Brush & Grass Fires	5
Chimney Fires	5
Fire Investigations	8
Vehicle Fires	20
Structure Fires	27
Hazardous Materials	7
Illegal Burning	3
Mutual Aid Calls	10
Accidents/Rescue	17
Electrical Fires	9
False Alarms	5
Automatic Alarms	40
Storm Stand-By	3
Public Service	3
Total	162

Fire Administration/Inspection

Run Summary:

Underground Tank Removals	24
Oil Burner Inspections	85
Smoke Detector Inspections	100
Gas Inspections	30
Fire Report Requests	6
Storage Permits	12
Gun Powder Permits	1
Blasting Permits	10
Burn Permits	525
General Inspections	330
General Information Calls	120
Total	1243

Fire Training

Search & Rescue
 Auto Extrication
 Pre-Fire Planning Reebok Facility
 Building Construction
 Ice Rescue/United Divers
 CPR/American Red Cross
 Various Internal Classes/Training Officer

Fire Support

Station Details	22
Training Sessions	8
Monthly Meetings	11

1997 was a busy year for the Fire Department. Fire inspections have continued to rise with mandated inspections prior to all home sales, new oil/gas burner installations, tank removals and quarterly institutional inspections. We placed two Ice Rescue suits and equipment in service along with 17 Firefighters becoming certified in Ice Rescue techniques. A formal class was conducted which included actual ice rescue evolutions this past January on South Meadow Pond.

We are asking the voters to replace our 1971 American LaFrance Pumper which is now 28 years old. It is our first run piece of fire apparatus protecting South Lancaster.

Fire Prevention is the most important service we provide. If we can eliminate fires before they start, we have accomplished a great deal by eliminating financial and personal loss. It lowers insurance ratings and makes Lancaster a safer place to live, work and play. Please join us in a much more proactive role with Fire Prevention. The life we save maybe your own.

Reminder, all non-compliant underground storage tanks without leak detection equipment must be removed by 12/22/98. Do not wait until the last minute. Serious fines are mandated by State Law. Any questions, please call us.

We wish to thank the Lancaster Ambulance, Communications Center, DPW and Police for their continued assistance and ongoing support. Most importantly, we wish to acknowledge the continued dedication and commitment of our Firefighters. Their professionalism and loyalty to the Town is greatly appreciated by the Board of Fire Engineers especially today where time is our most precious and limited commodity.



Town of Lancaster
OFFICE OF THE BOARD OF HEALTH

P.O. Box 66
Lancaster, MA 01523
(508) 388-4000

1997 BOARD OF HEALTH ANNUAL REPORT

Boards of Health in Massachusetts are required by State statute to perform many essential duties regarding public health, disease control, sanitary living conditions and the environment. Since it is recognized that certain critical health problems are best handled by involving local officials more familiar with community conditions, the personal mission of the members of the Lancaster Board of Health is to protect and promote the physical and environmental well-being of our residents and our Town.

Board Duties:

Recordkeeping and Reports	Housing and Dwelling
Healthcare and Disease Control	Food Inspections
Septage and Garbage	Pools and Beaches
Solid Waste	Burial Permits
Nuisances	Licenses

Board Members: (elected for 3-year terms)

Vera B. Davis, Chair - Chair, Atlantic Union College
Nursing Dept.; Masters Degree in Community Health Nursing;
member, Lancaster Council on Aging
Stanley Roberts, former Chair - Problem Animal Control
Officer; Constable; member Lancaster Council on Aging
C. Peter Christoph, Vice Chair (elected May 1997);
Communications, Rochester Institute of Technology;
Lancaster web-site designer
Marietta J. Poras - real estate broker

Board Employees:

Nashoba Associated Boards of Health - Agent for LBOH
Eileen M. McRell - Administrative Secretary (since 1990)
Stephen A. Mudgett - Animal Burial Agent (since May 1996)
Roberta G. Winsor - Burial Agent (since 1991)

Board Activity:

1997 was the "Year of the Asphalt Plant" II! After many more meetings and endless discussion of the pros & cons of the controversial blacktop processing facility to be built off Lunenburg Rd., the Board of Health held a lengthy Public Hearing in July. The Board's determination was that the proposed asphalt plant may be a noisome trade (as that term is used in G.L.c.111, s.143), and that Leominster Materials Corp. must submit a site-assignment application prior to construction or operation. LMC has objected and filed a lawsuit against the Town of Lancaster.

Title 5 septic system inspections, now required prior to the sale of a home since 1995 changes to the State Environmental Code, are received and reviewed by Nashoba Associated Boards of Health and filed at the Board Office. 51 private inspections were done during the year (based on 138 to date, 84% have passed). Local upgrade approval for failed or nonconforming systems must also be granted by the Board and forms sent in to the State. The Town of Lancaster and the Board of Health began preliminary steps to participate in the DEP Community Septic Management Program, a loan program to assist qualified homeowners in upgrading failing septic systems, and/or connecting costs for homes not yet connected but accessible to the public sewer. In 1997 \$18,000 was awarded for the Board of Health to develop a local septic system database, create a rating system based on public health and environmental sensitivity, and track local septic systems. However, this eagerly-anticipated program was put "on hold" until essential operating details are finalized. Presently, only several low-cost bank loans and the new government tax credit are available to home owners for septic system repairs.

A tremendous increase in new home construction was noted in Town. 64 new and upgraded septic permits and 42 well permits were issued. William Brookings, NABH Sanitarian processes the applications and performs the inspections. He is available every Wednesday at the Lancaster Board of Health Office from 8:00-9:00 a.m. for consultation. He also does on-site complaint investigations, attends monthly Board meetings and coordinates Variance letters and correspondence with the Secretary. He is our indispensable technical advisor.

NABH issued 15 massage, 5 swimming pool, 3 camps for children, 1 tanning salon and 1 funeral director's license. 80 food service inspections were done; 36 licenses issued. One complaint was received of a banda-aid baked in a cookie. A certificate of occupancy for a farm labor camp was received from the DPH.

The landfill, capped in 1994, has continued to require only minimal maintenance and appears to be in excellent shape, according to inspections made by John Farnsworth, our landfill consultant and videomonitoring by Stanley Roberts. Only one mowing was required in 1997. Satisfactory water quality testing results were received; gas & water monitoring will continue according to DEP specifications.

The Board licensed 6 trash haulers: McRell Rubbish Removal, Sons of Kristoff, United Waste Systems, Casaceli Trucking, Waste Management and BFI, collecting \$580 in fees (no charge for recycling trucks.) Private pick-up for rubbish is now in its seventh year, with no complaints reported. Note: due to liability considerations, residents are urged to contract only with these approved businesses.

Our Office has received over 600 phone calls and responded to a myriad of complaints, ranging from housing, health and safety, rodents, sewage breakouts, manure, illegal dumping & overflowing dumpsters, hazardous materials, noise and nuisances -- to emergency situations (sewage breakouts.) Two abandoned properties were referred to Selectmen and the Building Inspector for action after Orders to Correct Violations were issued from the Board of Health. Emissions from idling school busses were promised to be halted by the contractor. Numerous persons were provided with information and/or referral to the appropriate agency. The Board worked with Mass. Dept. of Public Health, Dept. of Environmental Protection, Environmental Police, Div. of Fisheries & Wildlife, MSPCA, Mass. Farm Bureau, Mass. Assoc. Health Boards, Central Mass. Assoc. BOH, Community Health Networks & Prevention Centers, NRWA, Clinton Board of Health, Clinton Senior Center, Lancaster Recycling Center, Volunteer Humane Society, Lancaster Council on Aging, and Building Inspector James J. Ford. Three proposed Sub-Divisions were reviewed for the Planning Board: off Sterling Rd., off Fire Rd. 3, off Lee St. Material available at the Office included a variety of Public Health Facts Sheets (lead paint, lyme disease, bird & reptile safety, salmonella, immunizations, etc.), smoking cessation, lists of soil evaluators, septic system inspectors, smoke-free dining and safe & sanitary housing, flood plain & sewer district maps, births & deaths data and spay/neuter certificates.

Burial Agent : 21 burial permits issued; 48 death certificates processed.

Animal Disposal Agent: The Dead Animal Control Log from January-December, 1997 reports 47 animals were removed from Lancaster roads and buried: 13 raccoons, 8 cats, 3 dogs, 3 deer, 9 skunks, 5 opossums, 4 squirrels, 1 muskrat and 1 porcupine.

Raccoon rabies has not died off -- in fact, since it peaks in 3-4 year cycles -- it is most important (and the State law) to vaccinate all dogs and cats to protect yourself and them against this deadly disease. 39 dogs and 45 cats were vaccinated at the LBOH-NABH rabies clinics. Rabies can also be carried by bats, foxes, skunks, domestic livestock and possibly ferrets. All exposures to potentially rabid wildlife should be carefully evaluated, especially bats, unless any contact can be definitely ruled out. Of 19 animals tested from Lancaster in 1997 (10 raccoons, 7 skunks, 1 woodchuck, 1 bat) 11 were rabid. 12 persons received the rabies inoculation series at NNS.

Town Health Services: Nashoba Nursing Service, acting as our 'Public Health Nurse', provides essential professional services for the Board of Health in community assessment, policy development, health promotion, disease prevention and surveillance. 77 persons attended the free monthly "Well

Adult Clinic" for blood pressure testing, cholesterol & blood sugar screening here at the Town Hall. Topics covered were nutrition, osteoporosis, housekeeping, communicable diseases, environmental safety and home injury control, stress reduction, mental health, women's issues, health care proxy and medical directives. More Lancaster residents were served at their Harvard facility for lead screening, weight management and the Caregivers Support Program. Hepatitis B immunizations will be administered by NNS to interested municipal employees, and wellness programs begun to aid them in passing their service physical abilities tests. For the fourth year, we co-sponsored the annual Town Hall Health Fair with the Council on Aging. 126 flu, 11 pneumonia & 3 tetanus/diphtheria shots were given to the 160 persons who attended this popular event. Compliance checks re: tobacco sales to minors by merchants were conducted by D.A.R.E. in conjunction with the NABH Tobacco Control Program. The Board posted DPH warnings on infectious diseases such as TB, hepatitis B, STDs, meningitis, and on food-borne illnesses from drinking unpasteurized cider.

NABH/NNS/Dental Program: Refer to their Annual Reports.

Looking Back to 1997

The Lancaster Board of Health commends Lancaster's own "Mr. Roberts", Stanley Roberts, (retired in May) for his many years of dedicated and dependable service to the community. Since 1984, he has served at various times as Board member, Animal Inspector, and Animal Control Officer, as well as being a Constable and Special Police Officer. He was the true definition of a 'public servant', who maintained a good working relationship with everyone, motivated only by a sincere desire to help those in need.

In contrast, it has been another year of turmoil and dissension within the Board. Disagreements on minor as well as major issues were an ongoing problem. A sincere thankyou to residents of the Town who have followed the ongoing saga..and to those who supported us in spite of controversy. Our ever-steady and competent Administrative Secretary, Eileen McRell has been the glue to hold together a sometimes battered and fragmented Board. A sincere vote of appreciation to her and her hard work throughout the year.

Looking Ahead to 1998

It is our sincere hope that current and future members will restore harmony to the Board and join together to work for their common goal -- guarding the public health.

Respectfully submitted,



Vera B. Davis, Chair

LANCASTER ANNUAL REPORT 1997

Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in Lancaster. In 1997 the work demands associated with the new Title 5 state septic system regulations continued. Fortunately the processes are becoming smoother as we all become familiar with the many changes. In addition, the Nursing Service has met the enormous changes confronting health care everywhere. We have done this at Nashoba without increasing costs to the town. We look forward to continuing our work with the Lancaster Board of Health. Included in highlights of 1997 are the following:

- Oversight review responsibility for Lancaster Board of Health for 51 Title 5 State mandated private Septic System Inspections (138 since 3/95, 84% passed). Filed and reviewed 868 state mandated (but unfunded) Nashoba area Title 5 inspections in 1997. (total 2418 since 3/95).
- Continued Dental Program in Local Schools
- Sustained level local funding of Nashoba Environmental Assessment for ninth year in a row!
- Represented Nashoba members on Executive Committee of Massachusetts Association of Health Boards (MAHB).
- Invited and presented Internet information at Quarterly Meeting of the Central Massachusetts Association of Health Boards. (see nashoba.org homepage)

By Lancaster's continued participation in the Association you can shape your programs and participate in the benefits of quality service at a reasonable cost!

TOWN OF LANCASTER

Environmental Health Department

Environmental Information Responses	
Lancaster Office Days.....	83
Nashoba Office Inquiries & Activities..	366
Food Service Licenses.....	36
Food Service Inspections.....	80
Food Service Consultations.....	46
Beach/Camp/School Inspections & Consultations.....	16
Housing & Nuisance Investigations.....	47

Septic System Test Applications.....	70
Septic System Lot Tests.....	319
Septic System Plan Applications.....	53
Septic System Plan Reviews.....	122
Septic System Permits Issued.....	64
Septic System Inspections.....	243
Septic System Consultations.....	536
Water Quality/Well Consultations.....	42
Rabies Clinics - Animals Immunized.....	84

Nashoba Nursing Service

Nursing Visits.....	1726
Hospice.....	46
Physical Therapy Visits.....	240
Occupational Therapy Visits.....	65
Speech Therapy Visits.....	11
Medical Social Service Visits.....	27
Home Health Aide Visits.....	4002
Health Promotion Clinics & Support Group Visits.....	349

Dental Health Department

Nashoba Program (Funded Through Environmental Assessment)

Examination, Cleaning & Fluoride - Grades K, 2 & 4

Students Eligible.....	256
Students Participating.....	148
Referred to Dentist.....	8

Instruction - Grades K, 1 & 5

Number of Programs.....	12
Students Participating	230

Fluoride Rinse Grant Program (State Supplied Materials, Nashoba Administered, Local Volunteers)

Students Participating.....	359
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**Lancaster Historical Commission
Annual Report for 1997**

In 1997 the Commission was chaired by Anne Androski. The members were Marjorie Adams, Anne Androski, David Knott, Henry Paszko, Jack Pirozzolo, Michael Sczerzen and Imogene Watson. Jack Pirozzolo resigned from the Commission and the vacancy will be filled in January of 1998.

During the four hours one day a week of providing service to the public over 30 persons visited the office with requests for historical research and genealogical information. We were able to return to the General Fund \$346.40 from the sale of books and research copy work. We continue to answer correspondence and telephone calls which aid townspeople and the general public regarding historical Lancaster.

Commission members continue to seek donations to fund a marker for "Sliding Billy" Hamilton who is buried in Eastwood Cemetery. He was inducted into the Baseball Hall of Fame in 1961. Anyone wishing to give a donation can do so through the Commission.

Changes around Lancaster: The Mill Street bridge was closed down for repairs. The house at 892 Main Street suffered an internal house fire. This house's name plate is recorded as the "Benjamin Foster House" which was build c. 1800. The L portion of the house in the back was constructed from a section of the 4th Meeting House in 1823. The front portion was added in 1871. Thanks to the efficient work of our Fire Department, the exterior of the house was not damaged by the fire.

The Commission toured the Old Settlers' Burial Grounds and Middle Cemetery to address the issue of damage done to markers from nature and recently by vandals spray painting or pushing over markers. The office coordinator, Joan Richards, attended a workshop at Massachusetts Historical Commission in Boston in December pertaining for State Preservation Project Funding available to towns and non-profit organizations for projects of restoration. A photographic inventory of the markers has been started as well as the Commission talking to professionals to learn how to properly restore damaged markers. We plan to update the written history of each stone using the inventory listed in Marvin's History of the Town of Lancaster. The Commission members has been actively attending Building Committee meetings pertaining to the restoration and addition to the Town Library and the Town Hall Feasibility Study. The historical significance of the Town buildings around the Town Green provide Lancaster with a rare treasure not found anywhere else in Massachusetts. We are investigating the process necessary to preserve this area as a Historic District.

Accessions: Memorabilia of the T.F. Burke Oil Company



Town of Lancaster Massachusetts

Industrial Development Commission

**Annual Report
1997**

The Industrial Development Commission held regular meetings on a monthly basis throughout the year. The Commission reviewed proposals for expansion at Orchard Hills Athletic Club and an office park at the Geronimo Properties site off Lunenburg Road. Modifications to the zoning bylaws were supported by the Commission to allow better access to the Geronimo site and the expansion and diversification of the Bestway facility off Sterling Road.

A substantial effort was made the IEDC to designate areas within Town as Economic Opportunity Areas. This work culminated with an article submitted to Town Meeting.

Respectfully submitted
Scott A. Miller, Chairman

**1997 ANNUAL REPORT OF THE TRUSTEES
OF THE TOWN LIBRARY**

**Emily J. Rose, Chairwoman
Frank T. MacGrory, Vice-Chairman
Helena L. Baggott ♦ Mary Madden Philbin ♦ Susan Polansky
Ray F. Comes, Secretary**

**DIRECTOR: Sue A. Hoadley
ASSISTANT DIRECTOR: Moira Taylor
CHILDREN'S LIBRARIAN: Betty Ogborn
TECHNICAL ASSISTANT: Linda Ledoux
LIBRARY ASSISTANT & PAGE: Charlotte Follansbee
SPECIAL COLLECTIONS ASSISTANT: Marcia L. Jakubowicz
CUSTODIAN: Walter McNamara**

HOURS

**Tuesday & Thursday: 9:30 AM - 8:00 PM
Wednesday: 1:00 PM - 8:00 PM
Saturday: 9:30 AM - 1:30 PM**

SCHOOL VISITS

Tuesday & Thursday: 8:30 AM - 10:00 AM

During our 135th year of public library service to the citizens of Lancaster, the renovation and expansion of the Library's building continued to be our major preoccupation. In January 1997, the project's funding was assured when the four-year \$2.2 million debt exclusion ballot question (approved at a November 1996 Town Meeting) passed 698 to 422. Our architects — CBT / Childs Bertman Tseckares — did a masterful job of guiding us through design development and began to produce the construction drawings.

The Library's municipal appropriation for fiscal year 1998 (July 1, 1997 — June 30, 1998) was \$109,250 — a \$522 or less than one-half of a percent increase over the \$108,728 finally appropriated for FY 1997 after a \$3,100 reduction. (The actual municipal expenditure for FY 1997 was \$108,461.09.) Our original budget request included funding for increased hours — addition of Mondays or Wednesday mornings to the schedule — but it was defeated. The Library maintained the same hours of operation as in 1995 and 1996: 32 hours per week in the winter and 28 hours per week in the summer. The Library maintained its state certification by remaining open at least 25 hours per week, meeting the minimum Municipal Appropriation Requirement (MAR), and spending at least 19% of its operating budget on books and materials. In FY 1996 the

Library received \$8,813.25 in state aid, in FY 1997 \$7,696.43, and in FY 1998 \$7,084.80 — all of which is applied to wages and salaries. As our wage and salary requirements go up, our state aid declines!

Circulation at the end of fiscal year 1997 was 50,069 — a decline of 2,416 items or 4.6% compared to FY 1996's 52,485. The average annual circulation for the past ten years is 49,403.

3,814 patrons were actively registered with the Library as of December 31, 1997. This figure is much smaller than last year (7,244) because our files were purged of all inactive patron records for the first time since we began using the C/W MARS network. The Library's holdings totaled 50,019, a net gain of 1,922 over the 48,097 items in the collection at the end of 1996. The collection received a boost from the distribution of 313 books from the former Davis Library at Fort Devens, the gift of over 180 video cassettes from an anonymous donor, and a special order of about 36 audio books. Daniel Laughlin donated 10 more boxes of current hardcover books and Jeanette Stickney continues to donate large print books.

The Friends of the Library contributed funds from their annual fall book sale toward the purchase of audio books, the Library's membership in the Wachusett Co-op for circulating collections of video and children's programs. They sponsored a children's holiday concert by Rick Goldin in December. In addition, all of the Library's museum passes (Boston Museum of Fine Arts, John F. Kennedy Presidential Library and Museum, Worcester Art Museum, Higgins Armory Museum, Tower Hill Botanical Garden, and Fruitlands Museum) were provided by the Friends.

During 1997 C/W MARS was upgraded to a graphical TCP/IP network and we replaced four of our 286/386 computers with Pentiums to be compatible with the upgrade. We also began converting our OCR labels to bar codes in December.

On May 31, 1997, Cheryl A. Ryan and Mark Banta exchanged their wedding vows before family and friends in the Children's Room — a first in library history (as far as we know).

From March 6 through July 5, a 1903 imprint of the *Narrative of the Captivity and Restoration of Mrs. Mary Rowlandson* was on display at the Davis Museum and Cultural Center at Wellesley College as a part of the exhibit, "Inspiring Reform: Boston's Arts and Crafts Movement." The show will travel to the Renwick Gallery of the National Museum of American Art in Washington, DC in 1998.

Our volunteers continue to be an important resource to the Library: Janet Baylis repairs adult books, Norma McCarty reshelves books from the adult collection, Annette Morris

tends the gardens around the Library and supplies a holiday wreath for the front door, and Helen Mortimer repairs the books in the children's collection.

The Fund Raising and Building Committees — including the Library Trustees who are also members of each sub-committee — put in a lot of long hours toward the construction project. A benefit concert was held in February, a garden tour and ice cream social in July, a yard sale in October, and we sold flower bulbs, t-shirts, Christmas ornaments, and more. At the end of December over \$89,000 had been raised toward the four-year goal of \$400,000. We also received many in-kind donations from a number of friends: legal services from Choate, Hall & Stewart, loan of a cherry picker from Tree-1 Systems, fund raising "thermometer" painted by Ellen R. Donaldson, photography by Walter Doyle, printing and bulk mailing from Dunn & Company, site survey by John Farnsworth of DeFalco Engineering, excavation of test pits by Nathaniel C. Hawkins, Jr., review of construction documents by James L. Heighton, soil test borings and analysis by Technical Drilling Services, Inc., concert sponsorship and lots of free publicity from the Della Valles at the *Lancaster Times*.

Finally, it is the staff that makes the library a success. Their dedication, professionalism and team spirit keep this ship sailing smoothly. Thank you!

Sue A. Hoadley, Library Director

MEMORIAL DAY MAY 26 1997

THE Memorial Day Committee along with members of the American Legion decorated approximately 350 veteran's graves with U.S. flags.

The members also picked laurel and made the wreaths to decorate the veteran's and fire department memorials.

There are many people to thank for helping to honor our veterans. Reverend Pamela Barz gave the opening prayer and benediction for the Memorial Day Observation. Robert S. Follansbee Sr. was the Master of Ceremonies. Matthew Philbin read "General Logan's Orders." Adam Quigley gave Lincoln's "Gettysberg Address." The Middle School Band, led by Tim Kelly provided the music for the ceremony on the town green as well as in the parade which followed. Speaker was G. James Dickhaut, a U.S. veteran and longtime resident of Lancaster.

Grand Marshal George Black led the parade to the North Village Cemetery followed by the Nashoba Band led by Paul Pitts. A special thanks goes to the many youth groups that participated in the march to the cemetery and back to the town green.

Ice cream was provided to marchers and young members of the observers by the DARE program, sponsored by Officer "Goody."

Memorial Day Committee Members
Carol J. Sonia, Chairman
Robert G. Winsor, Co-chairman
Viola Moon
Annette Morris
Mary Paquette

Associate Members
George Black
Daniel Downing
Frank MacGrory
Karen Shaw
Margery Tourville

MEMORIAL DAY

MONDAY
THE TOWN GREEN

9:00 A.M.

May 26, 1997
LANCASTER CENTER

GRAND MARSHAL ----- George Black

COMMANDER EVERETT MINIGAN
AMERICAN LEGION POST 96

MASTER OF CEREMONIES ----- Robert S. Follansbee, Sr.

PROGRAM

Prayer-----Rev. Pamela Barz
Salute to the flag -----Audience
Singing "America the Beautiful" -----Audience & Lancaster Middle School Band
General Logan's Orders-----Matthew Philbin
Selection "Marching Grenadiers"-----Middle School Band
Lincoln's Gettysburg Address-----Adam Quigley
Selection "Triumphal March" from Aida by Verdi-----Middle School Band
Memorial Address-----G. James Dickhaut
Presentation of Flowers
Gun Salute
Singing "The Star Spangle Banner" -----Audience & Lancaster Middle School Band
Benediction-----Rev. Pamela Barz

At the close of the exercises, the Memorial Tablets in the library and the town hall will be decorated and the procession, lead by the Nashoba Regional School Band, will then proceed to the cemetery at the North Village, stopping on the way to decorate the Firemen's Memorial. After decorating the graves, they will return to the Town Green where the parade will be dismissed.

Attention is called to the action of the 45th National Encampment, Grand Army of The Republic, which ordered that, as part of the public exercises on Memorial Day, bells be tolled from twelve o'clock noon to twelve o'five: That flags be placed at half-mast, and that comrades remain standing with uncovered heads during this period.

We are here to honor and pay tribute to the men and women who served our country in time of war. May we never forget what we owe them. Let us live our lives so that the ideals, the liberty, the way of life they fought to preserve, may forever remain in us a living memorial to them.

MEMORIAL DAY COMMITTEE MEMBERS

CAROL J. SONIA - CHAIRMAN
ROBERTA G. WINSOR - CO-CHAIRMAN
VIOLA MOON
ANNETTE MORRIS
MARY PAQUETTE

ASSOCIATE MEMBERS

GEORGE BLACK
DANIEL DOWNING
FRANK MacGRORY
KAREN SHAW
MARGERY TOURVILLE

We thank all who participated in this years exercises.
We also thank "Officer Goody" Lancaster's Dare Officer who
donated ice cream to all our marchers!

MINUTEMAN SCIENCE-TECHNOLOGY HIGH SCHOOL DISTRICT

ANNUAL REPORT 1997

Beginning in September 1997, a group of seven Wayland High School students began spending two hours every morning at Minuteman Tech receiving career training experiences. Two students are taking carpentry, two students are taking electronics and three students are taking computer programming. Following their time at Minuteman, these students return to Wayland High School for their academics. Concord, too, is currently taking advantage of this program, and students from all of the other district high schools are also invited to participate.

The program is being run under the auspices of the School-to-Careers Partnership in which Wayland, Concord and other Minuteman district towns have been participating for the past year. In a time when demands on schools are increasing and resources are diminishing, it is very important that schools find creative ways of working together to provide the broadest and best possible education for their students. The Wayland-Minuteman program provides Wayland students with an opportunity for hands-on learning experiences which were no longer possible after the school closed its industrial arts program for budgetary reasons.

Another example of creative partnerships with district towns is our middle school technical literacy program. With the participating schools paying for the equipment and supplies, Minuteman Tech provides four teachers who work full-time giving hands-on technology education to students at the Acton-Boxborough Junior High and at middle schools in Bolton, Concord, Lancaster, Lexington, Lincoln and Sudbury. This includes an exposure to biotechnology, environmental technology, robotics, telecommunications, microelectronics, mechanics and technology projects.

For other district middle schools, Minuteman sponsors Technology Days during which more than 200 students from district middle schools and their science teachers are invited to spend a day in Minuteman Tech-nology labs doing hands-on activities in robotics, electronics and other technical disciplines. Schools register for the program on a first come, first served basis.

Minuteman service to district middle school students also includes the very popular After School program which provides hands-on career exploration and academic enrichment opportunities on Tuesdays and Thursday afternoons during October and on Monday and Wednesday afternoons during March. The 4:15 to 6:15 p.m. program is offered without charge to district 6th, 7th and 8th graders with transportation provided from district middle schools to Minuteman and return.

These middle school programs are all financed by the Minuteman Tech budget, and each town which participates is assessed on the basis of the number of full-time-equivalent (FTE) students served. This FTE number is computed by dividing the number of students served and the number of hours they are served by the number of hours a full-time daytime student is served. Since service to the part-time

"FTE" pupils is paid for by the Minuteman budget, the FTE pupils are included in the count with the regular day pupils in computing Minuteman's expenditure per pupil.

National studies indicate that properly funded vocational programs cost an average of two times as much as non-vocational programs in order to fund safe staffing ratios, properly related academic classes and up-to-date equipment. In addition, it costs more to educate special needs students, and 43% of member town high school students currently attending Minuteman need special education services. This is almost three times higher than the percentage of special education students enrolled in member town high schools and well above the common 30% to 32% in many regional vocational schools.

One of the ways in which Minuteman manages to keep its technical programs up-to-date while surviving fiscal pressures is by the staff working diligently at seeking grants. This is especially important for the higher start-up investments required to begin or to change a technology program, often when enrollment and job opportunities are just beginning.

By working closely with industry, Minuteman focuses on the constant updating needed to prepare students for jobs of tomorrow rather than for jobs of yesterday. This special effort by the staff greatly amplifies the investment from local taxpayers, giving students and their communities a very high return in long-term economic value for each local dollar invested. There is an important relationship here. Strong local investment attracts investments from companies, government and foundations that lead to a high level of quality in career learning. So far during 1997, more than \$1.4 million has been received in grants for program improvements, growth of new science/technology career training and educational support for enrolled students.

Attesting to the quality of the education they are receiving, in 1997 a number of Minuteman Tech students earned state and national recognition:

- Courtney Eckhardt of Arlington received early admission to the Massachusetts Institute of Technology, and Gareth Driver of Arlington entered Harvard University.
- For the eighth time in 9 years, Minuteman Tech students won gold medals in the Commercial Baking competition at the Vocational Industrial Clubs of America (VICA) National Skill Olympics held in Kansas City in June. A Minuteman student also won a silver medal in the national Robotic Workcell Technology competition. Other Minuteman students also did well in the national competition, placing 5th in the First Aid & CPR competition and 8th in Technical Computer Applications.
- In the Massachusetts state VICA competition, Minuteman Tech students won seven first place medals, six second place medals and four third place medals.
- Competing against 14 other high schools, Minuteman Tech's Math Team placed 3rd in the University of Massachusetts Lowell Challenge '97 competition, held at UMass Lowell in October. The four team members all received \$2000 per year scholarships to UMass Lowell for four years.
- Two Minuteman students were among the 32 first place winners in a field of 260 entered from across the state in the Massachusetts Science Fair at the Massachusetts Institute of Technology in May.

- In a field of 80 students representing 14 schools from New Hampshire, Rhode Island and Massachusetts, Minuteman Tech's Physics Team won first place in the "Great American Dream Machine" design and race at the New England Design Olympics held at Milton Academy in May.

For people who like to use the Internet, Minuteman Tech now has its own web site:

www.minuteman.org which is full of basic information about the school and its programs and up-to-date information about special programs and happenings at the school. The school calendar is also included.

During the past year, several members left the School Committee: long-time member Kenneth Whitcomb of Boxborough, Kenneth D. Mullen, Jr. of Needham, Anita M. Ware of Bolton and Liz McNenny of Arlington. The district thanks these people for their service.

Respectfully submitted,
THE MINUTEMAN SCIENCE-TECHNOLOGY HIGH SCHOOL COMMITTEE

Acton - Robert Wiltse, Chairperson (term expires 2000)
Arlington - Paul Schlichtman (term expires 2000)
Belmont - Joseph White (term expires 1998)
Bolton - Paul Scheipers (term expires 1999)
Boxborough - Donna Corey (term expires 2000)
Carlisle - James A. Ford, (term expires 2000)
Concord - John McCarthy (term expires 1998)
Dover - Frank Gobbi, Jr. (term expires 1999)
Lancaster - Shawn Winsor (term expires 2000)
Lexington - Jane Pagett (term expires 1999)
Lincoln - Sally Bobbitt, Secretary (term expires 1998)
Needham - Jeffrey Stulin (term expires 1998)
Stow - Frances Hyden (term expires 1999)
Sudbury - Glenn L. Noland, Vice-Chairperson (term expires 1998)
Wayland - Dorothy G. Pesek (term expires 1999)
Weston - Josef J. Gazzola (term expires 1999)

Enrollment October 1, 1995

TOWN	99	98	97	96	PG	TOTAL
Action	7	4	1	9	17	38
Arlington	43	29	28	28	20	148
Belmont	3	6	8	10	7	34
Bolton	1	2	-	1	1	5
Boxborough	-	2	2	3	1	8
Carlisle	2	1	1	-	3	7
Concord	4	6	9	3	8	30
Dover	1	-	-	-	2	3
Lancaster	11	3	6	2	3	25
Lexington	5	7	6	7	8	33
Lincoln	-	2	2	1	2	7
Needham	4	12	6	7	5	34
Slow	3	4	11	3	3	24
Sudbury	3	5	6	4	5	23
Wayland	2	3	2	3	4	14
Weston	1	-	-	1	-	2
Tuition	137	118	94	72	49	470
TOTAL	227	204	182	154	138	905

Enrollment October 1, 1996

TOWN	'00	99	98	97	PG	TOTAL
Action	4	4	4	2	7	21
Arlington	32	41	26	22	20	141
Belmont	13	7	8	8	12	46
Bolton	6	1	2	-	4	13
Boxborough	1	-	2	2	1	6
Carlisle	-	2	1	1	4	8
Concord	7	6	5	10	6	34
Dover	-	1	-	-	1	2
Lancaster	7	11	2	3	5	28
Lexington	11	9	7	5	19	51
Lincoln	-	-	2	2	2	6
Needham	12	4	11	6	3	36
Slow	9	4	5	11	1	30
Sudbury	6	3	4	6	2	21
Wayland	1	-	2	1	3	7
Weston	1	1	-	-	5	7
Tuition	28	54	51	54	32	219
Choices	104	89	64	33	-	290
TOTAL	242	237	194	166	127	966

Enrollment October 1, 1997

TOWN	'01	'00	99	98	PG	TOTAL
Action	7	4	3	3	7	24
Arlington	32	28	34	27	27	148
Belmont	15	14	5	2	4	40
Bolton	4	4	2	3	2	15
Boxborough	3	1	-	2	3	9
Carlisle	2	-	2	1	2	7
Concord	3	6	4	5	2	20
Dover	-	-	1	-	-	1
Lancaster	9	6	10	2	6	33
Lexington	10	9	9	6	8	42
Lincoln	3	-	-	2	-	5
Needham	5	9	2	10	3	29
Slow	9	5	3	5	4	26
Sudbury	6	4	4	3	6	23
Wayland	3	3	3	5	2	16
Weston	-	1	1	-	1	3
Tuition	29	64	52	49	30	224
Choices	87	59	72	50	-	268
TOTAL	227	217	207	175	107	833

*NOTE: 1 Concord student and 7 Wayland students are 1/3 time students

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT
OPERATING FUND
COMPARISON OF BUDGET TO ACTUAL
FOR THE MONTH ENDED JUNE 30, 1997
(UNAUDITED)

<u>REVENUES</u>	<u>FY 96 ACTUAL</u>	<u>FY 97 BUDGET</u>	<u>ACTUAL/ ENCUMBERED</u>	<u>TRANSFER/ RECEIPTS</u>	<u>AVAILABLE</u>
ASSESSMENTS	8,587,217	8,363,861	8,363,861	0	0
CHAP 70	2,122,834	2,152,078	2,152,078	0	0
CHOICE 95	520,928	0	0	0	0
TRANS CH. 71	434,585	454,970	454,970	0	0
CHOICE 96	5,081	1,121,884	1,121,884	0	0
OTHER	189,617	159,720	159,720	0	0
APP SUR	431,849	157,440	157,440	0	0
TUITION	1,193,517	1,448,818	1,448,818	0	0
TOTAL	11,486,208	11,858,571	11,858,571	0	0
<u>EXPENSES</u>					
BLDG TRADES	88,804	98,455	88,483	781	10,773
COMM SERV	16,382	17,140	14,827	-150	2,163
ELECTRONICS	29,004	34,972	42,560	1,150	-6,438
GRAPHICS	77,163	89,982	82,781	10,015	17,226
HEALTH INSTR	30,218	28,425	28,936	-100	1,389
METAL FAB	39,811	32,712	39,315	0	-6,803
POWER MECH	14,148	17,285	17,267	100	118
TECHN	89,159	75,293	76,182	-470	-1,359
AFT PROGRAM	10,395	11,870	14,912	1,417	-1,825
REG OCCUP	3,381	4,930	111,521	107,970	1,379
SPEC TRADES	5,058	28,305	23,332	-534	2,439
ROTC	2,909	3,140	2,874	0	286
COMMUN	19,701	28,442	26,184	500	758
HUMAN REL	12,539	18,550	15,586	0	-36
MATH	33,461	38,860	33,834	-4,817	409
SCIENCE	65,589	68,800	64,965	0	3,835
PHYS EDUC	7,392	9,500	6,247	-50	3,203
ATHLETICS	82,804	101,270	89,732	1,170	12,708
BUS INSTR	3,804	4,588	3,470	0	1,118
FOR LANGUAGE	7,497	18,450	17,964	0	456
ART	8,781	12,000	11,071	0	929
MUSIC	388	420	900	0	-480
DRIVER ED	185	0	0	0	0
INSTRU RES	81,784	59,355	54,729	1,484	8,120
PUPIL SUPP	34,088	42,072	40,379	-134	1,569
PRINCIPAL	91,823	90,285	95,275	4,992	2
VOC CO-ORDN	8,400	7,465	8,472	797	-210
COMPUTER SERV	34,009	87,785	75,418	0	12,369
DEAN	3,081	3,800	3,510	70	360
DIST PROG	16,308	28,220	32,119	120	-3,779
LEGAL FEES	25,500	25,000	40,637	0	-15,637
AUDIT FEES	28,500	29,500	29,500	0	0
SUPERINT	3,941	3,149	3,034	0	115
PLANN/ACAD	47,624	47,000	51,763	80	-4,683
BUSINESS OFF	12,633	18,150	16,850	20	1,320
RISK INS	106,545	121,600	117,880	0	3,720
RET/EMPL BNFT	1,128,156	1,118,698	892,503	37,612	263,807
TRANSP	723,871	874,517	841,729	0	-167,212
CAFE	7,787	8,750	8,400	0	350
OPER & MAIN	891,511	817,700	836,273	6,863	-11,710
EQUIP PUR	278,087	209,877	207,363	0	2,484
DEBT MANG	0	0	0	0	0
SALARIES	7,403,248	7,728,249	7,767,057	68,786	27,958
TOTAL	11,534,999	11,858,571	11,936,872	237,862	159,561
EXCESS REV	-49,791	0	-78,301	237,862	159,561

Nashoba Regional School District

50 Mechanic Street, Bolton, MA 01740

(Tel.) 978-779-0539

(FAX) 978-779-6812

Gene S. Chasin
Superintendent

Paul A. Livingston
Assistant Superintendent

Gail L. Wright
Business Manager

April 8, 1998

ANNUAL REPORT TO THE RESIDENTS OF LANCASTER

I am pleased to submit my first annual report as Superintendent of the Nashoba Regional School District. This year has been a building year. We have implemented policies and procedures that focus on student achievement, accountability, and fiscal responsibility. The financial difficulties associated with the 1.4 million dollar deficit uncovered with the closing of the books this fall are behind us and procedures have been instituted by the School Committee which will insure that this kind of difficulty does not plague the system in the future. During the current school year, in addition to addressing the financial issues, the District has begun an effort to make sure that instruction meets the needs of all children within the classroom. System-wide initiatives which require intensive staff development are underway to build the capacity of our schools to meet the needs of all students. An assessment system has been put in place which will be used on an annual basis to chart growth within the system. This assessment system uses both nationally normed tests and annual customer satisfaction surveys of students, parents, staff and graduates.

Measurable goals have been established for the system which will be reported to the public annually. All schools within the Nashoba Regional School District are focused on communication and collaboration, building trust with the community, and being accountable for student achievement and utilization of resources.

Respectfully submitted,



Gene Chasin
Superintendent

GC/pc

Nashoba Regional School District

ADMINISTRATION

GENE CHASIN	-	SUPERINTENDENT
PAUL LIVINGSTON	-	ASSISTANT SUPERINTENDENT
GAIL WRIGHT	-	BUSINESS MANAGER
ALAN CHATES	-	PUPIL PERSONNEL DIRECTOR

Nashoba Regional School District

SCHOOL COMMITTEE MEMBERS

TOWN OF STOW

MARY BRADT MINTZ	-	CHAIRPERSON
ALICE DELUCA	-	MEMBER
VICTOR JONES	-	MEMBER
CAROL MILLIGAN	-	SECRETARY
JEANNE WYAND	-	MEMBER

TOWN OF BOLTON

JULIE BARTSCH	-	V. CHAIRPERSON
ANNE KINGAN	-	MEMBER
JUDITH NARHI	-	MEMBER

TOWN OF LANCASTER

AILSA DEITEMEYER	-	MEMBER
STEPHANIE FROMMER	-	MEMBER
JOHN LAKIN	-	MEMBER
DOUGLAS MACLEAN	-	MEMBER
JACK PIROZZOLO	-	TREASURER

NASHOBA REGIONAL SCHOOL DISTRICT
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 1997

	GOVERNMENTAL FUND TYPES			PROPRIETARY FUND TYPE	ACCOUNT GROUP	TOTALS (MEMORANDUM ONLY)
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	INTERNAL SERVICE FUND	GENERAL LONG-TERM OBLIGATIONS	JUNE 30, 1997
ASSETS:						
CASH	\$ 66,713	\$ -	\$ -	\$ -	-	\$ 66,713
INVESTMENTS	1,316,826	-	-	-	-	1,316,826
INVESTMENT IN DEFERRED COMPENSATION PLAN	434,398	-	-	-	-	434,398
ACCOUNTS RECEIVABLE: INTERGOVERNMENTAL	-	16,269	-	-	-	16,269
DEPOSITS	-	-	-	95,000	-	95,000
DUE FROM OTHER FUNDS	-	343,526	64,510	262,898	-	670,934
AMOUNTS TO BE PROVIDED FOR RETIREMENT OF LONG-TERM OBLIGATIONS	-	-	-	-	250,000	250,000
TOTAL ASSETS	\$ 1,817,937	\$ 359,795	\$ 64,510	\$ 357,898	\$ 250,000	\$ 2,850,140
LIABILITIES:						
ACCOUNTS PAYABLE	\$ 1,060,149	\$ -	\$ -	\$ 357,898	\$ -	\$ 1,418,047
OTHER LIABILITIES	70,931	-	-	-	-	70,931
DEFERRED COMPENSATION PAYABLE	434,398	-	-	-	-	434,398
DUE TO OTHER FUNDS	670,934	-	-	-	-	670,934
NOTES PAYABLE	1,000,000	-	-	-	-	1,000,000
BONDS PAYABLE	-	-	-	-	250,000	250,000
TOTAL LIABILITIES	1,236,412	-	-	357,898	250,000	1,844,310
FUND EQUITY:						
FUND BALANCES:						
UNRESERVED:						
DESIGNATED (Note 9)	200	359,795	64,510	-	-	424,505
UNDESIGNATED (Note 8)	(1,418,675)	-	-	-	-	(1,418,675)
TOTAL FUND EQUITY	(1,418,475)	359,795	64,510	-	-	(994,170)
TOTAL LIABILITIES AND FUND EQUITY	\$ 1,817,937	\$ 359,795	\$ 64,510	\$ 357,898	\$ 250,000	\$ 2,850,140

NASHOBA REGIONAL SCHOOL DISTRICT
 ENROLLMENT BY SCHOOL
 AS OF
 OCTOBER 1, 1997

NASHOBA REGIONAL SCHOOL DISTRICT
 ENROLLMENT BY GRADE
 AS OF
 OCTOBER 1, 1997

SCHOOL	ENROLLMENT	GRADE	ENROLLMENT
ELEMENTARY		PRESCHOOL	
SAWYER SCHOOL	379	KINDERGARTEN	45
MEMORIAL/CENTER	462	1	204
POMPOSITTICUT	259	2	240
CENTER SCHOOL	<u>269</u>	3	239
		4	247
		5	255
TOTAL ELEMENTARY	1369	6	233
		7	217
MIDDLE		8	235
SAWYER SCHOOL		9	190
LANCASTER MIDDLE	200	10	202
HALE MIDDLE	282	11	198
	<u>254</u>	12	200
			<u>184</u>
TOTAL MIDDLE SCHOOLS	<u>736</u>		2889
HIGH SCHOOL		SPECIAL NEEDS OUT	<u>32</u>
NASHOBA	784	TOTAL	<u>2921</u>
GRAND TOTAL	<u>2889</u>		

R. Furtado/D. Haarmann
Organization will present
NRSF/Dr. Garofoli will present
P. Pitts will present

**Nashoba Regional High School
Senior Scholarship Night
Tuesday, May 27, 1997**

1. Welcome - Principal

2. Pledge of Allegiance

3. Introduction - Guidance Department

Several years ago, The Guidance Department made a conscious decision to help senior families find more scholarship money to help pay for higher education. We have all worked very hard to expand the numbers of local scholarships available to our students.

With the help of ambitious parent and student volunteers, we support a wide variety of fund raisers that provide monies for some of the scholarships being awarded tonight. Many community organizations generously support our students by creating scholarships.

Because of these efforts, the number of local scholarships offered to Nashoba students has definitely grown. Special note must be made of the efforts of counselor Charlie Whipple and guidance secretary, Brenda Hamburger. They both work extensively with local scholarship organizations and our graduating seniors to help set up and process the hundreds of scholarship applications that our office handles each year.

The process works this way. Nashoba seniors either apply for or are nominated for local scholarships. Each scholarship organization decides upon its own set of criteria that is spelled out in application materials. Most scholarships are based on academic achievement but some depend on community activities, likely college majors, sports or other criteria.

A scholarship committee for each organization then reads all the application materials and contacts us with the names of the scholarship recipients.

And tonight, we celebrate the efforts of both the fund raisers and the recipients of the Class of 1997 scholarships.

4a. National Merit Scholars

Finalist Scholars

The following students have met the rigorous requirements for Finalist standing in this year's National Merit Scholarship Program, a distinction that places them in a group representing about half of one percent of US high school graduating seniors. They have *already* received a Certificate of Merit, but we would like to acknowledge the following students this evening:

Neil Gray

Jascha Sohl-Dickstein

Special Scholarship Scholar - Nikki Diaz has been selected as a scholarship finalist in the National Hispanic Scholar Recognition Program.

Each year over one million students throughout the country take the National Merit Scholarship Qualifying Test as part of the Preliminary Scholastic Aptitude Test. Out of that one million, 38,000 will be recognized for their outstanding achievement in this program.

This year, Nashoba has 13 students who were named as Commended students due to their high scores on the test. Even though they are not eligible to continue in the competition for scholarships, they have had their names submitted to the colleges of their choice.

Nicole Diaz

Caitlin Goddard

Andrew Jones

Nicholas Macarelli

Mansi Parikh

Mary Rude

Kristin Screen

Sharon Shapira

Abigail Tabor

Daniel Tatosian

Carrie Udall

Catherine Ulehla

Molly Webster

4b. On behalf of the United States Military Academy at Westpoint, Lieutenant Colonel Mary Jane Hillary will present an offer of admission to Gregory Michael Ogborn and Marc Christopher Ogborn.

5 a. Other Scholarships and Honors

We congratulate The ITT Sheraton Four Points Hotel Honors Scholars. The following students have received notification of this honor.

Nicole Belmonte

Jason Corff

Nicole Diaz

Neil Gray

Johanna Homan

Andrew Jones

Marshall Kettner

Sarah Kingan

Nicholas Macarelli

Heather MacFarlane

Heather Milligan

Kristine Oelberger

Gregory Ogborn

Marc Ogborn

Megan Philbin

Mary Rude

Kristin Screen

Sharon Shapira

Katie Sticklor

Abigail Tabor

Jennifer Taranto

Carrie Udall

Niki Ulehla

Molly Webster

5b. Many seniors have already received notification of honors and scholarships. Nashoba Regional High School extends congratulations to the following students who have received the following honors:

see attachment 1 (Diane Haarmann)

6. Nashoba Regional Scholarship Foundation

Late in the 1989-90 school year a group of interested parents of Nashoba students and Nashoba faculty met to discuss the possibility of setting up an independent scholarship foundation to provide a source of funding for college scholarships. Subsequently that group formed the Nashoba Regional Scholarship Foundation. The Foundation has been chartered as a non-profit scholarship organization under the auspices of the national "Dollars for Scholars" program. This year the Foundation was able to offer 12 scholarships of \$500 each. Some colleges provide matching grants. We have been very encouraged by the numbers of parents who have gotten involved or have supported our efforts through donations, buying pizzas and the golf tournament. The Board of Trustees of the Foundation would like to take this opportunity thank all of you who have been so supportive.

Dr. Peter Garofoli, Foundation treasurer, will present the scholarships:

Jason Corff
Megan Crowley
Nicole Diaz
Sarah Klingan
Erin McDonald
Janice Nowak
Mansi Parikh
Rebecca Pendleton
Mary Rude
Kristin Screen
Sharon Shapira
Jascha Sohl-Dickstein

7. Several other scholarship groups have joined the Foundation. Nashoba's National Honor Society is awarding 4 scholarships of \$500. The recipients are:

Katie Fulton
Nicholas Macarelli
Katie Sticklor
Carrie Udall

8. The Parent Teacher Student Association of Nashoba is a group committed to increasing communication within the school and between the school and the district communities, as well as providing support to the school programs, students and staff. The group is presenting an award in order to recognize a student who has shown involvement and leadership in school and community, as well as maintaining a high academic standing.

Mrs. Ellen Donaldson of the PTSA will make the presentations.

Janet Conroy
Kristin Oelberger
Megan Philbin

9. The Don Willson Scholarship was established this year in honor of a very special teacher, scholar and humanitarian. Don Willson was "the original English Department" when Nashoba first opened in the fall of 1961. He retired just last spring as Chair of the English Department. Don Willson's untimely passing on was a loss to us all. Hoping to capture his generous spirit and belief in the ability of all youth to accomplish good things, this scholarship was especially designed for the student who has a clear and important, but unmet financial need. This is for a deserving student who has overcome obstacles and needs a "jump-start" for his or her postgraduate plans.

Mrs. Willson will present.
Iileen Cintron

10. The Stow Women's Club Scholarship in the amount of \$500 will be awarded to a student who has contributed to the well-being of the community and performed independently or in association with a religious, cultural, community or non-profit organization during his or her high school career.

Mrs. Claudia Peters will present.

Heather MacFarlane

11. The Bolton Garden Club is awarding \$600 this year to one of our seniors who has demonstrated outstanding community service both inside and outside the school.

Nicole Belmonte

12. The Elmer C. Eaton Fund has been established under the will of Alice M. Eaton for a student who has received all or a portion of his or her secondary education in the public school system of Stow and who has demonstrated a desire and an ability to go on to medical school. This year's recipient of the \$250 award is;

Kaile Perry

13. The Stow Garden Club Scholarship was established for a graduating senior who is a resident of Stow, has contributed to his or her school and community and plans to major in environmental science, horticulture or landscape sciences. The \$500 award this year goes to:

Keith Altenhof

Arts and Music Scholarships

14. The Ruth Amelotte Scholarship is awarded to a student who, for the past 4 years, has been an outstanding vocal student. We are very pleased to present this \$500 scholarship to:

Mr. Pitts will present..

Jason Corff

15. The Roland Ducharme Memorial Scholarship is given in honor of Roland Ducharme, a former employee of Nashoba who was a friend of music. This scholarship is awarded to a student who has been outstanding in the band this year. I'm pleased to present a \$500 scholarship to:

Mr. Pitts will present.

Melissa Motew

16. The Salvatore Paratore Scholarship is awarded by the Friends of Music to a senior who will be majoring in Music. The award is based on participation in the school's music department, outside musical activities and financial need. The selection is made by a Friends of Music committee. The recipient of this year's \$500 scholarship is:

Mr. Pitts will present.

Maria Olohan

17. Joseph Aquilia Memorial Scholarship was established as a memorial to Joseph Patrick Aquilia, Class of 1981 to be awarded to a student who will pursue a two or four year program in art, technical drawing, architecture or design. The Aquilia family wishes to acknowledge the generosity of friends and the Ralph Jordan Co. in Acton. This year's scholarship in the amount of \$500 is awarded to:

Catherine Tobia

18. The family of Robert W. Skinner, Jr. is offering a \$300 memorial scholarship to a Nashoba senior who has been especially committed to the art, music and/or drama programs at Nashoba.

A member of the Skinner family will present.
Melissa Motew

English and Writing Scholarships

19. The Steven R. Rausch Memorial Scholarship is being offered in Steven's memory to a student who is an outstanding writer, a student who loves the English language, especially poetry, a student who plans to major in English in college, and a student who may pursue a career in writing after graduation. This is the last year for this scholarship. The scholarship for \$934 is being awarded to:

Jennifer Cande

20. The family of Craig R. Gibbons has offered the Craig R. Gibbons Memorial Scholarship in memory of their son Craig who graduated in June of 1990. Craig was one of the most courageous young men who ever attended Nashoba. Even though he must have felt discourage many times as he battled with cystic fibrosis, he was involved in school activities, maintained an excellent academic record and had been accepted to the University of Massachusetts for study in sports journalism. This year's recipient of a scholarship in the amount of: \$200 is:

Brian Walsh

Athletic Scholarships

21. The Andrew Janda Memorial Scholarship is given to a student who participated in varsity athletics at Nashoba and has been accepted to a college. This year the Janda family is awarding two \$500 scholarships.

Michelle Janda will present

Erin O'Toole

Christopher Clari

22. The Jason Goldfarb Memorial Scholarship in the amount of \$150 each is being given to a senior female athlete and male athlete in Jason's memory. He was a member of the Class of 1992. The recipients are ranked in the top 25% of their class and have actively participated in track or cross-country teams. The recipients of this year's \$100 scholarships are:

Marc Ogborn

Kristine Oelberger

23. The Nashoba Pop Warner Organization offers two scholarships to be awarded to former participants of the Nashoba Program. Applicants must have participated at least one year in the Nashoba Pop Warner Program as a football player or cheerleader along with participating in at least one sport or cheering at Nashoba Regional High School. Two scholarships in the amount of \$100 are being given to:

Mrs. Sharon Zailchas, Vice-President of Cheerleading will present.

Jillian Laney

Peter Breeze

24. The Clinton Area Little League offers a \$100 scholarship to a Nashoba student who has been active in assisting in youth athletic programs as coach, umpire, referee or trainer. The Clinton Area Little League depends on leadership through volunteers and encourages Nashoba students to participate as volunteers in community athletics. This year's scholarship recipient is:

Dayna Shatraw

All Other Scholarships

25. The Al Hart Memorial Scholarship is given in memory of Al Hart, a member of the Class of 1994, who died in 1992 from complications of pneumonia. This \$1,000 scholarship recognizes a senior majoring in humanities or social sciences and who is especially supportive of his/her fellow students.

We'd like to thank three very important supporters of this scholarship: The Class of 1994, the Trinity Church in Bolton, and the Bolton Fair Committee.

Mr. Hart will present.

Peter Breeze

26. The Emerson Teacher's Association - McReil Scholarship of \$500 is awarded to a Nashoba graduate who attended elementary school at Emerson.

Mary Jean Foster, a teacher from Emerson School, will present the award.

Suzanne Cobleigh

27. The Renaissance Electronics Corporation Scholarships of \$250 each have been established for one male and one female student who have demonstrated academic excellence in the areas of science, art and music and has also demonstrated care and concern for his/her fellow students.

Mr. Kurian, President will make the presentations.

Jennifer Sparkes

Christopher Cieri

28. The Arnold V. Pekkala Scholarship

is awarded to a Nashoba graduate who plans to continue studies in a 2 or 4 year program in forestry, wildlife, fisheries, environmental sciences or natural resources. This year's recipient of the \$1,000 scholarship is:

Keith Altenhof

29. The Bolton Lions Club Scholarship

is awarded each year to a Bolton student who demonstrates strong motivation and sincerity in pursuit of further education. This year's recipients of the \$500 scholarships are:

Kevin Zina

Ben Sayles

30. The Joanna Basteri Memorial Scholarship is offered to a student who plans a college major in education or media or computer sciences; has good academic standing and is a well-rounded person within her school, work and community. It is a pleasure to present this \$500 scholarship to:

Christal Ballo-Earle
Wendy Tokarz

31. The Arrowhead Scholarship in the amount of \$200 has been established to recognize the service and commitment given by Edward Philbin, Class of '87, Christopher Philbin, Class of '89 and Cara Philbin, Class of '96 to their respective classes and to Nashoba Regional High School and in gratitude to the Nashoba Community for providing the opportunities for student involvement, growth and service. This year's recipient of the Arrowhead Scholarship is:

Nicholas Macarelli

32. The Ellen S. Perkins Educational Scholarship is made available through contributions from the friends and family of Mrs. Ellen Perkins, who was a long-time teacher in the Stow schools. The recipient must be a resident of Stow who plans to major in education.

This scholarship in the amount of \$500 is awarded to:

Kathryn McCarthy

33. The Hudson Youth Center Scholarship in the amount of \$500 is being awarded to a senior who is either a past or present member of the Hudson Youth Center and who has contributed significantly to the goals of the program. This year's well-deserving recipient is:

Mansi Parikh

34. This next scholarship has been established in memory of Jullanne Reisner who was very proud to have seen her three children graduate from Nashoba Regional High School. Mrs. Reisner would be very pleased to know she could help acknowledge the academic and personal achievements of a hardworking graduating Nashoba senior. A scholarship in the amount of \$1,000 has already been awarded to:

Nicholas Macarelli

35. The Richard M. Threadgould Memorial Scholarship was established in memory of Richard, a graduate of the Class of 1983 for a Lancaster student based on academic record, extra-curricular activities in the school and community, and personal statement. The recipient of this year's scholarship in the amount of \$750 is:

Erin O'Toole

36. The Hudson National Bank is offering a \$500 scholarship to a Nashoba student who had shown excellence in academics and community service. The scholarship recipient this year is:

Kaitlyn McCarthy

37. The Joan Sullivan Memorial Scholarship award is given to a member of the senior class who has been an outstanding student academically and who has displayed a quality of character that is unsurpassed by anyone of high school age. This \$500 award goes to:

Megan Philbin

38. The Howard P. Davis Scholarship is awarded to a Nashoba senior who does intend to go on to further education and has made marked improvement during his or her years at Nashoba. This year's recipient of the \$1,000 scholarship is:

Susan Fratoni

39. The Miriam S. Edes Memorial Scholarship is awarded to a Bolton resident. This \$500 scholarship is awarded to:

Kevin Zina

40. The Stow Lions Club Val Ojalehto Memorial Scholarship has offered two scholarships this year for the student who has shown increased scholastic improvement over his or her four years at Nashoba and now plans to attend college. Three scholarships, each in the amount of \$500 are being awarded to:

Kelly Burns
Isleen Cintron
Bartlett Holmes

41. The Warren Memorial Fund was established in April of 1988 upon the death of Francis W. Warren, a lifelong resident and farmer in the town of Stow. The trustees established an annual scholarship for a Stow student to use to continue his or her education beyond the high school level. The scholarship is awarded to a person whom the trustees feel has a definite need and who has exhibited an exceptional effort in all areas of their high school experience; scholarship, leadership, interests within and outside the school. This year the trustees were very pleased to award a \$500 scholarship to each of the following students:

Kelly Burns

Iileen Cintron

Suzanne Cobleigh

Kendra Crafts

Nicholas Hernon

Mary Rude

Brian Walsh

42. The Motorola Foundation has offered two \$500 scholarships to graduating seniors who are pursuing mathematics, science or engineering fields of study. This year's recipients are:

David Guerlin

Carrie Udall

This concludes our evening's presentation of scholarships. Congratulations and best wishes to each scholarship recipient and to each student here who has come to support his/her fellow classmates. Special thanks also to those here representing the various families and organizations who have made these scholarships possible. Your continuing interest in and support of our Nashoba community is most sincerely appreciated.

Thank you - and Good Night.

NASHOBA REGIONAL HIGH SCHOOL

BOLTON - LANCASTER - STOW
BOLTON, MASSACHUSETTS 01740

1997



Graduation Exercises

June 1 st 1:00 P. M.

The audience may remain seated during the ceremonies. Please withhold applause during the awarding of the diplomas until all students have received them.

PROGRAM

Processional - "Pomp and Circumstance" High School Band	E. Elgar
The National Anthem	
"Amazing Grace" Coates/Newton	High School Chorus
Welcome	Katherine Ryan <i>President, Senior Class</i>
Essay	Mary Rude <i>Valedictorian</i>
Essay	Abigail Tabor <i>Salutatorian</i>
Presentation of Class Gift	Katherine Ryan <i>President, Senior Class</i>
Acceptance of Class Gift	Mary Peacock <i>President, Junior Class</i>
Foreign Students Farewell Speech (Introduced by Mr. Furtado)	Marcin Albuquerque, <i>Brazil</i> Josefin Knudsen, <i>Sweden</i> Anne Schmalz, <i>Germany</i>
Presentation of Awards	Roland C. Miller <i>Superintendent</i>
Presentation of Class	Russell G. Furtado <i>Principal</i>
Awarding of Diplomas	Carol Milligan, <i>Chairman</i> Nashoba Reg. School Dist. Comm.
Recessional - "Celebration" High School Band	Arranged: Burden/Decker
<hr/>	
Conductors	Paul J. Pitts Susan Mianulli
Marshall	Mary Peacock

THE CLASS OF 1997

President Katherine Ryan
Vice-President Amy Barry
Treasurer Kerl Anostis
Secretary Peter Brooks

Marcio Monteiro Albuquerque
 Sheryl Lynn Alessio
 Keith Raymond Altenhof
 Elvis Martinho Andreu
 Jonathan Gillis Andruski
 Keri Grace Austin
 Amelia Lynn Ayzy
 Ruben Baker-de Kaur
 Amy Marie Barry
 Brian Joseph Baxendale
 Leslie Ann Beihle
 Christal Lynne Bellio
 Nicole Belmonte
 Kimberly McMillin Bencati
 Sarah Anne Blissonette
 Jennifer Anne Blake
 Joseph Lawrence Braudreau
 Peter Scott Breeze
 Keith Lewis Broomfield
 Jeffrey Adam Brouillet
 Shirley Bruno
 *Aftab Herwayn Bukhari
 James Michael Burgoyne Jr.
 *Elisha Eve Burgwin-Wo
 Kelly Ann Burns
 *Jennifer Marie Butsau
 Ryan Joshua Butler
 Benjamin Griffith Calam
 Ethan Gregory Calam
 Walter Scott Campbell
 Jennifer Anne Cande
 Jewee Cannistraro
 Erin Ann Canole
 Benjamin James Caruso
 Laurie Laurel Cavotta
 Christopher Joseph Cieri
 Luven Samara Clinton
 William Andrew Clark
 Suzanne Webb Cobleigh
 Sean Michael Conklin
 Robert Joseph Connolly
 *Janet Lynn Conroy
 *Jason Gregory Corff
 Aaron James Correll
 Margaret Cathleen Cove
 Kendra Elizabeth Crafts
 Mary Catherine Cronin
 *Meghan Kathryn Crowley
 Andrew Lee Curda
 Ralph Cameron Dawkins

Andrea Lynn Dedecko
 Elena Desnongon DeLisle
 Youngsey Duornnes
 Nicole Aimee Diaz
 Jennifer Dulloff
 Mandy Lee Drinkwater
 Joni Marie Ducharme
 Brian Lawrence Bepe
 Russell James Farnsworth
 Daniel John Faulkenham
 Michelle Ann Ford
 Michael Arthur Franklin
 Susan Elizabeth Fratoru
 Brett Andre Froodman
 *Kathryn Sullivan Fulton
 Matthew John Camarache
 Themia Guadalupe Garcia
 Michelle Marie Clannetti
 Jason Allen Gibson
 Charlene Irene Glowa
 *Calvin Lee Goddard
 Joy Anne Gotthardt
 Neil Allen Gray
 Jason Martin Grimes
 David William Guerin
 William Jason Guiliver
 David James Homburger
 Brian Michael Hayes
 Erik John Hakkala
 Nicholas Peter Harnon
 Matthew Ryan Harshberger
 Kathy Ann Hickey
 Bartlett Withington Holmes
 *Johanna Shea Homan
 *Megan Hurley
 Thomas Gerald Hutchinson
 Jeffrey Charles Jagling
 *Michelle Tiffany Leticia Jara
 Andrew Russel Jones
 Jessica Lindsley Jones
 Randy Paul Juneau
 Allison Paige Kaufmann
 Cathleen Anne Kennedy
 Melissa Ann Kerins
 *Marshall Briggs Kettner
 *Sarah Bowman Kingan
 Joseph Sara Maria Knudsen
 Robert James Kunselman
 Matthew Adam Lance
 William Marie Lenev

Keith Allan Langenwelter
 Ryan Richard Lazaro
 Blair Mark Lazuka
 Jesse Matthew LeBlanc
 Craig Edward Lengyel
 Darc Irena Lipka
 Justin Louis Lombard
 Andres Maria Lopez
 Marci Elizabeth Lord
 *Nicholas Neilson Macarelli
 Heather Lynne MacFarlane
 Alexander Douglas MacKenzie
 David Justin Magazu
 Michael Anthony Maletta
 *Elizabeth Ann Mancuso
 Karen Elizabeth Mansfield
 Theresa Anne McCaffrey
 Kaitlyn Lee McCarthy
 Erin Lee McDonald
 Christopher Daniel McDowell
 Kevin Patrick McGuane
 Randy James McLaughlin
 Jill Louise Merrill
 Heather Marie Milligan
 Maria Lynn Minkos
 Kelly Noreen Mitchell
 **Anastasia Ulysses Mitoulis
 Danielle Marie Moody
 Jamie Beth Moran
 Michelle Christin Morse
 Jaime Jeannette Morgan
 *John Joseph Morrissey Jr.
 Melissa Mary Motow
 Steven Craig Mucci
 Matthew Alan Munyon
 Jason Keith Murray
 *Janice Ellen Nowak
 Sean Patrick O'Connor
 Kristine Anne Oelberger
 *Gregory Michael Ogborn
 *Marc Christopher Ogborn
 Maria Teresa Oltman
 Pedro Juan Ortiz
 Erin Ann O'Toole
 Kate Noelle Palmaccio
 Jessica Lynn Paradis
 Ronald Joseph Paradis
 Mansi Yogesh Parikh
 Alan John Parker
 Craig Michael Parker
 Vaughn Clark Parkons
 *Rebecca Marie Pendleton
 Catherine Elizabeth Perry
 *Megan Michelle Philbin
 Simon Joseph Pongratz
 David Hugh Ramsey III
 Jessica Cecile Rogan

Janice Ellen Reilly
 Paul Edouard Iolloway Ricard
 Jared Arthur Richards
 Benjamin Visockas Roberts
 Elizabeth Kristina Roberts
 Mary Elizabeth Rude
 Katherine Mary Ryan
 David Michael Saari
 Sara Jane Sargent
 Benjamin Edward Sayles
 Anne Schmalz
 John William Schromm
 Kristin Lisa Screen
 *Sharon Shapira
 Dayna Renee Shetraw
 Jeremy Russell Silverthorn
 Thomas Denning Smith II
 Jascha Narain Sohl-Dickstein
 *Jennifer McAvey Sparkes
 *Katie Marie Sticklor
 Patrick Francis Stock
 Rebecca Lynne Sutch
 Abigail Susan Tabor
 *Jennifer Sarah Taranto
 Daniel Adrian Tatolian
 Catherine Diane Tobia
 *Wendy Lee Tokarz
 Frances Elaine Toro
 *Carle Anna Udell
 Catherine Nicole Uehla
 Michael Jeffrey Veazey
 Kathleen Anne Vitale
 Matthew William Vroom
 Peter Joseph Wagucapack
 Heather Jane Walker
 Matthew Eric Wallat
 Brian Andrew Walsh
 Joseph David Walsh
 **Kelly Gene Walsh
 Joseph William Wawel
 Sarah Elizabeth Watts
 *Jessica Ann Weathers
 Molly Ann Webster
 Joshua Ainsie Weeks
 Aaron Michael Whitosei
 Matthew Benjamin Whitney
 Ransford Mario Wilson
 *Kevin Fitzgerald Zina

* National Honor Society
 ** Certificate of Completion

Many Thanks to Priscilla and Warren Freda and the Staff at Apple Blossoms for providing flowers for all our Senior Activities.

**NASHOBA REGIONAL SCHOOL DISTRICT
HIGH SCHOOL STAFF
1997/1998 SCHOOL YEAR**

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HIGH SCHOOL TEACHERS

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GUIDANCE OFFICE STAFF

Carolyn Peterson
SCIENCE TEACHER
HIGH SCHOOL TEACHERS

Mary Philbin
CAREER COORDINATOR
NASHOBA TEACHERS

Paul Pitts
MUSIC DIRECTOR
HIGH SCHOOL TEACHERS

June Quill
ART TEACHER
HIGH SCHOOL TEACHERS

Stanley Ricker
PHYSICAL EDUCATION TEACHER
HIGH SCHOOL TEACHERS

Jeremy Roche
ENGLISH TEACHER
HIGH SCHOOL TEACHERS

Dawn Rysdon
FOREIGN LANGUAGE TEACHER(SUBSTITUTE)
HIGH SCHOOL TEACHERS

Susan SanAntonio
BUSINESS TEACHER
HIGH SCHOOL TEACHERS

Ron Schofield
ACADEMIC SUPPORT CENTER DIRECTOR
HIGH SCHOOL TEACHERS

Martha Sheehan. R.N.
SCHOOL NURSE
HEALTH STAFF

George Sousa
SOCIAL STUDIES TEACHER
HIGH SCHOOL TEACHERS

Donna Piper
ALTERNATE CLASSROOM AIDE
SPECIAL EDUCATION STAFF

Paulette Prucha
ALTERNATE CLASS AIDE
SPECIAL EDUCATION STAFF

Peter Richards
P.E. TEACHER/ATHLETIC DIRECTOR
HIGH SCHOOL TEACHERS

Stephen Rocca
AIDE
HIGH SCHOOL AIDE

Barbara Roseberry
CAFETERIA EMPLOYEE
CAFETERIA STAFF

Kay Sackman
SPECIAL EDUCATION TEACHER
HIGH SCHOOL TEACHERS

Barbara Scavone
MATHEMATICS TEACHER
HIGH SCHOOL TEACHERS

Shirley Scullane
ENGLISH/SOCIAL STUDIES TEACHER
HIGH SCHOOL TEACHERS

John Smith
SOCIAL STUDIES TEACHER
HIGH SCHOOL TEACHERS

Daniel Spedding
SPED THERAPIST-P.T.
SPECIAL EDUCATION STAFF

Judy Stepien
CAFETERIA EMPLOYEE
CAFETERIA STAFF

Arthur Sticklor
INDUSTRIAL ARTS TEACHER
HIGH SCHOOL TEACHERS

Patricia Sullivan
CAFETERIA EMPLOYEE
CAFETERIA STAFF

Charles Tinschert
SCIENCE TEACHER
HIGH SCHOOL TEACHERS

Susan Vogel
SCIENCE TEACHER
HIGH SCHOOL TEACHERS

Elaine Wetzel
COMMUNITY RELATIONS/FUND RAISER
ASC STAFF

Loretta Williams
ENGLISH TEACHER
HIGH SCHOOL TEACHERS

Kirsten Wright
ALTERNATIVE EDUCATION
SPECIAL EDUCATION TEACHER

Shirley Stott-Ingalls
PHYSICAL EDUCATION TEACHER/DIRECTOR
HIGH SCHOOL TEACHERS

Arthur Surprenant
CUSTODIAN
MAINTENANCE STAFF

Richard Tivnan
BUSINESS EDUCATION TEACHER
HIGH SCHOOL TEACHERS

Myra Walker
CAFETERIA EMPLOYEE
CAFETERIA STAFF

Charles Whipple
GUIDANCE COUNSELOR
HIGH SCHOOL TEACHERS

Margaret Windward
CAFETERIA EMPLOYEE
CAFETERIA STAFF

Kevin Zangarine
CUSTODIAN
MAINTENANCE STAFF

**LANCASTER STAFF
1997/1998**

**Archibald, Michelle
SPED TUTOR
LMS SPECIAL EDUCATION**

**Backiel, Paula
CLASSROOM AIDE
MEMORIAL/CENTER SCHOOL AIDES**

**Bakun, Ruthann
GRADE 4
MEMORIAL/CENTER TEACHERS**

**Benson, Cheryl
COMPUTER TECHNOLOGY 70%
MEMORIAL/CENTER TEACHERS**

**Berg, Marilyn
PRESCHOOL ASSISTANT TEACHER
MEMORIAL/CENTER SCHOOL AIDES**

**Berini, Susan
GRADE 3
MEMORIAL/CENTER TEACHERS**

**Boucher, Anne
SPED TUTOR
LMS SPECIAL EDUCATION**

**Burgoyne, Margaret
SECRETARY
LANCASTER MIDDLE SCHOOL**

**Callahan, Gail
LIBRARY AIDE
LANCASTER MIDDLE SCHOOL AIDES**

**Archambault, Carol
KINDERGARTEN TEACHER
MEMORIAL/CENTER TEACHERS**

**Aubrey, Mary Beth
SPEECH/LANGUAGE PATHOLOGIST
LMS SPECIAL EDUCATION**

**Bailey, Karen
SPED TUTOR
MEMORIAL/CENTER SPECIAL EDUCATION**

**Barton, Wendy
TEACHER ASSISTANT
LANCASTER MIDDLE SCHOOL AIDES**

**Berarducci, Maureen
PSYCHOLOGIST
MEMORIAL/CENTER TEACHERS**

**Berg, Karen
GRADE 3/4 MULTI-AGE
MEMORIAL/CENTER TEACHERS**

**Bonnevie, Rae Ann
GRADE 3
MEMORIAL/CENTER TEACHERS**

**Brazao, Julie
CAFETERIA
LMS CAFETERIA STAFF**

**Callahan, Donna
SPED TUTOR
LANCASTER MIDDLE SCHOOL AIDES**

**Camacho, Lynne
AIDE
MEMORIAL/CENTER SCHOOL AIDES**

Carchidi, Cheryl
RESOURCE ROOM TEACHER
MEMORIAL/CENTER TEACHERS

Celona, John
CUSTODIAN
LMS MAINTENANCE STAFF

Chase, Mary Margaret
SPED TUTOR
LMS SPECIAL EDUCATION

Clark, Carol
GRADES 1/2 MULTI-AGE
MEMORIAL/CENTER TEACHERS

Cleary, Constance
REMEDIAL READING
LANCASTER MIDDLE SCHOOL TEACHERS

Colombo, Mary
PRINCIPAL
LANCASTER ADMINISTRATION

Cook, Bonnie
KINDERGARTEN AIDE
MEMORIAL/CENTER SCHOOL AIDES

Corbett, Peggy
CLASSROOM AIDE
MEMORIAL/CENTER SCHOOL AIDES

Crawley, Christine
GRADE 2
MEMORIAL/CENTER TEACHERS

Crowley, Christine
CAFETERIA
MEMORIAL/CENTER CAFETERIA STAFF

Curley, JoAnn
GRADE 5
LANCASTER MIDDLE SCHOOL TEACHERS

Dalton, Susan
GRADE 2
MEMORIAL/CENTER TEACHERS

David, June
CAFETERIA
LMS CAFETERIA STAFF

Farrell, BSN, MS, Ann
NURSE SUBSTITUTE
MEMORIAL/CENTER SCHOOL AIDES

Filiatrault, Kristen
SPED TUTOR
LMS SPECIAL EDUCATION STAFF

Fleischman, Kirstin
GRADE 2
MEMORIAL/CENTER TEACHERS

Follansbee, Jr., Robert
GRADE 5
LANCASTER MIDDLE SCHOOL TEACHERS

Freda, Donald
COMPUTER TECHNOLOGY
LANCASTER MIDDLE SCHOOL TEACHERS

Freeman, April
AIDE
MEMORIAL/CENTER SCHOOL AIDES

Frommer, Patricia
HEALTH/LIFE SKILLS
LANCASTER SYSTEMWIDE STAFF

Gallant, Gail
GRADE 4
MEMORIAL/CENTER TEACHERS

Gilbert, Wayne
MUSIC TEACHER
LANCASTER SYSTEMWIDE STAFF

Goldstein, Gail
SPED TEACHER
LMS SPECIAL EDUCATION

Gormley, Michael
PHYSICAL EDUCATION
MEMORIAL/CENTER TEACHERS

Gosselin, Linda
CAFETERIA
LMS CAFETERIA STAFF

Grady, William
GRADES 7/8 - SOCIAL STUDIES
LANCASTER MIDDLE SCHOOL TEACHERS

Griffin, Lizbeth
CLASSROOM AIDE
MEMORIAL/CENTER SCHOOL AIDES

Habina, Christine
SPANISH TEACHER
LANCASTER MIDDLE SCHOOL TEACHERS

Hastings, Michael
CUSTODIAN
CENTER MAINTENANCE STAFF

Heffner, Eleanor
GRADES 7/8 - LANGUAGE ARTS
LANCASTER MIDDLE SCHOOL TEACHERS

Ingrisano, R.N., Rita
SCHOOL NURSE
MEMORIAL/CENTER HEALTH STAFF

Jarvis, Donna
CAFETERIA
LMS CAFETERIA STAFF

Johnson, Gary
CUSTODIAN
MEMORIAL/CENTER MAINTENANCE STAFF

Joyce, Jason
GRADE 6
LANCASTER MIDDLE SCHOOL TEACHERS

Keigwin, Aileen
GUIDANCE COUNSELOR
LMS SPECIAL EDUCATION

Kelly, Timothy
MUSIC
LANCASTER SYSTEMWIDE STAFF

Kenney, Heather
ART TEACHER
LANCASTER MIDDLE SCHOOL TEACHERS

Kerrigan, Janice
SECRETARY
MEMORIAL/CENTER ADMINISTRATION OFFICE

Kilcoyne, Diane
EARLY CHILDHOOD COORDINATOR
MEMORIAL/CENTER TEACHERS

Kosiewski, Doris
GRADE 1
MEMORIAL/CENTER TEACHERS

Landi, Diane
PRESCHOOL TEACHER AIDE
MEMORIAL/CENTER SCHOOL AIDES

Lavigne, Sheryl
K-2 MULTI-GRADE
MEMORIAL/CENTER TEACHERS

Levy, Andrea
CAFETERIA EMPLOYEE
LMS CAFETERIA STAFF

Linenkemper, Patti
ASSISTANT PRINCIPAL/TEACHER
MEMORIAL/CENTER ADMINISTRATION

Michalak, James
CUSTODIAN
MEMORIAL CENTER MAINTENANCE STAFF

Michaud, April Showers
INSTRUMENTAL MUSIC 20%
MEMORIAL/CENTER SCHOOL TEACHERS

Moeckel, Ilona
GRADE 5
LANCASTER MIDDLE SCHOOL TEACHERS

Moore, Thomas
GRADE 4
MEMORIAL/CENTER TEACHERS

Morgan, Jean
GRADE 6
LANCASTER MIDDLE SCHOOL TEACHERS

Moynihan, Suzanne
GRADES 7/8 - LANGUAGE ARTS
LANCASTER MIDDLE SCHOOL TEACHERS

Murphy, Joanne
SPED TUTOR
MEMORIAL CENTER SPECIAL EDUCATION

Murray, Norma
GRADE 3 INCLUSION
MEMORIAL/CENTER TEACHERS

Neuman, Elizabeth
ART .4
LANCASTER MIDDLE SCHOOL TEACHERS

Pecora, Kristine
KINDERGARTEN
MEMORIAL/CENTER TEACHERS

Perkins, Patrick
ASSISTANT PRINCIPAL/TECHNOLOGY
EDUCATION

Perkins, Marilyn
PHYSICAL EDUCATION
LANCASTER MIDDLE SCHOOL TEACHERS

Perry, Deborah
SPED TUTOR
SPECIAL EDUCATION STAFF

Peters, Claudia
L.O.A. CHAPTER I
MEMORIAL/CENTER CHAPTER I

Pierce, Kathy
CAFETERIA
MEMORIAL/CENTER CAFETERIA STAFF

Pope, Paula
OCCUPATIONAL THERAPIST 20%
LMS SPECIAL EDUCATION

Pope, Paula
OCCUPATIONAL THERAPIST 80%
MEMORIAL/CENTER SPECIAL EDUCATION

Rahe, Grace
GRADE 1 TEACHER
MEMORIAL/CENTER TEACHERS

Santoro, Mark
CUSTODIAN P/T
MEMORIAL/CENTER MAINTENANCE STAFF

Sharron, Jane
GRADE 2
MEMORIAL/CENTER TEACHERS

Solomon, Cynthia
SPED TUTOR
LMS SPECIAL EDUCATION STAFF

Sticklor, Gail
GRADE 1 TEACHER
MEMORIAL/CENTER TEACHERS

Tanen, Diane
GRADE 3
MEMORIAL/CENTER TEACHERS

Vargas, Melida
SPED AIDE
MEMORIAL/CENTER SCHOOL AIDES

Williams, Bonnie
LMS MEDIA SPECIALIST
LMS SCHOOL LIBRARY

Prime, Douglas
MATHEMATICS TEACHER
LANCASTER MIDDLE SCHOOL TEACHERS

Sampson, Charlie
GRADE 1
MEMORIAL/CENTER TEACHERS

Seuss, Lana
CAFETERIA STAFF
LMS CAFETERIA STAFF

Smith, Susan
L.O.A. SPED TUTOR
MEMORIAL/CENTER SPECIAL EDUCATION

Stephenson, Beth
SCIENCE TEACHER
LANCASTER MIDDLE SCHOOL TEACHERS

Storm, Pamela
SPEECH
MEMORIAL/CENTER SPECIAL EDUCATION

Trudeau, Susanne
HEALTH TEACHER - 50%
LANCASTER MIDDLE SCHOOL TEACHERS

Wagner, Mary
SPED TUTOR
LMS SPEDICAL EDUCATION

**CENTRAL SERVICES STAFF
1997/1998**

Gilson, Polly
SECRETARY TO PPS DIRECTOR
SPECIAL EDUCATION OFFICE

Lockney, Priscilla
SECRETARY TO PPS DIRECTOR ASSISTANT
SPECIAL EDUCATION OFFICE

McLaughlin, Mim
ACCOUNTING OFFICE
CENTRAL ADMINISTRATION OFFICE

Savignano, Janet
COMMUNITY SERVICES DIRECTOR
ADMINISTRATION STAFF

Temple, Beverly
ACCOUNTING OFFICE
CENTRAL ADMINISTRATION OFFICE

Clark, Penny
ADMINISTRATIVE ASSISTANT
CENTRAL ADMINISTRATION OFFICE

Hilliger, Stephanie
ADMINISTRATIVE SECRETARY
CENTRAL ADMINISTRATION OFFICE

Maxfield, Cynthia
EARLY CHILDHOOD COORDINATOR
COMMUNITY SERVICES OFFICE

Saari, Stephanie
ACCOUNTING OFFICE
CENTRAL ADMINISTRATION OFFICE

Smith, Sheila
COMMUNITY SERVICES SECRETARY
COMMUNITY SERVICES OFFICE

ELECTED TOWN OFFICERS - 1997

Moderator	James M. Burgoyne	1998
Selectmen	John M. Bailey	1998
	Nathaniel T. Dexter	1999
	Alexandra W. Turner	2000
Town Clerk	Robertta G. Winsor	1998
Board of Assessors	Roger P. Hart	1998
	Paul E. Constantino	1999
	Donald C. LeRoy	2000
Board of Public Works	Robert A. Wilmont	1998
	Brian D. DiPietro	1999
	Peter A. O'Malley	2000
Board of Health	Marietta J. Poras	1998
	Vera B. Davis	1999
	Peter Christoph	2000 (resigned 12/97)
Library Trustees	Helena L. Baggott	1998
	Raymond F. Comes	1998
	Frank T. MacGrory	1999
	Emily J. Rose	1999
	Mary Madden Philbin	2000
	Susan Polansky	2000
Planning Board	Mark S. Finnerty	1998
	Stephen A. Mudgett	1999
	Victor A. Koivumaki	2000
	Jeanne G. Rich	2001
	Norman C. Kennedy	2002
Finance Committee	David M. Earls	1998
	Mark S. Hyder	1998
	Nathaniel C. Hawkins, Jr.	1999
	Stephen J. Kerrigan	1999
	Steven A. Hilliger	2000
Housing Authority	Muriel J. McLaughlin	1998 2004
	Mary J. MacLean	2000
	Henry A. Richter	2001
	Daunne M. Miller	2001
	(John A. Foster, II, State Appointee)	
Constables	Joseph F. LaFountain	1998
	Kevin D. Lamb	1998
	Stanley Y. Roberts	1998

Regional School Committee

Ailsa D. Deitemeyer	1998
John R. Lakin	1998
Lisa Bilbrey-Hyder	1999 (resigned 10/10/97)
(Stephanie S. Frommer appointed 11/5/97)	
Douglas J. Maclean	2000
Jack R. Pirozzolo	2000

OFFICERS APPOINTED BY THE BOARD OF SELECTMEN
July 1, 1997 through June 30, 1998
(unless otherwise noted)

Forest Warden	Roger P. Hart (7/1/97-11/19/97) Michael A. McLaughlin (appointed 11/19/97-6/30/98)
Fire Engineers	Kevin D. Lamb (5/1/97 - 4/30/98) Michael A. McLaughlin (5/1/97 - 4/30/98) Robert W. Pelletier (5/1/97 - 4/30/98)
Town Accountant	Wallace A. Franklin (4/10/96 - 4/10/99)
Town Counsel	Kopelman & Paige, P.C.
Collector-Treasurer	Marjorie Corbley-Whittier (7/1/97 - 6/30/00)
Emergency Management Director	John P. Sonia (7/1/97-11/19/97) Michael A. McLaughlin (appointed 11/19/97-6/30/98)
Deputy Director Emergency Management	Richard A. Sicard
R.A.C.E.S. Officer	Stanley Y. Roberts
Rescue Squad Members	Forrest Biggs Julie Costello Brian DiPietro David P. Foster Debra A. Foster Richard A. Sicard John P. Sonia Michael Sonia Carol Sonia
Scuba Divers	Everett W. Moody, Jr. Richard A. Sicard Michael M. Sonia
Disaster Coordinator	Anthony R. Pirro
Deputy Disaster Coordinator	Debra A. Foster
Shelter Manager	Debra A. Foster
Assistant Shelter Manager	Amy Gould
Shelter Volunteers	Debbie Gledhill Betty Macora Jeffrey Pelletier Patricia Pultorak

Christine Turcotte

Emergency Planning

Committee:

Ambulance Captain
Board of Health Chairman
Board of Selectmen Chairman
Emergency Management Director

Everett W. Moody, Jr.
Vera B. Davis
John M. Bailey
John P. Sonia (7/1/97-11/19/97)
Michael A. McLaughlin
(appointed 11/19/97-6/30/98)

Emergency Management Deputy
Director
Communications Officer
Conservation Commission
Chairman
Deputy Disaster Coordinator
Dept. of Public Works Supt.
Dept. of Public Works (Water
Division)
Fire Chief
Police Chief (Acting)
Town Clerk

Richard A. Sicard
Kathleen L. Pierce

Robert J. Frommer
Debra A. Foster
John P. Sonia

David S. Macora
Michael A. McLaughlin
Kevin D. Lamb
Roberta G. Winsor

Communications Officer for Disasters Kathleen L. Pierce

Energy Coordinator

John P. Sonia

Asst. Energy Coordinator

Russell L. Strade

Measurer of Wood & Bar

George E. Robinson

Fence Viewer

William A. Kilbourn

Field Driver

Shawn M. Corbett

Provisional Field Driver

Richard A. Folger
(appointed 10/1/97-12/21/97)

Keeper of the Pound

Steven H. Duvarney

Highway Safety Committee:

Board of Selectmen Chairman
Clerk
Third Member

John M. Bailey
Nathaniel T. Dexter
Alexandra W. Turner

Schools:

Atlantic Union College
Browning Elementary/South
Lancaster Academy
Nashoba Regional School
District Superintendent
Ambulance Department Captain
Dept. of Public Works Supt.
Fire Chief
Police Chief (Acting)

Sylvan A. Lashley, President

Jeffrey C. Foote, Principal

Gene Chasin
Everett W. Moody, Jr.
John P. Sonia
Michael A. McLaughlin
Kevin D. Lamb

Sealer of Weights & Measures

Douglas A. DeCesare

Building Commissioner/Zoning Agent	James J. Ford, Sr.	
Assistant Building Commissioner Zoning Agent	Norman Clemence	
Plumbing/Gas Inspector	Kenneth W. Rauscher	
Alternate Plumbing/Gas Inspector	William G. Stevenson	
Wire Inspector	Richard B. Sheridan	
Substitute Wire Inspector	Alfred M. Roberts	
Registrar of Voters	Mary Ann LeCompte	4/1/00
	Cecilia E. Thurlow	1998
	Anne E. DiPietro	1999
Board of Appeals	David K. Stadtherr	1998
	Lawrence G. Smart	1999
	Sarah J. Early	2000
	James M. Burgoyne	2001
	Gwendolyn Ashley	2002
Board of Appeals Associate Members	Eugene C. Christoph	1998
	Jeanne G. Rich	1998
	Theodore F. Willruth	1998
Chief of Police	Eric P. McAvene	
Acting Chief of Police	Kevin D. Lamb	
Sergeants	Kevin D. Lamb	
	Edwin H. Burgwinkel	
Patrolmen	Christine A. Duggan	
	Martin E. Gannon	
	Randolph W. Holmquist	
	Ronald W. Knoll	
	John T. McNally	
Matrons/Lancaster Police Department	Diane L. LaFountain	
	Kathleen A. Lamb	
	Marilyn A. Mayou	
	Christine M. Monahan	
	Francine L. Moody	
	Marilyn A. Moran	
	Kathleen L. Pierce	
	Patricia A. Pultorak	
Reserve Officers Lancaster Police Department	Douglas A. DeCesare	
	David A. Goulding	
	Kenneth L. Janda	
	James A. McNamara	
	Jonathan Monahan (appt. 9/23/97)	

	Everett L. Moody	
	Everett W. Moody, Jr.	
	Francine L. Moody	
	John A. O'Malley, Jr.	
	Jason C. Ryan	
Keeper of the Lockup	Kevin D. Lamb	
Military Burial Officer	Christopher Dzicek	
Veterans' Agent	Christopher Dzicek	
Veterans' Grave Officer	George A. Black	
Director of Veterans Services	Maureen Ryan	
Dog Officer	Kathleen M. Comeau	
Animal Inspectors (3/1/97 - 3/30/98)	Kathleen M. Comeau	
	Shawn M. Corbett	
Provisional Animal Inspector	Richard A. Folger (10/1/97-	
	(appointed 10/1/97-12/31/97)	
Town Administrator (7/1/95 - 6/30/98)	Alan L. Agnelli	
Administrative Secretary to the Board of Selectmen	Kathleen A. Lamb	
Town Hall Custodian	Walter M. McNamara	
Historical Commission	Marjorie Parrot Adams	1998
	Henry A. Paszko	1998
	David Knott	1999
	Michael S. Sczerzen	1999
	Jack R. Pirozzolo	2000
	(resigned 9/17/97)	
	Imogene W. Watson	2000
	Anne M. Androski	2001
Council on Aging:		
Board of Health Chairman	Vera B. Davis	
Housing Authority Chairman	Henry A. Richter	
Recreation Committee Chairman	Joan M. Mitchell	
Members At Large	Marjorie F. Whittier	
	Frank H. Mitchell	
	William E. O'Neill, Jr.	
	Henry A. Paszko	
	Mary G. Vincent	
	Alice M. White	
Conservation Commission	Shawn M. Corbett	1998
	John T. Ledoux	1998
	Scott A. Miller	1998
	Thomas N. Morris	1998
	(resigned 12/1/97)	

Robert J. Frommer 2001
Thomas G. Kennedy 2001
Robert K. Lidstone 2001

**Conservation Commission/Associate
Members**

Thayer Field Commission

Robert J. Frommer
Stephen P. Geldart
Raymond B. Johnson
Thomas N. Morris
(resigned 12/1/97)
Wesley E. Schumacher

Town Forest Committee

Judy Spring Leach
(appointed 8/20/97 to 6/30/98)
Raymond B. Johnson 2000
Thomas N. Morris 2000
(resigned 12/1/97)

Town Forest/Associate Members

John H. Evans
Janice H. Johnson
Robert P. Smith
Lothar Suckert
Walter J. Duchnowski

**Lancaster Ambulance Squad Members
(7/1/97 - 6/30/99)**

Gary P. Baird
Sandra M. Baird
Cynthia A. DeCesare, Lieutenant
John A. Foster, II
Kathleen A. Lamb
Eric J. McLaughlin
Christine M. Monahan
Everett W. Moody, Jr., Captain
Francine L. Moody, Lieutenant
and Training Officer
Robert M. Moody
Jason C. Ryan
Robert A. Wilmont

Lancaster Cultural Council:

Barbara F. Belisle	2nd two-year term	11/9/96 to 11/9/98
Gail A. Bloom	3rd two-year term	4/20/96 to 4/20/98
Sarah E. Gulliver	2nd two-year term	11/9/96 to 11/9/98
Dr. Margarita Merriman	2nd two-year term	11/9/96 to 11/9/98
John A. Ranieri	2nd two-year term	11/9/96 to 11/9/98

Special Officers:

Lancaster Police Department

Board of Selectmen
(Special Officers)

John M. Bailey
Nathaniel T. Dexter
Alexandra W. Turner
Alan L. Agnelli

Town Administrator

Bolton Police Department

Michael W. Ellsworth, Chief

Celia S. Hyde, Sgt.
Andrew Bagdonas, Ptl.
Barbara R. Brown, Ptl.
Mark Monocchio, Ptl.
Patrick Nally, Ptl.
Warren E. Nelson, Ptl.
Michael W. Sleptez, Ptl.

Clinton Police Department

Mark R. Laverdure, Chief
Joseph P. Casasanto, Lt.
William P. Kamataris, Sgt.
Paul C. Stevenson, Sgt.
Michael J. Welch, Sgt.
Francis D. Baird, Det.
Edward V. Brescia, Det.
Robert P. Burke, Det.
Earle M. Cadoret, Ptl.
Robert E. Champagne, Ptl.
David Cravedi, Ptl.
James P. DeCesare, Ptl.
Philip T. Duggan, Ptl.
Michael J. Fazio, Ptl.
Jeffrey Frisch, Ptl.
James A. Hisman, Ptl.
Ernest J. Martin, Ptl.
George Martinez, Ptl.
Miguel A. Martinez, Ptl.
James McNamara, Ptl.
John H. Moran, Ptl.
Karl W. Schmidt, Ptl.
Paul P. Silvester, Jr., Ptl.
Richard B. Welch, Ptl.

Harvard Police Department

William G. Chase, Chief
John Coates, Sgt.
William J. Castro, Ptl.
Keith DeBruin, Ptl.
Marybeth Hebert, Ptl.
Scott Hughes, Ptl.
Jack Izzo, Ptl.
Gregory Newman, Ptl.

Lunenburg Police Department

Hector J. Morin, Jr., Chief
Daniel F. Bourgeois, Sgt.
Leo J. Janssens, II, Sgt.
Richard L. Lambert, Jr., Sgt.
George E. Aho, Ptl.
Alphonse J. Baron, Ptl.
Charles P. Deming, Jr., Ptl.
Ernest Gould, III, Ptl.
James Marino, Ptl.
Steven C. Whitney, Ptl.
Sean Connery, Ptl.

Shirley Police Department

Paul J. Thibodeau, Chief
Leon J. Avey, Sgt.

Sterling Police Department

Lancaster Housing Partnership

Open Space & Greenway

Nashua River Watershed Association/Regional
Greenway Committee Thomas G. Ken

Personnel Board

Historic District Study
Committee

Historic District Study Committee/
Alternate Member Eugene

Memorial Day Committee

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Memorial Day Committee/
Associate Members

George A. Black
Daniel P. Downing
Robert S. Follansbee, Sr.
~~Henry A. Paszko~~
Karen S. Shaw
Margery Tourville

Recreation Committee

Henry A. Richter 1998
John A. Foster, II 1999
Stephen P. Geldart 2000
Joan M. Mitchell 2000

Cable TV Advisory Committee

Ralph O.E. Arnold
Trudy Carr
Christopher T. Detsikas
Tony A. Jacobs
Robert J. Kadlec
Donald C. LeRoy

Industrial Economic Development Commission (G.L. Ch. 40, Sec. 8A)

Richard H. Cande
(resigned 11/19/97)
Karen C. Carnali
(appointed 8/20/97 - 8/20/00)
Jim Chapman
(appointed 8/20/97 - 8/20/00)
Paul E. Constantino
David M. Earls
(resigned 12/1/97)
George C. Frantz
Josef Ghosn
Preston W. Hall
Steven C. Howard
John F. Julian
Thomas G. Kennedy
Scott A. Miller
Stephen Mudgett
(resigned 11/19/97)
Jeanne G. Rich
Alphonse F. Russo, Jr.
Homer R. Stafford

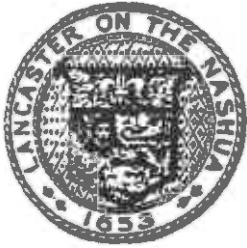
Traffic Signal Maintainer

Douglas A. DeCesare
(appointed 9/3/97-6/30/98)

Lancaster Commission on Disability

Marilyn Chambers 1998
Mary Philbin 1998
Richard Purinton 1998
Denis Hurley 1999
Melanie Purinton 1999
Jean Santora 1999
Ralph O. E. Arnold 2000

Lancaster Traffic Study Commission	Kathleen Griffin	2000
	Linda Vandegrift	2000
	Mary Zeh	2000
	Robert F. Frommer	1999
	Pamela Laite	1999
	Peter A. O'Malley	1999
	Eugene C. Christoph	1998
	Mark S. Finnerty	1998
	Cindy Rodgers	1998
Kevin D. Lamb, Acting Chief of Police	- Ex officio Member	



Town Of Lancaster

POLICE DEPARTMENT

1055 Main Street, P.O. Box 96
Lancaster, Massachusetts 01523
Telephone (978) 365-6308 • Fax (978) 368-3251

Kevin D. Lamb
Chief of Police

ANNUAL REPORT LANCASTER POLICE DEPARTMENT

During the past year the Police Department has undergone many changes. The largest change of all was in the area of administration, as we suffered the loss of our Police Chief Eric P. McAvene due to a medical disability retirement. Eric was a member of the Police department since 1971 and had been the Chief since 1984. He was a very dedicated Police officer, an asset to the Town of Lancaster and will be sorely missed by the police officers.

Another area where the Police Department has taken great strides is the area of computerization. At present time, besides the equipment in the police station, three of our police units have been equipped with laptop computers that not only have the capability to have immediate communication with the dispatch center but is also connected directly to the Registry of Motor Vehicles system and the Criminal History Systems Board which allows the officers to obtain license and warrant checks directly from the units themselves. During 1998 the main computer system located at the Police station will be upgraded and with the upgrading the terminals in the cruisers will be integrated into the main terminal, which will allow the police officers to do their reports from the cruisers and transmit the information directly back to the station. This will save the officers a great deal of time, as there won't be a lot of down time at the station doing paperwork, which will allow the officers to have more proactive patrol time per shift.

During 1997, the vehicles used by the Police Department changed considerably. At present the vehicle force includes, two(2) marked patrol units, one(1) unmarked patrol unit and one(1) 4X4 marked Ford Expedition. The Expedition was purchased from prison mitigation funds and even though we had a very mild winter, with little snow fall, the vehicle was and will continue to be a major asset to our Department. The unmarked unit was put into service as the result of a donation received from Board of Selectman member Nathaniel Dexter. The Police Department was very fortunate to have received such a generous donation and we would like to express our deepest "thanks" to Mr. Dexter.

The unmarked patrol unit along with a radar sign board and funds received from a community policing block grant program are being used to confront a major community problem, that being the speed at which motorists are traveling while using the roadways of the Town of Lancaster. I receive complaints about this problem almost on a daily basis and I can assure everyone that the Police Department is attempting to do everything possible to combat this problem and make our streets safe for use by our school children, pedestrians, motor vehicle traffic and bicyclists. At present time the police department is severely under staffed and when the grant funds run dry, I cannot assure you that the traffic situation will get any better. I strongly urge all Town residents to attend the Annual Town Meeting and support the Police Department by adding the requested funds to our budget which would allow us to increase the

size of our existing Police force and give us the capability to do our jobs properly. Under the community policing theory the problems that affects the residents and life in the community are not just an issue where you call the police and they will handle it, but the police and the community are in partnership together and they handle problems as a team, now is the time that we need your support..

The Police Department actively pursues all available state and federal grant funds and is currently waiting to receive word from the Federal government about our application to the COPS MORE program which could provide funds to place two(2) Police Officers onto our force for three(3) years, thereafter the Town of Lancaster would have to take over the funding.

I would like to take this opportunity to thank all the Police Officers of the town of Lancaster for all the support that they have given to me during the course of the year and also would like to thank all of the other Town departments who have in one way or another assisted the Police Department throughout the year.

Respectfully submitted,



Kevin D. Lamb

Acting Police Chief



Town Of Lancaster
MASSACHUSETTS
OFFICE OF THE
DEPT. OF PUBLIC WORKS

John P. Sonia, Supt.
Brigitta Gage, Office Mgr.
392 Mill Street Ext.
Lancaster, MA 01523

Tel. (508) 365-2412
Tel. (508) 365-3660
Fax (508) 365-4419

DEPARTMENT OF PUBLIC WORKS
ADMINISTRATIVE DEPARTMENT

THE DEPARTMENT OF PUBLIC WORKS REORGANIZED WITH ROBERT WILMONT AS CHAIRMAN OF THE BOARD, BRIAN DIPIETRO, AS CLERK AND PETER O'MALLEY AS THIRD MEMBER. JOHN SONIA WAS REAPPOINTED AS SUPERINTENDENT.

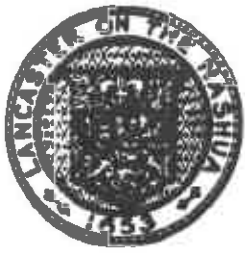
THE ADMINISTRATIVE DEPARTMENT HAD ANOTHER BUSY YEAR WITH LENGTHY REPORTS FROM DEP. ALSO BIDDING PROCESSES HAVE BECOME MORE LENGTHY AND TIME CONSUMING. FORMULAS FOR REIMBURSEMENT MONIES FROM THE STATE HAVE ALSO CHANGED, ADDING TO THE ALREADY HECTIC SCHEDULE.

PHONE CALLS FOR VARIOUS FORMS OF INFORMATION HAS DOUBLED IN THE PAST YEAR MAINLY DUE TO ALL THE NEW SUBDIVISION COMING INTO THE TOWN.

DUE TO THE PAST YEARS BUDGET CUTS BOOKKEEPING HAS BECOME INCREASING DIFFICULT SO AS TO STAY WITHIN OUR MEANS.

DUE TO THE SEWER PROJECT INQUIRERS ABOUT DEADLINES AND WERE TRAFFIC WILL BE REROUTED HAS ALSO ADDED TO OUR DAILY WORK.

WITH WATER BILLING, DEMANDS AND SHUTOFF NOTICES, AND TITLE V INQUIRES, THE OFFICE STAFF WAS KEPT EXTREMELY BUSY.



Town Of Lancaster
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DEPARTMENT OF PUBLIC WORKS
CEMETERY & TREE DEPARTMENT

THE CEMETERY AND TREE DIVISION OF THE DEPARTMENT OF PUBLIC WORKS HAD 46 BURIALS IN THE TOWNS CEMETERIES. SEVERAL NEW BURIAL LOTS WERE MADE IN EASTWOOD CEMETERY.

THE ONE FULL TIME AND ONE PART TIME EMPLOYEE OF THE CEMETERY DIVISION ALONG WITH THE COMMUNITY CREW FROM M.C.I. LANCASTER WAS KEPT VERY BUSY THIS YEAR WITH MOWING AND MAINTENCE OF THE TOWNS SIX CEMETERIES, TOWN PARKS, THAYER FIELD AND THE TOWN GREEN.

ALL OF THE RECORDS OF THE CEMETERIES THAT WERE available HAVE BEEN COMPUTERIZED IN THE D.P.W.'S COMPUTOR SYSTEM. THIS SHOULD INSURE MORE EFFICIENT KEEPING OF VITAL RECORDS.

WE ALSO PLANTED AN EVERGREEN TREE IN SOUTH PARK TO BE DECORATED AS A CHRISTMAS TREE WHICH WAS DONATED BY MRS. HELEN CURTIS OF MILL STREET.

THE TREE DIVISION REMOVED 57 DEAD DISEASED OR DANGEROUS TREES ALONG THE TOWNS ROADSIDES.

THE D.P.W. WAS SADDENED WITH THE LOSS OF OUR FELLOW EMPLOYEE DONALD BASHAW WHO WAS A MOST DEDICATED EMPLOYEE OF THE CEMETERY AND TREE DIVISION.



Town Of Lancaster

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DEPARTMENT OF PUBLIC WORKS WATER DIVISION

THE WATER DIVISION OF THE DEPARTMENT OF PUBLIC WORKS HAD ANOTHER BUSY YEAR. DUE TO THE DRY SUMMER OF 1997, WE PUMPED 214,560,600 GALLONS OF WATER. WITHOUT OUR ADDITIONAL 2,000,000 STORAGE TANK, WE WOULD HAVE HAD TO GO TO A TOTAL BAN ON THE USE OF UNNECESSARY WATERING.

AS WELL AS OUR MONTHLY BACTERIA SAMPLING, WE DID ANOTHER ROUND OF TESTING AS PART OF THE LEAD/COPPER RULE. WE CONTINUE TO STAY WITHIN THE PARAMETERS SET BY D.E.P.. AS PART OF OUR BACK FLOW PROGRAM, ALL BUILDINGS HAVE BEEN SURVEYED, WITH ALL REQUIRED DEVICES INSTALLED. WE TESTED ALL DEVICES, WHICH NOW NUMBER 85, TWICE IN 1997.

THE OLD 6" PIPE WAS REPLACED WITH A 12" PIPE WHILE THE MILL STREET BRIDGE WAS BEING REBUILT. THIS WILL SAVE US MONEY LATER IF WE NEED TO EXTEND THE 12" MAIN. WITH THE SEWER PROJECT IN THE OLD COMMON ROAD AND HIGH STREET EXTENSION AREAS, WE WERE BUSY MARKING AND MAKING SURE THEY GOT AROUND OUR WATER LINES. WES CONSTRUCTION DID A GOOD JOB WORKING AROUND OUR 12" TRANSMISSION LINE.

WE HAVE SEEN QUITE A FEW PLANS FOR NEW SUBDIVISIONS, WHICH WILL ADD TO OUR WORK LOAD. ALL THE MEMBERS OF THE WATER DIVISION MUST ATTEND TRAINING COURSES AS PART OF THEIR DRINKING WATER LICENSE RENEWAL.

BY KEEPING UP WITH THE D.E.P. PROGRAMS, AND WITH NO VIOLATIONS, WE ARE ABLE TO DELIVER QUALITY WATER TO OUR CUSTOMERS.



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HIGHWAY DIVISION

WE CONTINUE TO MAKE PROGRESS WITH OUR ROAD MAINTENANCE PROGRAM. THE LAST COUPLE OF YEARS THIS HAS BEEN FUNDED BY GAS TAX DOLLARS WITH NO TOWN FUNDING USED. WE DID 8,665 TONS OF MATERIAL ON A WIDE SELECTION OF ROADS. WE HOPE THE STATE FUNDING CONTINUES. WE ARE CONCERNED ABOUT LOOSING SOME OF THE MONIES TO THE BIG DIG IN BOSTON.

SNOW REMOVAL WASN'T AS BIG A PROBLEM AS PAST YEARS, DUE TO EL NINO, WE HOPE IT CONTINUES.

WE DO HAVE TO LOOK AT OUR SPRING CLEANUP, SWEEP ROADS, CLEAN DRAINAGE, ETC.. OUR SWEEPER AND CATCH BASIN MACHINES ARE GETTING OLDER AND WE WOULD LIKE TO SEE A REPLACEMENT PROGRAM FOR THEM AS WE ALL KNOW REPAIRS COST MONEY AND TIME.

THE M.C.I. LANCASTER SEWERAGE PROJECT IS ONGOING AT THIS TIME/ HOPEFULLY, IT WILL BE DONE ON SCHEDULE GETTING THE ROADS BACK IN SHAPE.

THE MILL STREET BRIDGE JOB WAS GOING ALONG FAIRLY WELL UNTIL THE STATE STOPPED ALL STATE FUNDED JOBS FOR 6 WEEKS. AGAIN THIS JOB SHOULD BE DONE BY SUMMER? WITH THE BRIDGE BEING OPEN, THIS WILL SETTLE THE TRAFFIC DOWN A LITTLE IN OTHER AREAS OF TOWN.

JUST THIS WEEK WE HAD FLOODING AND ROAD CLOSURES, BOLTON ROAD AND CENTERBRIDGE ROAD. FIRST AND LATER DURING THE EVENING, ROUTE 117 WAS CLOSED. THE WATER RESCINDED BY WEDNESDAY MORNING AND THE ROADS WERE REOPENED WITH MINIMAL DAMAGE. WASHOUTS ON EDGE NEEDED GRAVEL BUT NOT MUCH MORE.

THE STATE IS LOOKING AT REPAVING THE ROUTE 117 BRIDGE BY LANGEN ROAD WITHIN THE NEXT COUPLE OF YEARS. THAT WILL MAKE FOR INTERESTING TRAFFIC PROBLEMS. THE STATE IS ALSO LOOKING AT RESURFACING LUNENBURG ROAD, HOPEFULLY SOON.

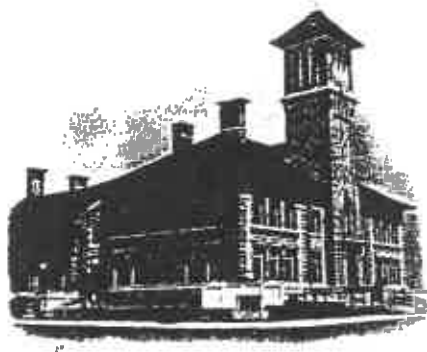
RECREATION COMMITTEE 1997 ANNUAL REPORT

The Recreation Committee was busy this past year with the operation of the Town's Public Beach at Spec Pond. The beach presented a problem with the water supply used to operate the rest rooms. Several times the well "went dry" and we were forced to rent portable toilets. We also could not find a water safety instructor, and were not able to offer swimming lessons.

It is hoped that we will have enough money to have the well and pump properly repaired before the next season and that we will be able to find a water safety instructor.

Other programs offered were youth basketball, which was a huge success, volleyball, aerobics, and our annual Halloween party. This next year we are hoping to once again offer the spooky walk if enough volunteers can be found.

We would like to thank all of the people whom assisted us during the year.



DEPT. OF VETERAN SERVICES

TOWN OF CLINTON, MASSACHUSETTS 01510

Telephone 365-4112

Christopher G. Dziczek

Director & Agent

January 1, 1998

Board of Selectmen

Lancaster, Massachusetts

Dear Board Members:

I herewith submit the Annual Report as Veterans Agent for the fiscal year ending June 30, 1997.

The Veterans Department is under the direction of Chapter 115 of the General Laws of the Commonwealth of Massachusetts. We direct the Veterans Benefits Program, which is a joint program with the Commonwealth and the Town to deliver Veterans Benefits for qualified veterans and their dependents. Our office also aides, assists and advises Veterans and their dependents with questions and applications concerning Federal Benefits.

The Governor has signed into law Chapter 139 of the acts of 1997 which exempts military retirement income received on or after January 1, 1997 from paying State income tax. Also effective July 1, 1997 all Clause 22 Real Estate Tax abatements have been increased by \$75.00.

The annual payment for Gold Star Mothers has been increased from \$500.00 to \$1500.00 per year and this law takes effect on July 1, 1998.

January 1, 1998

Honorable Board of Selectmen:

New Legislation signed into law increases from \$500.00 to \$1500.00 the annual payment to now include all 100% Service Connected Disabled Veterans. Under the "Old Law", the veteran must have been missing an eye or limb from combat. This change is effective July 1, 1997.

Special License Plates for Silver Star and Bronze recipients become effective January 1, 1998. There is no fee for these new plates. Also, there will be no fee for Purple Heart Plates beginning January 1, 1998.

Our office is available to all veterans and their dependents on a full time basis at the Clinton Town Hall. Questions concerning Federal and State Benefits can be directed to this office at 365-4112.

In closing, I would like to thank the Board of Selectmen and all Town Offices for their support during the past year.

Respectfully submitted,



Christopher G. Dziczek
Veterans Agent