

TOWN OF LANCASTER

MASSACHUSETTS



ANNUAL REPORT

OF

OFFICERS & COMMITTEES

2012

IN MEMORIAM

JANET LEROY
APRIL 15, 1936 – MARCH 2, 2012
PERSONNEL BOARD, 1994-2001

MARGARET MATTHEWS
JANUARY 17, 1915 – MARCH 3, 2012
ELECTION WORKER 1964-1967
CAFETERIA WORKER, LANCASTER ELEMENTARY SCHOOL

FREDERICK A. MARTIN
DECEMBER 21, 1942 – APRIL 1, 2012
ELECTION WORKER 2008-2012
LANCASTER COUNCIL ON AGING DRIVER 2008-2011

GLORIA L. WILLRUTH MAURER
AUGUST 31, 1925 – MAY 20, 2012
LANCASTER SCHOOL NURSE

DANIEL J. MCLAUGHLIN
JUNE 25, 1936 – JUNE 21, 2012
LANCASTER COUNCIL ON AGING VAN DRIVER

ERNEST D. CHARON, SR.
APRIL 21, 1925 – JULY 15, 2012
NASHOBA REGIONAL HIGH SCHOOL CUSTODIAN

JOHN S. SCHMITT
OCTOBER 31, 1927 – AUGUST 22, 2012
FOUNDER, HEADMASTER, PRESIDENT & CHAIRMAN OF THE BOARD,
TRIVIUM SCHOOL

WILLIAM F. HOHL
JULY 19, 1944 – SEPTEMBER 1, 2012
NASHOBA REGIONAL SCHOOL TEACHER 1970-2005

ROBERTINE THERIAULT GRAY
XXXX – XXXX
LANCASTER MIDDLE SCHOOL TEACHER 1965-1975

DAVID W. KNOTT
DECEMBER 6, 1927 – SEPTEMBER 21, 2012
LANCASTER HISTORICAL COMMISSION 1990–2008

PHYLLIS FARNSWORTH
SEPTEMBER 16, 1925 – OCTOBER 10, 1912
ELECTION WORKER 1962–1963
HISTORICAL COMMISSION (MEMBER AND CHAIR) 1964–1994
BICENTENNIAL COMMITTEE CHAIR 1974–1993
HISTORIC DISTRICT STUDY COMMITTEE 1991–1993

ELAINE LANGE
FEBRUARY 8, 1921 TO OCTOBER 20, 2012
LANCASTER PUBLIC SCHOOLS UNTIL 1957

LUCILLE M. JOHNSTON
FEBRUARY 3, 1918 TO DECEMBER 5, 2012
NASHOBA REGIONAL HIGH SCHOOL CAFETERIA 1961–1981
LANCASTER ELECTION WORKER

Town of Lancaster

2012 Annual Report

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Honoring 150 Years of Library Services

By Ann Connery Frantz

Thomas Paine's words reside here. So do the sermons of Rev. Nathaniel Thayer and numerous other Lancaster pastors from the early days. Some very intriguing historical works are gathered within the walls of Thayer Memorial Library, which observed a year-long celebration of its 150th anniversary with multiple events during 2012.

More than these things, however, the library contains the hearts and efforts of many volunteers—people who love books, learning, and libraries. Ranging from skilled staff members who think beyond the call of duty, to trained volunteers and boosters, they have kept the library functioning and growing for 150 years. Their efforts continue today, making such a gargantuan project as the year's entire effort possible.

Prior to its establishment as a free, public facility in 1862, books were mainly contained within private libraries circulated among members of men's clubs, agriculturists and the Sabbath school association. To launch the library, they donated volumes rich in Americana, memorabilia and value, along with European works and an interesting collection of special-interest volumes. These materials today form the library's rare books collection—a unique mix of philosophy, theology, American history and natural history.

A celebration of 150 years could not have taken place without a large number of people volunteering to help on small to larger tasks. That help has been plentiful. On the evening of April 21, 2010, Lancaster resident Frank MacGrory, vice chairman of the library trustees, assembled people he'd recruited from throughout town for a very special—and very large—project. He charged them with organizing a year-long celebration to honor the library's heritage, a quest nearly two years in the making.



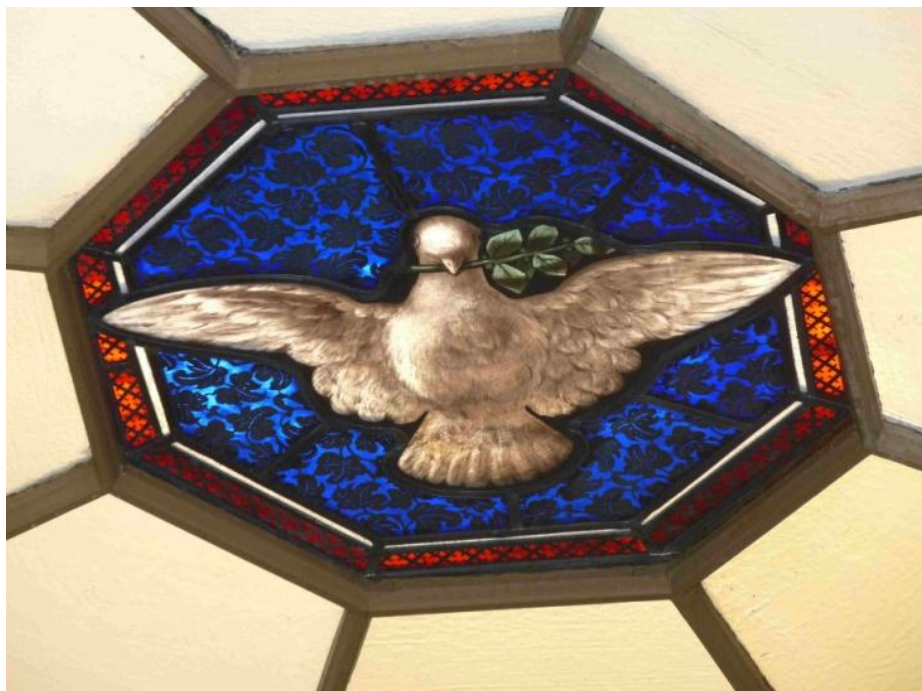
Some of the TML 50th Committee Members, and Chair Frank MacGrory (Credit: Ann Frantz)

Members of the committee were: Frank MacGrory, Chairman; Steve Piazza, Fundraising; Ann Connery Frantz, Publicity and Writers Read; Emily Rose, Exhibits; Joan Richards, Programs; Marilyn Pagé, Secretary; and also Leslie Perrin Wilson, Frank Graham, Jo Agnes Santangelo, Joan Allard, Karen Silverthorn, Catherine Chaisson, Donald Chaisson, Heather Lennon, John Schumacher-Hardy, Tom Kennedy, Dave Rockwell, Robert Baylis, Kevin Doyle, Stephanie

Fiori, Carol Speiser, Adrienne Ordnung, Bob Kadlec, and Library Director Joe Mulé. Working with the committee was the Board of Trustees: Ms. Rose, Chairman; Mr. MacGrory, Vice-chairman; Mrs. Fiori, Mr. Schumacher-Hardy, Frank Streeter, Secretary, and Michael Lukaszevich.

This was an ambitious undertaking, but the group's commitment toward the library, and its enthusiasm for the library's value to the townspeople were without question. That spark would carry them through more than two years of activity—meetings, presentations, lectures, and other programs aimed at giving the community a range of high points from the past and present in library life. During early meetings, the committee reviewed that past and sorted out events and costs to commemorate the high points, outlining a celebration to go all the way back to the birth of the library. They divided into subcommittees, each appointed a different task.

Prior to the start of the celebration year, using a \$14,000 gift of funding from donors to the Thayer Memorial Foundation, the rotunda's "peace window" was removed, restored and replaced. It greets the sky in the ceiling above the main desk area. It became the logo of the TML 150th celebration.



Restored Stained Glass (Credit: Emily Rose)

Celebratory programs included historic materials and presentations, lectures, exhibits, a town-wide birthday party on the Green during September, and local writers reading from their work.

Introducing the year was "A General Diffusion of Knowledge," a massive undertaking for the team, during which curators chose books and related materials of historical significance for display in the upstairs museum—which volunteers cleared out for the occasion (itself no small task).



TML Balcony railing (Credit: Emily Rose)

More than a sampling of TML’s collection of rare and exceptional books, this display represented the library’s long impact on the community, offering access to a diversity of thought, education and entertainment. No longer were ideas the exclusive territory of the wealthy; they were available to all. This display included books that were part of the original collection, including a 15th-century history of the world (*Liber Chronicarum*); Thomas Paine’s 1794 *Age of Reason*; Gardner’s amazing Gardner’s *Photographic Sketchbook of the War* from 1866—with rare Civil War photography—and sermons by early pastors and founders of the town. Set up in the second-floor museum, the exhibit featured the original 1790 shelf list from the Social Library.

Opened concurrently with the kick-off gala on Jan. 15, 2012, the “diffusion” display included 87 early volumes, wall art made from book illustrations, and an “elephant folio” of Audubon’s remarkable *Birds of America*. Townspeople stepped up for docent duty, allowing the exhibit to be extended well past its scheduled April end date. Said Kevin Doyle: “As a docent, I was able to spend several hours examining the texts and learning from the narrative that accompanied each book. History becomes palpable when you’re a foot away from a medieval manuscript or looking at a book from the library of Nathaniel Thayer.”

A beautifully illustrated guidebook details the exhibits, and remains available at the library. Curator Leslie Perrin Wilson, introducing the exhibit, discussed the collection and its significance. Notecards made from many of these images are available at the library.

A paper timeline, mounted to the library’s interior walls, extended from the early years to the library’s present, and remains up for viewing. Also, the Library Arts Club, founded by Alice Greene Chandler, former library director, trustee, and advocate for public libraries—provided traveling art exhibits to participating libraries. Original wooden shipping boxes made for each collection are displayed in the rotunda, along with some of the images, which she mounted herself.



Library Arts Club Exhibit (Credit: Emily Rose)

Speakers appeared monthly, on Sundays, beginning with Ms. Perrin Wilson. Warren Rasmussen discussed the Mary Rowlandson saga in February (editions of her book from 1682 to 2009 are at the library). America's first best-selling author came from right here in Lancaster. Mary Rowlandson's journal of her capture by a band of Narragansett, Wampanoag and Nashaway/Nipmuc Indians in 1676, during King Philip's War, achieved that distinction. Published in 1682, *A True History of the Captivity and Restoration of Mrs. Mary Rowlandson* is considered a seminal work in American historical journals. She was the wife of Rev. Joseph Rowlandson, minister of Lancaster's meeting house. The library displayed a collection of works related to her Narrative for Warren Rasmussen's lecture.

In March, Tim Castner addressed "Searching for the Heart of the Community—Religious Books in the Rare Book Collection."

Because the library was founded during the War Between the States (the original building is itself a memorial to Lancaster soldiers who gave their lives for the Union), a display of artifacts from the Lancaster Post of the Grand Army of the Republic opened in connection with a lecture by Kevin Doyle, who spoke in April about *Gardner's Photographic Sketchbook of the War* and Lancaster during the Civil War. Local cable television recorded and broadcast these talks.



Library in 1868 (Credit: TML Archives)

As part of the library's history lecture series, during May Frank MacGrory discussed the Thayer family's relationship to Lancaster's Library. Nathaniel Thayer II, son of the Rev. Dr. Nathaniel Thayer, who led the congregation at the adjacent First Church for 47 years, made a generous contribution to supplement town funding in construction of Memorial Hall, the original library building, in 1867. He stipulated that the library would include a memorial tablet to the Civil War dead, made from pure white marble and bearing gold lettering with the names of the honored dead, "so that every youth coming for a book should have the memorial with its lesson always before him." That memorial is in the library's reference room. There is also a pamphlet with biographies of each of the 39 soldiers in the library, written by resident Joy Peach. In 1888, the Thayer brothers expanded the building in honor of their father, Rev. Nathaniel Thayer. Mrs. Bayard Thayer donated the Children's Room in 1929, in memory of her son Nathaniel, who died of leukemia in 1927. Nat Dexter, also a Thayer family member, made a major contribution, again supplementing town funding for the library's most recent expansion. His mother, Constance Dexter, funded the climate-controlled rare books room in 1985. In 1999, the library honored the multiple contributions of the Thayer family by rededicating it as the Thayer Memorial Library.



Civil War Memorial (Credit: Steve Piazza)

John Schumacher-Hardy gave a talk about the late Herbert Hosmer, library trustee, puppeteer and literature buff, whose efforts created the Chandler Reward of Merit. Hosmer founded the award in honor of his ancestors, John Greene Chandler, Lancaster publisher of children's books, and Alice Greene Chandler, who served on state and regional library associations and was a founding member of the American Library Association. She established a traveling book collection for small-town libraries and the library's circulating art club. The Chandler Reward of Merit was a silver medal awarded to those who significantly furthered children's literature. Summer 2012 exhibits featured children's and young adult literature, and a rotunda exhibit displayed early winners of the Chandler award, including Maurice Sendak, Thornton Burgess, Joan Walsh Anglund, and Tasha Tudor. A complete list of recipients lined the archway leading to the Hosmer exhibit.



Robert A Salvatore Chandler Reward of Merit
(Credit: Emily Rose and Steve Piazza)

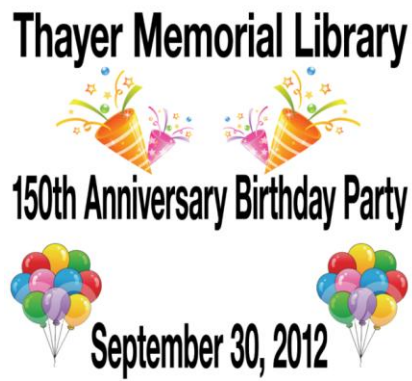
A town-wide birthday party, held on the Town Green during September, featured a roster of events: planting a commemorative elm tree beside the library; a rocket launch; a Civil War quilting display with Civil War re-enactors—the “Thayer Textile Brigade”—included a quilt raffle to raise funds to preserve the library's 18th and 19th century sampler collection; three festive cakes made by Diane Rockwell of Lancaster; music from two area barbershop groups; activities for children; and even gardening workshops from Lancaster Garden Club. Another Civil War re-enactor explained a display of Civil War era weaponry to passers-by. A large crowd filled the Green and attended a puppet show inside the library.



Emily Rose cuts the cake, Bonnie Smith (Credit: The Item)



The Unitonians (Credit: The Item)



TML Birthday Party Sign (Credit: David King)



Thayer Textile Brigade
(Credit: Valerie Parent)



Joseph Mule, Adrian Ordnung (Credit: Valerie Parent)



Rocket Lift Off (Credit: Frank Streeter)



Director Joe Mule Thanks Volunteers (Credit: Larry Shoer)



Birthday Cake by Dianne Rockwell (Credit: The Item)



Emily Rose, Frank MacGrory signing birthday card (Credit: The Item)



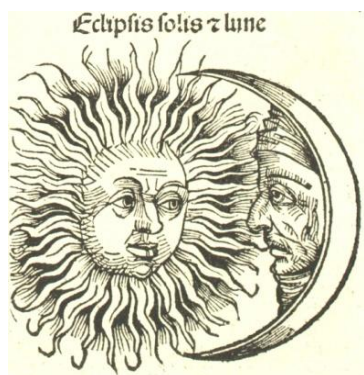
Youthful Celebrants (Credit: Valorie Parent)



TML Souvenir Car Magnet (Credit: Dunn and Co.)



TML150 Elm Tree (Credit: Emily Rose)



From Nurenburg Chronicle
(Credit: Frank Graham)



(Credit: Valorie Parent)

Last awarded in 1995, the Chandler Reward of Merit returned in 2012, to commemorate the library's 150th year. Robert A. Salvatore of Leominster, author of 22 *New York Times* best-selling novels, primarily fantasy novels which have entranced many young adults, received the award. A concurrent exhibit in the Current Topics Case featured many of his books. The characters of Drizzt Do'Urden and Vector Prime, and the single-player action role-playing video game "Kingdoms of Amalur: Reckoning," are all Salvatore's creations. He delivered a fascinating speech after accepting the Chandler award on October 4, the same date on which public library service began in Lancaster 150 years earlier.



Emily Rose, Robert Salvatore, Joseph Mule
(Credit: Frank Streeter)

"We've been highlighting different areas of the library's history throughout this year," said Trustees Chairman Emily J. Rose. "Children and young adult patrons have always been important, and the Chandler Reward of Merit has always been something that recognized children's literature. We thought it would be great to honor Robert Salvatore because he's a popular local author, and he writes in genres that young adults, as well as older patrons, are very enthusiastic about -- fantasy and science fiction."

In November, members of the library's four writing groups read excerpts from work created during 2011 and 2012 sessions, filling the large Nathaniel Thayer Dexter Meeting Room with listeners. This, too, was broadcast on local cable television. The writing groups meet weekly or monthly in the library, some to write spontaneously, and others to critique each other's ongoing work. They form the core of an active writing community in Lancaster, and may well represent the future of literature and programming within the library.

To sponsor some of the many planned events, Chairman Steve Piazza guided a fundraising committee. Bolstered by the TML Foundation's contribution, the group then set about finding funds to defray costs of the celebration. Members came up with various souvenir items and approached area businesses and individuals for sponsorship. First to come was a monthly calendar with photographs and images from the library. Drumlin Designs of Lancaster created note cards of imagery within the rare books collection. Dunn & Co., Clinton, manufactured TML car magnets. Fifty hand-painted glass suncatchers, created by SunShine Glass Works of North Grafton, commemorated the peace window.

Raffles held during the year's kick-off party and the birthday bash, with items donated by local crafters and businesses, also helped raise funds. Cash donations came in from citizens and businesses. All of the above helped raise more than \$11,000 for the year's activities. Sponsors included: Liberty Hill Farm, lead sponsor; Bob's Turkey Farm; Bolton Fair at the Lancaster Fairgrounds; Bouchard Auto Sales; Built Rite Tools & Die; D'Ambrosio Eye Care; Dianne Rockwell/The Cake Lady; Emerson Painting; J.C. Madigan Inc.; Lancaster Gardens; Lancaster

Golf Center; Main Street Auto; Michael's Bridge Diner; Nationwide Auto Recycling; Orchard Hills Athletic Club; Pampered Paws Pet Salon; Select Horticulture; Starr Investment Services; Lancaster Recreation Committee, Avidia Bank, Clinton Exchange Club, Clinton Savings Bank; Corrective Chiropractic; Dunn and Co.; MarketKing Printing and Graphics, and Murph's Hot Dogs.

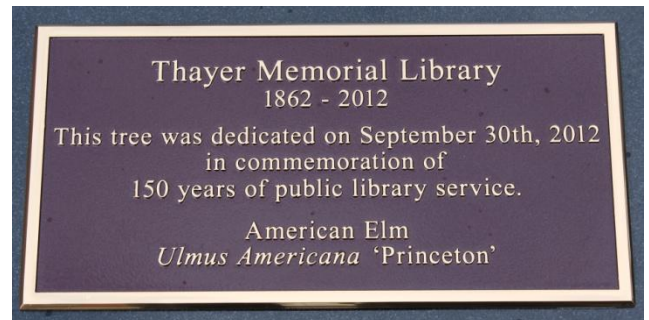
The fundraising committee later came up with a brainstorm: Why not plant a memorial elm tree as a living reminder of the year? With a generous donation by Select Horticulture, the committee planted a large *Ulmus Americana* "Princeton" that is resistant to Dutch elm disease. They chose an elm because of its historical linkage to the 95-foot great elm that once stood in Lancaster and was blown down in a 1908 storm.



Tree Planting Crew: Steve Piazza, Robert Baylis, Tom Kennedy, Dave Rockwell (Credit: Emily Rose)



Rocket Launch (Credit: Clinton Item)



Elm Tree Plaque (Credit: Valerie Parent)

This committee also decided that a "rocket launch" would add excitement to the birthday party. Mr. Piazza built a three-foot rocket, which trustee Chairman Rose armed and Director Mulé launched to great applause. It parachuted down across Main Street and is being saved for the 200th birthday celebration!

This would all have been too large a task without help. “Throughout our 150th year, volunteers, town organizations, business partners, and library supporters from near and far participated in deciding, preparing, researching, presenting, discussing and enjoying the books and artifacts displayed,” said Chairman Rose “Volunteers found camaraderie and accepted responsibility to see that every task was completed with excellence. The generosity of members of the public to share their time and expertise in creating attractive, intriguing, and informative exhibits was remarkable. Library visitors took the time to view and enjoy the items on exhibit, absorbing a bit of history and inspiration in the process. As with every aspect of the Library’s 150th year, Lancaster’s people showed their appreciation and regard for the role the public library plays in their lives.”

Director Mulé was thrilled by the volunteer response to the year’s activities, “It’s off the charts,” he said; “I’m in awe.”

Lancaster’s public library today is a busy, modern gathering place; people drop by daily and Saturdays to borrow books, movies, magazines, CDs and museum passes, or to relax in one of several sitting areas—including the spacious reference area, where computer users set up to use the free Wi-Fi connection—or sit in an easy chair to enjoy the latest magazines. The downstairs meeting rooms are often occupied days and evenings. Operational support comes from the town, the board of trustees, Thayer Memorial Library Foundation (which makes an annual community appeal and funds major projects), and Friends of Thayer Memorial Library. The Friends support library activities and run the annual book sale, held in Town Hall each fall. Susan Munyon is its chairman.

Everyday life at the library percolates with activities. Children meet there for story hour, music, or to select books. The Progin Foundation funds many child-related programs as well, from performers to animals and craft sessions. For adults there are many more options: three weekly writing groups and a monthly critique group; a book club; the writers’ reading group; game nights with Scrabble and a knitting club; a film series each Monday; the Rosemary Davis Environmental Series; a variety of museum passes; and many Friends-sponsored programs including author workshops and talks, memoir writing, crafts, travel and financial planning programs. Activities are posted on the bulletin board at the entrance and along the inside walls.

Best of all, it’s free. Everything is.

(Contributors to this report include: Emily Rose, Jo Agnes Santangelo, and Steve Piazza)



Thayer Memorial Library today (Credit: John Wojciak)

Staff of the Library during 2012:

Director:	Joe Mulé
Assistant Director:	Nancy Hayes Clune
Youth Services Librarian:	Susan Mello-Conroy
Senior Library Technician:	Linda Ledoux
Special Collections Assistant:	Marcia L. Jakubowicz
Library Technician:	Janet Baylis
Library Page:	Janet Baylis
Library Page:	Sandy Altucher
Library Page:	Lisa D'Ambrosio
Library Page:	Dorothy McCandless
Library Page:	Gail Prewandowski
Library Page	Karen Silverthorn
Custodian:	Nancy Record

TIMELINE LEGEND

The Beginning 1790-1899

Turn of the Century 1903-1940

20th Century 1948-1986

Into the Future 1989-2011

Children's Room (1913-1952)

Color Codes

Sepia Pre-Library

Green Operations

Red Building

Blue Directors

Purple Technology

Library Timeline

1790 - Lancaster Social Library formed. Proprietors paid \$3 to join.
1850 - Social Library dissolved when Clinton separates from Lancaster. Books auctioned, many purchased by proprietors.
1851 - Library Club of Lancaster formed filling place of Social Library.
1862 - Lancaster Town Library established by vote of town. Library Club of Lancaster and Lancaster Agricultural Library (est. circa 1850) donate their holdings to establish collection for the new public library. Several Lancaster school district libraries also contributed their books. Library opened to the public on October 4, 1862 on upper floor of old Town Hall.
1862 - John L.S. Thompson becomes first Library Director.
1863 - Library museum established.
1866 - Nathaniel Thayer established first Library trust fund with a donation of \$5,000 on condition that the town "agree to raise by tax each year for the Library the amount authorized by law of the state." Library is still supported by the Town along with private donations.
1867 - Town votes to build Library building as a memorial to Lancaster's Civil War dead. George Bartol , Minister of Unitarian Church and Library Trustee argued "...no part of our public expenditure does or can, all things considered, bring back a richer return."
1868 - Memorial Hall dedicated June 17, 1868. Marble tablet listing names of Lancaster soldiers who died in the conflict installed opposite main door. Above Memorial Hall stained glass "peace window" installed. Fireproof room in front was used by Selectmen and held Town records.
1872 - William Hector McNeil becomes Library Director. He is later convicted as a bank robber.
1873 - Alice Greene Chandler becomes Library Director.
1873 - Card catalog established by Miss Chandler, an innovation she saw at Harvard University.
1878 - Fire at Newton Free Library prompts removal of gasoline tank that provided fuel for Library's gas lights. The tank was buried in a pit outside the building and rediscovered and removed during the Library's 1998 renovation and expansion.
1879 - Spiral iron stairway connecting gallery to Memorial Hall added. Steam heat replaced earlier furnace.
In 1885-86, when the population of Lancaster was 2,050, the circulation was 12,685.
1888-89 Nathaniel Thayer's four sons, Nathaniel, John, Eliot, and Bayard , provide funds to remodel and enlarge Library building in honor of their father. Brownstone façade and additional rooms added in front, roof replaced with a copper lantern (cupola) over old roof's skylight, two-storied brick and iron book stack added in rear.
1889 - Harriet W. Forbush becomes Library Director.
1891 - Katherin M. Marvin becomes Library Director.
1894 - Ella Sites Wood becomes Library Director. Board emphasized training in the profession as a job requirement with ongoing professional development provided during her tenure.
1897 - Florence S. Rogers becomes interim Library Director. Fanny Rogers stepped in twice (1897, 1898) during Ella Wood's tenure as Director due to Ms. Wood's chronic health problems.
1898 - Alice Greene Chandler established Library Art Club. During its existence she prepared 500 sets of mounted pictures which were circulated among area libraries. Other libraries paid a membership fee to participate.

1899 - A 3-year project reclassifying card catalog to Library of Congress cards begins.
1903 - Virginia Morley Keyes becomes Library Director. She is first library school graduate to hold the position and to date has had the longest tenure as Director. She established a library apprenticeship program that ran until 1938, training 26 young women in succession. Apprentices worked and studied for two years under Miss Keyes without pay to receive training. Upon completion, they received a recommendation necessary for obtaining a library position elsewhere or for acceptance into library school.
1905 - Electric lighting installed replacing old gasoline lights. Great advantage noted was ability to turn off any light not in use.
1907 - All children's books gathered together in a separate collection for the first time. Open shelf system put into practice in the entire Library.
1912 - 50 th Anniversary! Cupola removed and replaced with a skylight.
1913 - First story hour offered.
1917 - Library was center for community wartime activities, including promoting War Gardens, contributing materials for new library at Fort Devens, and books for prison camp near the junction of 110 and 117.
1925 - First juvenile borrower's card issued.
1927 - Mrs. Bayard Thayer gives funds for new wing in memory of her son Nathaniel Thayer II, a Library Trustee. It would contain a dedicated Children's Room, a new development in library architecture.
1929 - Children's Room dedicated July 20, 1929. This was one of the earliest rooms especially set apart for children in the history of public libraries. 140 juvenile cards were issued that year
1936 - Museum voted to be only historical rather than including natural history specimens.
1940 - Museum opens to the public. Gate added in doorway to galley.
1943 - From Trustee minutes: "After some discussion it was voted that the present restriction that adults not be allowed in the Children's Room be removed. This is not to be broadcast, however, as we do not wish the Children's Room to become a place for adults to sit and chat."
1948 - Elizabeth Avery Hosmer becomes Director (director of South Branch 1925-1939). She co-directed with Miss Keyes mid-40's to 1947
1951 - Dorothy Adams Fifield becomes Director. She adopted national and state library standards increasing acquisition, rejuvenating children's literature, and weeding out-of-date material. During her tenure circulation increased 346%. She received formal certification from the state (now required) in 1955.
1952 - Increased interaction with public schools leads to classroom space at library, high school study hall in the Children's Room.
1954 - Lancaster Town Library begins participation in Regional Reciprocal Loan Plan.
1956 - Library begins participation in interlibrary loan with Wachusett Group.
1960 - Virginia MacMackin Osborn becomes Library Director. She was Miss Keyes last library apprentice in 1938.
1961 - Library joins Central Massachusetts Regional Library System.
1963 - Virginia E. Bacon Dunning becomes Library Director.
1965 - Board of Trustees is convinced by Mrs. Dunning to meet requirements to apply for and receive State Aid.
1967 - First Children's Librarian hired (Beverly Camp)
1968 - First Reference Librarian hired (Alice Meriam). Rare Book Collection established by Mrs. Dunning. Many antiquarian books were still in the circulating collection
1968 - Town funds voted to adapt quiet reading room into Special Collections and Rare Book Room for books requiring climate control.
1971 - Special Collections Room opened with reception for townspeople on Nov. 14, 1971.
1972 - Grace F. Hoffman Comes becomes Library Director. Library hours extended to mornings, programming added. Especially popular is Person-to-Person in which local residents share information. Literacy volunteers program for ESL added in 1975, workshops on drama, photography, and pre-school story hours promoted.

1981 - Margaret E. Dingbaum Fischer becomes Library Director (formerly Children's Librarian from 1974).
1981 - Major repairs for preservation of Library as a historical building funded by Massachusetts Historical Commission, Town, and Friends of the Library.
1982 - With funds approved at Town Meeting, Library became a charter member of Central/Western Automated Resource Sharing (C/W MARS) project. This network provides Lancaster residents with access to over 4,000,000 books.
1984 - On-line circulation introduced.
1985 - Rare Books and Special Collections room re-dedicated to Constance V.R. Dexter.
1986 - Purchase of microfilm/reader along with complete Clinton Daily Item on microfilm.
1990 - On-line catalog replaces card catalog for public use.
1990 - Hours reduced due to cuts on funding from recession.
1991 - Linda M. Vitone becomes Library Director.
1992 - Library fails to meet state certification requirements due to budget cuts for the first time since they were established. Waiver granted.
1995 - Library meets requirements for certification after 3 years with waivers.
1995 - CD-ROM public access computer added.
1996 - Library grant for expansion and renovation awarded by MBLC (rated #1 on construction list)
1996 - Sue A. Hoadley becomes Library Director
1999 - Board of Trustees votes to rename Lancaster Town Library to honor Thayer family. Rededication and opening of newly renovated Thayer Memorial Library is Nov. 28, 1999.
2000 - Sue Hoadley resigns. Linda Vitone serves as Interim Director during search and transition period for new Director.
2001 - Joseph J. Mulé becomes Library Director.
2001 - Internet becomes available for patron use
2008 - Library hours increase to 49 hours per week, finally back to 1989 levels. Wireless Internet access initiated.
2009 - 70% of Lancaster residents have Library cards. CD's for fines initiated, adding audio CD's to collection.
2011 - Repair and restoration of Peace Window above Memorial Hall funded by Thayer Memorial Library Foundation.



Photo by Steve Piazza



The turbine at Bartlett Pond was removed and restored



The Town Green got a new tree this year, donated by Select Horticulture Inc.
and planted by Sean Corbett and Steve Harper (P. Corbett)

I. GENERAL INFORMATION

Elected Town Officials and Committees

POSITION/ BOARD/COMMITTEE	NAME	TERM EXPIRATION
Moderator	David I. Spanagel	May, 2013
Board of Selectmen	Jennifer B. Leone	May, 2013
	John P. Sonia	May, 2014
	Jean M. Syria	May, 2015
Board of Public Works	John P. Sonia	May, 2013
	James A. Laite	May, 2014
	John J. King, Jr.	May, 2015
Board of Health	Shawn S. Winsor <i>(resigned 5/11/12)</i>	May, 2013
	Stephen Piazza <i>(appointed 6/26/12)</i>	May, 2013
	David Dunn	May, 2014
	Robert L. Baylis	May, 2015
Board of Library Trustees	Frank S. Streeter	May, 2013
	Michael J. Lukaszewicz	May, 2013
	Frank T. MacGrory	May, 2014
	Emily J. Rose	May, 2014
	Stephanne J. Fiori	May, 2015
	John C. Schumacher-Hardy	May, 2015
Planning Board	Philip F. Lawler	May, 2013
	Francis G. Sullivan, Jr	May, 2014
	Victor A. Koivumaki	May, 2015
	Jeanne G. Rich	May, 2016
	Thomas J. Christopher	May, 2017
Finance Committee	Walter F. Sendrowski	May, 2013
	Janet M. Baylis	May, 2013
	Peter A. CampoBasso	May, 2014
	James E. Riley	May, 2015
	Michelle I. Vasquez	May, 2015
Housing Authority	Frank T. MacGrory	May, 2014
	Mary Judith MacLean	May, 2015
	Henry A. Richter	May, 2016
	Daunne M. Miller	May, 2017
State Appointee	Carol J. Sonia	August 20, 2012

**Nashoba Regional School
District Committee**

Kathleen Owen
Julie E. Fay
Kara E. Keith

May, 2013
May, 2014
May, 2015

Officers Appointed Annually by the Board of Selectmen
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POSITION/TITLE	NAME	TERM EXPIRATION
Animal Control Officer	Phyllis A Tower	6/30/2013
Animal Inspector (Barn Book)	Phyllis A. Tower	4/30/2013
Building Inspector - Alternate	Tony Zahariadis	6/30/2013
Emergency Management Director	Michael Hanson	None
Environmental Coordinator - Vacant	Cara Sanford (did not seek reappt.)	6/30/2012
Fence Viewer	Vacant	
Keeper of the Lockup	Kevin D. Lamb	6/30/2013
Keeper of the Town Pound	Vacant	
MART Advisory Board Designee	Alexander W. Turner	4/30/2013
Measurer of Wood & Back	Ronald W. Valinski, Jr.	6/30/2013
M.J.T.C. Representative	Noreen Piazza	6/30/2013
M.R.P.C. Alternate Representative	Eugene C. Christoph	6/30/2013
Sealer of Weights & Measures	Ronald W. Valinski, Jr	6/30/2013
Town Counsel	Kopelman & Paige, P.C.	6/30/2013
Veterans' Agent	Roland A. Nelson	3/31/2013
Veterans' Agent - Alternate	Vacant	
Veterans' Burial Agent	D. Susan Thompson	6/30/2013
Veterans' Grave Officer	Vacant	

Officers Appointed to Multi-Year Terms by the Board of Selectmen

POSITION/TITLE	NAME	TERM EXPIRATION
Building Official/Zoning Enforcement Officer	Peter M. Munro	06/30/2015
Collector-Treasurer	Mary Frost	07/02/2014
Conservation Agent	Vacant	
Constable	Kevin D. Lamb	05/20/2013
Constable	Lyle W. Pierce	06/17/2013
Director of Finance & Budget	Cheryl Gariepy	10/09/2014
Fire Chief (Acting)	Kevin D. Lamb	None
Insurance Advisory Comm. Retiree Rep.	Vacant	
Municipal Hearings Officer	Orlando Pacheco	None
Municipal Hearings Officer (Alternate)	D. Susan Thompson	None
Planning Director	Noreen Piazza	06/30/2013
Police Chief	Kevin D. Lamb	12/31/2012
Town Administrator	Orlando Pacheco	06/30/2013
Town Clerk	D. Susan Thompson	06/30/2013

Boards and Commissions Appointed by the Board of Selectmen

BOARD/COMMISSION	MEMBERS	TERM EXPIRATION
Agricultural Commission	Eric Jakubowicz	06/16/2013
	Susan V. Miner	06/16/2013
	Peter Jakubowicz	06/16/2014
	David C. Kilbourn	06/16/2014
	Kurt Schuffels	06/16/2015
	Maria C. Moreira (<i>Associate</i>)	07/21/2014

Animal Control Commission	Sherry A. Cushion (resigned 1/11/12)	11/15/2012
	Stephanie S. Frommer	11/15/2013
	Joyce E. Moody	11/15/2013
	Janice H. Johnson	11/15/2013
	Kelly E. Quill	03/10/2014
	Erin M. DeCoste	11/15/2014
	Philip Keating	11/15/2015
	Vacant	
Board of Appeals	Sarah E. Gulliver	06/30/2013
	David K. Stadtherr	06/30/2013
	Eugene C. Christoph	06/30/2014
	Jeanne G. Rich (Regular to Alt 6/18/12)	06/30/2014
	Francis G. Sullivan Jr. (Alt.)	06/30/2015
	Scott Miller	06/30/2016
	John P. Parsons (Alt)	06/30/2016
	Robert Marshall (Alt to regular 6/18/12)	06/30/2017
Board of Assessors	Roger P. Hart	05/10/2013
	Cynthia K. Bradbury	06/30/2014
	Michael Burke	10/02/2015
Board of Registrars	D. Susan Thompson	02/21/2013
	Mary Perreira	05/17/2013
	Kevin D. Baer	04/01/2014
	John A. Ranieri	04/01/2015
Cable TV Advisory Committee	Christopher T. Detsikas	none
	Tony Jacobs	none
	Robert Kadlec	none
Commission on Disability	Lorry Doucet	06/30/2013
	Wanda Munding (resigned 8/6/12)	06/30/2013
	Daryl Blaney (appointed 8/6/12)	06/30/2013
	Marilyn Chambers	09/06/2013
	Lawrence R. Schultz (resigned 4/24/12)	09/06/2013
	Michael McCue	06/30/2014
	Carolyn Stump	06/30/2014
	Lesley Allison	06/30/2015
	Susan Smith	06/30/2015
	Rose-Marie Bissonnette	09/06/2015
	Vacant - Associate	
	Vacant – Associate	
	Vacant - Associate	
	Peter M. Munro (Advisor)	none
Community Center Board of Directors	Stephen Mudgett	01/10/2013
	Marie Sullivan (resigned 10/15/12)	02/28/2013
	David R. James (resigned 12/3/12)	11/01/2013
	Lawrence R. Schultz (resigned 4/26/12)	11/01/2013
	Stanley B. Starr, Jr.	03/14/2015

Conservation Commission	Ruth Anderson (Reg to Assoc 11/5/12)	06/30/2013
	Brooke A. Blew	06/30/2013
	Kenneth F. Rapoza	06/30/2013
	Eric Schreiber	06/30/2013
	Alexandra W. Turner (<i>resigned 7/25/12</i>)	06/30/2013
	Peter J. Farmer	06/30/2015
	Theodore Manning	06/30/2015
	Thomas J. Early (Assoc)	06/30/2015
	Jean Lidstone (Assoc) – Vacant	06/30/2012
	Mark C. Melican (Assoc)	06/30/2013
Council on Aging	Cara Sanford (Assoc)	06/30/2013
	Elaine M. Bitter (<i>resigned 12/3/12</i>)	06/30/2013
	Nicole Jimino	06/30/2014
	Eileen M. McRell	06/30/2014
	Michele Macdonald	01/09/2015
	David R. James (<i>resigned 12/3/12</i>)	06/30/2015
	Mary J. MacLean	06/30/2015
	Frank MacGrory	06/30/2015
	Robert L. Baylis (ex officio)	none
	Stephen Mudgett (ex officio)	none
Cultural Council	Henry A. Richter (ex officio)	none
	Stanley B. Starr, Jr. - Vacant	09/11/2012
	Deborah Adams	11/05/2015
	Joyce Corbosiero	11/05/2015
	Pamela Burgwinkle	12/07/2015
	Joy F. Peach	08/25/2014
	Jennifer Delorey	11/07/2014
	Mary Dowling	01/09/2015
Elderly and Disabled Taxation Fund Committee	Mary Anne Ware	01/29/2015
	Cynthia Bradbury (ex officio)	none
Energy Commission	Mary Frost (ex officio)	none
	David M. Dunn	
	Jay M. Moody	
	Donald E. Atkinson	
	William P. Spratt	
Historical Commission	Andrew Detsikas	
	Joy F. Peach	06/30/2013
	Sally M. Rouleau	06/30/2013
	Mark A. Schryver	06/30/2013
	Heather L. Lennon	06/30/2014
	Michael S. Sczerzen	06/30/2014
	Elizabeth W. Colley (<i>resigned 7/25/12</i>)	06/30/2015
	Imogene W. Watson	06/30/2015
	Karen S. Silverthorn (Assoc to Regular)	06/30/2015
	Catherine Chaisson (Assoc)	06/30/2013
	Joan H. Richards (Assoc)	06/30/2013

Memorial Day Committee	Roberta G. Winsor (resigned 6/1/12)	06/30/2012
	Ann P. Fuller	06/30/2013
	Paula J. Hamwey	06/30/2013
	Jennifer Lapen	06/30/2013
	Mary K. Paquette	06/30/2013
	Henry A. Paszko	06/30/2013
	Karen S. Shaw	06/30/2013
	Carol J. Sonia	06/30/2013
	Leslie Montague	06/30/2013
	Alexandra Turner	06/30/2013
Open Space and Recreation Committee	Cara Sanford	none
	Don Labelle	none
	Ted Manning	none
	Eugene Christoph	none
	Shirley Griffin	none
Personnel Board	Linda Arsenault - Vacant (did not seek reappt)	06/30/2012
	Kathleen Brosseau - Vacant (did not seek reappt)	06/30/2012
	Bonnie Mae Smith	05/07/2015
Property Disposal Committee	Jennifer Leone (Board of Selectmen)	none
	Michael S. Sczerzen (Historical Comm.)	none
	James E. Riley (Finance Comm.)	none
Recreation Committee	Margo L. Meyer (Resigned 10/18/2012)	07/20/2013
	Theodore R. Manning	06/30/2014
	Johnna Doyle	06/30/2014
	Joseph G. Kennedy	06/30/2015
	Stephen Mudgett	06/30/2015
	Susan E. Smiley	06/30/2015
	Vacant Vacant	
Town Forest Committee	Timothy H. Castner	06/30/2013
	Kenneth F. Rapoza	06/30/2013
	Dayna Gant (Resigned 9/22/2012)	06/30/2015
	Jason Allison (Apptd 10/22/2012)	06/30/2015

<h2 style="text-align: center;">Other Town & School Department Officials</h2>

POSITION/TITLE	NAME	STATUTORY REFERENCE
Ambulance Captain	Everett W. Moody, Jr.	Appointed by BOS in 2012
Burial Agent	D. Susan Thompson	Employed by BOH
Council on Aging Director	Alexandra W. Turner	Employed by COA
Dead Animal Disposal Agent	Phyllis Tower	Employed by ACC
Gas/Plumbing Inspector	Wilfred Delorey	Appointed by Bldg Commissioner
Gas/Plumbing Inspector (Alternate)	Thomas Soldi	Appointed by Bldg Commissioner
Library Director	Joseph Mulé	Employed by Library Trustees
Minuteman School Committee	Peter Farmer (Resigned 12/31/12)	Appointed by Moderator
	Daniel Mazzola (Apptd 11/29/12)	
MRPC Delegate	Victor A. Koivumaki	Designated by Planning Board
Supt of Public Works	John A. Foster, II (Ret'd 12/12)	Appointed by DPW Board
Supt of Schools (Minuteman)	Dr. Edward A. Bouquillon	Contract with School Committee
Supt of Schools (Nashoba)	Michael L. Wood	Contract with School Committee
Wire Inspector	Alfred Roberts	Appointed by Bldg Commissioner
Wire Inspector (Alternate)	David M. Hinckley	Appointed by Bldg Commissioner

General Town Information

Lancaster's history dates back to 1642 when Sholan, chief of the Nashaway Indian tribe, deeded 80 square miles of land to Thomas King and Henry Symonds. The town was incorporated as Lancaster in 1653, making it the oldest town in Worcester County. Between 1730 and 1850, eight towns were spun off from the original Town of Lancaster: Harvard, Leominster, Boylston, Berlin, Bolton, Sterling, Clinton and West Boylston.

Lancaster occupies about 28 square miles along the banks of the Nashua River in North Central Massachusetts, on Routes 2 and I-190, just 16 miles northeast of Worcester and about 50 miles west of Boston. The average single-family home price last year was about \$329k; the tax rate is \$13.64. The current population of the town is about 7,000. Many of Lancaster's residents are members of the Seventh-day Adventist Church. The Adventists established Atlantic Union College, a small four-year liberal arts school, in South Lancaster 125 years ago.

Lancaster is a quiet town that has maintained its rural character and sense of history. Old houses and stone walls adorn the historic town center. Several historic buildings surround the Town Green, including the First Church Unitarian, designed by noted Boston architect Charles Bulfinch in 1816 which boasts an original Paul Revere bell in its tower; the Thayer

Memorial Library, built in 1865 as a dedication to the Civil War dead; Lancaster's former Center School/high school, the Prescott Building; and the one-hundred-year-old Town Hall.

The Bolton Fair is now held at the Fairgrounds on Route 117 in Lancaster every year. Since 2009 the fair is held in August. In early October the annual Horseshed Fair, a juried arts and crafts fair, is held at the First Church in the center of town. The Doctor Franklin Perkins School sponsors an annual outdoor concert and fireworks show every year in June.

Lancaster is a member of the Nashoba Regional School District (with Bolton and Stow) as well as the Minuteman Regional Vocational Technical School District. Other schools in Lancaster include the Browning Elementary School and South Lancaster Academy, both Seventh-day Adventist schools; the Doctor Franklin Perkins School, a school for children and adults with special behavioral, emotional and developmental needs; the Living Stones Christian School; the Robert F. Kennedy Action Corps., which provides care, counseling, treatment, education and rehabilitative services for at risk children in Massachusetts; The Trivium, a private school that stresses classical education; and the Thayer Performing Arts Center, which provides music education.



At a Special Town Meeting in 2006, voters designated the American Elm as the official tree of the Town of Lancaster.

II. GENERAL GOVERNMENT

Board of Selectmen

The Board of Selectmen is pleased to present its Annual Report for the calendar year 2012. Jean M. Syria was elected to the Board of Selectmen at the regular Town Election on May 14th, 2012.

The Board re-organized for the 2012-2013 session following the Annual Town Election. Selectmen Jennifer B. Leone was elected Chairperson. John P. Sonia was elected Clerk, and Jean M. Syria served as Third Member.

Acknowledgements

Throughout 2012, our various boards and committees had very busy agendas. The commitment of our board and committee volunteers was the key to another successful year for the Town of Lancaster.

Without these volunteers past, present, and future there would be no way the Town would be able to undertake all the responsibilities it is charged with. It is the dedication and expertise of these individuals that allow the Board of Selectmen to make continued progress in accomplishing its goals and objectives. We would like to express our deepest appreciation to all those individuals for their service.

The Board would also like to extend its appreciation to the all the employees for their invaluable assistance and guidance throughout the year. The hard work and dedication was evident.

Permanent Standing Committees

Agricultural Commission
Animal Control Commission
Board of Appeals
Board of Assessors
Board of Registrars of Voters
Commission on Disability
Conservation Commission
Cultural Council

Energy Commission
Council on Aging/Community Center
Historical Commission
Memorial Day Committee
Personnel Board
Recreation Committee
Town Forest Committee
Open Space and Recreation Commission

Ad-Hoc Committee

Thayer Field Recreational Campus

Solid Waste Study Committee

Fiscal Year 2013 Budget

The Board of Selectmen and Finance Committee were committed to bringing a level service budget before Town Meeting that would maintain level services for the community. The budget adopted at the Town Meeting was \$16,435,727 for Fiscal Year 2013. This is an overall increase of 1% from Fiscal Year 2012.

Minuteman Regional High School

The Board of Selectmen would like to thank Mr. John McGarity, Mr. Pete Farmer and the entire Minuteman School Committee for their contributions over the past year. The Town of Lancaster had 18 High School and one postgraduate student enrolled in 2012. The total assessment for FY13 was \$560,765, an increase of \$35,399 from Fiscal Year 2012.

The Board of Selectmen would like to acknowledge the faculty and staff of the school district for all their contributions both in and out of the classroom. We are thankful for community service projects the Town receives.

Nashoba Regional School District Budget

The Board of Selectmen and Finance Committee worked closely with the Lancaster members of the Nashoba Regional School District School Committee to develop a District Operating Budget for Fiscal Year 2013. The uncertain fiscal outlook combined with reductions in local aid made the development of the budget a difficult task.

The School Committee and Administration put forth a budget that resulted in an assessment to the Town of Lancaster of \$10,017,312. This was an increase of \$930,737. It should be noted that \$621,000 of the increase was a result of the Town of Lancaster's debt refunding that included the outstanding debt on the Luther Burbank Middle School and Mary Rowlandson Elementary School. The Town will realize the savings in reduced interest payment on debt in the coming years. Over the life of the outstanding debt the Town will save \$1.5 million dollars

The Board wishes to acknowledge the hard work and dedication of the Lancaster School Committee delegation. Their dedication to the community and its children is deeply appreciated.

The Board of Selectmen would like to acknowledge the faculty and staff of the school district. The Town and its residents acknowledge the great educational product it receives for its tax dollars.

Town Meetings

May 7, 2012 Annual Town Meeting

The Town Moderator, Mr. David Spanagel, called the Annual Town Meeting to order on Monday, May 7th to act on 17 Warrant Articles, many of which were to consider routine Town business including adopting the Town's FY-2013 General Operating and Water Enterprise budgets,

committing \$20,000 for the Senior Citizen Tax Work-off Abatement Program, authorizing various revolving funds, and amending the Wage and Compensation Schedule. The Town also authorized several capital projects in both the General Budget and the Water Enterprise Budget.

The Town also voted to develop a Municipal Electric Aggregation program and to accept a donation of land (Map 25 Parcel 28) adjacent to the Town Forest.

The Board would also like to thank our Town Moderator, Mr. David Spanagel, for his diligent handling of Town Meeting, as well as those members of the Board of Registrars who work the meeting. As always we are grateful to those residents who take time out of their busy schedule to attend and participate.



May 7, 2012 Annual Town Meeting (B.Bartlett)

October 1, 2012 Special Town Meeting

The Town Moderator, Mr. David Spanagel, called the Special Town Meeting to order to act on 9 articles. The Town voted to withdraw Article 9. The Town acted on eight other articles including funding additional capital items and amending the FY13 General Operating Budget. The Town also authorized the creation of a Veterans Tax Abatement Program and approved a \$3,400,000 debt exclusion vote for the May 13, 2013 Town Election to fund the renovation of Prescott Building. The Town did not approve bond authorizations for science lab improvements for the Nashoba Regional High School or for improvements to Thayer Field.

Staffing

Alexandra “Alix” W. Turner was selected to be the new Council on Aging Director. Alix was also given the responsibility of managing the new Lancaster Community Center. Maribeth Eugene was also hired in the Council on Aging office as the Transportation Coordinator. She replaced Pat Ciampaglia who retired. The Board would like to thank John “Sandy” Foster who retired at the end of 2012 as the DPW Superintendent. Sandy had over 30 years of service to the Town in various capacities.

Planning for the Future

There are several priorities for the Town as we look to 2013. Completing the removal of the Bartlett Pond Dam will be a top priority for the Board of Selectmen and Conservation Commission. The Town was awarded “Priority Project Status” from the Division of Ecological Resources which will be assisting the Town as a project partner as we start the permitting process. The Town will also be looking forward to the renovation of the Prescott Building. If funding is approved, moving town offices to the Prescott Building will be a priority for the Town. The need to develop a re-use plan for the Town Hall will be essential for the viability of

the Town Green. The Board will continue to be involved with the possible re-use plans for Thayer Field.

The Town Forest Committee anticipates a new Forest Management & Cutting Plan that will improve the overall forest health. It is also anticipated that the Town will have its first Electric Vehicle Charging Station on the Town Green Area as a result of collaboration with the Department of Energy Resources and National Grid.

Several infrastructure projects will be ongoing in 2013. The construction of a roundabout at the intersections of Lunenburg Road and Old Union Turnpike is expected to be completed during the year. The Town is also expected to break ground on the intersection improvements at Old Common Road, Bolton Road, Center Bridge Road & Route 110 (5 Corners). The Town will also be replacing and upgrading the culvert that runs underneath Route 110.

The Board of Selectmen will continue to work diligently with other departments, boards and committees to facilitate projects for the betterment of the community with the focus on operating efficiency and improving the overall quality of life in Lancaster.

Legislative Delegation

The Board wishes to acknowledge the assistance of Representative Harold P. Naughton, Jr., Representative Jennifer Benson, and Senator Jennifer Flanagan, for their work on behalf of the Town. As a result of re-districting Representative Benson will no longer represent any portion of Lancaster. The Board looks forward to a continued working relationship with Representative Benson on regional and local policy issues.

The legislative delegation was very helpful in assisting the Town on a number of issues. Most importantly the Town will now have access to state property to conduct testing for a new water supply well. The Town also has a number of projects requiring state involvement and funding that has necessitated continued support from our representatives. We thank them for their continued support in the advocacy of issues important to The Town of Lancaster and its residents.

The Board would also like to congratulate Representative Harold Naughton on another successful deployment overseas. The dedication and follow-through of his staff was greatly appreciated.

Appreciation

The Board expresses its appreciation to all the Town employees for their dedication and commitment to public service. Without the employees who carry out the day to day functions of the Town, the Board could not be successful in carrying out its goals and objectives.

In conclusion, we extend our thanks to the many citizens who contributed their time and talent to serve on Town boards and committees. We continue to encourage citizens to participate in their

town government by attending public meetings, volunteering to serve, and by offering input at Town meetings.

Thank you for the opportunity to serve you.

Jennifer B. Leone, *Chairman*

John P. Sonia, *Clerk*

Jean M. Syria, *Member*

2012 LICENSES ISSUED BY THE BOARD OF SELECTMEN

License Type	Issued To	Business Address
Auctioneer (Annual), Automobile Dealer – Class 2	Insurance Auto Auctions Corp.	1424 Lunenburg Road, Lancaster, MA
Automatic Amusement Device (Monday – Saturday) and Sundays	N.E. Fun Centers, Inc. d/b/a Roll-on-America	90 Duval Road, Lancaster, MA
Common Victualler	N.E. Fun Centers, Inc. d/b/a Roll-on-America	90 Duval Road, Lancaster, MA
Roller Skating Rink (Monday-Saturday) and Sundays	N.E. Fun Centers, Inc. d/b/a Roll-on-America	90 Duval Road, Lancaster, MA
Automobile Dealer – Class I, Class II, Common Victualler	Norm Wagner Automotive, Inc., Inc.	700 Old Union Turnpike, Lancaster, MA
Automobile Dealer – Class I	Padula Bros., Inc.	700 Fort Pond Road, Lancaster, MA
Automobile Dealer – Class 2	Crawford Truck Sales, Inc.	2176 Main Street Lancaster, MA
Automobile Dealer – Class 2	Raymond J. Joyce, d/b/a Diamond Hill Sales	59 Main Street, Lancaster, MA
Automobile Dealer – Class 2	F.J.S. Auto, Inc.	248 Main Street Lancaster, MA
Automobile Dealer – Class 2	Jose M. Fuentes d/b/a RBI Motors	767 Sterling Road, Lancaster, MA
Automobile Dealer – Class I, Class 2	Ron Bouchard's Auto Sales, Inc. d/b/a Ron Bouchard's Nissan	490 Old Union Turnpike, Lancaster, MA
Automobile Dealer – Class I, Class 2	Ron Bouchard's Auto Sales, Inc. d/b/a The Honda Store	500 Old Union Turnpike,. Lancaster, MA
Automobile Dealer – Class 2, Class 3, Collector of Junk	Route 117 Used Auto Parts, Inc.	2176 Main Street Lancaster, MA
Automobile Dealer – Class 3, Collector of Junk	Nationwide Auto Recycling, Inc.	1410 Lunenburg Road, Lancaster, MA

Boarding House	Atlantic Union College (Preston Hall – Women's Dormitory)	284 Main St., So. Lancaster, MA
Food & Beverage Dispensing to Members	Sterling National Country Club	33 Albright Road, Sterling, MA
Common Victualler, License to Sell Wine and Malt Beverages	Michael A. Gleason d/b/a Michael's Bridge Diner	56 Main Street, Lancaster, MA
Common Victualler	Lancaster Golf Training Center, LP	438 Old Union Turnpike, Lancaster, MA
Common Victualler	Kimball Farm at Oakridge, LLC	1543 Lunenburg Road, Lancaster, MA
Common Victualler	Jennifer Joan Macellari, d/b/a Sandee's Restaurant	162 Main Street Lancaster, MA
Common Victualler	Trolley Stop Pizzeria, Inc.	18A Prescott Street, So. Lancaster, MA
Common Victualler @ Mass. Youth Soccer Assoc., 512 Old Union Tnpk., Lancaster, MA	Sean Patrick's Restaurant & Catering	494 Electric Ave., Lunenburg, MA
Innholder and Common Victualler	Charlotte E. Creighton d/b/a College Town Bed & Breakfast	12 Old Common Road, Lancaster, MA
Lunch Cart @ Bartlett Pond	Michael Murphy	473 Union St., Leominster, MA
Sunday Entertainment (flea market) @ 1340 Lunenburg Road	Lancaster Market Place, LLC	1340 Lunenburg Road, Lancaster, MA
Lunch Cart License for Historical event on 5/5/12 – Town Green	Jane Mejia	118 Park St., Clinton, MA
Sunday Entertainment To conduct a Whisker Walk Fundraiser on 6/3/12 @ 318 Seven Bridge Road	Leigh Grady, Sterling Animal Shelter	17 Laurelwood Road, Sterling, MA
Sunday Entertainment To conduct a Bike-a-Thon on 6/10/12 @ 318 Seven Bridge Road	Aaron Ladd, on behalf of American Cancer Society	30 Speen Street, Framingham, MA
Sunday Entertainment To conduct a River Festival on 6/16/12 @ Culley's Field, Seven Bridge Road	Thomas Christopher, Member, Festival Committee	252 Fort Pond Inn Road, Lancaster, MA
Public Amusement & Exhibition 8/9-12/12 @ 318 Seven Bridge Road	The Bolton Fair, Inc.	P.O. Box 154, Bolton, MA
Public Amusement & Exhibition (Weekdays) 8/9-12/12 @ 318 Seven Bridge Road	Dean & Flynn d/b/a Fiesta Shows	15 Pine Street, Seabrook, NH
Sunday Entertainment – antique & hot rod car show on 9/9/12 @ 318 Seven Bridge Road	Ty-Rods Club, Inc.	P.O. Box 409, North Reading, MA
Public Entertainment to conduct BBQ/ Concert on 10/13/12 @ 318 Seven Bridge Road, Lancaster, MA	The Bolton Fair, Inc.	P.O. Box 154 , Bolton, MA

Sterling-Lancaster Community Television, Inc. (SLCT)

SLCT celebrated its third anniversary in October, 2012 and has expanded its cable offerings significantly. Previously cablecasting on channels 8 and 10, this year saw an unexpected channel change, initiated by Comcast, resulting in channel 10 moving to channel 99. The channel move was in response to federal requirements that allow certain channel allotments in local (Boston) television markets. SLCT had no option other than to comply. However, Community Access remains on channel 8, while Governmental programming has migrated to channel 99.

Beginning in October, SLCT completed our staffing needs by increasing the hours of the Access Coordinator, Matt Downing, to a full-time position. As a result of this staffing change, SLCT has significantly increased its public availability in Sterling and Lancaster. Public hours are now posted for three days each week and individual appointments are available at other mutually agreeable times. Additionally, staff resources routinely move between the communities in response to changing program needs.

Several other significant events occurred in 2012 including the completion of cablecasting facilities in Lancaster and installation of equipment to record meetings of the Lancaster Board of Selectmen. SLCT operates from two rooms in the Lancaster Community Center and a room in the Butterick Municipal Building in Sterling. Residents of both towns are eligible to be trained on, and to borrow, video equipment for the production of access television programming by visiting their respective facilities.

During the fall of 2012, SLCT began providing a Video-On-Demand (VOD) service to our cable subscribers. The service, known as Townhallstreams, features the ability to view current and past meetings of the select boards on computers, tablets, and smartphones. If you miss a meeting, VOD service will allow anyone to catch up on local events via electronic means. The web address is www.townhallstreams.com and is provided at no charge to town residents.

The annual audit review was performed by Letarte and Mueller-CPA of Leominster and thanks, in part to use of new financial software, the review was successful and all appropriate forms were quickly filed with governmental entities.

SLCT remains governed by a ten-member board of directors, five from each town. The following officers were elected at the annual meeting: Robert Bloom as president, Robert Kadlec as vice-president, John Ledoux as treasurer, and Richard Maki as Clerk. This year, the board welcomed Joseph Mule' and Gregory Billings as new members, replacing founding members Noreen Piazza and Catherine Harragian.

Access Coordinator Downing has been successful in increasing the variety of our access programming, but community-sponsored events remain our priority. Usage of the bulletin board feature remains very popular with public and private community organizations. This service is also free to residents, governmental agencies, and non-profit organizations. Additionally, several new access programs have been produced by SLCT including "Pawdoption", "Kingsley's Kitchen", and "Faces of Sterling".

The SLCT board continues to explore locations near the border of Lancaster and Sterling to house a formal studio. The proposed facility will provide equipment and space for television, audio and lighting classes, opportunities for various interview-type programs, music presentations and video/audio editing suites. Staff and directors have visited numerous potential sites, but have thus far been unable to find suitable property.

SLCT has recently purchased a high-quality, two-speaker, public address system that is available for “check out” similar to our video equipment. The system is self-contained with speakers being mountable on stands and includes an amplifier with six input sources such as microphones, CD players, etc. As with all SLCT equipment, a training session is required and it must be used to enhance a public, rather than a private, function.

We encourage more use of our staff and equipment to increase the creative video skills of our residents and to enlighten and entertain the viewing public. To that end, SLCT remains dedicated to providing our residents with the highest quality of service, audio/video equipment and programming.

Personnel Board

The Personnel Board did not submit a report for 2012.

Town Counsel

Kopelman and Paige P.C. serves as Town Counsel to the Town of Lancaster. In that role, we advise the Board of Selectmen, Town Administrator and Town boards and departments regarding all manner of legal issues. We review and interpret proposed and existing bylaws, assist with real estate transactions, and represent the Town and its officials in front of state and federal courts and regulatory boards and agencies. We draft and review contracts, licenses, and real estate documents and assist the Town Administrator in preparing the warrant and motions for Town Meeting.

Kopelman and Paige strives to provide the Town with the tools necessary to effectively and efficiently address legal issues. To that end, we provide trainings and no-cost memoranda on a wide range of legal topics to assist the Town in making decisions in a careful and cost effective manner. This year we provided the Town with memoranda on aspects of the revolving Open Meeting Law, developments under the Telecommunications Act, and amendments to the Community Preservation Act, among others. These memoranda provide guidance for the Town’s boards and committees as they approach various Town issues, and assist the Town in framing legal questions for efficient resolution.

It is our privilege to serve the Town of Lancaster as Town Counsel. We thank the Board of Selectmen and the Town Administrator for the opportunity to serve the Lancaster community and particularly for their efforts and dedication in attending to the many needs of the Town. We

are also appreciative of the opportunity to work with the Town's department heads, employees and boards.

We look forward to continuing to provide the Town with effective legal advice and representation.

Respectfully submitted,
Mark R. Reich
for the firm of Kopelman and Paige, P.C.,
Town Counsel

Town Clerk

Currently there are two employees in the clerk's office – Sue Thompson, the full-time clerk, and Barbara Bartlett, the 20+ hour per week assistant clerk. In addition, we get great help from two residents working on the Senior Tax Work-Off Program – George Davis and former assistant clerk Leslie Montague.

Some of our responsibilities include:

- Welcome new residents to town;
- Register voters and run elections;
- Issue dog licenses and provide staff support and liaison with the Animal Control Officer and Animal Control Commission;
- Issue birth, marriage and death certificates and burial permits;
- Conduct genealogical research;
- Issue business certificates;
- Conduct the annual town census and prepare and distribute the annual street list;
- Maintain and update the town website;
- Compile and edit the Annual Town Report;
- Maintain the Town's Public Records;
- Record decisions of the Planning Board and Board of Appeals;
- Notarize documents; and
- Answer countless queries from residents or refer them to the appropriate department.

Because of changes in state regulations, the Clerk's Office decided to no longer sell Hunting and Fishing Licenses in 2012. Residents can still obtain licenses online or at nearby sporting stores.

The Town Clerk and Assistant Town Clerk attended and recorded the proceedings of the Annual Town Meeting and Special Town Meeting and ran the Annual Town Election in May. In 2012 the clerk's office was also responsible for three big state elections, including the Presidential Election in November which had a voter turnout of almost 80%. We want to thank Warden Rita Ford and the almost 30 election workers who helped her during the year at these various elections. Thanks also to Assistant Warden Jeanne Rich and her tally workers and counters who stayed after every election to calculate results.

Voter registration is another responsibility of the clerk's office. The Board of Registrars, consisting of Town Clerk Sue Thompson (D), John Ranieri (R), Mary Perreira (D) and Kevin Baer (R), conducted voter registration sessions at the Bolton Fair and the Horse Shed Fair, as well as several other all-day sessions required by the Secretary of State's office. In addition, Assistant Clerk Barbara Bartlett sends birthday cards and voter registration forms to every person in town when they turn 18 years old.

Notes on town meeting proceedings and election results can be found in Section XII, Elections and Town Meetings, at the end of the town report.

The Clerk's Office is also responsible for swearing in newly elected officials and appointed committee and board members, posting meeting notices and agendas for all boards and committees, distributing and recording receipt of Open Meeting Law and Conflict of Interest information to all employees and board and committee members.

In 2012 the Clerk's Office turned over about \$24,000 in general revenue to the Town, mostly from dog licenses and fines and the sale of certified copies of vital records. Dog licenses and vital records can now be purchased on-line.

I look forward to continuing to serve the residents of the Town of Lancaster in 2012. I also want to thank other town departments and staff for their support in 2012 and look forward to working with them in 2013.

Respectfully submitted,
D. Susan Thompson
Town Clerk

Recorded in Lancaster

	2012	2011	2010	2009	2008	2007	2006
Births	57	53	53	64	61	53	70
Marriages	19	17	14	23	23	28	26
Deaths	76	85	66	62	68	59	70

Registered voters as of December 31st

	2012	2011	2010	2009	2008	2007	2006
Democrat	905	924	907	921	915	897	852
Republican	720	724	709	721	715	736	764
Libertarian	11	n/a	15	15	n/a	n/a	n/a
Green-Rainbow	10	7	n/a	n/a	n/a	n/a	n/a
All Other Political Designations	3	14	8	9	25	40	42
Unenrolled (no party designation)	3,003	2,969	2,909	2,916	2,857	2,721	2,659
Total Registered Voters	4,652	4,638	4,548	4,582	4,512	4,394	4,317

Dog Licenses Issued

	2012	2011	2010	2009	2008	2007	2006
Individual Tags	1,115	1,109	1,072	1,049	1,037	1,011	1,023
Kennels	1	1	1	1	1	n/a	n/a

	2012	2011	2010	2009	2008	2007	2006
Business Certificates Issued	30	44	56	38	28	56	42
Documents Notarized	70	57	78	67	77	n/a	n/a

Population

Year	2012	2011	2010	2009	2008	2007	2006
Population	7,013	7,143	7,228	7,281	7,202	7,138	6,974

Treasurer/Collector

The Treasurer/Collector's office is a member of the Finance Department. The office is staffed with one full time employee and two part time employees. The office's primary responsibility is the billing and collection of Real Estate, Personal Property, Excise Tax, and Water.

We offer four ways to make payments, 1) by mail to our Lockbox or Town Hall, 2) drop off in the lockbox provided in the back of the Town Hall, 3) on line through www.MCC.net or 4) in person at our office. Currently we accept cash and checks. Credit card payments may be made through our online service.

Other duties of the office are:

- Receiving and depositing of funds collected from the various departments in the Town.
- Processing payroll, taxes, retirement and insurance benefits.
- Management and collection of retiree's health insurance premiums.
- Maintaining, reconciling and safe keeping of bank, investment and Trust Funds accounts.
- Issuance of Municipal Lien Certificates.
- Verification of tax payments for building permits.
- Working with the Deputy Collector to issue warrants for nonpayment of Taxes
- Working with the Lancaster Sewer District for the collection of sewer Betterments and interest and sewer usage liens.
- Short term and Long term borrowing when necessary.
- Real Estate Tax taking and management of Tax Title accounts.

During the past year, Elaine Bailey, assistant Treasurer retired after 10 years of working in the Collector/Treasurer's Office. Although we were sad to see her leave we found a great replacement in Jennifer Abare, who has been a wonderful addition to the office. She will be handling payroll and benefits for both current employees and retirees. She will also be helping with the daily operation of the office.

In our continuing our efforts to "Go Green", we hope to make Ebill available to residents by the beginning of the new fiscal year. EBill allows residents to receive paper bills electronically via their email and offers the option to "opt out" of receiving paper bills.

A Town ordered Auction was held on October 16, 2012 and we successfully sold four parcels of land. One was a house located at 61 Schumacher Road and the others were lots on Schumacher and Ponakin Roads. The total collected from the sale was \$106,171.80. Outstanding for taxes and interest from fiscal 2005 to present was \$ 92,663.38, and expenses for the upkeep of the property while in the Town's possession were \$3,715.85.

The auction was a result of the property that was in tax title and eventually foreclosed upon per order of Land Court. At the beginning of calendar 2012 year there were 82 parcels with a tax value of \$623,343 in Tax Title accounts, and by the end of December 2012 there were 70 parcels with a tax value of \$456,058. Currently there are 14 cases at some stage in the Land Court.

Respectfully submitted

Mary E Frost
Treasurer/Collector

III. HEALTH AND HUMAN SERVICES

Lancaster Board of Health

What Boards of Health Do

- Prevent epidemics and the spread of diseases
- Protect against environmental hazards
- Promote physical and mental health, welfare and safety
- Assure the availability and accessibility of quality health services
- Respond to disasters and assist communities in recovery

Your Board consists of three Lancaster residents elected for staggered three-year terms. Members volunteer their time and expertise to make Lancaster a healthy place to live, work and raise a family through prevention and protection programs. They are responsible for ensuring the enforcement of public health laws and closing the gaps in minimum State codes by enacting stricter standards that they believe to be more beneficial locally.

Board Duties and Additional Powers and Authority

Health Boards are responsible for over 60 areas of public health law and policy, deriving their authority directly from the Massachusetts General Court. Some of these are:

- Homeland security
- Inspections and enforcement
- Records and reports
- Noise, nuisances and complaints
- Health care and disease control
- Pesticides and herbicides
- Housing and dwellings
- Pools, beaches and camps
- Hazardous and toxic wastes
- Water purity and well permits
- Solid waste and septage
- Porta-potty and outdoor hydronic heater permits
- Rubbish and garbage
- Residential and daycare centers
- Food safety and service
- Body art, trash hauler and tobacco sales licenses
- Smoking and air quality
- Cemeteries, funeral directors, burial permits

Board Activities

The volume and scope of the work required to offer necessary health, sanitary and environmental services to individuals and to the community is amazing and continues to increase in complexity. Almost any topic can be Board of Health-related because health is life itself.

The primary function of the office is to assist callers and visitors by providing accurate information and/or referrals for questions, concerns and applications. A plethora of public records, lists, Department of Public Health disease fact sheets (Lyme disease, flu, pneumonia),

safety pamphlets (lead, mold, pet health hazards), guides (private well testing, flood cleanup, pest management) and LBOH Regulations are just a few examples. Each customer is equally important. The office is open Monday-Thursday, 9:00 AM to 4:00 PM, and we can be reached at 978-368-4000 or by e-mail at jgalliardt@lancasterma.net.

Complaints

Identified complaints are investigated by our Nashoba Associated Board of Health (NABH) Agent, William J. Brookings, R.S., often accompanied by a Board Member. Violations of the Housing and Sanitary Code often involve multiple issues for the LBOH, Building/Zoning Commissioner and Fire Department, with jurisdiction being determined accordingly. Additionally, we rely on other Town departments to address areas of mutual concern: the Town Clerk, Animal Control Officer, Conservation Commission, Community Development Office, Assessors, Police, Fire, Public Works Department, Council on Aging and the Town Administrator. Communication is the key to helping each other and the residents we serve. Mr. Brookings also provides professional input on projects for the Planning Board, Conservation Commission and Board of Appeals.

Bill Brookings consults in person at the LBOH office each Wednesday morning from 8:00 AM to 9:00 AM, and can be contacted anytime by voicemail at the NABH office at 978-772-3335 X304 or wbrookings@nashoba.org.

Septic Systems

The NABH reported that 52 septic system plans were reviewed in 2012. Thirty Title 5 septic permits were issued by the LBOH.

Wells

Twenty-five well plans were reviewed by NABH; 11 well permits were issued by the LBOH.

Miscellaneous Permits

A variety of other permits were issued in 2012, including permits for porta-potties, outdoor hydronic heaters and retail sales of tobacco.

Trash

Deliberate dumping of household trash, bulk items (furniture, mattresses, refrigerators), and construction and demolition debris on public roads and private land continues to be a major problem. Apprehension and prosecution of the offenders is complicated. The Board of Selectmen are researching the possibility of adopting some form of Anti-Littering Bylaw to expedite this process.

Residents are reminded that since we have no Town rubbish removal service, a private trash hauler must be contracted. The following companies were licensed to operate in Lancaster in 2012:

- Tully Disposal & Recycling, Sterling
- Allied Waste Services, Tyngsboro
- Sons of Kristoff, Sterling
- Waste Management, West Boylston
- Fiore Trucking & Disposal, Fitchburg
- Ravenswood Services LLC

In addition, the Lancaster Solid Waste Disposal/Recycling Haulers and Dumpster Licensing and Operations Regulations were updated this year, and can be found on the LBOH web page on the town web site (www.ci.lancaster.ma.us).

Overflowing trash barrels create an unsightly mess and a critter banquet. Not using water-tight receptacles with covers is a violation of the State Sanitary Code 410.6000 and can result in legal action by the LBOH. Several of the trash haulers offer curbside recycling or you may take disposables to the Lancaster Recycling Center.

Recycling Center

The Lancaster Recycling Center's regular hours are 10:00 AM to 12:00 Noon, Saturday and Sunday, weather permitting.

We have new vendors for paper, cardboard, glass, tin cans and electronics. Most electronics can be dropped off without a fee, although there is still a \$5 or \$10 charge for televisions (depending on size) and a \$10 fee for large appliances such as washers, dryers, etc. The fee for any freon appliances (refrigerators, freezers, air conditioners) is \$15. Smaller appliances and electronics and computer equipment can be dropped off at no charge. The Recycling Center is open to Lancaster residents and also to residents of surrounding towns.

Tin cans and plastics must be sorted as they go in different bins to different vendors. It is no longer necessary to crush cans, but they must be rinsed out. Please continue to crush plastic containers as that bin fills up quickly. We accept all plastics that display the recycling symbol except for plastic bags and Styrofoam containers. Plastic bags can be recycled at most local grocery stores, and most hardware stores accept mercury and fluorescent bulbs.

Household Hazardous Waste Facility

The Town of Lancaster and nine other surrounding municipalities have formed a regional Household Hazardous Waste Facility at Devens. The site is located at Devens' current DPW facility. The member communities have received \$100,000 from a grant via MassDEP to offset some of the construction costs. The remaining funds come from the member communities, which are expected to be approximately another \$100,000. Above and beyond the capital costs, there is a small annual operating assessment.

The regional facility is managed by the North Central Regional Solid Waste Cooperative (NCRSWC), a non-profit that provides these types of services. The site is run by a professional Household Hazardous Waste vendor, with a chemist on site, and jointly with volunteers from the member towns. Lancaster's Recycling Committee also has been involved.

The site is open 20 days per year (10 Wednesdays and Saturdays) and open to Very Small Quantity Generators (VSQGs) who are generally small businesses like dry cleaners that have more waste than the average household but do not meet a large waste requirement, and residents from the member Towns. The site can be visited by appointment so traffic can be controlled. The fees charged to residents and VSQGs vary depending on the volume of trash.

For more details on the Devens Regional Household Hazardous Products Collection Center, please see the Center's report in "Section VII. Public Works" of this document.

Emergency Preparation

All board members and staff became Worcester Regional Medical Response Corps (WRMRC) volunteers in 2007 after completing the mandatory orientation program and classes, lectures and drills. The purpose of the WRMRC is to prepare for and respond to public health emergencies in the 74 towns in Central Massachusetts. Volunteers (medical, public health, or community members) are trained to staff Emergency Dispensing Sites (EDS) and to assist in any type of public health or natural disaster, such as a Weapons of Mass Destruction (WMD) event, a pandemic, a natural disaster or other crisis, and to supplement existing local emergency response capabilities. This aid saves communities thousands of dollars. They have operated clinics, assisted after hurricanes and staffed emergency shelters. Lancaster has recruited more than 25 members. Anyone interested in joining the Worcester Regional Medical Reserve Corps should contact Kate Pollender at 508-799-8470 or coordinator@worcesterregionalmrc.org. All training is completely free.

Lancaster is part of the Massachusetts Region II Public Health Emergency Preparedness Coalition (<http://www.publichealth-massregion2.org/what.htm>), a division of the Worcester Department of Health and Human Services. The LBOH has provided input to the 2013 Emergency Dispensing Site Plan.

A Memorandum of Understanding was previously signed between LBOH and Rowlandson/Burbank Schools to be the location for the Board to administer vaccine or antibiotics from the Strategic National Stockpile due to infectious disease outbreaks of any magnitude. These incidents can range from a single case of hepatitis A in a food handler, to a meningitis outbreak in a school, an influenza pandemic declared by the World Health Organization (WHO), or a bioterrorist attack involving thousands of people or the entire population of the United States. The EDS would be activated within 24 hours by both medical and non-medical volunteers. WRMRC members and their families would be the first to receive treatment.

Health Alerts

The Health & Homeland Alert Network (HHAN) and The Coalition send immediate nationwide bulletins about health and safety from the Centers for Disease Control (CDC).

Prescription Drugs

Prescription drug abuse is the nation's fastest-growing drug problem, including accidental poisonings and overdoses. Rid your house of unused medicines safely, and do not flush or throw away as this is a safety and health hazard. See the www.dea.gov web site for a collection site.

Food

Food warnings and alerts seem to be a daily event. There are 88 million cases of food poisoning a year. Consumers can monitor the LBOH web site (www.ci.lancaster.ma.us) or call the MDPH Food Protection Program at 617-983-6712. New food safety rules are coming on how to shop for, store and prepare your food.

The FDA now lists all ingredients on the bottles of dietary supplements.

Town Health

The NABH public health team's mission is to provide high-quality public health nursing to our member towns. They provide essential (and state-mandated) services of communicable disease investigation and follow-up, high-risk maternal child services and health promotion.

The health promotion program and outreach has included monthly Wellness Clinics, which include blood pressure checks, diabetes screening, and flu and immunization protection.

NABH also offers home visits, health fairs for health education and screening, and children's story hours at the library introducing topics such as hand washing and germ control and "A Day at the Doctors". This year, the Massachusetts Department of Public Health offered a special program which allowed NABH to provide free shingles vaccinations to protect residents over 60 years of age.

The primary focus of the NABH town nurse is on patients, families and open communication, as well as crisis intervention and support to high-risk individuals.

NABH/LBOH Rabies Clinic

Forty dogs and 18 cats were vaccinated at the rabies clinic held at the DPW garage by Mid-State Mobile Veterinary. Micro-chipping was also available. Rabies vaccination certificates for cats are kept on file at our office; rabies certificates for dogs are kept on file in the Town Clerk's Office, where dog licenses are issued.

Animal Control Officer

We work closely with the Animal Control Officer and the Town Clerk in sharing Possible Exposure to Rabies reports from veterinarians. The Animal Control Officer quarantines the wounded animal if the injury is from an unknown or unvaccinated source.

Burial Agent

The Town Clerk issued 44 Burial Permits, of which five were interred in Lancaster, 21 were cremated, 17 were interred elsewhere, and one body was donated to a medical school.

Tobacco Control Alliance

The Boards of Health Tobacco Control Alliance (BOHTCA) continues to work with the LBOH in providing inspectional services regarding all tobacco-related issues, including enforcement of all youth access and environmental tobacco smoke regulations, and enforcement of the new Smoke-Free Work Place Law.

A Message from Your Board

We try to use our experiences, insights and skills to help the residents of Lancaster lead healthier lives and get the care they need. We hope to make a difference.

Respectfully submitted,
Robert Baylis, *Chairman*
David Dunn, *Member*
Stephen Piazza, *Member*



NASHOBA ASSOCIATED BOARDS OF HEALTH

Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in **Lancaster**. In addition to the day to day public health work conducted for Lancaster we also provide the following services.

- Maintaining Nashoba's internet web site to provide information for the public. (See **www.nashoba.org**)
- Nashoba assisted the Board by providing a school-located seasonal flu clinic at Nashoba Regional High School.
- Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.
- Response to state mandated changes in regulations requiring more frequent beach sampling through sample collection, submittal for analysis, and follow-up when results were obtained.

We look forward to continuing our work with **Lancaster's Board of Health**. Included in highlights of 2012 are the following:

- Through membership in the Association Lancaster benefited from the services of Nashoba staff including: **Registered Sanitarians, Certified Health Officers, Registered Nurses, Nutritionists, Registered Physical & Occupational Therapists, Licensed Social Workers, Certified Home Health Aides, and Registered Dental Hygienists**
- Reviewed **52** Title 5 state-mandated private Septic System Inspections for **Lancaster** Board of Health. Received, reviewed, and filed these state-mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Lancaster Board of Health for enforcement action

By **Lancaster's** continued participation in the **Association** you can shape your future local public health programs and share in the benefits of quality service, under local control, at a reasonable cost!

Environmental Health Department

- **Environmental Information Responses Lancaster Office (days)52**
The Nashoba sanitarian is available for the public regularly on Wednesday morning at the Lancaster Board of Health Office as well as other times when needed.
- **Food Service Licenses & Inspections.....60**
Nashoba annually mails out and receives applications from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing. Establishments are inspected in accordance with an at risk inspection method. Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection health factors of food handlers is also investigated, and where appropriate medical consultation and laboratory testing may be required.
- **Housing & Nuisance Investigations.....50**
Nashoba, as agent for the local Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.
- **Beach/Camp.....22**
Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105 CMR 430.00. Public swimming beaches are sampled for water quality every other week during the summer and more often if a problem is suspected.
- **Septic System Test Applications.....25**
Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicants engineer.
 - **Septic System Lot Tests..... .55**
Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant's engineer which

serve as the basis for the design of the septic system.

- **Septic System Plan Applications.....19**
Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.
 - **Septic System Plan Reviews..... 24**
Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.
- **Septic System Permit Applications30**
Applicants' approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.
 - **Septic System Inspections54**
Nashoba Sanitarian is called to construction site at various phases of construction to witness & verify that system is built according to plans.
 - **Septic System Consultations.....95**
During all phases of application, design, and construction the Nashoba Sanitarian is called upon for legal details and interpretation.
- **Well Permits.....11**
 - **Water Quality/Well Consultations25**
Private wells are regulated solely by local Board of Health regulations. The Nashoba Sanitarian assist the BOH by reviewing well plans, securing well water samples, and interpreting water quality test results.
- **Rabies Clinics - Animals Immunized..... 47**
Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools. In addition, since the recent raccoon rabies epizootic Nashoba has arranged for delivery of over 500 animal specimens to the State lab in Jamaica Plain.

Nashoba Nursing Service & Hospice

Home Health

- **Nursing Visits.....473**
Nashoba's Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.
- **Home Health Aide Visits157**
Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

- **Rehabilitative Therapy Visit348**
Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.
- **Medical Social Service Visits..... 24**
Nashoba Social Workers provide short-term assistance to patients at home for counseling and referral to community resources.
- **Hospice Volunteer and Spiritual Care Visit 14**
Nashoba's Volunteers and Clergy provide patients with emotional and spiritual support, companionship and guidance.

Clinics

- **Local Well Adult, Support Groups, & Other Clinic Visits.....292**
Visits include well adult clinics, and immunization, cholesterol exercise, mental health and bereavement clinics.
 - Number of patients who attended Flu Clinics held in Lancaster.....104
 - Number of patients who received other Vaccines..... 1
 - Number of patients who attended Well Adult Clinics from Lancaster...162

Communicable Disease

- **Communicable Disease Reporting & Control**
Nashoba's Nursing Service & Environmental Health Department work together to meet the local Board of Health's responsibilities under the law to do the following:
 - Investigate and control the spread of communicable diseases within **Lancaster** (MGL Chap111, Sec 6, 7, and 92-116). Nashoba works with the Massachusetts Department of Public Health (MDPH) in this area.
 - Receive and process reports from physicians concerning cases of diseases "dangerous to the public health" as defined by MDPH (MGL Chap111, Sec6)
 - Notify MDPH Division of Epidemiology and Immunization within 24 hours of receiving notice of any case "dangerous to the public health".
 - Receive reports and undertake follow-up as necessary regarding certain food borne and waterborne diseases and diseases being monitored by the MDPH.
 - Receive reports, investigate and conduct follow-up on all incidences involving positive rabies results.

Number of Communicable Disease cases:

Investigated.....	28
Confirmed.....	21

Communicable Disease Number of Cases

- Group b Streptococcus1
- Hepatitis C5
- Influenza7
- Lyme Disease4
- Pertussis3
- Salmonellosis.....1

Health Promotion

Skilled Nursing 50

Dental Health Department

Nashoba Program (Funded Through Environmental Assessment)

Examination, Cleaning & Fluoride - Grades K, 2 & 4

Students Eligible..... 209
Students Participating.....101
Referred to Dentist.....7

Instruction - Grades K, 1 & 5

Number of Programs.....12

Council on Aging

It has been an exciting year for the Lancaster Council on Aging (COA) and for Lancaster Seniors. It has been a year of changes and growth, as the town has increased support to residents over 60. This support is not limited to seniors; many of our events and opportunities are directed to folks of all ages so please join us in 2013. Watch the town website for upcoming opportunities.

Overview

Councils on Aging (COAs) are the community focal point for social and support services to elders, families and caregivers in 349 towns. In Lancaster our board has agreed that we extend services to our neighbors and friends throughout the area just as our neighboring COAs do; a de-facto human services ‘mutual aid.’ The mission of the Lancaster Council on Aging is to identify unmet needs, develop and implement programs and provide available resources on behalf of the town’s population 60 years of age and older; there are roughly 1,500 residents in Lancaster over 60. The Council shall educate the community and enlist support and participation of citizens about senior needs and advocate for their well-being Watch.

The COA works in conjunction with many other local, regional and state agencies, both public and private, including The Central Massachusetts Area on Aging, the Lancaster Board of Health, WHEAT and Montachusett Opportunity Council and SHINE (Serving the Health Information Needs of Elders). A variety of counseling services were available for Lancaster seniors through our partnerships, including Fuel Assistance, Food Stamps and health insurance counseling. Montachusett Home Care Corporation provided services to Lancaster seniors, such as home maker services, meals, personal care hours, case manager visits, and nursing home Ombudsman visits, including other essential services.

Personnel

The COA establishes policy, which is administered through a team of staff and volunteers. In June the COA hired Alexandra 'Alix' Turner as Director; she joined Pat Ciampaglia, Assistant Director/Dispatch. Pat resigned her post to enjoy some well-deserved time off. After a search Maribeth Eugene, of Lancaster joined the team to replace Pat.

In addition to office staff the town works with MART to provide transportation services for elders and the disabled. 2012 brought changes to our driving team as well, with the passing of Dan McLaughlin, who drove for the town for many years, and the resignation of Bob Bartholomew as a driver to allow for more quality time on the golf course. Joe Adshade has continued as our 'senior' senior driver and is joined by Eugene Brazeau, and David Nelson. They make a great team!

Our Montachusett Opportunity Council, (MOC) lunch program experienced changes as well. Patrice Giles resigned from her job serving lunches at the Center to open her own business. We wish her well. MOC advertised for several of their Centers and chose David James to replace Patrice in Lancaster. He has done a wonderful job with the help of Sandy McMinn and super volunteer John Garofoli.

The COA Board

The seven person COA board is appointed by the Selectman. Appointed COA members for 2012 were Chair David James, Mary J. MacLean, Eileen McRell (Secretary) Claire Griffiths, Elaine Bitter, Nicole Jimino and Michele Macdonald. During the year the Board of Selectman (BOS) accepted resignations from three dedicated members: David James, Elaine (Bitter) Doherty and Claire Griffith. These members continue their advocacy and have gone on to help establish the newly formed Friends of the Council on Aging. Their departure made way for new members; we are pleased to be joined by Frank MacGrory and Joe Mule of Thayer Memorial Library fame. We want to thank the current members for their service and dedication to the mission of the Lancaster Council on Aging.

The board meets the third Wednesday of each month at 10:30 in the Community Center, though dates may change depending on vacations and other issues. Meetings are posted on the town

website, or call the office to confirm the date and time. The COA board provides direction to staff as well as input on the needs of seniors, and set goals and helps to implement strategies.

Board Goals

The Board's directive for 2012 was to improve outreach, and increase use of the new Senior Center. To reach this goal staff and the board worked to develop more programs to serve the wide variety of seniors in Lancaster. They also worked to improve outreach through increased marketing and public relations. Many of the offerings extended to neighboring towns, and residents of all ages.

To attain these goals the COA also changed the name and format of the newsletter, renaming it "Senior Moments." About 400 printed copies are distributed in the Senior Center, Town Hall, Library and Post Office; it is also posted on the town website. Approximately 300 people receive email blasts of the full color newsletter. It is filled with events, menus, notices and items of general interest to a variety of ages.



COA Trip to Pickity Place in Mason, NH (A. Turner)

Programs instituted in 2012

Many programs, workshops and events were kicked off in 2012. Following are just a sampling.

Monthly birthday parties meant to celebrate seniors' birthdays of that month. Every senior receives a hand written card, and we celebrate one afternoon with cake, ice cream and lots of fun.

Final Friday's Special Meals (TGIF) we offered special meals designed to interest all and offer a healthy, social community meal. Meals began this summer and for 2012 included

- June: Welcoming Pot Luck
- July: BBQ
- August: Ice Cream Social –Thanks to Rota Spring Farms!
- September: Locally Sourced Pot Luck
- October: Spooktacular Costume Party and Lunch
- November: Thanksgiving with Friends and Family Thanks to Bob's Turkey Farm and Lancaster Police with over 100 people joining us!
- December: Holiday Party Ham and Turkey thanks to Jessica Prichard, Greg Stirk, Dick Barrow, John Bowman, and Diane Sousa with close to 80 attendees.

Field trips were popular too; we visited a variety of destinations including

- Trip to Pickity Place in Mason NH (visit gardens and dine)
- Trip to JFK Museum (and Chinese restaurant)

- Trip to Harvard Natural History Museum to see the Glass Flowers (and Greg's restaurant)
- Trip to SE Mass for Nurseries and Westport Winery (and Antonioni's restaurant)
- Trip to Mechanics Hall for Holiday Concert (arranged by seniors in Eagle Ridge)
- Holiday light Tour
- We offered many more too! Some did not fill up, so please join in!

Classes and Workshops were offered, including

- Jewelry Making
- Mosaics
- Batiking
- Boxwood Tree Workshops
- Drop in Drawing and Painting Classes
- Cooking Classes
- Zentangle
- Lots of Fitness Classes- Tai Chi
- Chair Yoga
- and more



Tai Chi with Jeff Cote on the LCC Lawn (A. Turner)



COA Halloween Party - Eva Barney, Cheryl Aubuchon, Dave Nelson, and Duncan Macdonald (A. Turner)

Lectures and Seminars We offered a variety of lectures and seminars throughout the year. There were a variety of programs designed to touch on issues important to seniors and the community at large, for example we collaborated with the assessor's office to host a program on Tax Abatements; we also hosted a lecture to demystify health insurance options, cooking lessons, drawing lessons, floral arranging and more. These programs were made possible by many volunteers; for example, Gretchen Prudence, one of our most dedicated volunteers, logged hundreds of hours with 'one on one' insurance counseling followed by a seminar from the SHINE home office. We also hosted Nutrition and Cooking classes with Ann Mazzola, which were a treat for everyone in the office. The 'test' for completing the class was to dine on sumptuous, nutritious meals after each cooking class.

MART Van

Lancaster COA has a long standing relationship with MART (Montachusett Regional Transit Authority). Through an assessment MART provides transportation services for seniors and disabled residents of Lancaster under the management of the COA. This service allows seniors who do not have other reasonable transportation alternatives to travel in town and to neighboring towns for a variety of services, including medical appointments, food shopping, errands such as the Post Office, pharmacy, town services, barber shops, etc. This service makes it easier for seniors to 'age in home' in a community that does not have other viable public transportation alternatives.

We experienced a sizeable increase in van rides; in 2011 we reported 4,037 individual trips. In 2012 we accounted for 4,985 trips despite instituting a reasonable fee schedule late summer of 2012. Rides to the Senior Center continue to be at no charge, 50 cents within Lancaster and \$1.00 to neighboring towns. For more information contact our transportation line 978 733 4076.

Nutrition and MOC Meals

Montachusett Opportunity Council (MOC) Elder Services and the COA joined forces to serve meals over six years ago. Since then meals have been served at the First Church, and then at Bigelow Gardens. In 2011 the meal program moved to the Senior Center shortly after it opened. The lunch program or 'congregate meals' also changed in 2012. In July Patrice Giles left MOC as our site manager. Sandy McMinn filled in during her absence. After a search MOC hired David James to run the program. Before taking over as site manager David resigned his post as COA Chair and from the LCC Board. He has not stopped since, putting spin on meals! David James is best known as the quickest pancake flipper in the East. Pancake breakfasts were held every Tuesday from 8:30-10 am. For \$1 guests enjoyed all the pancakes, orange juice, and sausage they could eat. Breakfasts are a great way to start the day and meet with friends or make come new ones. This popular tradition is expected to continue and is welcome to all.

Everyone is welcome to join us for lunch served at noon Monday-Thursday. Menus are posted on our website in our newsletter. Feel free to call the Center to reserve if you know you are coming, 978-733-1249 ext. 1103. Otherwise, please just stop in and try it out. Meals are free to all, though MOC suggests a \$2.25 donation, if possible, to offset costs. MOC may be reached at 800-286-3441 for nutrition questions.

MOC and Lancaster also run a Meals on Wheels program. Any senior who is restricted to home is eligible to have a hot lunch brought to their door Monday-Thursday. On Thursdays we offer chilled meals to last the weekend. These meals were served in cooperation with MOC and delivered by staff and volunteers. The COA would like to thank Pat Ciampaglia, Maribeth Eugene, and Dick D'agistino and others for their delivery help in 2012.

The senior room opened in the LCC by the town hall this September and the congregate meals have been served there since October of 2011. In 2012 we served 1,967 home meals, or Meals on Wheels and 2,055 ‘congregate’ meals in cooperation with MOC.

Nursing

Through our assessment to Nashoba Board of Health the COA was supported by our town nurse, Tamara Bedard. Tamara works for Nashoba Nursing and Hospice Service. She hosts a Wellness Clinic at the Senior Center the third Wed of the month. Besides blood pressure screening she also offers glucose and cholesterol screening by appointment and provides annual flu and pneumonia shots. This is a very popular service available to people of all ages in Lancaster. Tamara kept scheduled clinics at our housing authority property, Bigelow Gardens, once a month.

In 2012 Tamara visited multiple frail elders and worked with the COA personnel to provide services for them as needed. The town nurse and COA are often the first referral to many services, offering preventative services and occasionally helping those in crises. There is no charge for these services to the recipient, so no one should hesitate to call or visit. We welcome referrals. If there is someone you know who may need care, complete confidentiality is assured. In 2013 there are plans to expand health clinics and health care offerings.

Funding

Funding for the COA comes from the town’s general fund, which pays for staff, a MART Assessment (restricted to van use only), a MOC assessment and a MHC assessment. The town also received state funding through the “Formula Grant” apportioned based on the population over 60 and administered by the Massachusetts Executive of Elder Affairs.

Volunteers

One of the most positive changes for 2012 was the increase in volunteers offering their services. There is a tremendous need for volunteers, and a wide array of job opportunities. These positions are interesting, fulfilling and help reduce the stress on the limited resources available. They are a great gift to the town, and the COA would like to thank everyone who volunteered in 2012. In the short five months between August, when we installed our computer tracking system and the end of the calendar year in December, we cataloged a conservative estimate of 1,726 volunteer hours. This number is likely low as many volunteers did not use the new system at first. If the town were to pay only minimum wage this would reflect a \$13,808 savings in labor. Volunteers made a very generous gift to the town, and the COA would like to thank everyone who volunteered in 2012.

In summary 2012 was an exciting year for us, with over 300 seniors using the new Center from August through December. We hope we can count on you to join us in 2013.

Senior Tax Abatement Program (Elder Volunteer Tax Work-Off)

Administered by the Board of Assessors

For anyone not familiar with this program, at a town meeting Lancaster accepted the state statute to grant abatements for real estate tax payers over sixty years old to have their property taxes reduced by volunteering their services to the municipality. A subsequent town meeting vote increased this to \$1,000, the maximum currently allowed by law.

Credit for service cannot be at a rate higher than the state's minimum wage. This rate is currently \$8.00 an hour, which translates to 125 hours a year per household. With \$20,000 allocated and at the rate of \$1,000 per participant, there is placement for twenty individuals.

Lancaster Housing Authority

The Lancaster Housing Authority, 449 Main Street, has 70 one-bedroom, Elderly/Handicap units with roughly 355 square feet of living space. Each unit has a living room/kitchen combination, and one bedroom with a walk-in closet.

For the calendar year 2012 the Authority had eight vacancies.

Eligibility Requirements:

- Applicants must be 60 years or older, or handicapped.
- Effective August 9th, 2012 the income eligibility was
 - \$45,500.00 for one person
 - \$52,000.00 for two persons.
- There is no asset limit; however, total interest income from assets, stock, bonds, annuities, plus yearly income cannot exceed the above income limits.

The fair market rent for a one bedroom unit in this area is \$756.00.

Our complex has fourteen non-elderly, and eleven minority status residents. *Our oldest resident is 96 years old.*

Recreational Activities:

- Cards and Bingo are played in the Community Room every Wednesday and Friday from 1:30 – 3:30pm.
- Puzzles are ongoing in the Community Room
- The Community Room is available for tenant activities only.

The Board of Commissioners is as follows:

Henry Richter, Chairperson
Daunne Miller, Vice-Chairperson

M. Judith MacLean, Treasurer
Frank MacGrory, Assistant Treasurer
Carol Sonia, State Appointee

Each member serves a five year term.

Office hours are Monday thru Thursday 8:00am to 1:00pm

Telephone: 978-365-3923

Fax: 978-365-9138

Email: lancaster.housing@verizon.net

Commission on Disability

The Lancaster Commission on Disability (COD) was very active in 2012. The commission undertook important initiatives, provided advice to town organizations and carried out myriad tasks, all designed to support the goals of identifying problems and providing solutions for Lancaster residents with disabilities. The commission continues to strive to make the community more accessible to those who are impaired or have disabilities.

Highlights of the year included canvassing in three town neighborhoods to determine firsthand if residents with disabilities might have special needs in the event of emergency or disaster. Such information is held in strict confidence with Lancaster officials handling first response and emergency preparations such as Fire and EMT. The information supplements data that has been gathered via a town questionnaire that was distributed over the past several years and is part of a database the COD is building.

With the help of several volunteers, the COD conducted a spring canvassing session on Bigelow Road, Whitcomb Drive and portions of Sterling Road, and a fall session in the Eagle Ridge development. The canvassing efforts have served to inform/educate and also provide awareness to residents of the role of the COD.

The COD has also identified and contacted certain public establishments and businesses that needed to meet compliance per the Americans with Disabilities Act and the Massachusetts Office on Disability requirements. In addition, the COD has been developing a plan to expand outreach efforts to identify more extensively businesses and public facilities in need of improvement and/or updates to meet the aforementioned compliance.

The COD has also monitored, worked with and advised town organizations on projects such as accessibility for the Lancaster Community Center (LCC), Thayer Field Recreation Campus Task Force, Pellechia Boat launch, Bartlett Pond and trails, among others.

The COD has also conducted discovery sessions with SHINE counselor Gretchen Pruden, Nashoba BOH Nurse, Tamara Bedard, and the Council on Aging to determine ways the COD can interact with them and learn to share helpful information with each other.

The COD also had an information table and disseminated literature and Files of Life at the Lancaster Town Day Event on June 24. In 2012, two commission members resigned and one new member was added. The commission also nominated a new chair, to replace previous chair Lawrence Schlutz, who moved from Lancaster.

The Lancaster COD is a vibrant commission that ultimately enhances the lives of residents and visitors, especially those with disabilities, at almost no cost due to the collective efforts of dedicated volunteers who staff the commission. In a state where over half of the communities do not even have an organized disability commission, Lancaster is playing a progressive role in this area that the town can be proud of.

Respectfully submitted,
Michael S. McCue
Chairman, Lancaster COD

Office of Veteran's Services

The Office of Veteran's Services has grown since I last reported to the town. The office is now handling seven active cases and several others on an as-needed basis.

By the time you read this report I will have resigned as Veteran's Service Officer. I have enjoyed working with the veterans and their dependents as well as the administrators of the Town of Lancaster. During this time I have renewed friendships that were born in the old Lancaster High School.

The main burden this office has been able to help Veterans with is their medical bills. Some of them tried to plan for financial need when they were a lot younger, but better health care has caused people to live longer, and therefore even the best planners are running out their financial resources.

I have helped a large number of veterans work their way through the large amount of paper work that the Department of Veteran Affairs places before them in order to file a claim. A lot of this is still done by pencil and paper instead of moving into computers.

Roland A. Nelson, VSO

IV. OFFICE OF PLANNING AND COMMUNITY DEVELOPMENT

Board of Appeals

Calendar year 2012 proved to be a productive year for the Lancaster Board of Appeals. A wide range of activities occurred, from variance and special permit applications to Chapter 40B comprehensive permit applications. The Board of Appeals reviewed several significant applications in 2012, the highlights of which are listed below:

Comprehensive Permits

- Lussier Real Estate Investment Company, Sandy Hollow, off Mill Street Extension
Application for Comprehensive Permit, 12 rental townhouse units
Approved: 1/26/12
- Blue Heron Pond LLC, Blue Heron Pond, off High Street Extension
Amendment to Comprehensive Permit, request to add 59th unit
Approved: 3/22/12
- Muirfield Development, Jones Crossing, off Deershorn Road
Extension for Comprehensive Permit
Extended to November 29, 2012: 9/27/12

Variances

- Mark Ayotte, 289 Seven Bridge Road
Use Variance / Grandfathered Status
Approved: 2/23/12
- Massachusetts Youth Soccer Association, 512 Old Union Turnpike
Variance pursuant to Sections 220-29B (Freestanding signs) and 220-31 (Size, location and illumination exceptions)
Approved: 4/26/12
- William Putnam, 225 Kaleva Road, Parcels 1 and 2
Variance pursuant to Sections 220-10(A) (Lot area) and 220-10(B) (Lot frontage)
Approved: 8/2/12
- Padula Bros., 700 Fort Pond Road
Variance pursuant to Sections 220-28(B) (Permitted forms of illumination) and 220-29(B) (Freestanding signs, limitations on sign location and size)
Approved: 8/2/12

- Padula Bros., 700 Fort Pond Road
Variance pursuant to Section 220-29(C) (Attached signs, limitations on sign location and size)
Approved: 9/27/12

Special Permits

- Albert Gould and Emily Devito,
1357 North Main Street
Extension for Special Permit for Section 220-51 (A) (Non-conforming buildings – continuance, alteration, extension)
Extended to July 27, 2012: 1/26/12
- Bell Atlantic Mobile of Massachusetts, Ltd. (d/b/a Verizon Wireless), 149 Winsor Road
Amendment to Special Permit for Section 220-43 (Personal Wireless Service Facility)
Approved: 3/22/12
- Wireless Edge Towers LLC, MCI-Shirley, Shirley Road
Special Permit for Section 220-43 (Personal Wireless Service Facility)
Approved: 6/14/12
- UGT Renewable Energy 10 LLC, Shirley Airport, Shirley Road
Special Permit for Section 220-8.4(A) (Underground or overhead communications, gas, electrical, sewerage, drainage, water, traffic, fire and police system services, appurtenant equipment and installations)
Approved: 8/2/12
- Albert Gould and Emily Devito, 1357 North Main Street
Extension for Special Permit for Section 220-51 (A) (Non-conforming buildings – continuance, alteration, extension)
Extended to August 31, 2012: 8/2/12
- Robert and Irene Connor, 5 Old Union Turnpike
Special Permit for Section 220-8.2 (B) (Keeping of poultry or livestock)
Denied: 9/27/12
- John and Christina Quill, 45 Fire Road 8
Special Permit for Section 220-51(B) (Nonconforming buildings, reconstruction) / Section 6 Finding
Approved: 9/27/12
- Lancaster Property Management LLC, 1410 Lunenburg Road
Special Permit for Sections 220-51(A) (Nonconforming building – continuance, alternation, extension) and 220-52(B) (Nonconforming uses – change in use)
Approved: 11/29/12

- Cumberland Farms, 114 Main Street
Special Permit / Variance / Section 6 Finding for Section 220-28(A) (Permitted forms of illumination), 220-27(C) (Setbacks and corner clearance) and 220-29(B) (Limitations on sign location and size)
Approved: 11/29/12

Appeals

- None submitted in 2012.

Other Business

In January 2012, the Board re-organized and re-elected Scott Miller as Chair, Robert Marshall as Vice-Chair and Francis Sullivan as Clerk.

The Lancaster Board of Appeals is an eight-member appointed board whose charge is to ensure compliance with a wide array of land use and zoning regulations in Lancaster. The Board of Appeals meets on the fourth Thursday of each month at 7:00 PM in the Town Hall Auditorium. All citizens are welcome to join the Board for these meetings and public involvement is always encouraged.

The Community Development and Planning office coordinates all meeting schedules and is open Monday through Thursday, 9:00 AM to 4:00 PM. As always, this office welcomes citizen's questions, comments or suggestions. Please feel free to contact us at 978-368-4007, npiazza@lancasterma.net or jgalliardt@lancasterma.net. The Board acknowledges the professionalism and support offered by the Community Development and Planning office in completing this year's work.

Respectfully submitted,
Scott Miller, *Chair*
Robert Marshall, *Vice-Chair*
Francis Sullivan, *Clerk, Alternate Member*
Eugene Christoph

David Stadtherr
Sarah Gulliver
Jeanne Rich, *Alternate Member*
John Parsons, *Alternate Member*

Planning Board

Calendar year 2012 proved to be an extremely productive year for the Lancaster Planning Board. During the course of the Board's 19 meetings, a wide range of activities occurred, ranging from site plan reviews, stormwater management reviews, ANR plan reviews, as well as creating zoning amendments. The Planning Board reviewed several significant applications in 2012, the highlights of which are listed below:

Subdivision Plans

- Eagle Ridge Subdivision, off Sterling Road
Project Reviews were held on: 1/23/12
- Devonshire Estates Subdivision, off Main Street
Amendment to add two lots
Amended Subdivision Plan Approved: 5/21/12

There were continued reviews and inspections at several sites that were approved in previous years, including:

- Eagle Ridge Subdivision, off Sterling Road
- Devonshire Estates Subdivision, off Main Street
- White Oak Estates Subdivision, off Johnny Appleseed Lane, Leominster
- Applebrook Farm Subdivision (formerly Runaway Brook) Subdivision, off Chase Hill Road

Site Plans

- Padula Brothers, Fort Pond Road
Site plan for new building and parking areas
Approved: 3/12/12
- Built-Rite Tool & Die, Sterling Road
Site plan for building addition and additional parking spaces
Approved: 5/21/12
- Bouchard Automotive, Old Union Turnpike
Amended site plan for new building and parking areas
Approved: 7/9/12
- Shirley Airport Solar Array, Shirley Road
Site plan for solar array and access ways
Approved: 8/27/12
- Bouchard Automotive, Old Union Turnpike
Amended site plan for retaining wall and additional egress
Approved: 10/22/12

There were continued reviews and inspections at sites that were approved in previous years, including:

- Mass. Youth Soccer Association, Old Union Turnpike

Special Permits

- None submitted in 2012.

Stormwater Management Permits

- Devonshire Estates Subdivision, off Main Street
Stormwater Management Permit
Approved: 8/13/12
- Shirley Airport Solar Array, Shirley Road
Stormwater Management Permit
Approved: 8/27/12

Approval Not Required (ANR) Plans

- Daniel Favreau
250 Ponakin Road, 2 building lots
Approved: 1/9/12
- Estate of Eleanor Jarvis
42 Schumacher Road, 3 building lots
Withdrawn: 2/13/12
- Mountain Laurel Realty Company
Fort Pond Road, 2 building lots
Approved: 2/27/12
- Estate of Eleanor Jarvis
42 Schumacher Road, 2 building lots
Approved: 6/11/12

As-Built Plans

- None submitted in 2012.

61 (A, B) Option to Purchase Land

- Lot 1, 0 Main Street (2.0 acres), owned by H. Brazao
Recommended that the Town does not purchase: 1/9/12
- Lot B9-1, Rigby Road (2.62 acres), owned by E. Mudgett
Lot B11, Rigby Road (3.16 acres), owned by E. Mudgett
Recommended that the Town does not purchase: 5/21/12
- Lot 9, Oetman Way, (3.05 acres), owned by L. Oetman
Lot B, Goss Lane, (2.00 acres), owned by L. Oetman
Lot C, Goss Lane, 2.00 acres), owned by L. Oetman
Lot 8, Oetman Way (5.48 acres), owned by L. Oetman
Lot 4, Oetman Way (2.15 acres), owned by L. Oetman
Recommended that the Town does not purchase: 5/21/12

Road Acceptance / Discontinuation

- None submitted in 2012.

Transportation Projects

- Intersection Remodeling at Lunenburg Road (Rt. 70) and Old Union Turnpike – proposed roundabout design, in FY12 Regional Transportation Improvement Plan
Project Start: March 2013
- Intersection Remodeling at Five Corners – proposed merger of Bolton Road and Center Bridge Road, in FY13 Regional Transportation Improvement Plan
Project Start: Summer 2013

Zoning Bylaw Amendments

- None submitted in 2012.

Other Business

In June 2012, the Board re-organized and re-elected Jeanne Rich as Chair, Francis Sullivan as Vice-Chair and Philip Lawler as Clerk.

Master Planning

The Board continued to carry out the implementation of the five-year roll-out plan that will amend our zoning bylaws and create new programs in the areas of land use, economic development, housing, transportation, open space and natural resources, recreation and historic preservation. It is the vision of the Board to treat the Master Plan as a working document and a blueprint for planning over the next several years.

In 2012, the Planning Director partnered with the Montachusett Regional Planning Commission to introduce the first phase of the Zoning District Study. This phase will propose to consolidate the commercial and industrial zoning districts that lie along the Route 2 and Route 70 business corridors in North Lancaster. Several public information sessions and public hearings were held to educate residents, business owners and land owners on the proposal, have a dialogue on the options, and solicit input that was incorporated into the final plan. The final re-zoning package will be voted on at the Annual Town Meeting in May 2013.

Tech Team

Under the direction of the Planning Director, cross-communications between the Planning Board and other departments and boards in the community have improved with the introduction of the *Tech Team*. The *Tech Team* is comprised of representatives from several town boards, commissions and departments and meets monthly to review projects that come before the Planning Board and provide critical comment from their various perspectives. This feedback is directed back to the applicant and incorporated into the plans so that the final product is a useful and supportable project for the Town.

Montachusett Regional Planning Commission

The Board continues to work closely with the Montachusett Regional Planning Commission (MRPC) which is chartered to carry out comprehensive regional planning. MRPC is a Regional Planning Agency (RPA) that was created by and is responsible to its (22) member municipalities. MRPC offers technical and professional services to its members, including planning in the areas of community development, economic development, transportation, housing, environment, and geographic information systems. Specifically, the Lancaster Planning Board has worked with MRPC on the following projects this year:

- Community Development Block Grant for housing rehabilitation
- Regional transportation planning
- Regional energy planning
- Zoning District study
- Thayer Field Recreation Campus master plan
- GIS mapping services

Victor Koivumaki is the current Chair of the MRPC and Lancaster representative from the Planning Board. Noreen Piazza (Planning Director) is the town's representative to the Montachusett Joint Transportation Committee and is on the Metropolitan Planning Organization (MPO) as a regional representative for Lancaster, Clinton and Sterling. As Chair of MRPC, Victor Koivumaki is also a member of the MPO, which is responsible for approving projects in MRPC communities to be placed on the Massachusetts Transportation Improvement Plan (TIP). We will continue to work very closely with MRPC to insure that Lancaster is well represented in our regional planning efforts.

Planning in 2013

The Board anticipates that 2013 will be equally as productive as the work of the Master Plan implementation continues. The Board will also continue to work with the Lancaster Board of Appeals in reviewing Chapter 40B applications for Comprehensive Permits.

The Planning Board wishes to thank the community and the Board of Selectmen for their continued and future support of the Board's efforts to plan for the future enjoyment and well-being of our community.

The Lancaster Planning Board is a five-member elected board whose charge is to ensure compliance with a wide array of land use regulations in Lancaster. The Planning Board meets on the second and fourth Mondays of each month at 7:00 PM in the Town Hall Auditorium. All citizens are welcome to join the Board for these meetings and public involvement is always encouraged.

The Community Development and Planning office coordinates all meeting schedules and is open Monday through Thursday, 9:00 AM to 4:00 PM. As always, this office welcomes citizen's questions, comments or suggestions. Please feel free to contact us at 978-368-4007,

npiazza@lancasterma.net or jgalliardt@lancasterma.net. For more information on Planning issues in Lancaster, please visit us on the Town's web site: www.ci.lancaster.ma.us.

Respectfully submitted,
Jeanne Rich, *Chair*
Francis Sullivan, *Vice-Chair*
Philip Lawler, *Clerk*

Victor Koivumaki
Tom Christopher

Conservation Commission

The primary function of the Conservation Commission is to ensure local-level compliance with the Massachusetts Wetlands Protection Act and the Lancaster Wetlands Protection Bylaw, and to issue decisions relating thereto for all development projects in Lancaster.

The two types of applications most often reviewed by the Commission for development projects are Requests for Determination of Applicability (RDA) and Notices of Intent (NOI). The Commission also performs other regulatory functions, per the Wetlands Protection Act, such as reviewing Resource Area Delineation (RAD) applications and Certificates of Compliance (COC) for completed projects.

During the course of 2012, the Commission reviewed the following projects:

Filing	Applicant	Location	Action	Date
RDA	Cumberland Farms	0 Still River Road	Approved	1/12
NOI	Clear Summit Transportation	1558 Lunenburg Road	Approved	1/12
RDA	Jason and Kate Engelhardt	157 Centerbridge Road	Approved	2/12
RDA	Edward and Angela Dolan	474 Langen Road	Approved	2/12
RDA	Mass. Division of Capital Asset Management	220 Old Common Road	Approved	2/12
NOI	Padula Bros.	700 Fort Pond Road	Approved	3/12
Abb. NOI	Craig Adams and Loretta Carter	91 Mary Catherine Drive	Approved	4/12
RDA	Town of Lancaster	Bartlett Pond, Main Street	Approved	4/12
RDA	John LaFlamme	204 Fire Road 3	Approved	5/12
Amended NOI	William Carragher	118 Carter Street	Approved	5/12
NOI	McGovern Brook Estates	1340 Lunenburg Road (rear)	Approved	6/12
RDA	Town of Lancaster	Thayer Athletic Field, Harvard Road	Approved	6/12
NOI	John and Christina Quill	45 Fire Road 8	Approved	6/12
Abbrev.	John Barck	74 Colony Lane	Approved	6/12

NOI				
RDA	Brooke Blew	100 South Meadow Road	Approved	6/12
NOI	William Putnam	225 Kaleva Road	Approved	6/12
COC	James Monroe Wire & Cable	767 Sterling Road	Approved	6/12
COC	Janet Smith	85 Spectacle Pond Avenue	Approved	7/12
COC	Arthur and Elaine Mudgett	45 Chase Hill Road	Approved	7/12
COC	Kathleen Skelly	102 Fire Road 11	Approved	7/12
COC	Jeffrey and Mary Murtland	2120 Main Street	Approved	8/12
NOI	Town of Lancaster	Route 110/Old Common Road/Centerbridge Road	Approved	8/12
NOI	LLEC LLC	Jungle Road	Approved	8/12
NOI	Linda Oetman	5 Oetman Way	Approved	9/12
NOI	Linda Oetman	7 Oetman Way	Approved	9/12
NOI	UGT Renewable Energy 10 LLC	Shirley Airport, Shirley Road	Approved	9/12
NOI	Lancaster Development Corporation	88 Devonshire Way	Approved	9/12
NOI	Lancaster Development Corporation	Lot 1B, 0 North Main Street	Approved	9/12
NOI	Lancaster Development Corporation	Lot 2A, 0 North Main Street	Approved	9/12
COC	Dan's Paving	Mountain Laurel Lane	Approved	10/12
COC	David King	1 Mountain Laurel Lane	Approved	10/12
RDA	Michael Rivard	456 Langen Road	Approved	10/12
COC	Griffin Family Trust	252 Fort Pond Inn Road	Approved	10/12
COC	Leo Favreau	2250 Main Street	Approved	10/12
EO	Muirfield Development	Jones Crossing, Deershorn Road	Approved	10/12
COC	Lancaster Development Corporation	88 Devonshire Way	Approved	12/12
COC	Lancaster Development Corporation	Lot 1B, 0 North Main Street	Approved	12/12
COC	Lancaster Development Corporation	Lot 2A, 0 North Main Street	Approved	12/12

Conservation Areas

The Commission is looking to the future of several of its conservation areas by developing master plans for each of them. A small team has been assigned to create the plan for each of the following areas in 2013:

- Eagle Ridge Conservation Area – off Mary Catherine Drive
- Runaway Brook Conservation Area – off Runaway Brook Road

- Devonshire Estates Conservation Area – off Devonshire Way
- Cook Conservation Area – off Lunenburg Road
- Robert J. Frommer Conservation Area at Bartlett Pond – off Rt. 117 (Main Street)
- Pellechia Conservation Area and Canoe Launch – off Lunenburg Road

The master plans will determine the best conservation and recreational use for each site, along with an implementation plan for bringing these uses to fruition.



Cook Conservation Area Clean Up March 2012 (C. Sanford)

Bartlett Pond Dam Removal

The Department of Dam Safety (DDS) determined several years ago that the Bartlett Pond dam is in critical need of repair or removal. The Town of Lancaster is the owner of the property and is responsible for the dam. The Lancaster Conservation Commission oversees the property but is not directly involved in decisions pertaining to the future of the site because its primary function is to issue permits under the direction of the Department of Environmental Protection.

Early in the year, PARE Engineers, who are retained by the Town to offer design engineering and monitoring services, suggested at an open forum that the projected costs of removal or replacement stood at about \$750,000 for either option. In subsequent meetings it was agreed that removal would be much less expensive because the sediments are generally free of toxins that would require removal and disposal. Also, it is much more ecologically beneficial to restore it to a free flowing brook.

In May of 2012 the Town filed for and received a permit from the Conservation Commission to remove the flash boards and debris from the dam, allowing the pond to be drawn down and bringing it into partial compliance with the demands of the DDS. Also, one of two turbines was removed and restored by private citizens of the Town - at no expense - and will be put on permanent display in the park area. At the May Town Meeting a warrant authorizing "... \$50,000 from the Capital Stabilization fund for the design, engineering and permitting for dam removal ..." was approved.

Several grants have been obtained to defray the costs for the project. The dam is on track to be removed sometime during the summer of 2013. Much of the work will probably be done using Town equipment and skill. Final costs to the Town for dam removal are projected to be significantly less than \$100,000.

Experience has shown that once a dam is removed it is best to let nature take its course for at least one year before stream enhancements and park redevelopment are undertaken. Several Lancaster residents are actively involved in planning future uses of the site and linking it with adjacent town owned tracts of land. Several grants are being pursued to finance these activities. Anyone interested is invited to participate.

Land Acquisition

The Conservation Commission voted not to recommend the purchase of the following Chapter 61 (A, B) properties:

- Lot 1, 0 Main Street (2.0 acres), owned by H. Brazao
Recommended that the Town does not purchase: 3/20/12
- Lot 9, Oetman Way (3.05 acres), owned by L. Oetman
Lot B, Goss Lane (2.00 acres), owned by L. Oetman
Lot C, Goss Lane (2.00 acres), owned by L. Oetman
Lot 8, Oetman Way (5.48 acres), owned by L. Oetman
Lot 4, Oetman Way (2.15 acres), owned by L. Oetman
Recommended that the Town does not purchase: 6/5/12
- Lot B9-1, Rigby Road (2.62 acres), owned by E. Mudgett
Lot B11, Rigby Road (3.16 acres), owned by E. Mudgett
Recommended that the Town does not purchase: 6/5/12

Other Business

The Commission did some re-organization throughout the year:

- Jean Lidstone did not seek re-appointment as Associate Member
- Peter Farmer stepped down as Chair
- Ken Rapoza became Chair
- Alexandra Turner submitted her resignation
- Ruth Anderson stepped down as Vice-Chair
- Eric Schreiber became Vice-Chair
- Ruth Anderson changed her status from Member to Associate Member

What's New for 2013

Some of the Commission's upcoming activities in 2013 will include the continued conservation of open space properties, maintaining the conservation land throughout the town to provide a rural environment for the residents to enjoy, working with potential developers in seeking permanent conservation easements for path systems, and similar ideas for a variety of other conservation-oriented projects.

The Lancaster Conservation Commission is a seven-member appointed board, with associate members. The Commission meets on the first and third Tuesdays of each month at 7:00 PM at the Lancaster Community Center. Everyone is welcome to join the Commission for these meetings and public involvement is always encouraged.

The Community Development and Planning Office coordinates all meeting schedules and is open Monday through Thursday, 9:00 AM to 4:00 PM. As always, we welcome citizen's questions, comments or suggestions. Please feel free to contact us at 978-368-4007, npiazza@lancasterma.net or jggalliardt@lancasterma.net. For more information on conservation issues in Lancaster, please visit us on the town's web site: www.ci.lancaster.ma.us.

Respectfully submitted,
Ken Rapoza, *Chair*
Eric Schreiber, *Vice-Chair*

Agricultural Commission

The mission of the Agricultural Commission is to preserve, revitalize and sustain the Lancaster agricultural industry and to promote agricultural-based economic opportunities.

The Commission shall develop a work plan to guide its activities. Such activities include, but are not limited to, the following:

- Shall serve as facilitators for encouraging the pursuit of agriculture in Lancaster
- Shall promote agricultural-based economic opportunities in the Town
- Shall act as advocates and educators on farming issues
- Shall work for preservation of prime agricultural lands
- Shall pursue all initiatives appropriate to creating a sustainable agricultural community

During 2012 the Agricultural Commission:

- Promoted/expanded the Lancaster Farmer's Market.
- Addressed agricultural concerns that arose throughout the year.
- Reviewed and discussed the Lancaster Livestock Bylaw – The Agricultural Commission voted unanimously to leave it as is.

The Agricultural Commission's goal for 2013 is to continue to promote Lancaster Agriculture and the Lancaster Farmer's Market.

The Agricultural Commission is a five-member appointed board with up to two alternate members. The Commission meets on the first Wednesday of each month at 7:00 PM at the Thayer Memorial Library. All citizens are welcome to join the Board for these meetings and public involvement is always encouraged.

Respectfully submitted,
David Kilbourn, *Chair*
Peter Jakubowicz, *Vice-Chair*
Susan Miner, *Clerk/Treasurer*
Eric Jakubowicz
Kurt Schuffels
Maria Moreira, *Alternate Member*

Energy Commission

The Lancaster Energy Commission is a five-member board, whose charter is to advise and make recommendations on energy use, monitoring and energy efficiency measures in Town-owned facilities.

The Commission first started meeting in early 2010 and very quickly created a work plan for each of the Town's facilities. We also worked with the Planning Director and Town Administrator in seeking the Green Community designation and applying for several grants that were made available as a result of the designation.

One of the criteria for becoming a Green Community is that the Town must reduce energy consumption by 20% over the next five years. To achieve this goal, the Commission has undertaken the following actions:

- Energy Efficiency and Conservation Block Grant (stimulus program) – received funding and installed two new heating systems at the Police Station and Central Fire Station, and a controller upgrade on the Library heating system.
- Green Communities Grant – received funding and installed lighting upgrades in all of the Town's buildings, as well as installed two energy controller systems at the Town's two well pumps. New insulation and weatherization measures were installed at the Town Hall. LED street lights will also be installed this coming summer.
- Energy Audits – audits were completed for the Town Hall and the three DPW buildings. Building envelope improvements have been recommended for all these facilities and will be implemented as part of an anticipated award from the next round of the Green Communities grant.
- Landfill Solar Array Facility – the array was installed last summer and an impact study was completed by National Grid. Anticipated interconnection is March 2013.



Solar Farm (O. Pacheco)

- Municipal Aggregation – the program was rolled out during the fall. The opt-in rate was 90% of the electricity rate from National Grid.
- Electric Vehicle Charging Station – has been approved to be installed in front of the Town Hall. Anticipated installation is Spring 2013.
- Fuel Management System – the Town is monitoring gasoline and diesel fuel consumption with a new fuel management system, called *Fuel Master*. This monitoring device has been installed in all of the Town's vehicles and on the gas pumps and will monitor the amount of fuel consumed by each vehicle.
- Mass Energy Insight – all of the Town's energy usage for the last two years has been entered, and monthly reports can now be generated for analysis of energy consumption. Department heads and building supervisors now receive monthly reports showing their facility's electricity, oil and propane usage and how it compares with the previous two years. These reports are posted on the Town's website, www.ci.lancaster.ma.us.

Last year, it was our goal to have measurable results in the reduction of electricity and fuels by the end of 2012. To date, we are at about 8% reduction in our overall consumption, which includes gasoline and diesel fuels and street lights.

The Commission will continue to monitor each facility and vehicle and maintain a reporting system that will show fiscal savings, as well as a reduction in our carbon footprint.

The Commission will also provide education and outreach to the Town's citizens. We have a page on the Town's website, and an educational video on the Town's solar array facility is routinely broadcast on the local cable channel. There are also plans to mail an annual newsletter, install informational kiosks, and host energy forums.

The Energy Commission meets on the first Thursday of each month at 4:00 PM at the Lancaster Community Center. All citizens are welcome to join the Commission for these meetings and public involvement is always encouraged.

The Community Development and Planning office coordinates all meeting schedules and is open Monday through Thursday, 9:00 AM to 4:00 PM. As always, this office welcomes citizen's questions, comments or suggestions. Please feel free to contact us at 978-368-4007 or at npiazza@lancasterma.net. For more information on Energy issues in Lancaster, please visit us on the Town's web site: www.ci.lancaster.ma.us.

Respectfully submitted,
Don Atkinson, *Chair*
David Dunn, *Vice-Chair*
Jay Moody, *Clerk*

Bill Spratt
Andrew Detsikas

Lancaster Community Center

The Lancaster Community Center did not submit a report for 2012.

V. PUBLIC SAFETY

Lancaster Police Department

I am again pleased to submit my 16th annual report for the Lancaster Police Department. During the course of the year I was struck with a major illness which required surgery, and I was out of work for over five months. While I was recovering, the day-to-day office administrative duties were handled by Francine Moody, and the operations section of the Police Department was under the command of Sargent Edwin Burgwinkel. They both did outstanding jobs, and I feel very comfortable that when I decide to retire the Lancaster Police Department will be left with outstanding people to run the Department.

The Police Department has had another busy year, and the job has become difficult to perform on a daily basis. In my previous year's report I indicated that the Police Department hasn't seen an increase in staffing for numerous years. We now need to request that an additional officer be added to the staff. There are numerous reasons for this request, which will be discussed with the Board of Selectmen and the Finance Committee. The additional officer would be placed in the school system during the school year and be a traffic enforcement officer during the summer months. We have been looking for available grants to fund this position, but as of this writing we haven't been able to locate any grants.

During the past year the Communications Center received approximately 7,600 calls for our services. This is an overall increase of 20% over the last two years!! Besides responding to our own calls Police Officers also respond to all ambulance and fire calls. The number of incidents that required further investigation numbered 351, an increase from 326 last year. Both of these areas – calls for service and incidents of reported crime – take a great deal of manpower hours and reduce the number of hours that officers can spend on pro-active patrol.

Two areas that have been a major of concern of mine are the number of motor vehicle citations issued by the police officers and the number of motor vehicle accidents that we respond to. The number of citations written has been on a decline as the officers have less time to perform traffic enforcement functions. The number one area that the Police Department receives resident complaints about concerns traffic issues, and the resident concerns needed to be addressed. The Police Officers understand this and did their share last year: the number of citations increased from 800 to 1092, a 25% increase. An offspring of increased pro-active traffic enforcement is a decrease in the number of motor vehicle accidents that take place. Our efforts in this area were outstanding – the number of accidents decreased from 177 to 145. The number of motor vehicle accidents that a community has affects the insurance rates that our residents are charged by the insurance companies. Hopefully this reduction in motor vehicle accidents will result in a lower insurance rate for the community.

Just another reminder: I write this every year, but for any new residents or first-time readers of this report, during the good weather months the Police Department still uses two radar trailers to assist us with the speeding motor vehicle problems. The trailers are placed at various locations within the town to warn motorists about the speed limit in the area and the speed at which

they are traveling. The location of the speed trailers is determined by the complaints that we receive from residents and by being able to find a good safe location for the trailer. If any resident would like the radar trailer to be set up in their neighborhood and would allow the unit to be placed on their property, please contact the Police Department at 978-365-2544.

The Police Department has been extremely busy over the course of the year, participating in numerous public safety projects, which are all either underway or will begin in 2013. These projects include: 1) Assisting setting up and managing the Regional Dispatch Center at Devens; 2) Assisting with the Route 70/Old Union Turnpike turnabout construction project; 3) Review and design of the Five Corners intersection; 4) Assisting with a plan to correct traffic congestion and parking at the soccer fields on Lunenburg Road; and 5) Working closely with Kimball Farms to reduce the traffic problems at Friday night car shows. All of these areas are important to us, and we hope that solutions are forthcoming.

As always I would like to thank my administrative assistant, Francine Moody, dispatch supervisor Kathleen Pierce, all the police officers, staff, dispatchers and all other town departments and boards for all their support and assistance that they have provided to the Police Department and myself during the year.

Respectfully submitted,
Kevin D. Lamb
Chief of Police

Lancaster Police Records Analysis Report 01/01/2012 - 12/31/2012

Case Activity Statistics

Total Offenses Committed:	1113
Total Felonies:	290
Total Crime Related Incidents:	351
Total Non Crime Related Incidents:	157
Total Arrests (On View):	82
Total Arrests (Based on Incident/Warrants):	26
Total Summons Arrests:	3
Total Arrests (Unspecified Type):	0
Total Arrests:	111
Total P/C's:	7
Total Juvenile Arrests:	4
Total Juveniles Handled (Arrests):	0
Total Juveniles Referred (Arrests):	4
Total Hearings:	4
Total Summons:	265
Total Open Warrants:	7
Total Open Default Warrants:	0
Total Orders:	25

Orders

Orders	Occurrence(s)	% of Total
Involving Alcohol	1	12.5%
Involving Drugs	0	0.0%
Involving Illness	0	0.0%
Involving Children	7	87.5%
Total Occurrences	8	100.0%

Incidents of Crime

Crime Incidents	Occurrence(s)	% of Total
Involving Domestic Violence	8	32.0%
Involving Gang Activity	0	0.0%
Involving Alcohol	4	16.0%
Involving Drugs	7	28.0%
Involving Computers	6	24.0%
Involving Alcohol and Drugs	0	0.0%
Total Occurrences	25	100.0%

Arrests

Arrests	Occurrence(s)	% of Total
Involving Domestic Violence	8	32.0%
Involving Gang Activity	0	0.0%
Involving Alcohol	15	60.0%
Involving Drugs	2	8.0%
Involving Computers	0	0.0%
Involving Alcohol and Drugs	0	0.0%
Total Occurrences	25	100.0%

Offense Statistics

Offense	Occurrence(s)	% of Total
Robbery	2	0.2%
Aggravated Assault	9	0.8%
Simple Assault	5	0.4%
Intimidation	7	0.6%
Arson	1	0.1%
Burglary / Breaking and Entering	61	5.5%
Purse-snatching	2	0.2%
Shoplifting	1	0.1%
Theft from Building	14	1.3%
Theft from Motor Vehicle	46	4.1%

Theft of Motor Vehicle Parts	1	0.1%
All Other Larceny	45	4.0%
Motor Vehicle Theft	3	0.3%
Counterfeiting / Forgery	3	0.3%
False Pretenses / Swindle	17	1.5%
Credit Card / Automatic Teller	2	0.2%
Impersonation	2	0.2%
Embezzlement	2	0.2%
Stolen Property Offenses	2	0.2%
Destruction / Damage / Vandalism	42	3.8%
Drug / Narcotic Violations	44	4.0%
Statutory Rape	4	0.4%
Weapon Law Violations	11	1.0%
Bad Checks	57	5.1%
Disorderly Conduct	2	0.2%
Driving Under the Influence	22	2.0%
Drunkenness	6	0.5%
Liquor Law Violations	7	0.6%
Trespass of Real Property	6	0.5%
All Other Offenses	212	19.0%
Traffic, Town By-Law Offenses	475	42.7%
Total Occurrences	1113	100.0%

Records Analysis Report

01/01/2012 - 12/31/2012

Citations/Fines By Location/Street

Location/Street Name	Fine Total	# Offenses	Location/Street Name	Fine Total	# Offenses
Bolton Rd	\$ 1,880.00	25	Moffett St	\$ -	1
Bolton Station Rd	\$ 200.00	5	Narrow Ln	\$ -	5
Brockelman Rd	\$ -	9	Neck Rd	\$ 50.00	7
Center Bridge Rd	\$ 1,430.00	35	N Main St	\$ 7,115.00	170
Chace Hill Rd	\$ 200.00	3	N Shirley Rd	\$ 480.00	6
Charlotte St	\$ -	3	Old Common Rd	\$ 500.00	5
Deershorn Rd	\$ 700.00	3	Old Union Tpke	\$ 670.00	18
Duval Rd	\$ -	5	Parker Rd	\$ 500.00	12
Fort Pond Rd	\$ -	1	Prescott St	\$ 150.00	3
George Hill Rd	\$ 395.00	9	Route 2	\$ 432.00	13
Harvard Rd	\$ 120.00	7	Sawyer St	\$ 85.00	2
High Street Ext	\$ 1,344.00	34	Seven Bridge Rd	\$ 1,408.00	41
Hill Top Rd	\$ 150.00	2	S Main St	\$ 2,423.00	99
I 190 Hwy	\$ 35.00	5	S Meadow Rd	\$ -	6
Kilbourn Rd	\$ 25.00	1	Sterling Rd	\$ 769.00	33
Langen Rd	\$ 2,282.00	28	Sterling St	\$ 2,246.00	137
Lunenburg Rd	\$ 4,477.00	135	Still River Rd	\$ 1,110.00	21
Main St	\$ 5,399.00	162	Whitcomb Dr	\$ 100.00	1
Mill St	\$ 450.00	23			
Mill St Ext	\$ 350.00	17	TOTALS	\$ 37,475.00	1092

Records Analysis Report

01/01/2012 - 12/31/2012

Accidents By Street Name

Street Name	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NO V	DE C	TOTAL S
Bolton Rd	0	0	0	0	0	1	0	0	0	0	0	0	1
Bolton Station Rd	0	0	0	0	1	0	0	0	0	0	0	0	1
Brockelman Rd	0	0	0	0	0	0	1	0	0	1	0	0	2
Center Bridge Rd	0	0	0	0	0	0	0	0	0	0	0	1	1
Deershorn Rd	1	0	0	0	0	0	0	0	0	0	0	0	1
Duval Rd	0	0	0	0	0	0	0	0	1	0	0	0	1
Fitch Rd	1	0	0	0	0	0	0	0	0	0	0	0	1
George Hill Rd	0	1	0	0	0	0	0	0	0	1	0	0	2
Goss Ln	0	0	0	0	0	0	0	1	0	0	0	0	1
Harvard Rd	0	1	0	0	0	0	0	0	1	0	0	0	2
High Street Ext	1	0	1	1	2	1	1	3	0	0	1	0	11
Highfield Dr	0	0	0	0	0	0	0	0	0	1	0	0	1
Hill Top Rd	0	0	0	0	0	0	0	0	0	0	0	1	1
Langen Rd	0	0	0	1	0	0	0	0	0	0	0	0	1
Lunenburg Rd	0	1	1	3	2	1	1	5	2	1	0	1	18
Main St	0	0	0	1	0	1	0	0	1	1	1	0	5
Mill St	1	0	0	0	1	0	1	0	0	0	1	0	4
Mill St Ext	1	0	2	0	2	0	0	0	0	0	0	0	5
Moffett St	0	1	0	0	0	0	0	0	0	0	0	0	1
Narrow Ln	0	0	0	0	0	0	2	0	0	0	0	0	2
Neck Rd	0	0	0	0	0	1	0	0	0	0	0	0	1
N Main St	3	1	1	1	3	2	4	4	3	2	3	1	28
N Shirley Rd	0	0	0	0	0	0	0	0	0	0	1	0	1
Old Common Rd	0	0	0	0	0	0	0	0	0	0	1	2	3
Old Union Tpk	0	0	2	0	1	1	1	0	2	1	2	0	10
Parker Rd	0	0	0	1	0	0	0	0	0	0	0	0	1
Prescott St	0	0	0	0	0	0	0	0	0	0	0	1	1
Route 2 (West Bound)	0	0	1	0	0	0	0	0	0	0	0	0	1
Sawyer St	0	0	0	0	0	0	1	0	0	0	0	0	1
Seven Bridge Rd	0	1	1	0	0	0	1	1	0	0	1	1	6
Shirley Rd	0	0	0	0	0	1	0	0	0	0	0	0	1
S Main St	1	1	0	1	1	0	0	5	4	0	1	1	15
S Meadow Rd	0	0	0	0	0	1	0	0	0	0	0	0	1
Sterling Rd	0	0	1	0	0	0	1	0	0	0	1	0	3
Sterling St	0	0	1	0	2	2	0	0	1	0	1	0	7
Still River Rd	0	1	0	0	0	0	0	0	0	0	1	1	3
TOTALS	9	8	11	9	15	12	14	19	15	8	15	10	145

Lancaster Fire Department

This year brought a variety of activities to the Lancaster Fire Department. I would first like to thank the town for approving our request to purchase our new firefighting gear; this gear meets the newest NFPA standards and provides a great deal of protection to the firefighters.

The Fire Department experienced an increase in calls this year, responding to 321 calls for emergencies. The Fire Department reported 17 fires to the State Fire Marshal's Office. With the increase in calls we had an increase in fires; we responded to 6 residential fires, 3 car fires, and 8 fires in out-buildings or brush. The total estimated dollars loss for these fires was \$1,428,400.00, the largest one being Manny's Dairy Farm. This was one of the biggest fires in town in many years that tested the skills of the firefighters. A lack of water in that end of town necessitated the response of 23 towns and 31 fire trucks, and firefighters were able to stop the fire and save the main business.



November Fire at Manny's Dairy Farm (LaPrade Photography)

Along with the fires, we responded to several calls that required special equipment and resources, including hazardous materials, multiple motor vehicle accidents with extended extrication, search and rescue, and diving. We also had the two storms that hit the area and once again required the resources of all the town departments, with multiple street closures, wires and trees down. All public safety departments worked hand in hand to get the roads open and make everything safe. We also responded to several neighboring communities to provide mutual aid, a notable one being the historic Columbia Hotel in Leominster where we operated for several hours.

Training of the Fire Department continues to be a priority. Over the past year we did not have any injuries to fire fighters at emergency scenes or training grounds. This is a reflection on the emphasis placed on maintaining our equipment and safety. We have participated in several drills with other towns and other town departments; these training sessions prove invaluable as it allows us to work closely with other departments and formulate an action plan for certain incidents that we may respond to and allow us to be better prepared.

The department also recruited three new members to the roster, maintaining 27 firefighters with over half being EMT-certified and all being firefighter I/II trained. We have lost a few members who have moved on to become full-time firefighters in other departments; we wish them the best of luck in their careers.



Firefighters Bob Gordon (left) and Courtney Manning served up burgers and dogs (The Item)



South Fire Station at Christmastime (M. Hanson)

The firefighters have also taken part in many community activities, cooking hotdogs and hamburgers at the Old Fashion Community Day, the chicken BBQ for the seniors, and a fire prevention booth at the Bolton Fair.

Along with the approval of funds for the new gear the town also funded the request to repaint the outside of the South Fire Station to help preserve this historical fire station; this will take place this spring. The original colors will be maintained.

As Emergency Management Director for the town, one of the things that I do is update our emergency response plans, work with MEMA and continually find ways to improve our preparedness in the event of disasters or emergencies. This past year we were able to improve our emergency notification process by signing on with CODE RED emergency notification systems. This system is like the reverse 911 we used to use. The difference is the Code Red system allows us to notify the town residents in a matter of minutes rather than hours. It allows us to isolate certain areas of towns, and neighborhoods. This is a web-based system and allows us to be able to send a message anywhere that has internet access or a smart phone. It can be used for missing persons, water main breaks and shelter information. The initial cost is being funded through a MEMA grant that we were awarded. Residents can sign up for the Code Red notification by logging on to the town's web site www.ci.lancaster.ma.us and click the Code Red box; this gives you the option of providing your home phone, cell phone, text or email notification.

This year the Fire Department will be requesting funds to replace two pieces of equipment, the first being the SCBA or self-contained breathing apparatus. These are the air packs the firefighters wear when fighting fires or operating in hazardous conditions. At the end of this

year they will have met their shelf life according to NFPA and DOT standards, and will need to be replaced. We will be requesting approximately \$180,000 to fund this, but I have also applied for a federal grant under the Fire Act AFG, Assistance to Firefighters Grant, and at this time have not heard one way or the other if we have been awarded it. The second request is to replace the aging rescue truck. The current truck is old and in need of repairs; with the original cost of the truck and the amount already spent it is not feasible to put any more money into it. I will request \$123,000.00 to replace it. This truck carries all our specialized equipment, water rescue, diving, Haz-mat and such.

I would like to take this time to thank Chief Lamb, Dispatch Supervisor Kathleen Pierce, Ambulance Captain Everett Moody, the Board of Selectmen and all the firefighters, dispatchers and EMT's for their hard work and support they have given me and the Fire Department over the past year; it has helped to make our jobs easier.

Respectfully Submitted
Michael Hanson
Deputy Fire Chief/EMD

Records Analysis Report
01/01/2012 - 12/31/2012

Fire Incidents by Time and Day

Time	SUN	MON	TUES	WED	THU	FRI	SAT	TOTALS
1:00 AM	0	0	0	0	0	1	2	3
2:00 AM	0	1	2	0	0	0	1	4
3:00 AM	0	1	0	0	0	1	1	3
4:00 AM	0	1	1	1	0	0	1	4
5:00 AM	0	0	1	0	1	0	1	3
6:00 AM	0	0	1	0	1	1	0	3
7:00 AM	0	0	2	2	3	0	2	9
8:00 AM	4	4	2	1	1	2	2	16
9:00 AM	3	3	4	0	1	2	1	14
10:00 AM	4	2	6	2	4	4	1	23
11:00 AM	3	3	3	0	2	0	1	12
12:00 PM	3	2	6	0	4	3	3	21
1:00 PM	7	1	3	2	2	1	2	18
2:00 PM	3	0	4	1	3	4	1	16
3:00 PM	4	2	3	0	2	3	0	14
4:00 PM	1	0	5	4	1	3	5	19
5:00 PM	4	4	5	5	5	2	2	27
6:00 PM	5	3	2	2	2	6	1	21
7:00 PM	0	4	1	2	2	2	1	12
8:00 PM	4	1	0	1	0	0	2	8
9:00 PM	1	2	1	1	1	3	1	10
10:00 PM	3	4	1	1	1	1	1	12
11:00 PM	0	1	0	1	0	2	2	6
12:00 AM	1	3	2	0	1	1	1	9
TOTALS	50	42	55	26	37	42	35	287

Major Fires

Fires With More Than 3 Deaths, and Fires With A Loss Of Over \$1 Million Or The 3 Highest in Each Category

<u>Date, Number</u>	<u>Occupant Or Owner Name And Address, Property Use</u>	<u>Deaths</u>	<u>Dollar Loss</u>
11/10/2012	MANNY'S FARM 237 BROCKELMAN RD	0	1,200,000.00
12-272-IN	Livestock, poultry storage		

Fire And Accident Type Breakdown

<u>A: Structure Fires By Fixed Property Use</u>	<u>Number</u>	<u>Deaths</u>	<u>Injury</u>	<u>Dollar Loss</u>
1. Private Dwellings (1 or 2 Family)	6	0	0	220,000
2. Apartments (3 or More Families)	0	0	0	0
3. Hotels and Motels	0	0	0	0
4. All Other Residential	0	0	0	0
5. TOTAL RESIDENTIAL FIRES	6	0	0	220,000
6. Public Assembly	0	0	0	0
7. Schools and Colleges	1	0	0	5,000
8. Health Care and Penal Institutions	0	0	0	0
9. Stores and Offices	0	0	0	0
10. Industry, Utility, Defense, Laboratories	0	0	0	0
11 Storage in Structures	2	0	0	1,201,000
12. Other Structures	0	0	0	0
13. TOTAL STRUCTURE FIRES	9	0	0	1,426,000
<u>B: Other Fires And Incidents</u>				
14a. Fires in Highway Vehicles	3	0	0	900
14b. Fires in Other Vehicles	0	0	0	0
15. Fires Outside of Structures With Value Involved	0	0	0	0
16. Fires Outside of Structures With No Value Involved	5	0	0	0
17. Fires in Rubbish	0	0	0	0
18. All Other Fires	0	0	0	0
19. TOTALS FOR ALL FIRES	17	0	0	1,426,900
20. Rescue, Emergency Medical Responses	98	0	0	0
21. False Alarm Responses	80	0	0	0
22. Mutual Aid	1	0	0	0
23a. Hazmat Responses	11	0	0	0
23b. Other Hazardous Conditions	7	0	0	1,500
24. All Other Responses	73	0	0	0
25. TOTAL FOR ALL INCIDENTS	287	0	0	1,428,400

False Alarm Responses

<u>Type of Call</u>	<u>Number</u>
1. Malicious, Mischievous Fall Call	1
2. System Malfunction	38
3. Unintentional	36
4. Other False Alarms	5

Intentionally Set Fires

<u>Type of Fire</u>	<u>Number</u>	<u>Deaths</u>	<u>Injury</u>	<u>Dollar Loss</u>
1. Structure Fires Intentionally Set	1	0	0	0
2. Vehicle Fires Intentionally Set	1	0	0	0

\$ Loss by Fire District/Incident Type

<u>Fire District</u>	<u>Incident Type</u>	<u>\$ Loss</u>
NORTH	Passenger vehicle fire	600
NORTH	Building Fire	1,200,000
NORTH Total Dollar Loss		1,200,600
SOUTH	Electrical wiring/equipment problem	1,500
SOUTH	Building Fire	105,000
SOUTH	Passenger vehicle fire	300
SOUTH	Building Fire	115,000
SOUTH	Chimney or flue fire, confined to chimney or flue	1,000
SOUTH	Building Fire	5,000
SOUTH Total Dollar Loss		227,800
Grand Total Dollar Loss		1,428,400

Fire District Breakdown

<u>Fire District</u>	<u>Occurrences</u>	<u>Percentage</u>
South	126	43.9
Center	70	24.4
North	91	31.7
Total	287	100

Communications Center

The Communications Center did not submit a department report for 2012.

Ambulance Department

The Lancaster Ambulance responded to over 550 calls for service in 2012. This was a slight decrease over last year's total of 600 calls. Calls range in nature from simple fainting, falls, headache and general weakness to more serious calls like breathing emergency, cardiac, stroke to major traumatic injuries, traffic accidents etc. This year alone we treated 171 patients as a result of traffic accidents followed by 53 calls for general sickness and 38 for breathing problems. Refer to the chart below for a complete breakdown of calls.

Breakdown of 2012 Ambulance Calls by Month and Reason

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Animal Bite	1												1
Allergic Reaction				1	1			1					3
Abdominal Pains		1	3				3	2	2		1		12
Back Pain				5	1			3	2		1		12
Breathing Problems	4	2	5		3	2	4	2	4	2	4	6	38
Cardiac Arrest	1	1	1	3			1		1	2			10
CO Poisoning/Hazmat		1						1			6	5	13
Chest Pain / Cardiac	4	3	3		2	2	3	2	2	2	3	7	33
Convulsion /Seizure	1			3	2	2	2			2	3	2	17
Diabetic Problems	1			1	1				2	2			6
Electrocution				1	1								2
Fall Victim	5	3	2		1	4	1	5	1	2	3	4	31
Heat/Cold Emergencies				2	2								4
Headache											1		1
Hemorrhage/Laceration				1	1	1		2					5
Industrial Accident	2				1								3
Ingestion/Poisoning				2	2				2			1	7
Mass Casualty Inc.					4	1							5
Unknown Problem	4	4	3	7	2		2	2		2	3	3	32
Psychiatric/Mental Eval	2		2	3		2	3	2	2	1	3		20
Stroke/CVA	2						2	2			1		7
Stab/Gunshot Wound					1								1
Sick Person	9	7	9	3	3	1	2	4	4	5	4	2	53
Traffic Accident	24	4	5	8	20	10	9	25	13	12	21	20	171
Traumatic Injuries	1	1	2		3	3	4		8	1	4	1	28
Unattended Death					1						2		3
Unconscious/Fainting	2	1	2	1	3	3	2	3	5	3	6	4	35
Totals	63	28	37	41	53	31	38	56	48	36	64	55	550

The business of providing emergency care is constantly changing. The Office of Emergency Medical Services (O.E.M.S.) has been reviewing all Emergency Ambulance Data within the state and has made several changes in order to provide our patients with the best care possible in a timely manner. In the past with very few exceptions when calls came in for emergency service the ambulance would respond and transport the party to the closest hospital, in our case Clinton or Leominster. Now we are required to first evaluate the patient, provide Advance Life Support

(A.L.S.) when needed and then transport them to a medical facility that will best suit their needs. This usually means hospitals located in Worcester like U-Mass, Saint Vincent, Memorial etc. These changes help provide a more aggressive approach to patient care with hopefully a quicker recovery time.

We added three new members to the Ambulance Squad this year, two who are members of our Fire Department: Kevin Beltran and Tom Fitzgerald. The third member, Corey Baird, is the son of Gary and Sandra Baird who have been members of the Ambulance Department for several years.

In addition we are fortunate to have our Medical Director, Dr. Marc Gautreau, who lives in the area and also responded to calls when available.

Our service continues donate their time and energy to support various organizations. I would like to thank all the professionals who make up the public safety group -- Dispatchers, Police, Fire and Department of Public Works. And last but certainly not least, I want to thank all the members of the Ambulance Department for their hard work, support and dedication.

Captain Everett Moody

Animal Control Commission

The Animal Control Commission (ACC) meets in the Senior Center of the Lancaster Community Center on the first Monday of each month at 6:30. The public is welcome to attend these meetings. Anyone wishing to lodge a complaint about vicious or nuisance dogs should either call the Communications Center at 978-368-1380 or send in a written complaint to:

Animal Control Officer,
695 Main Street, Suite 2,
Lancaster MA 01523.

Animal Control Commission Members:

Stephanie S. Frommer, Chair

Erin M. DeCoste, Clerk

Janice H. Johnson

Joyce E. Moody

Kelly E. Quill

Philip Keating

Animal Control Officer (Phyllis Tower)

The Lancaster ACO responded to the following calls in 2012:

ANIMAL CALLS

DOGS

barking	13
found	29
hit by vehicle	1
loose	33
neglected	4
reported missing	12
advice wanted	14
vicious	8
out of town callers	17
bylaw violation, failure to clean up solid waste	4

CATS

deceased	6
total calls	20

LIVESTOCK 15

OTHER

lost Macaw later found	1
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WILDLIFE 35

QUARANTINES 2011

10 Day Quarantines:	
Dog bite to human (children)	6
Cat bite to human (child)	1
Dog bite to another dog	5
45 Day Quarantines:	
Cat with wounds of unknown origin (current rabies vaccination)	9
Dog with wounds of unknown origin (current rabies vaccination)	5
6 Month Quarantines:	
Cat with wounds of unknown origin (no current rabies vaccination)	4
Dog with wounds of unknown origin (no current rabies vaccination)	2

Animal Inspector (Phyllis Tower)

The Lancaster Animal Inspector conducted farm animal inspections at residences in Town, inspecting the following:

ANIMAL INSPECTOR - BARN BOOK

ANIMAL	2012	2011	2010	2009	2008
<i>Residences</i>	56	49	45	40	35
Cattle	105	180	242	225	211
Equine	112	108	120	118	101
Goats	69	29	15	47	53
Llamas/Alpacas	2	2	0	0	0
Poultry	867	801	770	896	492
Rabbits	21	13	20	15	16
Sheep	49	16	0	20	30
Swine	37	8	14	11	21
Other	5	19	35	26	12



Midstate Mobile Veterinarian operates the rabies clinic in Lancaster

VI. OFFICE OF INSPECTIONAL SERVICES

Building Department

The following is a report of the activities of the Building Department for the calendar year 2012.

Purpose of Building Permit	Number of Permits	Construction Value
Residential		
One family dwelling	24	4,021,000.00
Two family dwelling	6	868,800.00
Multi-Family	1	300,000.00
Additions & Alterations	55	1,288,971.00
Swimming Pools	10	127,470.00
Woodstoves/Pellet	17	43,000.00
Miscellaneous	85	665,685.00
Solar Panels	9	393,200.00
Non-residential alterations (Cell Tower)	5	73,000.00
Non-residential new construction	2	1,537,338.00
Demolition	7	U/K
TOTAL:	221	9,318,464.00
Fees collected in 2012	Number of Permits	Fees Collected
Building Permit	221	106,994.00
Trench Permits	5	130.00
Plumbing/ Gas permits	120	14,215.00
Wiring permits	73	18,323.00
Weights and measures	9	1,020.00
TOTAL:	428	140,682.00

There were 221 Building Permits issued in 2012. This indicates a small increase from last year. The citizens of Lancaster should be aware that a building permit must be obtained prior to any construction, alteration, repair or demolition, or to change the use or occupancy of a building. Fees may be doubled if you do not obtain the proper permits.

There are other permits that may also be required such as plumbing, gas, and electrical.

The building department realizes that we are all going through some severe economic challenges. Lancaster residents should be advised that if there are any questions regarding the permit process, please call the building department.

Thanks to all the local departments for their cooperation and continued dedication, also thanks to the various boards and commissions for their cooperation in the building permit process.

The Massachusetts State Building Code 780 CMR and local Zoning By-Laws will be strictly enforced. Homeowners must also be reminded to take advantage of the invaluable low cost protection afforded by installing and/or assuring proper operation of smoke and carbon monoxide detectors.

It is with great pleasure that I may serve the Town of Lancaster citizens.

Respectfully submitted
Peter M. Munro,
Building Official / Zoning Enforcement Officer

Plumbing and Gas

The purpose of the plumbing and gas code is to provide minimum standards to safeguard life or limb, health, property and public welfare by regulating and controlling the design, construction, installation, quality of materials, location, operation and maintenance or use of plumbing equipment and systems.

There were 120 combined number of plumbing and gas permits issued, for a total fee of \$14,215.00

Plumbing and Gas Inspector
Fred Delorey

Electrical

Any addition or alteration to a new or existing electrical system shall be in conformance with the current Massachusetts Electrical Code. Please contact your local Wiring Inspector for any questions.

There were 73 total wiring permits issued for 2012. The fee amount totaled \$18,323.00

Electrical Inspector
Alfred (Bud) Roberts

Sealer of Weights and Measures

During the past year this department has ensured equity and fairness in the market place for both the consumer and merchant while fulfilling the requirements mandated by the Massachusetts State Laws. This was accomplished by inspecting, testing accuracy, adjusting when necessary and sealing all weights and measuring devices used for commercial sales throughout the Town of Lancaster.

Users of sealable weighing and measuring devices were charged \$1020.00 in fees. One device was adjusted. Twenty gas dispensers were inspected. Inquiries, requests or complaints by consumers or merchants were investigated in a timely manner.

I wish to thank all of the town officials who have supported this department during the past year.

Respectfully Submitted
Ronald Valinski
Sealer of Weights and Measures

VII. PUBLIC WORKS

Board of Public Works

The Board of Public Works reorganized for the year as follows: Chairman, John P. Sonia; Clerk, James A. Laite; Member, John J. King, Jr.

Superintendent John “Sandy” Foster retired on November 30, 2012 after over 40 years of service to the Department with 6 ½ years as Superintendent. The Board would like to thank Sandy for his many years of service to the Town and wish him a very happy retirement!

The Board wishes to thank all the Town Officials and Departments for their continued cooperation throughout the year.



Sandy Foster New Town Tractor at Padula's (J. Sonia)

Highway Department

The Highway Department completed many projects in the fiscal year 2012.

- The George Hill Road culvert pipe was repaired and the roadway was resurfaced. This roadway was reopened in 2012 after being closed for many months.
- Bolton Station Road had a failing culvert which was re-lined and sealed to stop sink holes in the road edge.
- Many catch basins were repaired including the replacement of a catch basin and 500 feet of drainage pipe on a section of George Hill Rd.

- Approximately 1,800 tons of asphalt was utilized to pave about 6,000 ft. of roadway. These roads included Old County Rd; which was re-surfaced from end to end. Sections of Sterling Rd., Deershorn Rd. and South Meadow Rd. were also re-surfaced.
- The Highway Department teamed up with Pam Am Railway to repair Railroad crossings at Center Bridge Rd., Packard St., Mill St. and the Neck Rd. north crossing. The Rail Road replaced all the rail and rail road ties in the paved areas and the Highway Department completed the resurfacing.
- 3,500 feet of sidewalk were either repaired or replaced in various locations such as Prescott St., Narrow Ln., Main St., Sterling Rd., Mill St., Sawyer St. and Packard St. This project required 150 tons of asphalt.
- Clean up from the October 2011 snow storm was also completed in the beginning of 2012 with approximately 15,000 yards of brush cleared.

Two new pieces of equipment were acquired by the Highway Department in 2012. These included a flail mower attachment for the front end loader. This equipment allows us to cut roadside brush instead of just grass. Most of Lancaster's side roads and some of the main roads were extremely overgrown and required trimming. Secondly, we took delivery of a new 44,000 GVW dump truck and sander to replace a 1988 sander that was severely rotted.

Additional yearly work was completed such as, street sweeping, roadside mowing and 600+ catch basins cleaned (some bi-annually).

The following line painting was done on all main roads and some secondary roads:

- 246,000 Feet of Centerline
- 320,000 Feet of Edge lines
- 80 Stop Lines
- 28 Crosswalks

Scott MacDonald
Highway Department Foreman

Cemetery and Tree Division

In the course of the year we have answered thirty-two tree calls with twenty-six trees taken down completely. The trees ranged in size from six inches to six feet in diameter; some were left on the list for next year as more funds become available.

We have also worked closely with National Grid and Lewis Tree Service this past year to open up power lines and take down thirty trees threatening the lines at no additional cost to the Taxpayers.

The Department was disappointed to learn that the Shirley Prison Crew had to make some cutbacks resulting in the loss of use of the crew for clean-up of all the Town cemeteries. We were fortunate to have this crew in years past as there are only two employees in the department for all of the clean-up and preparation of the grounds, along with tree maintenance throughout Town.

Going into my sixth year as Foreman of the Cemetery and Tree Division, I would like to thank everyone for their help and patience over the past year.

Respectfully submitted,
Larrie Knoll

Water Division

In 2012 the Water Division pumped a total of 231,041,000 gallons of water, and we sold 145,363,328 gallons. For the year 2012 there were 150 bacteria samples taken at Massachusetts Department of Environmental Protection (M.D.E.P.) –Drinking Water Program approved sights. There were also 10 samples taken for various qualities reports mandated by M.D.E.P. The Water Division is still continuing its meter replacement program with the town about 85% complete. This past year we installed 800 feet of 12 inch pipe on Neck Road, and have secured funding for another 800 feet for this year. All this work has been completed by Water Division employees. At the time of this report our engineering company is about to start a pump test on a proposed well on lower Bolton road and I hope to report this progress in next year's report. Last year we repaired 9 water main leaks and 12 service leaks for a total of 21 leaks in the system. As the demand continues for water I ask that everyone please help conserve water this coming year.

Robert Pelletier
Water Foreman

Devens Regional Household Hazardous Products Collection Center

Fiscal Year 2012 the Devens Household Hazardous Waste Collection Center generated a surplus of \$2,281. The surplus was a result of Revenues of \$61,277 versus Operating Expenses of \$58,996.

Revenues

Revenues were comprised of Annual Memberships (\$36,000), User Fees (\$25,242) and Interest Income (\$35).

Operating Expenses

The major components of expenses were for Professional Services from Clean Harbors which were composed of Waste Disposal (\$32,001) and Chemist (\$7,752). Additionally Program

Management (\$7,250) and Insurances (\$6,987) were significant cost components, leaving all Other General Supplies and Expenses with a total of \$5,006.

Metrics

The Fiscal Year saw 491 Member Residents served as they constructively disposed of 40,298 pounds (6,155 gallons) of Household Hazardous Products.

Program Features

Upon opening this year residents and small businesses enjoyed the opportunity to properly dispose of their toxic waste safely and easily at the Devens Regional Household Hazardous Products Collection Center, also known as DevensHHW. There were nineteen collection days that appropriately and securely collected household hazardous waste such as unused cleaners, leftover paints, pool chemicals, and rechargeable batteries.

The DevensHHW service also resulted in additional protection to our drinking water supplies. The program was so well received that the neighboring town of Shirley joined July 1 and other communities have called to find out how they may join. Average wait times were 3 minutes, so it is an easy in and easy out operation. The center is open for customers on the first Wednesday and following Saturday from 9 to noon from March to December. It is located behind 9 Cook Street. More information is available at www.DevensHHW.com or by calling 978-501-3943.

This regional service makes it easier for residents of Ayer, Bolton, Devens, Groton, Harvard, Lancaster, Littleton, Lunenburg, Shirley and Townsend to properly manage household toxic waste. In addition the Collection Center is also available to businesses that do not exceed DEP's threshold for Very Small Quantity Generators (VSQGs) and generate less than 220 pounds (approximately 27 gallons) of ignitable, corrosive, reactive, toxic, or hazardous waste or waste oil per month and no acutely hazardous waste.

VIII. CULTURE AND RECREATION

Trustees of the Thayer Memorial Library

During its 150th year of free public library service to the citizens of Lancaster, the Thayer Memorial Library commemorated its 150th year as a public institution with events and activities celebrating its significant place in the Town and contribution to the public. Celebratory activities are described in a special section at the beginning of the 2012 Town Report.

Budget

From January to June the Library operated on the final six months of FY12's municipal appropriation. Likewise, from July to December the Library operated on the first six months of FY13's municipal appropriation. Table 1 illustrates the Library's total municipal appropriations for each *fiscal* year, affecting *calendar* year 2012.

TABLE 1			
FY12 AND FY13 MUNICIPAL APPROPRIATIONS			
<i>Fiscal Year</i>	<i>Months Utilized in Calendar 2011</i>	<i>Total Fiscal Year Municipal Appropriation</i>	<i>Δ% from Previous Fiscal Year</i>
FY12	July through Dec	\$262,945	3.56%
FY13	Jan through June	\$285,466	8.56%

Factors that led to an increase in the municipal appropriation in FY13 were largely beyond the control of the Library or the Town and were mainly driven by market forces. To begin with, due to the continuing poor performance in the bond market, the Library's trust funds did not provide adequate income to support direct services to the public. For years, the Library was able to provide genealogic and access services to the materials found in the Constance V. R. Dexter Special Collections exclusively from trust funds and other non-appropriated resources. In addition, the Library began recovering appropriated funds it surrendered to the town dating back to the beginning of what is commonly referred to as the Great Recession of 2008.

The Library was able to meet all budget-related requirements as outlined in 605 CMR 4.00: M.G.L. c. 78, ss.19A and 19B (overseen by the Massachusetts Board of Library Commissioners (MBLC)) in FY12 and expects to do so in FY13 as well. As a result of meeting all of the Commonwealth's requirements for public library service, the Thayer Memorial Library received a FY2012 State Award totaling \$10,721, a drop of nearly 3.0% from the previous year.

Highlights of meeting the requirements of the Massachusetts Board of Library Commissioners (MBLC) over the course of calendar 2012 include:

- Maintaining the library's Minimum Appropriation Requirement (MAR) funded by the Town for both fiscal years.

- Sustaining 49 hours of public service per week.
- Meeting the Materials Expenditure Requirement (MER) by purchasing at least 16% of the municipal appropriation on books and other media. In FY2012 the Library managed a MER of \$43,874, of which the town's municipal appropriation provided more than 67% of the total. The balance was funded by non-appropriated sources.

While the Library met all service standards established by Commonwealth statutes and regulations, it would not have been able to operate as it did throughout calendar 2012 without having augmented the Town's municipal appropriations with non-appropriated or fee-based sources of income. Over calendar year 2012, the Library spent more than \$63,340 in non-appropriated or fee-generated funds.

The Library spent \$12,186 of its *State Aid* income over calendar year 2012. Notable State Aid expenditures included purchasing repairs, maintenance services & supplies (\$3,581), providing a variety of adult & youth programming services (\$3,381), paying for wages & professional development (\$2,694), purchasing office supplies & services (\$1,927), obtaining media processing supplies (\$315), and purchasing miscellaneous goods and services (\$289).

The Library spent \$11,855 of *Trust Fund* income over calendar year 2012. Notable Trust Fund expenditures included purchasing security cameras (\$8,341), books and other media for the general collection (\$2,376), paying for wages (\$1,099), and purchasing miscellaneous goods and services (\$40).

The Library manages a number of *revolving accounts* used to collect revenue and to make targeted purchases. Over calendar year 2012, the Library spent \$9,283 from its *revolving accounts* to purchase books and other media for the general collection (\$7,842), to maintain and supply its public copy machine and printing services (\$1,299), and to purchase other miscellaneous supplies (\$142).

The Library maintains several *gift accounts* (*Nathaniel Dexter Book Fund, Friends of the Thayer Memorial Library Gift Fund, Rosemary Davis Memorial Fund of the Greater Worcester Community Foundation, and the Progin Foundation Gift Fund*) established to accept donations from individuals, estates, and organizations. Over calendar year 2012, the Library spent \$30,016 from its gift accounts to purchase books and other media & supplies (\$9,977), to provide programming for children and adults (\$9,919), to purchase all museum passes (\$5,644), to support Museum & Special Collections services (\$2,938), to restore shelving dating back to the Library's origins (\$878), and to upgrade the Library's wireless network (\$660).

Professional Activities

In January, the Library Director was asked to serve on The Massachusetts Library Network Cooperative (MassLNC) Business Planning Task Force, a collaborative project among three Massachusetts library consortia – C/W MARS, MVLC and NOBLE – to implement and jointly develop an open-source Integrated Library System (ILS -- *An integrated library system (ILS), also known as a library management system (LMS), is an enterprise resource planning system for a library, used to track items owned, orders made, bills paid, and patrons who have borrowed. See: http://en.wikipedia.org/wiki/Integrated_library_system*). After completing one term as the President of

C/W MARS, the Director was voted in for a second term. This marked only the second time a past president was reelected as the organization's President elect in its history.

In February, the Director was invited to make a presentation to the Nashoba Valley Rotary. As well, in February, the Assistant Director was invited by the Greater Worcester Community Foundation to speak about the Library's success in receiving grants administered by the Rosemary Davis Memorial Fund.

In March, the Youth Services Librarian attended a literacy program sponsored by Lancaster's Parent Teacher Organization, where she issued library cards and accepted a gift of more than 250 new youth books for the Library. In April the Director was invited to serve on the Massachusetts Statewide Resource Sharing Committee which developed a Statewide Resource Sharing plan to broaden eBook and new media access. In May, the Assistant Director was elected to a term as the president of the Massachusetts Library Aid Association, a private nonprofit foundation that awards scholarships benefitting small public libraries in Massachusetts.

Throughout the year most of the staff attended a variety of training seminars which upgraded technical skills in the use of the new integrated library system (ILS) and online databases.



Library in 1910 (Credit: TML Archives)



Location of Original Library Town Hall 1862
(Credit: TML Archives)

Building and Operations

Residing in the recently renovated building for more than a decade, the Library Board is beginning to be faced with maintenance challenges which will likely be a regular feature of management concerns for years to come. The Library plant is no longer new and indeed, there are still several areas and building operations that predate the newer areas by decades.

In January, David Perkins again repaired the Museum ceiling which was still showing the effects from a leak occurring in 2011. As a measure to prevent another catastrophic leak in the Museum, a gravity drain was installed under all HVAC units located in the attic. As a safety matter and to deter crime, security cameras were installed throughout the Library. In February, a leak in two of the Library's internal oil tanks created a minor spill. In June, the outside condenser unit serving the Constance V. R. Dexter Special Collections failed and was replaced. In July, the coil from the same unit, located in the basement, ruptured and needed replacing. In August, one of the main water pipes circulating water to heat the building, and a pump were repaired. In September, following a roof inspection, 30 slate shingles were either replaced or repaired. An Integrated Pest

Management (IPM) plan was instituted on the ground floor and basement to mitigate the presence of insects.

In September, Chair Rose presented a plan drawn by Lancaster landscape designer Stephanie White Stanton, which showed the plantings around the Library building, along with a task list and maintenance recommendations. In October, the existing EPDM rubber along a section of the copper gutter lining the front façade was replaced, preventing future leaks affecting the westerly wall in the Museum. Finally, in November, the charging board of the Library's fire alarm annunciator failed and needed replacing.

The Library wishes to thank the Thayer Memorial Library Foundation for providing funds to completely repair and restore the stained glass window residing in the ceiling of Memorial Hall. This Civil War Memorial skylight –etched and painted glass pieces forming a biblical inscription (*They shall beat their swords into plowshares and their spears into pruning hooks neither shall they learn war any more.*” is an abridged verse most commonly attributed to Isaiah 2:4. See also Joel 3:10 and Micah 4:3) around eight amber panels with a dove of peace in the center—dates back to the original library structure built in 1868. Over time damage to the figure of the dove had been crudely repaired, and in 2011 separation of glass panels from the framing was noted; repair was necessary to prevent further degradation or even loss of the window. Costing more than \$13,000, the delicate and detailed work requiring the dismantling and reassembling of the entire structure was completed by glass specialist Diane Roberts Rousseau.

Collection, Circulation, and Programming

Special Collections services continued to be affected by declining Trust Fund income as a result of falling interest rates. With less income being generated by Library Trust Funds, the principal source providing funding for staff hours in the Constance V. R. Dexter Special Collections, access became even more limited. To remedy this ongoing challenge, the FY13 municipal appropriation to the Library included wages to staff the Special Collections.

The Library's collection count grew by more than 10% over the course of 2012. Table 2 provides a general summary of the Library collections' breakdown. Many of these items were purchased; however, the Library received more than 3,000 donated items that were added to the general collections. Assuming a relatively conservative dollar value, the Library estimates the worth of these additions at more than \$25,000 (*Massachusetts Library Association Calculator: <http://69.36.174.204/value-new/calculator.html>.*) In total, the Library processed and added 7,239 items to its in-house collection.

TABLE 2	
COLLECTION COUNT SUMMARY BREAKDOWN	
<i>Adult</i>	
Audio	6,292
Downloadable Audio	3,385
Books	25,302
E-Books	11,491
Videos	6,667
Downloadable Videos	868

Microforms	87
Farmed Art prints and other miscellanea	624
Youth	
Audio	751
Books	18,696
E-Books	747
Videos	1,461
Mixed Media	427
Total	76,798

The Library subscribed to 163 magazines and newspapers and received an additional 22 subscriptions as gifts. In addition – and thanks in large part goes to the Progin Foundation, the Friends of the Thayer Memorial Library, and the Rosemary Davis Memorial Fund of the Greater Worcester Community Foundation – the Library was able to subscribe to 19 museum and attraction passes. At the end of December, the Library recorded 4,436 registered borrowers, or more than 63% of all Lancaster residents.

In May of 2012, the Library switched from a proprietary ILS developed by Innovative Interfaces Inc., to the open source ILS Evergreen. The conversion from one ILS to the other was fraught with challenges including transitioning to a new statistical reporting system. Acquiring data as precise as those gathered in prior years was not possible in the latter part of calendar 2012 – a limitation that was remedied by the end of the year. However, estimates based on available data collected from both the old and new ILS suggest that circulation remains robust and active. A conservative estimate suggests more than 140,000 circulations, which exceeds the three year average by close to 100 circulations. Utilizing the in-house and online collections, patron readership has remained steady, accounting for approximately half of all circulation activity. However the public continues to demand videos in all formats (DVD, Bluray, and downloadable) and typically rely on the greater C/W MARS (*Central/Western Massachusetts Automated Resource Sharing, Inc. (C/W MARS)* is a library consortium dedicated to efficient resource sharing and rapid access to information) collection to acquire high demand titles.

The Library stepped up programming activities for all ages throughout the calendar year by adding regular series in writing, knitting, playing Scrabble, film presentations, and LEGO Club activities. In addition, these series and the yearlong programming activities associated with the Library's 150th anniversary celebration made 2012 exceptionally active. In total, the Library provided an amazing 344 (242 Adult and 102 Youth) programs in 2012, 80 more than were offered in 2011. Total attendance at all programs was 4,147 people.



Checking out the magic of Ed the Wizard Big Truck Night (The Item)

Besides providing weekly story hours, the Youth Services staff continued its monthly Young Adult book discussion group, produced its ninth annual Big Truck Night on the Town Green, continued the Annual Youth Summer Reading Program, held Red Cross babysitter courses, and Princess teas. Funds from the Progin Foundation and the Friends of the Thayer Memorial Library provided for these and many additional programs on a variety of topics. 2012 was also the first year the Library collaborated with the Nashoba School District to provide early intervention to pre-school aged children through “Every Child Ready to Read” story hours.

Likewise, the Adult Services staff also provided monthly book discussions, three new programs in each of the Friends of the Thayer Memorial Library funded “For Women Only” and “Virtual Travel” series, and nine programs in the Rosemary Davis Environmental Series, sponsored by the Rosemary Davis Memorial Fund of the Greater Worcester Community Foundation.

The Library continued to diversify services by displaying in the Reference Room the work of local artists associated with Art on Rotation out of Clinton. As well, the 11th annual “Food for Fines” program was offered again this year. Late fees were waived for all patrons who donated non-perishable food to the cause. This program commenced after Thanksgiving and ran through the week of Christmas. All food donations were collected by Jean Syria and Denise Hurley in conjunction with the Lancaster Police Department, which then distributed the food to Lancaster residents.

Over the course of calendar 2012, the Library provided public computers for Internet access and word processing to an average of more than 75 patrons per week (an increase of five users per week from last year). In addition, the Library offers wireless internet access throughout the building for patrons who bring their own wireless devices. (*Service is provided for free by Comcast.*)

Both local town newspapers, *The Item* and the *Lancaster Times & Clinton Courier*, continued to provide the Library space to publicize current programming events on a weekly basis. Major articles regarding the Library were found in local and two regional papers, the Worcester Telegram & Gazette and the Sentinel & Enterprise. In addition, several programs were televised on Sterling-Lancaster Community Television, Channel 99. The library continues to maintain its

website (<http://thayermemoriallibrary.org/>), which provided direct access to the catalog, databases (provided by the Massachusetts Board of Library Commissioners (MBLC), Central/Western Massachusetts Automated Resource Sharing (C/W MARS) and the Massachusetts Library System (MLS)), program schedule, and, regularly updated information about new media additions through the Wowbrary newsletter.

Even when not open for services or Library-sponsored programs, the building was used frequently by local, regional, or state governmental groups and private agencies for non-library specific meetings or events. Over calendar year 2012 the Library provided around-the-clock access to its meeting rooms (located on the building's ground floor) and recorded 202 uses.



Friends of the Library Book Sale (S. Munyon)

Donations, In-Kind Gifts, and Volunteers

The Library thanks all those volunteers and underwriters who contributed time, energy and capital necessary to plan and execute a year's worth of events and exhibits which honored Lancaster's public library. Specifically the Library is particularly grateful to the members of the 150th Celebration Committee and the Thayer Memorial Library Foundation who supported the ambitiousness of the enterprise at its earliest stages of development.

The Library maintains several *gift accounts* that were established to accept donations from individuals, estates, and organizations. Over the course of the year, the Library received more than \$13,750 in gifts from the following people and organizations: Friends of the Thayer Memorial Library (\$5,550); Duke Family Fund of the Greater Lowell Community Foundation (\$4,040); Thayer Memorial Library Foundation (\$3,100); Alan C. Nichols (\$1,300); Lancaster

Cultural Council (\$600); The Evander M. Lewis Family Foundation (\$500); Mary A. Dowling (\$150); Lancaster Garden Club (\$150); Immaculate Conception Church (\$100); Timothy J. & Deborah A. Kenny (\$100); Pamela D. Quinlan (\$100); Sandi Vincent & Family (\$100); Mildred E. Boland & Judith A. Brown (\$50); Henry W. Bowden (\$50); Judith A. Brown (\$50); Rita M. Curtis Liv. Trust (\$50); Heidi J. & Norman G. Hertel-Therrien (\$50); Kathryn Howland (\$50); Mary Underwood (\$50); Sarah E. & Richard N. Wilson (\$50); Anonymous (\$50); Michael J. O'Toole, Jr. (\$35); Stephanie Cohen and Christopher Mongeon (\$31); Richard Fisk (\$25); Verna F. Harrahy (\$25); Timothy A. and Linda S. Hertel (\$25); Shirley M. Wells (\$25); Jean M Grady (\$20); Ann O'Connell (\$20); Anonymous (\$20); Carleton J. Howard (\$10); and Richard N. Wilson, Jr. (\$10).

The Board of Library Trustees also accepted notable non-monetary donations including: A collection of books, articles and photographs relating to Lancaster's history given by Nina Adams, Pauline Duke & Julia Williams; a copy of *Peter Piper's Practical Principles of Plain & Perfect Pronunciation* given by Susan Baxter; a copy of a typed guide sheet entitled "Grandma's Attic" for an exhibit held at the Lancaster Town Library (May 3-August 3, 1987) given by Tricia Bevan; 29 photographs of the effects of the Hurricane of 1938 in Lancaster given by Virginia Bufton; Five Kindles from The Philip J. Weihn Youth Foundation, Inc.; *The Century Sermon* published in 1753 & numerous land deeds relating to Lancaster from the 19th century given by Frank T. MacGrory; and a Catalogue of Trotting Bred Horse at Maplehurst Stock Farm, Lancaster & *Instantaneous Photograph of Ralph Wilkes, 16658* by Schreiber & Sons from Frank Streeter.

Gifts in-kind were received from many benefactors, and the Library wishes to recognize the following people and organizations for their services: John Aurin; Bob Baylis and the Big Truck Night Crew; Paula Castner; Tyke Crowley; Chris Detsikas; Kate Engelhardt; Sheriff Lewis Evangelidis and the Worcester County Sheriff's Office; Kerry Flathers of the Perkins School; Friends of the Thayer Memorial Library; Frank Graham; Jonathan Hall; Lancaster 4-H; Lancaster's Assessors Department; Lancaster's Community Development and Planning; Lancaster Department of Public Works; Lancaster Fire Department; Lancaster Friends of Nashua River; Lancaster Garden Club; Lancaster Girl Scouts; Lancaster Police Department; Carlos LLanso and Dunn and Company; Paul T. Leone; Susan Munyon; Marilyn Pagé; Nashoba Regional School System – Early Intervention; Nashoba Regional School System – Special Education; David Perkins; Emily J. Rose; Mary Silva; Nicole Simeone; Bonnie Smith; John C. Spencer, Jean Syria; Kim Tellert; Corinne Walker; Keely Walsh; Wanda Walsh; and Stephanie Stanton White.

The Library's loyal corps of volunteers continued to play an invaluable role, enhancing the ability of the staff to deliver high-quality service to patrons. In addition to adding new members to its volunteer ranks, the library was the recipient of more than 2,077 unpaid volunteer hours of service. Averaging nearly 40 hours per week, volunteers saved Lancaster taxpayers an estimated \$20,105 in wages. The Thayer Memorial Library volunteers include: Sandy Altucher; Hayley Abendroth; Ruben Archilla; Hannah Castner; Paula Castner; Dick D'Agostino; Mary Dowling; Sam Aucoin; Britlin Chapman; Roseann Colombo; Marie Espinola; Ann Frantz; Johanna Graber; Alan Joseph; Bob Kadlec; Susan Kadlec; Kat Ketchum; James Kilgo; John Kilgo; Ceil Kirby; Susan Latimer; Elsie Lively; Michele MacDonald; Brittany Madden; Monica McCarter; Roy McCoy; Sandy Nowicki; Marilyn Pagé; Sheila Petricca-Hart; Susan Polansky; Timothy Poole;

Gail Prewandowski; Judith Riotto; Irene Roper; John Sallie; Jo-Agnes Santangelo; Blake Scanlon; Hollis Shore; Karen Silverthorn; Andrew Simeone; Mary Sullivan; Laura Lee Williams; Pra Vennapusa; Pri Vennapusa; Melissa Walker; Mason Watson; Winona Wendth; and Bea Zhang.

The Library continues to benefit from the services provided through the Town's tax abatement program and wishes to thank those Lancaster residents who help this department meet its services goals.

Respectfully submitted,
Joseph J. Mulé, Director

Members of the Board of Trustees:

Emily J. Rose, Chair
Frank MacGrory, Vice-Chair
Frank Streeter, Secretary

John Schumacher-Hardy, Member
Michael Lukaszevich, Member
Stephanne Fiori, Member

Library Staff:

Joseph J. Mulé, Director
Nancy Hayes Clune, Assistant Director, Adult Services Librarian
Susan Mellow-Conroy, Children's Librarian
Linda Ledoux, Senior Library Technician
Marcia L. Jakubowicz, Special Collections Assistant
Janet Baylis, Library Technician
Janet Baylis, Library Page
Sandy Altucher, Library Page
Lisa D'Ambrosio, Library Page
Dorothy McCandless, Library Page
Gail Prewandowski, Library Page
Karen Silverthorn, Library Page
Nancy Record, Custodian

Library Hours:

Monday:	10:00 AM – 8:00 PM
Tuesday:	12:00 PM – 8:00 PM
Wednesday:	10:00 AM – 8:00 PM
Thursday:	10:00 AM – 8:00 PM
Friday:	10:00 AM – 5:00 PM
Saturday:	10:00 AM – 2:00 PM

Lancaster Historical Commission

The members were: Michael Sczerzen, Chair, Heather Maurer Lennon Vice Chair, Joy Peach, Sally Rouleau, Karen Silverthorn, Mark Schryver, and Jean Watson and Associate Members: Catherine Chaisson and Joan Richards. The Commission accepted with regret the resignation of Liz Colley in June 2012, from the Commission after 14 years of service. Karen Silverthorn was appointed by the Board of Selectmen to fill the vacancy. Karen had been an associate member up until the time of her appointment to full member.

The Historical Commission would like to take the opportunity to remember two of our past members who died in the fall of 2012:

- David Knott, who was a professor emeritus at Atlantic Union College, died September 21, 2012. David had served on the Historical Commission from 1990 to 2008.
- Phyllis Farnsworth died October 10, 2012. Phyllis had served as Chair for 26 years of her 30 years (1964– 1994) on the Historical Commission.

Their contributions to the town were numerous and they are greatly missed.

The Commission members thank the following persons who have adopted a historic marker in town and taken responsibility for the area surrounding the markers:

- Jean and James Watson - Lover's Lane Old Elm Tree on Center Bridge Road
- Liz and Tom Colley - Ward Park water trough and intersection
- Cemetery Dept. - Water trough at North Village
- Michael Sczerzen and Joan Richards - Lane's Crossing Water Trough
- Joanne Foster and Alexandra Turner - water trough at the intersection of Center Bridge Road, Neck Road, and Main Street

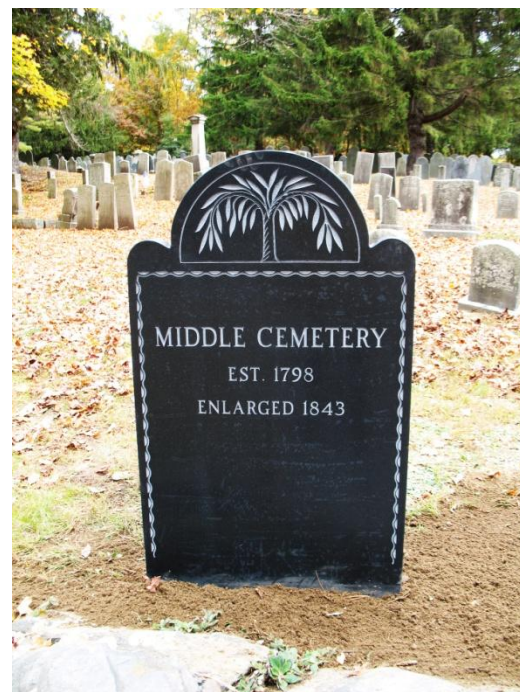
Anyone interested in adopting a marker, please contact the Historical Commission at LancasterHistoricalCommission@yahoo.com and telephone number 978-365-3909. Thank you to Sue Billings and Corinne Walker of the Lancaster Garden Club for coordinating other areas in town. The Historical Commission encourages all town agencies to maintain planting with appropriate landscapes that enhance the historical buildings around the Town Green.

The Commission office is presently located at 94 Main Street (the Philbin Building). The rear entrance is easiest to access the office. Heather Lennon, Vice Chair, and Michael Sczerzen, Chair, have coordinated the office layout. Heather Lennon is also acting as Office Coordinator, organizing, preparing and archiving materials. The dedication of some of the Historical Commission members and two senior tax abatement workers, and two volunteers, Marcia Firth and Carol Brown, are assisting is much appreciated. In total, no less than 883 volunteer hours have been recorded for 2012.

The Historical Commission continues to answer requests for genealogy and other research. Appointments can be scheduled for interested individuals to do onsite research. The office is also open most Tuesdays from 10:00 a.m. to 2:00 p.m. Many items pertaining to Lancaster are for sale. The Commission co-sponsors some of the yearly four programs of the Lancaster Historical Society.

The Historical Commission had two volunteers assist the 150th Celebration Committee of Thayer Memorial Library and many hours of research were done by Heather Lennon, volunteer Maribeth Eugene of the Historical Society, and Joan Richards. The Thayer Library's 150th historical program arranged by the Lancaster Historical Society held in February presented by Warren Rasmussen on Mary Rowlandson was very well attended.

Throughout the winter and spring Maud Ayson of Freedom's Way worked with the Lancaster Historical Commission and the Historical Society to provide information and for the Lancaster venue for the *Rollin' 'n Strollin'* held May 5th on the Town Green. We thank our sponsors for the event Kimball Farms and Worker's Credit Union who provided funds for the pamphlets published for the public. Also, many organizations throughout the town participated in this very successful event.



New Granite Cemetery Markers – Old Common and Middle Cemeteries (M. Sczerzen)

Two granite markers identifying the Old Common and Middle Cemeteries, given to the Town as a gift from the Historical Society, were completed and installed. The dedication, on October 21, 2012, was open to the public. We thank Historical Society President Michael Sczerzen and Society members for seeing the project to completion and to John (Sandy) Foster, retired DPW Supt., for his assistance in the approval process.

The Historical Commission supported the efforts regarding:

- Prescott Building - The Historical Commission has continued to meet in 2012 with Menders, Torrey & Spencer, Inc. the architects selected for preparation of a feasibility study for the rehabilitation/reuse of the Prescott Building (Center School) as is part of the Town's Master Plan. The Historical Commission thanks Orlando Pacheco, Town Administrator, and Noreen Piazza, Planning Director, for their assistance at two hearings

and allowing one scheduled open houses and one as part of the 150th celebration in September of the Prescott Building. A number of the Historical Commission members spent numerous hours cleaning up the interior on all levels.

- At the October Special Town Meeting, the Town approved a warrant article seeking support of moving forward with the restoration and a request for the Town to seek a bond for the work of approximately \$3,000,000. The Finance Committee also gave their approval to the warrant article, and the vote passed with more than two-thirds in favor. We thank the townspeople for the opportunity to do something significant for the preservation of this building (the only vacant building) on the town green. More information will be provided in early 2013 regarding the approved proposal.
- The Historical Commission has been working with the Conservation Commission and the town administrator, Orlando Pacheco, regarding the removal of the Bartlett Pond Dam. The two turbines are to be refurbished and erected with historical signage to commemorate the last dam site where power supplied the factory at that location energy to do business until the mid-1930.
- First Church of Christ Lancaster – The Commission will continue to work with the church Standing Committee Chair, Frank Streeter and the Town Clock Winder, John Spencer, to pursue a plan to keep the Town Clock preserved and working well.

Changes in Town:

- The Dr. J. L.S. Thompson house c. 1849 at 2 Neck Road, presently owned by Dr. Norman Wendth family, was damaged in the fall by a fire, in the kitchen area, and is still under restoration and vacant at this time.
- The house at 1357 Main Street (c. 1895, John Taylor Goddard House) which was vacant for many years, has been demolished and the footprints are being used to construct a new four-family dwelling.

Accessions: 2012 Accessions

The Commission received donations from Warren Arnold, Marilyn Chambers, Pete Christoph, Ginny and Frank Collins, Phyllis Farnsworth, Marcia Firth, Elaine Mudgett, Tom Murray, Sally Rouleau, Heather Lennon, Michael Sczerzen, and Jean Watson. A complete listing of the donations can be obtained at the Historical Commission Office.

Recreation Committee

The Lancaster Recreation Committee offers youth basketball for grades 1 through 8. Games and practices are held at Mary Rowlandson Elementary and Luther Burbank Middle Schools. Games are played with the towns of Bolton, Harvard, Maynard and Stow. We would like to thank Bill & Ann Duggan for coordinating this program.

The Ski Club continued at Wachusett Mountain. Due to the amount of passes sold, we were able to donate 2 Bronze Century Passes to children in the Lancaster Ski Program run by Patti Lane. Thayer Field continues to host many Little League baseball & softball games and practices. The Challenger League for kids with special needs continues to thrive at Thayer Field as well. The

Lancaster Adult Co-Ed Softball League completed its seventh year and has maintained the 10 team participation. The annual Thayer Field Cleanup day was supported by friends and supporters of Lancaster Little League, Lancaster Challenger League and the Adult Co-ed Softball League.



Lucas Hyles of Lancaster (Left Photo) at Challenger Baseball Game and Shelby Ripa of Lancaster assists Matteo Faso of Stow (Right Photo) during Challenger Baseball Game at Thayer Field (P. Kennedy)

The Town Beach at Spec Pond was open for eight weeks with lifeguards and attendants to oversee safety at the beach. The beach area was raked out and cleaned up by a crew from MCI-Shirley. The plumbing in the beach house was updated, a new lifeguard chair was purchased for the improved safety of all swimmers, and a concession stand was open for beachgoers.

The Men's Recreation Basketball League remains under Lancaster Recreation and will continue to benefit from utilization of the Luther Burbank gymnasium. This league plays Tuesday evenings from September through April and is coordinated by Bill Hackler.



Day Camp in Lancaster (M. Meyer)

A Day Camp was held at Thayer Field and the Lancaster Community Center, run by New England Team Tennis. Approximately 60 children attended the camp, in which campers participated in arts & crafts, various sports, field games and had lots of fun.

Respectfully Submitted,
 Steve Mudgett, Co-Chair
 Susan Smiley, Co-Chair
 Johnna Doyle
 Ted Manning
 Joe Kennedy

Open Space and Recreation Committee

The year 2012 was one of excitement and action for the Open Space and Recreation Committee because so many volunteers, municipal committee members, residents, clubs, and other membership groups collaborated in implementing the 2009-2016 state-approved Open Space and Recreation Plan (OSRP). Many times these plans sit on a shelf but here in Lancaster, we are all working hard to implement the plan and engage many people in the process. Without the Lancaster 2007 Master Plan and the momentum that came from that, Lancaster would likely not be as far along as it is.

One of the most interesting and optimistic things that we saw occurring this past year was the alignment that came when multiple parties worked together toward the same, shared aims. For example:

- The Town Forest Committee significantly forwarded action items from the OSRP by formally adding town-owned land abutting the Town Forest to its acreage, by surveying the Town Forest in preparation for an updated silviculture and harvesting plan, and by repairing culverts and other Town Forest maintenance;
- The Energy Commission also fast-forwarded progress on plan implementation by completing an ongoing energy analysis report broken down by municipal users and by an interesting slide show on Lancaster's town-owned solar farm;

The Energy Commission also completed the installation of the 500 kW solar array at the former landfill site.

The Energy Commission also initiated and rolled out the Municipal Aggregation program to all residents, allowing the Town to offer a lower electric rate to its residents.

The Energy Commission also conducted several energy efficiency and conservation measures in our municipal facilities, including Town Hall insulation and weatherization and new heating systems at the DPW buildings.

- The Cook Conservation Area Task Force, managed by the Lancaster Friends of the Nashua River, "adopted" this Nashua River Greenway location on Route 70 and led a very successful volunteer effort to clean up the entrance and improve access. Drive by it and you are likely to see cars parked much of the time. Spirited public citizens worked hard on this shared effort and it was a great success. The Lancaster Friends of the Nashua River is currently working with Worcester Polytechnic Institute students in further activities at the Cook Conservation Area. Read about this and their annual (and very successful) River Festival later on in this annual report under community organizations.
- The, Thayer Field Recreation Campus Task Force, an off-shoot of our Open Space and Recreation Committee, made great progress this past year. Susan Smiley, the Task Force leader, will talk about this towards the end of the report. We are so excited that this Recreation Campus is so much closer to happening!
- We made progress in our land protection goals by completing our GIS mapping of sensitive and important habitats in Lancaster and by numerous landowner engagement activities. We met with the Board of Selectmen to successfully advocate for OSRC review prior to tax title auctions. Town Meeting votes passed to accept a land donation on the Nashua River and to purchase a tract of land abutting the Town Forest.
- Lancaster has become a participant in the newly-formed Montachusett Region Trails Coalition. We now have a seat at the table in becoming part of a regional trails network.

An offshoot of this Coalition is the formation of a local Lancaster Trails & Bike Path Coalition. The goal is to identify, create, connect and maintain a local network of

walking trails and bike paths that will ultimately connect to the larger regional trails system. Much more to come in 2013!

- Our Open Space and Recreation Committee joined in the effort to develop Phase I of a “Blue Trail” along the North Nashua River from Jonathan Roberge Veterans Memorial Park on Mechanic Street in Leominster to the future home of the Pellechia Canoe Launch on Route 70 in Lancaster;
- The blue trail will add universally-accessible canoe/kayak launches to each of these points to offer mobility-challenged individuals the opportunity to enjoy the North Nashua River. This will be a showcase in our area as there are no existing UA canoe/kayak launches anywhere in the State. We have applied for a grant through the DCR Recreational Trails grant program to fund the planning and construction for these launches.

Supported a citizen-led effort to convene a public forum in December 2012 to discuss and gather citizen input on the Wekepeke/Bartlett Dam project

Thayer Field Recreation Campus Task Force

In the spirit of our defined “Thayer Field Recreation Campus” mission statement for the 23 acre multi-generational, multi-recreation community campus project, the Task Force completed a great deal of work in 2012. Of greatest significance was the completion and submittal of the state PARC grant application completed in July of 2012. There was wide-spread town and state support for our grant submittal including supporting letters provided by our Board of Selectman, Historical Commission, Friends of Thayer Memorial Library, Montachusett Regional Planning Commission, Senator Jennifer Flanagan and Representative Harold Naughton. Despite the town meeting defeat in October to allocate advance town monies for the PARC grant funding, the narrow-margin defeat illustrated the town’s eagerness to support this recreation project in Lancaster.

Our Task Force has renewed interest in continuing the overall campus project development and funding definitions as we move forward into 2013. This will be of paramount focus for our group as well as the continuation of fundraising for the project and continued outreach. Notable accomplishments in 2012 include further expansion and community outreach through our website, www.thayerfield.org, a Spring and Fall flower/bulb fundraiser, a community movie night featuring The Adventures of Tin Tin and a month-long non-profit organization promotion at Workers Credit Union. In addition to these fundraising efforts, our Task Force participated in and supported a Spring Clean-up of Thayer Field Recreation campus in April, the Lancaster Preservation Celebration in May and the first annual LCC Community Day in June. All fundraising and community outreach resulted in further interest and activism support to our task force mission. Lastly, a Public Forum was held on 5/22/12 where we showcased our preliminary concept plan map, providing a visual depiction of our intended project elements for the campus.



Lori Diamond, Old Fashioned Community Day (The Item)

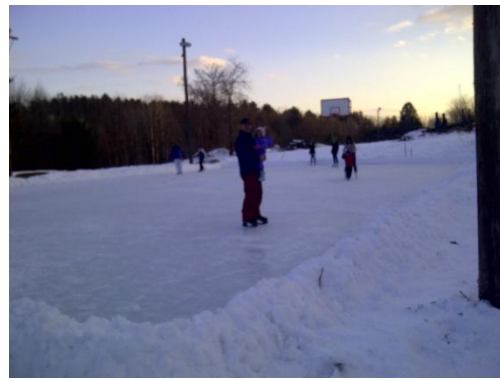


Sack Race, Old Fashioned Community Day (S. Piazza)

Positively, we have gained three new members to our Task Force (Jeanne Blauner, Cliff McMullan and Win Clark). These new members have brought fresh ideas and a desire to implement recreation components, events and activities onto the campus that promote the purpose of the campus. We are happy to announce the official completion of the Pump Track located on the northwest quadrant of the campus. This was built with donations and volunteer efforts from many supporters throughout Lancaster. This is a perfect example of a recreation element which multiple generations are using. This pump track will continue to grow its footprint so that more users are encouraged to utilize it. Another element in our overall mission accomplishment to bring four season recreation was erecting a town skating rink. Through the gracious donation of the Dr. Franklin Perkins School we were able to obtain and build a 50x100 outdoor skating rink. Our task force has scheduled and will be hosting a February Winter Festival for our Lancaster residents.



Thayer Field Ice Rink (S. Smiley)



Thayer Field Ice Rink (S. Smiley)

Our overall intent is to continue and foster a closer working relationship with the town Finance Committee, Board of Selectman and Town Administrator in bringing forth the appropriate funding and development definitions to see this project through for the people of Lancaster. As we move into 2013, our task force wishes to thank all of our supporters, interested citizens and those within our community that continue to encourage our mission. We look forward to sharing future recreation elements onto the campus for all to enjoy.

Respectfully submitted
Susan Smiley, Thayer Recreation Campus Task Force Lead

MEMORIAL DAY

Monday, May 28th, 2012 9:00 a.m.
The Town Green Lancaster Mass

Parade Marshal	William W. Bartlett
Commander Everett Minigan, American Legion Post 96	Henry Richter
Master of Ceremonies	Henry Richter
Invocation	Colonel Alphonse Russo, Jr.
Pledge of Allegiance to the Flag	Audience
"America The Beautiful"	Audience and Lancaster Middle School Band
General Logan's Orders	Stephanie Palis
"Manhattan Beach March"	Lancaster Middle School Band
Lincoln's Gettysburg Address	Paige Ripa
"Battle Hymn of the Republic"	Audience and Nashoba High School Band
Memorial Address	Pastor David Dennis
Call for Wreath Bearers	Henry Richter
Call for Heritage Group	Henry Richter
"The Star Spangled Banner"	Veterans
Three Rifle Volley	Post 96 Firing Squad
"Taps"	Lancaster Middle School Band
Benediction	Colonel Alphonse Russo, Jr.

Parade proceeds to North Cemetery led by The American Legion. Music provided by Nashoba High School Band, directed by Tom O'Toole; and, Lancaster Middle School Band, directed by Wayne Gilbert.

"The Star Spangled Banner"	Town Green	Nashoba High School Band
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We are here to honor and pay tribute to the men and woman who served our country in time of war. Let us live our lives so that the ideals, the liberty and the way of life they fought to preserve may remain in us a living memorial to those who we will never forget.

The committee wishes to thank the audience and all who participated in making this day a solemn and memorable Memorial Day.

Memorial Day Committee Members:

Carol Sonia , Karen Shaw Co- Chair

Jen Lapen

Ann Fuller

Alexandra Turner

Leslie Montague, Aide

Henry Paszko

Mary Paquette

Paula Hamwey

IX. EDUCATION



Nashoba Regional School District continues to be a vibrant, thriving educational community consisting of students, staff, parents and citizens who value above all a rigorous education that affords students options and choices when they graduate. Ninety-two percent of our seniors in 2012 were accepted to over 273 post-secondary institutions. Eighty-one percent of our students attend a four year college, while nine percent more attend a two year college. Over 56% percent of our senior class scored a three or better on the 409 Advanced Placement (AP) Exams taken over the course of the last school year. We had six national AP Scholars, 11 National Merit Commendations, and four National Merit Semi-Finalists.

Our high school underwent a smooth change in leadership with the hiring of our new Principal, Dr. Frank (Parry) Graham. Dr. Graham has distinguished himself as an educator in the first few months of his tenure, working with staff to start the accreditation process, with parents on the high school improvement council on goals addressing school climate and safety, and with students through classroom visits, attendance at extracurricular events and sports competitions.

The high school, a convener of our student bodies from three different towns, shows a tremendous amount of accomplishment through its extracurricular events as well. Our ***Best Buddies Chapter*** has been awarded its highest honor for the Commonwealth. Committed to helping students with disabilities assimilate into the culture of the high school at every turn, our best buddies strive to have all of our students involved in sports, theater and everyday events such as school lunch. The high school drama club has been busy putting on very ambitious productions like "***We Love Lucy***" (Fall 2012), and last year we presented "***Disney's Beauty and the Beast***" in the spring. We were nominated for 15 TAMY awards by the Mount Wachusett Community College theatre organization in which we competed. We won five of the awards, including Best Scenic Design, Best Lighting Design, Best Costumes and Best Director.

This fall we had champion teams in all varsity sports, with each one making State tournaments. The football team earned a spot in the division super bowl and won against Shepherd Hill at Gillette Stadium. In Volleyball we earned the best overall record since the program began. Boys' Cross-Country team was the Mid-Watch B League Champions and earned 4th place in District Championship. The Girls' Cross-Country squad was the Mid-Wach B League Champions, the MIAA Central Mass. Division 1 Champions (first time since 2000) and placed 11th in the State overall. Freshman Rylee Gillen (Stow) placed first in the League and District Championship. In winter of 2012 our League All-Stars total was 23.

The teams all benefited from the generous contributions of our citizens toward the favorable vote to renovate the existing stadium to create a new multi-plex with an artificial turf, new track and adjoined with five new tennis courts. A new building that will house concessions still is to be built along with housing comfort stations for visitors and spectators. Future renovations include earth work to level practice fields and to relocate the baseball diamond and provide fill to extend the javelin throwing area.

Luther Burbank Middle School (LBMS) has been modeling the “teacher as collaborator” concept in which teachers share their best practices with one another. Seventh grade science teacher Molly Sorrows put together suggestions for WGBH on how to use digital media in the classroom using the WGBH Teachers Domain resources. The ideas are described in a blog and in a video webinar, “Build your STEM Lesson Plan with Digital Media.” In the second half of the video, she presents resources in Earth Science and Life Science as well as strategies for using different types of resources. She also describes a unique set of career profile resources designed to encourage students to consider a variety of STEM careers from technicians to advanced researchers.

Advisors from the Massachusetts Library System (MLS) have recognized Cindy Erle, LBMS Librarian, for her dedication toward the ongoing success of the youth services program. Cindy has assisted this group with program planning, advisory services, and with the promotion of MLS services throughout Massachusetts. She has also played an important role in writing a Strategic Plan for MLS.

The 2012 academic year brought continued success to the Mary Rowlandson Elementary School. The dedicated efforts of students and staff resulted in growth school-wide across a variety of venues. 2012 MCAS results reflected achievement in both English language arts and mathematics. Mary Rowlandson students met the state target in both areas, resulting in Level 1 accountability status. Teachers, students and parents can be credited for this success with continued hard work, diligence and high expectations paying off.

Targeted and focused professional development helped foster academic achievement and will serve to sustain growth in the year ahead. The 2012 school year marked the third year of the school’s professional development affiliation with the Teaching and Learning Alliance (TLA). As a result of sustained training and support from the TLA consultant, Mary Rowlandson now has ten “lab classroom” teachers in grades 1-5. These lab classroom teachers have become resident experts in the area of effective literacy instruction and assessment and are now in the process of coaching their colleagues in best practice. This collegial and collaborative professional development model has proven extremely effective and invigorating for the entire staff school-wide and resulted in improved thinking and communication skills across the curriculum.

In addition to improved achievement results, Mary Rowlandson has also experienced success with its school-wide enrichment program which is now in its second year. The goal of the program is to provide students with a variety of opportunities to participate in hands-on, interest-based, collaborative activities that stretch students’ thinking both critically and



creatively. Over 250 students have participated in the program to date. Enrichment program activities are offered throughout the school day and after school in 6 week seasonal sessions. Activities range widely in scope in an attempt to meet the interest and diversity of all students and grade levels.

The 2012 fall session offered programs such as *Lego Challenge*, *Walking Club*, *Photography*, *The Ins and Outs of the Stock Market*, and *The Young Writers Group*. The MRE Enrichment program is further complemented by the implementation of the BOKS fitness program, also in its second year. The BOKS before-school physical fitness program is designed to jump start students' brains and prepare them for the day of learning ahead. The program combines play, physical activity, team games, and short talks on nutrition to create healthy students who are capable and ready for life-long achievement. Lancaster parents, teachers and staff have been incredibly instrumental in the facilitation and support of the Mary Rowlandson Enrichment Program.



Support from the community has benefited the Mary Rowlandson School on countless occasions throughout the school year. Community and family support for events such as Family Math Night, Leap into Literacy, Bingo for Books, Title 1 Workshops, the Fifth Grade Invention Convention and Pasta Supper were all successful community events showcasing student learning. All events were well attended and student enthusiasm at each event was contagious. PTO-sponsored events such as the MRE Spell-A-Thon and Cultural Enrichment sponsored events such as the Ralph Fletcher author visit in December were extremely successful and well-received, bringing students, family, and the community together in celebration of learning.

The District also said goodbye to many fine individuals in 2012:

Cheryl Benson (Stow)

Sheryl Lavigne (Lancaster)

Grace Rahe (Lancaster)

Pat Fontes (NRHS)

Janet Savignano (Stow)

Dawn Laughlin (Lancaster)

Paulette Prucha (Lancaster)

Marion Rayner (Stow)

Linda Marashio (Stow)

Financial Stability

Our District continues to enjoy a healthy financial status. We have weathered significant economic turbulence, while at the same time having budgets increase on average less than three (3%) percent from year to year. We have eliminated positions, but not staff. We have continued to promote the foundational elements of good instruction: professional development, teacher resources, and highly talented professionals. Our FY13 District budget is \$44,675,778. It allowed us enough capacity to maintain all existing professional positions, and required only minimal transitions among para-professionals and support staff. With a student population just over 3500 students, our growth has been minimal from year to year at less than one (1%) percent. We have earned an **AA bond rating** for the ninth (9) year running.

We have an outstanding school system that thrives on the work of teaching and learning. We are thankful to be comprised of three communities that value education so that their children and greater community will benefit for years to come.

Respectfully submitted,
Michael L. Wood
Superintendent of Schools

Nashoba Regional High School Class of 2012

First Name	Last Name	Town	Class Office
Oliver	Jenkins	Stow	President
Samantha	Malmberg	Bolton	Vice President
Angelina	DeSocio	Bolton	Secretary
Hamilton	Carpenter	Bolton	Treasurer
Tanner	Douglas	Stow	Valedictorian
Oliver	Jenkins	Stow	Salutatorian

Lancaster Graduates

Larissa	Abreu	Sydney	Linton
Zachary	Arsenault	Alexander	LLanso
Caroline	Atkinson	Ryan	Lombardozi
Andrew	Bailey	Jacob	Mansfield
Tyler	Boudreau	David	McCue
Jordin Lee	Bushnell	Benjamin	McNally
Rachel	Butler	Karissa	Medeiros
Heather	Cannon	Callie	Millet
Nathaniel	Christoph	Gregory	Mpelkas
Faith	Connor	Katherine	O'Toole
Alison	Crooker	Gretchen	Owens
Megan	Crowley	Sara	Palis
Jair	Cruikshank	Rashida	Patrick
Devin	Doyle	Kevin	Poole
Eric	Dray	Joshua	Raymond
Brian	Falvey	Michelle	Rheaume
Jordan	Farren	Shelby	Ripa
Melissa	Genest	Philippa	Schwarzkopf
Joshua	Glover	Colleen	Sheridan
John	Graves	Jae Won	Shin

Robert	Green	Amelia	Sliwa
Ronald	Hamwey	Brittney	Spellman
Caleb	Hart	Brandon	Steff
Nicole	Hart	Connor	Sullivan
Ellen	Hedstrom	Nicholas	Tambolleo
Molly	Heffernan	Jacob	Thissell
Katherine	Houseman	Paige	Thompson
Katheryn	Keating	Casey	Weatherbee
Spencer	King	Nathan	Weber
Jane	Kirkpatrick	Demetrius	Whittington
Anna	Klouda	Corinne	Wilder
Spencer	Kuzmitch	Alison	Williams
Brytney	Laird	Jene'	Williams
Samantha	Langberg	Justin	Wood
Brian	Laughlin	Brian	Yentz
Catherine	Leach	Beatrice	Zhang

Bolton Graduates

Amanda	Abraham	Jessica	Lemay
Nicole	Adams	Scott	Lovington
Aidan	Ahearn	Connor	MacGregor
Thomas	Ayres	Matthew	Mahoney
Colin	Bateman	Kathleen	Malley
Bret	Bemis	Samantha	Malmberg
Kathryn	Berg	Heather	Malone
Aaron	Black	Thomas	Miller II
Kathryn	Bruning	Thomas	Moran
Hamilton	Carpenter	Margaret	Mullane
Timothy	Collins	Scott	O'Neil
Gregory	Comas	Mary	O'Ryan
Kerry	Conlin	Gregory	Parrow
Jennifer	Conry	Alex	Pastorkovich
Michelle	Cuddy	Philip	Peacock
Giovanna	DeMeo	Hayden	Peirce
Jessica	Demmer	Jacob	Pelland
Angelina	DeSocio	Samuel	Porteus
Amy	Donato	Brandon	Radziewicz
Erik	Ek	Eric	Rice
Nicole	Evans	Eric	Richards

Megan	Fournier	Nicholas	Riseman
James	Gandek	Christopher	Rucinski
Jack	Garreffi	Sabrina	Salvage
Alexander	Gili	Reid	Sullivan
Anna	Goldman	Evan	Tarullo
Alexander	Haid	Zachary	Temple
Adam	Hastings	Isabelle	Tower
Jesslyn	Joseph	Ashley	Tripp
Brian	Killackey	Colleen	Vickers
Brielle	Koppelman	Jennie	Webb
Colin	Lamontagne	Mitchell	Witkowski
Lisa	Laythe	Kathleen	Zayka
Derek	LeBlanc		

Stow Graduates

Alexandra	Allaire	Rosamond	Kopczynski
Justin	Aylaian	Andrew	Lenox
Rebecca	Bagdigian	Christina	Lombardo
Hadley	Barndollar	Joshua	Mandelbaum
Abigail	Bemis	Ryan	Manley
Nathan	Boucher	Etana	Matatia
Nicolette	Bricknell	Kyrstin	McMaster
Cassandra	Campana	Allison	McNemar
Allison	Carvalho	Colin	Montgomery
Juliana	Chapin	Matthew	Oliver
Ceegean	Cook	Rachel	Peabody
Matthew	d'Entremont	Alexandria	Pechonis
Oliver	Dansereau	Christopher	Peters
Evan	Davis	Jace	Petterson
Andrea	DeMeo	Jennifer	Phillips
James	Doucette	Michael	Piantedosi
Tanner	Douglas	Kendall	Poulson
Miranda	Doutch	Mitchell	Ray
John	Farrell	Alexa	Ricci
Nicholas	French	Elizabeth	Rogers
Sydney	Giovinazzo	Elizabeth	Sabourin
Zachary	Gjeltema	Lisa	Sangermano
Leah	Goss	Daniel	Sardella
Libby	Goss	Sarah	Schomp

Alexander	Gothie	Nicholas	Sestito
Nicholas	Hammill	Joshua	Sherman
Samuel	Handrick	Cameron	Skoletsky
Wesley	Hart	John	Slattery
Clayton	Hennessy	Gabrielle	Sloan
Miles	Hodge	Casey	Teska
Gilson	Hogan	Timothy	vonStetten
Abigail	Hurd	Justin	Wasserman
Oliver	Jenkins	Julie	Wheeler
Maura	Kalil	Eric	Woelki
Colin	King	Trevor	Wyand

Graduates from Other Towns

Levi	Berry	Auburn
Samson	Ashline	Clinton
Carroll	Bailey	Clinton
Magan	Baldwin	Clinton
Tamika	Isaac	Clinton
Thomas	Jernberg	Clinton
Rana	LaPine	Clinton
Steven	Saari	Clinton
Kira	Thomas	Clinton
Rebecca	Tang	Fitchburg
Kristoff	Foster	Gardner
Galen	Lisse-Brown	Hudson
Kimberly	DiManno	Leominster
Gabrielle	Larivee	Leominster
Briana	Mansour	Leominster
Taylor	Venturi-Matthews	Leominster
Gannon	Fraser	Littleton
Kirin	Runtagh	Lunenburg
Charles	Butler	Marlboro
Shannon	Kanniard	Maynard
Kaleigh	Smith	Pepperell



2012 ANNUAL REPORT TO THE TOWN OF LANCASTER

MINUTEMAN REGIONAL HIGH SCHOOL

758 Marrett Road, Lexington, Massachusetts 02421

About Minuteman

Minuteman is a four-year public high school in Lexington, Massachusetts founded in the Career and Technical Education tradition. Minuteman serves the member towns of Acton, Arlington, Belmont, Bolton, Boxborough, Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland, and Weston and teaches more than 700 diverse young men and women from local communities across eastern Massachusetts. Minuteman is a REVOLUTION IN LEARNING, preparing every student for success in college, industry and life.

Lancaster Enrollment

As of October 1, 2012, twenty-two high school students were enrolled at Minuteman providing a full time equivalent (FTE) of 22 residents of Lancaster.

While attending Minuteman, these students receive a number of benefits:

- **Experience the Modern American High School.** Minuteman offers a distinctly modern learning experience where students venture beyond a traditional high school curriculum to explore their interests and discover their passion, whether that's Bio-technology, Robotics, Environmental Technology, or something else entirely from among our twenty majors.
- **Believe in Yourself.** Students graduate from Minuteman with an enduring self-confidence that they can achieve anything they set out to do, no matter how high the hurdle, how long the road, how loud the skeptics.
- **Prepare for College and Life.** Minuteman equips students with the academic foundation and study skills to succeed in college *and* the industry certifications and acumen to succeed in business, affording every student a unique flexibility upon graduation to pursue their dreams.
- **Learn from Experts.** Minuteman's teachers are demonstrated experts in their respective fields, injecting a depth of knowledge and experience into their classes that is rarely found in public or private schools.

- **Be More Than Just Another Student.** There is no such thing as “just another student” at Minuteman – instead, teachers and staff personally invest themselves in truly knowing each student and working closely with them to realize their full, individual potential.
- **Make a Fresh Start.** From their very first day of school, Minuteman students are given the opportunity to make a fresh start among new friends and new teachers who will see them as they are and not as who they once were.

Nashoba Regional High School and Minuteman Half Day Program

Minuteman offers a unique program allowing juniors and seniors, who have passed the MCAS, enrollment on a half day-every day basis in a career major. This allows a student to graduate from Nashoba Regional High School *and* receive a competency certificate from Minuteman. Currently, no Lancaster students participate.

Minuteman offers technical training programs to adults who are looking for rewarding jobs in high demand careers. Adults may apply to the Minuteman Technical Institute programs to hone skills in a technical area, retrain for new employment, or learn new technical skills for the first time.

2012 Lancaster Graduates and Awards

Jonathan Ashe, HVAC & Refrigeration
Kailey Jones, Culinary Arts/Baking
Hayley Maltz, Early Education and Child Care

Daniel Mazzola, Metal Fabrication
Zachary Rapoza, Carpentry
Nicole Roche, Culinary Arts/Baking

Class of 2012 Graduate Achievement Highlights

- 66% college bound or advanced Technical Training, 27% career bound and 3% military.
- 100% of Dental graduates passed the National Dental Board examination.
- 100% of Early Education and Care Infant/Toddler and Preschool graduates achieved Teacher Certification.
- 100% of Cosmetology graduates passed State Board examinations.
- 100% of Health Occupation graduates achieved college acceptance or career placement.
- 100% of Environmental Technology graduates were certified in OSHA 40-Hour HAZWOPER training, and confined-space entry training. 62% passed either the Massachusetts Grade II Municipal Wastewater Treatment Plant Operator License exam, and the Massachusetts Drinking-Water Treatment Plant Grade 1 Operator License Exam.
- Valedictorian James Cardillo, Electrical Wiring graduate from Peabody attending Florida Atlantic University in Boca Raton Fl. Salutatorian Daniel Dangora, Robotics graduate from Medford attending UMass, Lowell to pursue electrical engineering.

Capital Projects

- MSBA Update: Minuteman moves forward in the “pipeline” of the MSBA Vocational School Repair and Renew program announced by the State Treasurer’s office in 2010. On December 3, 2012 Minuteman was approved by MSBA to hire SKANSKA as the Owner’s Project Manager (OPM) for the Feasibility Study. The OPM and School Building Committee will work together to review various models of enrollment as stated

in the Request For Service for the OPM. In January of 2013 a link to the School Building Project will keep all towns informed of our progress.

Curriculum and Instruction

- Since 2008, all 9th grade students to have English and Math every day, rather than a “week-on-week-off” schedule, thus providing more consistent and concentrated instruction as well as project-based learning. Minuteman is rated a Level 1 school by the DESE. The first-time pass rates on MCAS remain high across all disciplines including a 100% passing rate in ELA in 2012.
- As part of our Revolution in Learning, we want every Minuteman student to fully explore their interests and discover their passion. Minuteman offers more than twenty different majors categorized into three clusters: Bio-Science/Engineering, Human & Commercial Services, and Trades & Transportation. The Educational Program planning process has identified potential new programs that offer students increased choices in career majors, including Criminal Justice/Bio-Security, Animal Science, Entertainment Engineering, Advanced Computer Manufacturing, and Medical Equipment Repair.
- Each student graduates with the OSHA 10 Safety Certification. In addition, during the CTE week, juniors and seniors participate in an Entrepreneur Class. Prior to commencement, seniors are required to produce a comprehensive Business Plan related to their career major.

Professional Development

- Minuteman teachers continue to control much of the context for their professional development. Teachers pursue academic and Career and Technical Education (CTE) goals that emphasize formative assessment practices and common summative assessments. Teachers meet to review student work and adjust the curriculum and instruction as needed. Teacher-to-teacher peer observations are conducted at least twice per year according to protocols derived from the National School Reform Faculty model. More and more, Executive Function strategies and techniques are being adopted toward the development of a specific Minuteman approach to: note-taking, unit organization, and study skills. Academic-Career and Technical curriculum integration results in lessons and student work that feature the application of academic skills in the CTE context and vice versa. That integration lends itself to students' developing and practicing 21st century skills (speaking, listening, collaborating, researching, and presenting). The integration of technology to enhance student learning is an on-going commitment. Finally, this year professional development has also been focused on the new DESE model teacher evaluation system, which requires the development of individual and team goals following the SMART model (Specific and Strategic; Measurable; Action-oriented; Rigorous, Realistic, and Results oriented; and Timed).

Student Access, Participation and Support

- An Executive Function initiative was launched in 2010. Led by our reading specialist, we have expanded our efforts to include study skills, pre-reading strategies, and unit re-organization to help students with resources to develop habits and techniques to enhance their planning and organization skills.

- Minuteman continues to support a full-time Reading Specialist. In addition to working with the students on his own caseload, he consults with academic and CTE teachers toward the development and application of a school-wide reading program.
- The Special Education Department continuously develops individualized programs and provides services so that all our students succeed. We focus on teaching students about the nature of their disability and their Individualized Education Program. The Special Education department successfully implemented the Student Learning Center (SLC). The SLC allows students to understand their disability, develop skills, and techniques to minimize the impact of the student's disability, and to promote independence and personal responsibility. The SLC supports the transition to college. The SLC also supports the transition to college, by following a model of service delivery that is popular among most colleges and universities in the United States.
- The Music and Art department continues to grow. Most recently, two students were accepted to the Massachusetts Music Educator's Association Northeast District Chorus; one of whom also received an All State Chorus recommendation. The Visual Arts Department offers 8 different elective courses including traditional studio courses and Digital Photography to over 200 students. Student work has been displayed in various communities including Lexington, Carlisle, Arlington and Watertown. Recent graduates have been accepted at MassArt, Savannah College of Art and Design, Lesley University, New Hampshire Institute of Art and Art Institutes of Boston. The program continues to grow as student interest and enthusiasm is high.
- Minuteman offers 16 sports with three levels (Varsity, Junior Varsity and Freshman) throughout the school year. Over the past 12 years the number of participants has doubled in many of the sports offered. The athletic department is also looking to expand to include a track team. Students are offered more than 20 clubs and activities. Success of the Athletic teams has been outstanding within the past few years as students are winning awards and competitions. Minuteman has been participating in the Vocational and MIAA State tournaments. This past Fall season Cross Country runners qualified for the Vocational tournament, the golf team competed in the individual Vocational tournament, the Girls Soccer team qualified and competed in the Vocational tournament (losing in the Quarterfinals) and also competed in the MIAA State tournament, and the Minuteman Football team competed and was runner-up in the Vocational Superbowl.

The Minuteman Parent Association (MPA) meets monthly and supports all aspects of the Minuteman community. In addition, the Grant-a-Wish program supports numerous initiatives and incentives for student achievement.



Janeway Education at Perkins School (Andrew Cunningham)

Perkins School

Perkins has been described as a “premier special education facility” and ranks among the largest not-for-profit human services providers in Central Massachusetts. Focusing first and foremost on the developmental needs and academic requirements of students from infancy to age 18, Perkins features several distinct learning options.

Perkins staff assists approximately 150 day and residential students in meeting personal challenges including bi-polar disorder, Asperger Syndrome, and other mental health conditions which can interfere with academic achievement. Perkins offers a full-range academic program and awards high school diplomas to students who successfully complete the program and pass the state-required MCAS exams. Perkins’s academic programming is enhanced by extraordinary technological resources and is complemented by a wide variety of recreational options including: a nationally accredited horsemanship center; indoor pool and fitness center; intramural sports league; mini-bike program; and a large, serene campus set on 120 acres flanking both sides of Lancaster’s historic Center District.

The Child Development Center, opened in 2008, works with typically developing youngsters from the surrounding community, ages six weeks to five years, to nurture social, physical, emotional, and educational development. It serves up to 65 infants, toddlers and preschoolers.

Perkins also serves a smaller group of adults with developmental disabilities. Perkins Adult Services operates in Lancaster and Clinton and provides residential and vocational programming. Adult Services enrolls adults from the community as well as long-time Perkins residents some of whom have lived on the Lancaster campus for over 60 years.

Noteworthy in 2012

The Perkins Day School program continues to grow, topping 100 students in 2012. The number of school districts that Perkins works with increased to 52 districts from across the

Commonwealth and southern New Hampshire. The three main school buildings house separate elementary, middle and high schools.

The agency launched two brand new websites in 2012 to supplement the agency website, www.perkinsprograms.org. The Child Development Center has its own web address, www.perkinscdc.org and the elder services program, Davis Manor, can be accessed at www.davismanor.org.

Perkins Behavioral Health, a mental health group practice serving people from the community, expanded to address the growing need for family and individual therapy. The practice is now staffed with six therapists and one clinical psychologist and provides services to the Nashoba Regional School District and Clinton Public Schools, serving nearly 100 students in the 2011-2012 school year.

The year 2012 also marked the twenty-fifth anniversary of Dr. Charles P. Conroy's tenure as Executive Director at Perkins. During that quarter century, Perkins has seen incredible growth and diversification, made possible through the collective work of a devoted Board of Trustees, dedicated staff, committed families, and a supportive community.

Trivium School

Trivium School is a Catholic college preparatory school dedicated to providing a classical education to boys and girls in grades seven through twelve. The School, named after the first three liberal arts (Grammar, Logic, and Rhetoric), takes seriously its mission to form independent thinkers. In the fixed curriculum, the student undertakes the usual college preparatory studies — mathematics, language (Latin), composition and literature, history, and science — with a unique emphasis on the intellectual skills and habits that will prepare him for life-long learning. From the study of works like *Genesis*, Euclid's *Elements*, Homer's *Odyssey*, and Lincoln's *Gettysburg Address*, Trivium students are immersed in the perennial ideas that are at the very core of our Greco-Roman and Judeo-Christian Civilization.

This year we have 77 students – the same number as last year. We have 40 boys and 37 girls. There are 14 students in the 7th and 8th grades, and 63 in grades 9-12. We had several faculty retirements at the end of last year: David and Debby Muir, Ann Turner, and Emily McBryan. Emily was full time and the others taught one course each. In addition, we managed without Susan Walsh, who had worked in the office. This new year, we have three new tutors: Mrs. Kerry Sullivan teaches two classes; Clarke Mitchell teaches three; and Bridget Manssur teaches two – and helps in the office as registrar, etc. In addition, Brendan Enwright is teaching Art and Mrs. Molly Smillie is assisting with chorus.

In general, I think that there is a very vibrant morale among the faculty. The younger faculty members bring enthusiasm and life to their classes. We have made efforts to include some of the more experienced faculty, John Russell and Phil Scheurer, in the curriculum decisions and spread them out so that they have older students and easier course loads. Phil is involved in the



admissions process and I think he really enjoys it. We have put together an information folder for perspective parents. Will Engler and Ingrid Mitchell have visited schools and made presentations. They spoke with a number of people and we have sent out information packets to prospective parents.

This year we made the Catholic Honor Roll as one of the top 50 Catholic high schools in America. We were the only high school in New England to make the list. We celebrated this at school and several papers (*The Sentinel and Enterprise*, *The Clinton Item*, *The Free Press*) covered the story.

With the new tutor assignments, we have reapplied for Advanced Placement status for several of the classes. Comp/Lit 12, taught by myself, received approval by the College Board to be a AP English Language and Composition class. Kerry Sullivan's Comp/Lit 11 and Will Engler's Calculus class were also approved. This means that we can call these classes AP on the student transcripts and students who take the AP exams (offered here at School) will receive college credits for the class. I think that it is especially important for Comp/Lit 12 because I am focusing on rhetoric, as Aristotle says, knowing the available means of persuasion. I think that this goes very well with the focus of our education and will help the students on their theses.

I have been speaking with faculty members and alumni about developing an alumni group. My idea is that we should do this apart from raising money. That is, we should make efforts to support the alumni and foster lasting relations with the School. I heard, for example, that Hannah Hintze is a tutor at Saint John's in Annapolis, that Daniel Burns is at University of Dallas, and that Mary Bisbee won a Fulbright. This sort of news can be an inspiration for the life of learning that we foster.

The athletic program is growing. I can see that sports help the students to focus and build teamwork. We are in the Worcester County Athletic Conference (with South Lancaster Academy), and I think that we have the best soccer fields in the state: we play at Citizens Bank Fields. This year we have added a boys' junior varsity basketball team and a girls' basketball team.

William M. Schmitt
Headmaster

X. COMMUNITY ORGANIZATIONS AND ACTIVITIES

Lancaster Land Trust



Jean Lidstone, Sarah Spencer, Jane Rose, & Richard Rose
on a Land Trust sponsored walk at the Land Trust's Turner
Pond Conservation Area (R. Lidstone)

The Lancaster Land Trust was founded in 1997 to preserve the rural nature of Lancaster and its high quality of life. The Trust is a 501(c)(3) non-profit that acquires or otherwise preserves open space for all to enjoy, and works with landowners and partnering organizations to preserve even more of the rich land of Lancaster. The Trust contributes to an improved quality of life in town by providing educational, recreational, and community programs.

During 2012 the trust sponsored the town's annual clean-up days, a Geology "Rock Walk", Candidates Night, and took part in community events such as: the Riverfest sponsored by the Friends of the Nashua, Rollin' & Strollin' on the Green as well as the Old Fashioned Community Home Days. The trust also partnered with the town on an application for a Community Forest Program Grant, and with the Sterling Land Trust and the Nashua River Watershed Association on a landowner outreach program for the Wekepeke Brook area.

Robert Lidstone
Resident, Lancaster Land Trust

Lancaster 4-H

Registration for Lancaster 4-H is held every spring for the following school year. 4-H is perfect for children who are interested in hands-on activities and enjoy meeting new people. This program is available to girls and boys beginning in grade one going through 18 years of age. Due to the club size it is only open to residents of Lancaster.

Group sizes are kept small to ensure the best experiences for program members. Children are grouped by grade level for regular group meetings which are scheduled on a bi-weekly basis.

Activities involving animals are scheduled on a weekly basis. Some program activities include cooking, Legos, sewing, animal husbandry, public speaking, and camping for older participants.



4H Members, Models of Lancaster Buildings (The Item)



Brianna Coggins with her red angus heifer (P. Corbett)

Lancaster 4-H runs the poultry, beef and dairy show at the Bolton Fair. This civic-minded group is always exploring new ways to help the community. Some of our activities include:

- Making all the arrangements concerning the annual tree lighting
- Making all the arrangements concerning the annual Easter Egg Hunt
- Planting a garden at the Mary Rowlandson School
- Competing in many local fairs throughout Massachusetts



4-H collects \$800 for heating oil for seniors (P. Corbett)



Over 2400 lbs of food collected for Lancaster Families (P. Corbett)

Studies show that 4-H members do better in school, are more motivated to help others, feel safe to try new things, achieve a sense of self-esteem, and develop lasting friendships.

Please contact me if you would like more information about the Lancaster 4-H Program or if you are interested in becoming a 4-H leader. I look forward to seeing you in the coming year.

The 4-H will be showcasing some programs at the Sholan Farms Apple Blossom festival in Leominster this spring. Please stop by and see us.

Peggy Corbett
Lancaster 4-H President
Lancaster4h@comcast.net

Lancaster Boy Scouts

Boy Scout Troop 1 Lancaster is for boys 11 to 18 years old who are interested in the outdoors, challenging themselves, or developing their leadership skills. The Troop meets weekly on Wednesday nights during the school year and has special activities once or twice a month. During the summer we have a week-long overnight summer camp.



Winter camping in the White Mountains (D. Benoit)



Boy Scouts swimming at camp (K. Williams)

All scouts learn skills in core areas such as first aid, camping, hiking, and orienteering. Individually, scouts find their own areas of interest to explore. This year scouts earned badges in a wide variety of skills including canoeing, rifle shooting, citizenship, dog care, automotive maintenance, cooking, robotics, sailing, geology, personal fitness, environmental science and much more.

A fundamental focus of Lancaster's scouting program is to develop the boys' leadership skills. The meetings and activities are planned and run by the scouts themselves as much as possible. There are numerous roles in the troop with increasing levels of responsibility and leadership required.

Another fundamental of the Boy Scouts in Lancaster is community service. Last year our scouts worked on projects to assist a local church, charity, and business. We also did clean-up and painting for the town in the fields and in the community center. In addition, the boys do individual service hours to earn advanced ranks.

Anyone interested in joining Lancaster Troop 1 should join us on Wednesday evening at 7:00 in the Lancaster Community Center.

Rob Steff
Scoutmaster, Troop 1 Lancaster

Friends of the Lancaster Seniors, Inc.

In December of 2012, the Friends of the Lancaster Seniors, Inc. was incorporated as a non-profit corporation in Massachusetts! The board consists of three Lancaster residents: David R. James, Claire Griffiths, and Elaine Doherty. All of us have been actively involved with the Council on Aging for the past several years. It has always been the goal of the COA to have a Friends group established in Lancaster.

Our mission is to be a fund-raising body that supports programs and services for the Seniors of Lancaster (traditionally identified as those aged 60 and over).

Your annual membership contribution is a mainstay of our organization, helping to pay for programs that will enrich our senior's lives. Your membership will allow us to establish and administer assistance programs, monthly enrichment programs at the senior center, meals, trips, and more!

Annual Friends Dues

Senior	\$10
Individual (non-Senior)	\$15
Family	\$30

Yearly membership in the Friends of the Lancaster Seniors is open to all. You don't have to be a senior to be a Friend! Federal 501(c)3 status as a non-profit has been applied for (takes several months to be processed, but will be retroactive to the date of incorporation). Once we have that, any contributions above your membership fee will be tax-deductible. Updates on the *Friends* will be included in the COA newsletter, "Senior Moments," which is published monthly by the COA and its Director, Alexandra "Alix" Turner.

Visit our website for the latest news from the Friends of the Lancaster Seniors, Inc.!
<http://FriendsoftheLancasterSeniors.org>

Thank you!
David R. James, President
Friends of the Lancaster Seniors, Inc.



SAVE THE DATE:

2013 LANCASTER NASHUA RIVER FESTIVAL -

**Saturday, June 15 2013
10am to 4:30pm**

The Lancaster Friends of the Nashua River will hold our third Annual Nashua River Festival on the third Saturday in June.

This year we're committed to more than doubling the canoe/kayak trips down the river, expanding the exhibitor area, and providing a fun day of activities for the whole family.

Lancaster Friends of the Nashua River Board Members:

*Peter Weis
Tom Christopher
Victoria Petracca
Vic Koivumaki
Bonnie Cook
John Helfrick
Natasha Finnerty
Susan Munyon
David Spanagel*

Co-chairs

*Bill Flynn
Peter Stanton*

Lancaster Friends of the Nashua River *2012 RECAP Newsletter*

A Chapter of the Nashua River Watershed Association

This past year was an exciting year of accomplishments for our group. We held the second annual Lancaster Nashua River Festival in June 2012, more than doubling attendance from the previous year with over 850 attendees. We helped catalyze the reopening of Cooks Conservation area, a beautiful 50 plus acre parcel along route 70 North that features extensive trails along the Nashua River North. Throughout the year we sponsored four workshops/lectures, including an outdoor NRWA staffed river classroom, and had a hand in building a small bridge over a culvert on the property of the Mary Rowlandson Elementary School that allows access to a river trail along the Nashua on school property.



All smiles at the 2012 Lancaster River Festival: Pictured from left to right – Eric Lidstone, NRWA founder Marion Stoddart, the late Phyl Farnsworth, Sarah Spencer, and Bob Lidstone.

Our group's mission is to ensure that the Nashua River is nurtured and valued as a community asset with wildlife and habitat protection, effective water quality management, flood plain and accessible for passive and active recreation for Lancaster's citizens and visitors. We also want to help protect flood plain areas and promote greenway acquisition.

We believe the Nashua River is a valuable community asset. We will be visible advocates for the river, promoting public access while protecting the river and its eco-system from harmful encroachments. Collaboration with town officials and working partnerships with local boards and community groups to implement concepts and plans for the Nashua River in Lancaster are key to our success.

OUR GOALS INCLUDE THE FOLLOWING:

1. Engage and connect the Lancaster community with the Nashua River.
2. Maintain and improve the environmental and ecological integrity of the river system.
3. Be effective and visible advocates for the Nashua River and its eco-system.
4. Create a greenway along the entire length of the river as it flows through Lancaster.

In pursuit of these goals we seek to maintain our group as a stable, viable and respected citizen volunteer organization. To join or become involved with LFONR please contact co-chairs Bill Flynn 41bflynn@comcast.net or Peter Stanton prs942@gmail.com or 508-523-5916. LFONR is a chapter of the Nashua River Watershed Association, a 501c3 non-profit organization.

WPI Students conducting project at Lancaster's Cooks Conservation Area:

One of the most beautiful stretches of the Nashua River flows through Lancaster's Cook Conservation Area recently brought back to life by the LFONR. After years of being closed to the public LFONR was successful in opening the gate and expanding the parking area so the general public could enjoy the many scenic trails that run for miles throughout the area, and along the Nashua River.

This year a group of WPI students from various disciplines are engaged in surveying the area to mark it's boundaries and trails. They will also produce a map at the site for the public to view, and will also investigate the historical uses of the river within the Cook Conservation Area at the ruins of a dam that powered a mill on its banks. The project started in the fall of 2012 and wraps up in April of 2013 – *we are excited to share their findings and benefit from the mapping or the parcel.*



A day of Family Fun in Lancaster

A little known fact is that Lancaster has more riverfront on the Nashua River and its Northern tributary – Nashua River North, than any other community along its banks.



The Lancaster Nashua River Festival held annually on the Culley property along Route 117, brings the community together on the banks of the River – allowing for beautiful viewing, and for boat trips to pull right up to the festival grounds.

Shown at left and below are pictures from the 2012 Festival shot by Nate Weis and Denise Aldrich, showing family boating

in the pond, the bouncy toys and some of the exhibitors, and one of the many community booths that were busy all day with interactive games and crafts that kept hundreds of children entertained!



Sponsors help make it all happen for our community based volunteer organization

We owe a special thanks to the many businesses and organizations who supported us through their sponsorship of the 2012 Annual Nashua River Festival. Without the support of these organizations much of our work would not be possible. Thank you each and every one for helping Lancaster Friends of the Nashua River make a difference in the community!

2012 Lancaster Nashua River Festival Supporters and Exhibitors

Silver and Bronze Sponsors:

Kimball Farms
Clinton Savings Bank
Real Goods Solar
Worcester Business Journal
Laddawn Inc.

Nypro Foundation
Padula Brothers
Liberty Hill Farm
Lancaster Cultural Council
Crawford Truck Sales

Additional Sponsors and Festival Exhibitors:

Wachusett Animal Hospital and Pet Retreat
Ryan Aldrich Excavation
Wachusett Reservoir Watershed/D.C.R.

The Lancaster Land Trust
Lancaster Historical Commission
Lancaster Junior Girl Scout Troop #30760
Still River Outfitters
Viridian Energy
Lancaster 4-H
Perkins School
Theodore Nelson DDS
Bolton Lions Club
J.C. Madigan
Leominster Credit Union

Hands on Nature
Happy Clothesline
Massachusetts Department of Agricultural Resources
Lancaster Garden Club
Lancaster Cub Scouts
Lancaster Boy Scouts
Corrective Chiropractic
Ron Bouchard Auto Sales
Juniper Farms Ice Cream Co.
Avidia Bank
Nationwide Auto Recycling
Fratlicelli Oil Co.
Mossmann Family Dental
The Market King

First Church of Christ, Unitarian, on the Town Green



While many people in Lancaster know First Church as “the Bulfinch Church,” an architectural gem on the Town Green, First Church is also an active worshipping community committed to the liberal religious principles of the Unitarian Universalist Association. Historically our roots at First Church are in Christian Unitarianism, but like all Unitarian Universalist churches we are non-creedal, respecting and supporting each individual’s journey to seek spiritual meaning and truth.

From the town’s beginnings in 1653, First Church’s meeting houses or churches have served both the needs of the worshipping community and the needs of the town. Our 1816 Bulfinch-designed meeting house was built for worship and for town government. Today we remain committed to being a spiritual resource for the town as well as serving the broader community in numbers of ways. We offer liberal religious education for children and programs for adult spiritual enrichment, including a weekly mindfulness meditation group, a book group, and exploration of spiritual topics and practices. The community is always invited to take part in these programs which are listed on the church’s website.

First Church actively serves the needs of the community and the world through support for local organizations like WHEAT, the Lancaster Angel Tree, and Habitat for Humanity, and international organizations like the *Heifer Project*, the *Solar Cooker Project*, and *Be Like Brit*. Many in town know us through our traditional Christmas Eve candlelight service, our Strawberry Festival in June, or the Horse Shed Fair each October. We also serve the community through hosting and co-sponsoring the folk music programs of Wachusett Music, and by hosting scouting events, the Lancaster Garden Club, the Lancaster Friends of the Nashua River, the Lancaster Land Trust, and many other community and non-profit organizations serving Lancaster and the surrounding area. In addition, the building is available for rental for private functions.



First Church invites you to visit us for Sunday morning worship at 10:30am, to attend one of our many community events, and to find out more about us at www.firstchurchlancasterma.org As we affirm each week in our worship, “*whoever you are, wherever you are on life’s journey, you are welcome here!*”

The Bulfinch Fund – *Preserving an American Masterpiece*

Some would say such a large and impressive building doesn’t belong in a small, unimportant town like Lancaster – but that must be because they don’t know Lancaster’s history and its importance to the region, the state and the nation in its earliest days. Lancaster has always been a special place and this strong yet elegant building continues to connect citizen to citizen, invites inspiration and dialogue, and symbolizes the American spirit.



The Bulfinch Fund, a nonprofit organization, was formed in 2008 to develop resources for the preservation and restoration of this building and to foster recognition of the significance of the 19th century American architect, Charles Bulfinch, through tours and other educational programs, events and publications. The Fund, with the help of the architectural firm Menders, Torrey & Spencer and our contractor, Murray Brothers Construction, has accomplished much in the last four years but there is still much to do.

Please help us ensure that this magnificent example of American architecture is preserved for generations to come. We need to raise \$2.5M to complete the restoration. We would love to be able to accomplish this by our 200th Anniversary in 2016!!

Some of our upcoming projects include:

Portico

- Complete restoration and repair to wood work and masonry including the brick floor and granite steps.
- Ensure that the roofs and other areas that separate the outer elements from the church are in good condition or repaired.

Sanctuary

- Remedy moisture problems under the nave.
- Repair floor joists in crawlspace of sanctuary.
- Restore, repair shutters, windows & entry doors.
- Repaint interior in historic colors.
- Repair Sanctuary woodwork and plasterwork.
- Update electrical systems as required.
- Clean, repair or replace carpeting.
- Clean all woodwork in pews, repair as necessary.
- Consult with textile experts on pew cushions.

Other Projects

- Organ (Simmons, 1869).
- Horsesheds need complete restoration.

SPECIAL THANKS TO

The Getty Foundation, Amelia Peabody Charitable Fund, Lancaster Cultural Council, Lodge of St. Andrew, Mass Historical Commission, Paterson Historical Fund, Quill Family Foundation, Skinner Inc., Dunn & Co., Franklin Perkins, John & Sarah Spencer, and many others.

Contact info@TheBulfinchFund.org or Visit www.TheBulfinchFund.org

Evangelical Congregational Church

It is a privilege to submit this report to the newly added *Community Organizations* portion of Lancaster's Annual Town Report.

The present Evangelical Congregational Church building has stood in its location on the corner of Main and Packard Streets since 1951, the previous building having been destroyed by fire in March of 1950. Many changes have taken place over the years, but one thing has remained constant: our unwavering faith in the Triune God: Father, Son and Holy Spirit. We are a Trinitarian Church, believing in the Sovereignty of God, and in the Bible as God's only authoritative revealed word.

As a church of Evangelicals, we make every effort to show God's love in the community and in the world by our support of various world missions, as well as the local ministry of the First Concern Pregnancy Resource Center in Clinton, MA. During this past year we were able to

support the Baby Bottle Campaign, which raised additional monies for First Concern; we also supported the Lancaster Police and Fire Departments in their projects of making food available at the holidays to local families in need. Through God's grace, our collection of food and money for this project allowed us to contribute numerous boxes of food, along with gift cards to a local market for perishable items, and gift cards to local pharmacies to assist those with medical needs. We participated at Thanksgiving and again at Christmas.

Along with our efforts to evangelize through our outreach programs, we also have numerous activities within the ECC itself, for the purpose of teaching, training, and, in some instances, just pure fellowship! For each of these events an invitation was made to the community to join us. The following are some of the activities sponsored by our church in the year 2012: Christianity Explored (an opportunity to gather in a comfortable and informal setting and learn what belief in Jesus Christ really means), several Bible Studies led by Elders and Deacons, Lenten Potluck Suppers and Teachings by our Pastor for six weeks prior to Easter, a musical presentation of *The Seven Last Words of Christ* offered to the community by the combined choirs of our church and the Trinity Church in Bolton, two Family Movie Nights which were open to the public and featured Christian-based action films, a summer picnic in August, Men's Fellowship Breakfasts at Sandee's Restaurant, a women's catered breakfast in the church Fellowship Hall, a men's and women's breakfast in the hall in November, and a candlelight service on Christmas Eve to celebrate the birth of Christ through music and Scripture. In September of 2012, the ECC Sunday School once again began holding classes on Sunday morning for children from Kindergarten age through eighth grade. Our newly formed Youth Group for Junior High and High School is firmly in place and very active. We praise God that we once again have ministries for youth within our walls.

In January of 2012 we voted to confirm our Pastor's appointment of the first three Elders of the ECC Lancaster. This was a change in the structure of our church government that we, as members, believed to be more in keeping with the plan set forth in Scripture for the leadership of the church.

We welcome all visitors to any of our church services or activities; we believe you will find the ECC Lancaster to be a welcoming, loving, and supportive environment in which you can worship God and share good fellowship.

Respectfully submitted,

Cheryl Sendrowski, Church Secretary, on behalf of:

Pastor Tim Andrews, and Elders David Hollingsworth, Frank Mitchell, and Bryan Locke



Pastor Tim Andrews



Janice Andrews teaching Sunday School



Nathan & Benjamin Andrews in Class



Jean Lidstone and Janed Rose on Land Trust property at Turner Pond (B Lidstone)



Eric Lidstone mans the Land Trust table at Rollin' & Strollin' event on Town Green (F Streeter)

XI. TOWN RECORDS

January 9, 2012	Edward R. Seidler resigned as Sealer of Weights and Measures, effective January 1, 2012.
January 11, 2012	Sherry Cushion resigned as a member of the Animal Control Commission, effective immediately.
January 17, 2012	Michele Macdonald was sworn in as a member of the Council on Aging for the term January 9, 2012 to January 9, 2015.
January 25, 2012	Mary Dowling was sworn in as a member of the Cultural Council for the term January 9, 2012 to January 9, 2015 (1 st 3-year term).
February 21, 2012	The Commission on Disability reorganized, with Mike McCue selected as the new Chair.
February 22, 2012	Karen S. Silverthorn was sworn in as an Associate Member of the Historical Commission, effective February 13, 2012 to February 13, 2015.
March 8, 2012	Mary K. Paquette was sworn in as a reappointed member of the Memorial Day Committee, effective July 1, 2011 to June 30, 2012.
March 8, 2012	Henry A. Paszko was sworn in as a reappointed member of the Memorial Day Committee, effective July 1, 2011 to June 30, 2012.
March 9, 2012	Stanley B. Starr, Jr., was sworn in as a reappointed member of the Lancaster Community Center Board of Directors, effective March 14, 2012 to March 14, 2015.
March 8, 2012	Karen S. Shaw was sworn in as a reappointed member of the Memorial Day Committee, effective July 1, 2011 to June 30, 2012.
March 19, 2012	Jennifer Lapen was sworn in as a reappointed member of the Memorial Day Committee, effective July 1, 2011 to June 30, 2012.
March 26, 2012	Carol J. Sonia was sworn in as a reappointed member of the Memorial Day Committee, effective July 1, 2011 to June 30, 2012.
April 2, 2012	Peter Farmer was sworn in as Lancaster's representative to the Minuteman School Committee, term effective April 1, 2012 to June 30, 2015.

April 5, 2012	John A. Ranieri was sworn in as a reappointed member of the Board of Registrars of Voters, effective April 1, 2012 to April 1, 2015.
April 5, 2012	Mary Anne Ware was sworn in as a reappointed member of the Cultural Council, second term, effective January 29, 2012 to January 29, 2015.
April 17, 2012	The Conservation Commission voted to reorganize, appointing Ken Rapoza as Chair and Alexandra Turner as Vice-Chair.
April 19, 2012	Claire Griffiths resigned from the Council on Aging, effective June 20, 2012, the expiration date of her current appointment.
April 22, 2012	Ann P. Fuller was sworn in as a reappointed member of the Memorial Day Committee, effective July 1, 2011 to June 30, 2012.
April 24, 2012	Lawrence R. Schultz resigned as a member of the Commission on Disability, effective immediately, due to his relocation to Maynard.
April 26, 2012	Lawrence Schultz resigned from the Lancaster Community Center Board of Directors, effective immediately, due to his relocation to Maynard.
May 2, 2012	John A. (Sandy) Foster II was sworn in as reappointed Superintendent of Public Works, effective May 1, 2012 to April 30, 2013.
May 11, 2012	Shawn S. Winsor resigned as a member of the Board of Health.
May 14, 2012	Paula J. Hamwey was sworn in as a reappointed member of the Memorial Day Committee, effective July 1, 2011 to June 30, 2012.
May 15, 2012	Roland A. Nelson, was sworn in as Lancaster's Veterans' Agent, term effective April 1, 2012 to March 31, 2013.
May 15, 2012	Robert L. Baylis was sworn in as an elected member of the Board of Health, term to expire on May 11, 2015.
May 15, 2012	David I Spanagel was re-elected Town Moderator at the Annual Town Election on May 14, and was sworn in May 15, 2012, term to expire May 13, 2013.
May 16, 2012	Kara E. Keith was sworn in as a newly elected member of the NRSD School Committee, effective May 14, 2012 to May 11, 2015.

May 16, 2012	Bonnie Mae Smith was sworn in as a member of the Personnel Board, effective May 17, 2012 to May 7, 2015.
May 16, 2012	Jean M. Syria was sworn in as a newly elected member of the Board of Selectmen, effective May 14, 2012 to May 11, 2015.
May 16, 2012	Michelle I. Vasquez was sworn in as a newly elected member of the Finance Committee, effective May 14, 2012 to May 11, 2015.
May 17, 2012	David Dunn was sworn in as a re-elected member of the Board of Health, effective May 14, 2012 to May 12, 2014.
May 21, 2012	John C. Schumacher was sworn in as a re-elected member of the Library Trustees, effective May 14, 2012 to May 11, 2015.
May 21, 2012	James E. "Jay" Riley, Jr. was sworn in as a re-elected member of the Finance Committee, effective May 14, 2012 to May 11, 2015.
May 21, 2012	Noreen Piazza was appointed as Lancaster's representative on the Montachusett Joint Transportation Committee, effective July 1, 2012 to June 30, 2013.
May 21, 2012	Eugene Christoph was reappointed as Lancaster's representative on the Montachusett Regional Planning Commission, effective July 1, 2012 to June 30, 2013.
May 22, 2012	At their regular meeting on May 21, the Board of Selectmen voted to reorganize, with Jennifer Leone, Chair; John (Jack) Sonia, Clerk; and Jean Syria, third member.
May 22, 2012	At their regular meeting on May 21, the Finance Committee voted to reorganize, with James E. (Jay) Riley, Jr., Chair; Peter CampoBasso, Vice-Chair; and Janet Baylis, Clerk.
May 23, 2012	At their regular meeting on May 21, the Board of Public Works voted to reorganize, with John P. Sonia, Chair; James A. Laite, Clerk; and John J. King, Jr., third member.
May 29, 2012	Thomas J. Christopher was sworn in as a newly elected member of the Planning Board, term effective May 14, 2012 to May 13, 2017.
May 29, 2012	Peter J. Farmer was sworn in as a reappointed member of the Conservation Commission, effective July 1, 2012 to June 30, 2015.
May 30, 2012	Roberta Winsor resigned from the Memorial Day Committee, effective June 1, 2012.

May 30, 2012	Joseph G. Kennedy was sworn in as a reappointed member of the Recreation Committee, effective July 1, 2012 to June 30, 2015.
May 31, 2012	Susan Smiley was sworn in as a reappointed member of the Recreation Committee, effective July 1, 2012 to June 30, 2015.
June 11, 2012	Kurt Schuffels was sworn in as a reappointed member of the Agricultural Commission, effective June 16, 2012 to June 16, 2015.
June 11, 2012	David R. James was sworn in as a reappointed member of the Council on Aging, effective July 1, 2012 to June 30, 2015.
June 12, 2012	Imogene W. Watson was sworn in as a reappointed member of the Lancaster Historical Commission, effective July 1, 2012 to June 30, 2015.
June 12, 2012	Stephanne J. Fiori was sworn in as a re-elected member of the Library Trustees, effective May 14, 2012 to May 11, 2015.
June 14, 2012	Theodore Manning was sworn in as a re-appointed member of the Conservation Commission, effective July 1, 2012 to June 30, 2015.
June 19, 2012	Lesley Allison was sworn in as a re-appointed member of the Commission on Disability, effective July 1, 2012 to June 30, 2015.
June 20, 2012	M. Judith MacLean was sworn in as a re-appointed member of the Council on Aging, effective July 1, 2012 to June 30, 2015.
June 21, 2012	Stephen Mudgett was sworn in as a re-appointed member of the Recreation Committee, effective July 1, 2012 to June 30, 2015, and as a member of the Lancaster Community Center Board of Directors, effective January 10, 2011 to January 10, 2013.
June 21, 2012	Thomas J. Early was sworn in as a reappointed Associate Member of the Conservation Commission, effective July 1, 2012 to June 30, 2015.
June 26, 2012	Stephen Piazza sworn in as an appointed member of the Board of Health, to fill the vacancy caused by the resignation of Shawn S. Winsor, to serve until the next Annual Town Election on May 13, 2013.
June 27, 2012	Susan Smith was sworn in as a reappointed member of the Commission on Disability, effective July 1, 2012 to June 30, 2015.

June 27, 2012	Daunne M. Miller was sworn in as a re-elected member of the Lancaster Housing Authority, effective May15, 2012 to May 13, 2017.
June 27, 2012	Robert Marshall was sworn in as a reappointed member of the Board of Appeals, effective July 1, 2012 to June 30, 2017. He had previously been an alternate member, and now becomes a regular member.
July 9, 2012	Alexandra W. Turner was appointed as Lancaster's representative on the MART Advisory Board for the year July 1, 2012 through June 30, 2013.
July 10, 2012	Jeanne G. Rich was sworn in as a reappointed member of the Board of Appeals, to fill the unexpired term of Robert Marshall as an alternate member, until June 30, 2014. Mr. Marshall was reappointed to serve as a regular member.
July 10, 2012	Peter Munro, 12 Patricia Rd, Westminster, was sworn in as the reappointed Building Official/Zoning Enforcement Officer, effective July 1, 2012 to June 30, 2015.
July 16, 2012	Ronald W. Valinski, Jr., of 88 Malvern Rd, Worcester MA, was sworn in as the reappointed Sealer of Weights & Measures and Measurer of Wood and Bark, effective to June 30, 2013.
July 25, 2012	Elizabeth W. Colley resigned from the Historical Commission, effective immediately.
July 25, 2012	Alexandra W. Turner resigned from the Conservation Commission, effective immediately.
July 25, 2012	Karen S. Silverthorn was appointed as a regular member of the Historical Commission to fill the vacancy caused by the resignation of Elizabeth W. Colley, to fill her unexpired term to June 30, 2015. Ms. Silverthorn had previously been serving as an Associate Member of the Historical Commission.
July 30, 2012	Kevin D. Lamb was sworn in as the reappointed Keeper of the Lockup, effective July 1, 2012 to June 30, 2013.
August 6, 2012	Wanda Munding resigned as a member of the Commission on Disability, effective immediately.
August 8, 2012	John J. King, Jr. was sworn in as a reelected member of the Board of Public Works, term effective May 14, 2012 to May 11, 2015.

August 20, 2012	Everett W. Moody, Jr. was sworn in as Captain of the Ambulance Department, term effective August 6, 2012 to June 30, 2015.
August 21, 2012	Daryl Blaney was sworn in as a member of the Commission on Disability, to fill the unexpired term of Wanda Munding to serve until June 30, 2013.
August 27, 2012	Dayna Gant was sworn in as a reappointed member of the Town Forest Committee, effective July 1, 2012 to June 30, 2015.
September 11, 2012	Michael H. Burke was sworn in as a reappointed member of the Board of Assessors, effective October 2, 2012 to October 2, 2015.
September 18, 2012	Rose-Marie Bissonnette was sworn in as a reappointed member of the Commission on Disability, effective September 6, 2012 to September 6, 2015.
September 26, 2012	Kathleen A. Lamb was sworn in as a Lieutenant on the Lancaster Ambulance Squad, term effective September 24, 2012 to June 30, 2015.
September 27, 2012	Dayna Gant resigned as a member of the Town Forest Committee, effective immediately.
October 1, 2012	Robert A. Wilmont was sworn in as a Lieutenant on the Lancaster Ambulance Squad, effective September 24, 2012 to June 30, 2015.
October 1, 2012	The Board of Selectmen appointed the following EMT's on the Lancaster Ambulance Squad, effective immediately: Corey Baird, Kevin Beltran and Thomas R. Fitzgerald.
October 1, 2012	Francine L. Moody was appointed as Training Officer for the Lancaster Ambulance Squad, effective immediately.
October 1, 2012	Alexandra W. Turner was sworn in as Director of the Council on Aging, effective June 4, 2012 to June 30, 2015, and as Director of the Lancaster Community Center, effective August 6, 2012, position to be re-evaluated after six months.
October 18, 2012	Margo L. Meyer resigned from the Recreation Committee, effective immediately.
October 22, 2012	Jason Allison was sworn in as a member of the Town Forest Committee, to fill the vacancy caused by the resignation of Dayna Gant, to serve until June 30, 2015.

November 5, 2012	Ruth L. Anderson's membership status on the Conservation Commission was changed from Regular Member to Associate Member, term to expire June 30, 2013.
November 13, 2012	Leslie Montague was sworn in as a member of the Lancaster Memorial Day Committee, effective July 1, 2012 to June 30, 2013.
November 13, 2012	Philip Keating was sworn in as a reappointed member of the Animal Control Commission, effective November 15, 2012 to November 15, 2015.
November 14, 2012	Frank T. MacGrory was sworn in as a member of the Council on Aging, term effective November 5, 2012 to June 30, 2015.
November 19, 2012	Mary K. Paquette was sworn in as a member of the Lancaster Memorial Day Committee, effective July 1, 2012 to June 30, 2013.
November 26, 2012	Karen S. Shaw was sworn in as a member of the Lancaster Memorial Day Committee, effective July 1, 2012 to June 30, 2013.
November 27, 2012	Henry A. Paszko was sworn in as a member of the Lancaster Memorial Day Committee, effective July 1, 2012 to June 30, 2013.
December 3, 2012	Daniel Mazzola was sworn in to serve the remainder of the term of Peter Farmer as Lancaster's representative to the Minuteman Regional Vocational School District School Committee, effective January 1, 2013 to June 30, 2015.
December 3, 2012	Elaine M. Doherty-Bitter resigned as a member of the Council on Aging, effective immediately.
December 3, 2012	David R. James resigned as a member of the Council on Aging and the Lancaster Community Center Board of Directors, effective immediately.
December 4, 2012	Carol J. Sonia was sworn in as a member of the Lancaster Memorial Day Committee, effective July 1, 2012 to June 30, 2013.
December 10, 2012	Joseph R. Mikielian, 19 Cataract St, Worcester, was sworn in as Building Commissioner, effective November 28, 2012 to June 30, 2015.
December 22, 2012	Ann P. Fuller was sworn in as a member of the Lancaster Memorial Day Committee, effective July 1, 2012 to June 30, 2013.



Town Hall all decked out for Fourth of July (B.Bartlett)

XII. ELECTIONS AND TOWN MEETINGS

**WARRANT FOR
ANNUAL TOWN MEETING
May 7, 2012
THE COMMONWEALTH OF MASSACHUSETTS**

Worcester, ss.

To any Constable of the Town of Lancaster in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Lancaster qualified to vote in the elections and Town affairs, to meet at **Mary Rowlandson Elementary School Auditorium, 103 Hollywood Drive, in said Lancaster on Monday, the seventh day of May 2012, at 7:00 o'clock in the evening**, then and there to act on the following Articles:

**ARTICLE 1
Finance Committee
Board of Selectmen**

To see if the Town will raise and appropriate or transfer from available funds the following sums of money, to be expended by the respective Departments or Officers indicated, for the capital projects and purchases itemized and described; or act in any manner relating thereto.

a. Police Vehicle Purchase	
Amount:	\$38,000
Funds to be expended by:	Police Department
Purpose:	To purchase one (1) police vehicle
Funding Source:	Sale of Town Owned Land

b. Repaint South Engine House	
Amount:	\$21,000
Funds to be expended by:	Board of Selectmen
Purpose:	Repaint South Engine House
Funding Source:	Capital Stabilization Account

c. Driveway Re-pavement	
Amount:	\$20,000
Funds to be expended by:	Board of Selectmen
Purpose:	Repave Driveway at Town Hall
Funding Source:	Raise and Appropriate

d. Office Rehabilitation	
Amount:	\$30,000
Funds to be expended by:	Board of Selectmen
Purpose:	Mold Removal & Office Rehabilitation in the Town Hall
Funding Source:	Raise and Appropriate & Capital Stabilization Account
e. Furnace Replacement	
Amount:	\$10,000
Funds to be expended by:	Board of Public Works
Purpose:	Replacement of Furnace in the Cemetery Building
Funding Source:	Raise and Appropriate
f. Boiler Replacement	
Amount:	\$62,000
Funds to be expended by:	Board of Selectmen
Purpose:	Replacement of one (1) boiler for the Mary Rowland & Luther Burbank Schools
Funding Source:	Raise and Appropriate
g. Vehicle Purchase	
Amount:	\$177,000
Funds to be expended by:	Board of Public Works
Purpose:	Purchase of 1Munti-Purpose Dump Body 44,000 Gross Vehicle Weight
Funding Source:	Chapter 90 Funding
h. Sidewalk Improvements	
Amount:	\$50,000
Funds to be expended by:	Board of Public Works
Purpose:	Various sidewalk replacement and maintenance
Funding Source:	Chapter 90 Funding
i. ADA Improvements	
Amount:	\$150,000
Funds to be expended by:	Board of Selectmen
Purpose:	Installation of Chair Lifts for the Lancaster Community Center
Funding Source:	Capital Stabilization Account
j. Personal Protective Equipment	
Amount:	\$56,130
Funds to be expended by:	Board of Selectmen
Purpose:	Replacement of Personal Protective Equipment for the Lancaster Fire Department
Funding Source:	Capital Stabilization Account

k. Revaluation of Property Values

Amount: \$100,000
Funds to be expended by: Board of Assessors
Purpose: Encyclical Revaluation of Properties
Funding Source: Capital Stabilization Account

l. Replacement Fuel Storage Tanks

Amount: \$60,000
Funds to be expended by: Board of Selectmen
Purpose: Replace Above Ground Gas and Diesel Fuel Pump Stations
Funding Source: Capital Stabilization Account

The Finance Committee recommends passage of this article

**ARTICLE 2
Finance Committee
Board of Selectmen**

To see if the Town will vote to raise and appropriate \$16,591,737 (Sixteen Million, Five Hundred Ninety One Thousand, Seven Hundred Thirty Seven Dollars) by taxation, by transfer from available funds, from the Water Enterprise Fund, by borrowing, by transfer from Overlay Surplus, by transfer from fund balance reserved for school debt, or any combination thereof; to defray the expenses of the Town for the Fiscal Year beginning July 1, 2012, or act in any manner relating thereto.

The Budget for Fiscal Year 2013 will be available at Town Meeting

The Finance Committee will make a recommendation from the floor

**ARTICLE 3
Water Enterprise Fund
Board of Public Works**

To see if the Town will vote to appropriate \$896,000 (Eight Hundred Ninety Six Thousand Dollars) from the Water Enterprise Fund to finance the operation of the Water Department for the fiscal year beginning July 1, 2012 (*detail below*), or act in any manner relating thereto. The operating expenses for the Water Enterprise are entirely funded by water revenue. ***The Finance Committee recommends passage of this article***

I. Water Enterprise Revenues	
User Charges	884,000
Connection Fees	12,000
Water Enterprise Available Funds	0
Investment Income	0
Total Revenues	896,000
II. Costs Appropriated in the Enterprise Fund	
Salaries and Wages	204,468
Expenses	156,700
Reserve Fund	30,000

Debt Principal and Interest	168,130
Cross Connection	12,000
Budgeted Surplus	160,404
Capital Outlay (Truck, Furnace, Heaters, Meters)	49,000
Indirect Costs to General Fund	115,298
Total Costs Appropriated in E. F.	896,000

ARTICLE 4
Finance Committee
Board of Selectmen

To see if the Town will vote to request the Board of Assessors to commit \$20,000 (Twenty Thousand Dollars) from the FY2013 Overlay Account for Abatements to fund the Senior Citizen Tax Work-off Abatement Program, or act in any manner relating thereto.

ARTICLE 5
Board of Selectmen

To see if the Town will vote amend the Wage and Compensation Schedule by increasing all amounts by three percent (3%) effective July 1, 2012, as shown on the below chart, or act in a manner relating thereto.

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
1 hourly	9.68	10.08	10.50	10.94	11.39	11.88	12.36	12.86
annual	20,202.25	21,044.01	21,930.08	22,838.29	23,790.81	24,809.78	25,806.60	26,864.68
2 hourly	11.26	11.72	12.22	12.75	13.27	13.82	14.40	14.99
annual	23,502.84	24,477.51	25,518.63	26,626.21	27,711.64	28,863.52	30,059.71	31,292.16
3 hourly	12.35	12.87	13.40	13.96	14.56	15.16	15.80	16.45
annual	25,784.45	26,869.88	27,977.46	29,151.50	30,391.98	31,654.62	32,983.72	34,336.05
4 hourly	13.37	13.93	14.51	15.13	15.76	16.42	17.10	17.80
annual	27,911.01	29,085.04	30,303.38	31,588.17	32,917.27	34,290.66	35,708.37	37,172.41
5 hourly	14.36	14.95	15.57	16.23	16.91	17.62	18.34	19.10
annual	29,993.26	31,211.59	32,518.54	33,891.94	35,309.64	36,793.79	38,300.10	39,870.41
6 hourly	14.83	15.47	16.12	16.79	17.48	18.22	18.97	19.75
annual	30,967.93	32,297.02	33,648.27	35,065.97	36,505.82	38,034.28	39,607.05	41,230.94
7 hourly	16.05	16.71	17.42	18.14	18.89	19.68	20.49	21.32
annual	33,515.36	34,888.76	36,372.91	37,879.22	39,451.99	41,091.20	42,774.72	44,528.49
8 hourly	16.72	17.43	18.15	18.91	19.70	20.52	21.37	22.25
annual	34,910.91	36,395.07	37,901.37	39,474.14	41,135.51	42,841.18	44,625.78	46,455.44
9 hourly	17.46	18.19	18.95	19.76	20.58	21.42	22.31	23.23
annual	36,461.52	37,989.98	39,562.74	41,268.42	42,974.09	44,724.06	46,584.80	48,494.77
10 hourly	19.06	19.86	20.70	21.57	22.49	23.42	24.39	25.39
annual	39,806.41	41,467.78	43,217.76	45,034.19	46,961.38	48,910.72	50,926.51	53,014.50
11 hourly	21.67	22.58	23.52	24.50	25.50	26.59	27.69	28.83
annual	45,255.70	47,138.59	49,110.08	51,148.03	53,252.43	55,511.89	57,815.66	60,186.10
12 hourly	22.19	23.13	24.11	25.11	26.14	27.22	28.38	29.54
annual	46,341.13	48,290.47	50,350.57	52,432.82	54,581.52	56,840.99	59,255.51	61,884.98
13 hourly	24.04	25.27	26.33	27.43	28.58	29.78	31.01	32.28
annual	50,195.51	52,765.09	54,980.25	57,284.02	59,676.39	62,179.52	64,749.10	67,403.82
14 hourly	27.11	28.25	29.42	30.66	31.93	33.28	34.67	36.09
annual	56,597.32	58,989.69	61,426.36	64,018.10	66,676.29	69,489.54	72,391.40	75,359.45
15 hourly	28.59	29.79	31.02	32.34	33.67	35.09	36.56	38.06
annual	59,698.54	62,201.67	64,771.26	67,518.05	70,309.15	73,277.47	76,334.39	79,464.10
16 hourly	29.73	30.96	32.26	33.61	35.02	36.47	38.00	39.56
annual	62,068.76	64,638.35	67,362.99	70,176.24	73,122.41	76,157.17	79,347.00	82,600.23

ARTICLE 6
Finance Committee
Board of Selectmen

To see if the Town will vote to authorize the following FY-2013 Revolving Funds, in accordance with G.L. c. 44, §53E½, or act in any manner relating thereto:

Revolving Fund	Authorized To Expend	Revenue Source	Use of Fund	Spending Limit	FY2013 Balance Disposition
Municipal Aggregation	Board of Selectmen	Administrative Fees	Utility/efficiency payments	\$30,000	Available for Expenditure
Stormwater Management	Planning Board	fees	Engineering fees	\$8,000	Available for Expenditure
Library Charges	Library Trustees	Late book, materials, photocopy, lost item fees/charges	Books, materials, photocopy equipment and supplies	\$6,250	Available for Expenditure
Recreation Committee	Recreation Committee	Fees/charges	Program expenses and supplies	\$30,000	Available for Expenditure
Duval Road Sewer	Board of Selectmen	Fees charges	Use and maintenance charges	\$5,000	Available for Expenditure
Community Center	Board of Directors	Fees/charges	Program expenses	\$2,000	Available for Expenditure
M.A.R.T.	Council on Aging	Reimbursement – M.A.R.T Bus fees	Wages/Expenses Senior Van	\$55,000	Available for Expenditure
Planning Board	Planning Board	Fees	Planning related Services/ expenses	\$50,000	Available for Expenditure
Publications Reprinting	Town Clerk	Publication Fees	Publications reprinting expenses	\$2,500	Available for Expenditure
Recycling	Recycling Committee	Donations-Fees-Sale of Products	Operating Expenses	\$15,000	Available for Expenditure
Community Development/Legal Ads	Community Development & Planning	Reimbursement for Advertising	Legal Ad publication & re-printing	\$2,500	Available for Expenditure
Police Department	Board of Selectmen	Fee/charges	Police detail cruiser fee	\$5,000	Available for Expenditure
Conservation Consultants	Conservation Commission	Fee from applicants	Conservation consultant services	\$15,000	Available for Expenditure

The Finance Committee recommends passage of this article

Article 7
Board of Selectmen

To see if the Town will vote to accept any public funds for repairs to roadways, culverts, bridges, water systems, tree planting, and snow removal, and to authorize the Collector-Treasurer to take from available funds or to borrow in anticipation of authorized reimbursements, or act in any manner relating thereto.

ARTICLE 8
Board of Selectmen

To see if the Town will vote to transfer from available funds or authorize the Treasurer-Collector to borrow in anticipation of reimbursements, a sum of \$316,861 (Three Hundred Sixteen

Thousand, Eight Hundred Sixty One Dollars) for authorized road improvements and other projects provided for under Chapter 90 Local Transportation Aid. The Board of Public Works is authorized to expend funds authorized by this article subject to pre-approval of a plan by the Board of Selectmen and Finance Committee, or act in any manner relating thereto.

ARTICLE 9
Board of Selectmen

To see if the Town will vote to appropriate \$196,000 (One Hundred Ninety Six Thousand Dollars) from the Renewable Energy Enterprise Fund to finance the operation of the Landfill Solar Array for the fiscal year beginning July 1, 2012 (*detail below*), or act in any manner relating thereto.

I. Landfill Enterprise Revenues	
Renewable Energy Certificates	160,000
Net-Metering Credits	30,000
Aggregation Revenues	6,000
Total Revenues	-----
II. Costs Appropriated in the Enterprise Fund	
Debt Service	194,000
Indirect costs to General Fund	2,000
Total Costs Appropriated in E. F.	196,000

The Finance Committee will make a recommendation from the floor

ARTICLE 10
Board of Selectmen

To see if the Town will vote to appropriate \$50,000 (Fifty Thousand Dollars) from the Capital Stabilization Account for the design, engineering, and permitting of the removal of the Bartlett Pond Dam, or act in a manner relating thereto.

The Finance Committee will make a recommendation from the floor

ARTICLE 11
Board of Selectmen

To see if the Town will vote pursuant to Massachusetts General Laws (M.G.L.) Chapter 71, Section 16(d), or any other authority, to disapprove the bond authorization voted on March 15, 2012 by the Nashoba Regional School District for the field and track replacement project at the Nashoba Regional High School; or do or act relating thereto.

The Finance Committee will make a recommendation from the floor

ARTICLE 12
Board of Selectmen

To see if the Town will vote, pursuant to G.L. c.164, §134(a), to authorize the Board of Selectmen to initiate the process to aggregate the electric load of interested electricity consumers within the Town of Lancaster and enter into agreements in excess of three years for services to facilitate the sale and purchase of electric energy and other related services, or act in any manner relating thereto.

ARTICLE 13
Planning Board

To see if the Town will vote to accept for general municipal purposes a donation of a parcel of land as shown of the Lancaster Assessor's Map 25 Parcel 28, said property to be under the care, custody, maintenance and control of the Board of Selectmen, and further to authorize the Board of Selectmen to execute any and all documents reasonably necessary to effectuate such acquisition, or to act in a manner relating thereto.

ARTICLE 14
Board of Selectmen

To see if the Town will vote to approve the creation of a Stabilization Fund by the Minuteman Regional School District to pay costs of capital repairs, renovations and improvements to the Regional School District and its associated facilities in accordance with the provision of Chapter 71 Section 16G ½ of the General Laws, or act in a manner relating thereto.

The Finance Committee will make a recommendation from the floor

ARTICLE 15
Board of Selectmen

To see if the Town will vote to authorize the Treasurer-Collector to borrow a sum of money, not to exceed \$3,200,000 (Three Million, Two Hundred Thousand Dollars) for the purpose of making renovations and extraordinary repairs to the Prescott Building, also referred to as the old Center School, or to act in a manner relating thereto.

The Finance Committee will make a recommendation from the floor

ARTICLE 16
Finance Committee
Board of Selectmen

To see if the Town will vote to transfer \$455,000 (Four Hundred Fifty Five Thousand Dollars) from Free Cash to the Capital Stabilization Fund or act in a manner relating thereto.

The Finance Committee Recommends passage of this article

**ARTICLE 17
Finance Committee
Board of Selectmen**

To see of the Town will vote to transfer from Water Free Cash the following sums of money, to be expended by the respective Departments or Officers indicated, for the capital projects and purchases itemized and described; or act in any manner relating thereto.

a. North Main Street Water Line	
Amount:	\$200,000
Funds to be expended by:	Board of Board of Public Works
Purpose:	Clean and Reline North Main Street Water Line
Funding Source:	Water Retained Earnings
b. 5 Corner's Water Line	
Amount:	\$265,000
Funds to be expended by:	Board of Public Works
Purpose:	New Water Line at 5 Corners
Funding Source:	Water Retained Earnings
c. Paint Water Storage Tank	
Amount:	\$150,000
Funds to be expended by:	Board of Public Works
Purpose:	Paint 1.5 million gallon storage tank
Funding Source:	Water Retained Earnings

The Finance Committee Recommends passage of this article

And you are directed to serve this Warrant by posting up attested copies thereof at the South Lancaster Post Office, the Center Post Office, the Fifth Meeting House and the Town Hall, in said Town seven days at least before the time for holding said meeting. Hereof fail not and make due return of the Warrant with your doings thereon to the Town Clerk at the time and place of meeting aforesaid.

SELECTMEN OF LANCASTER

Christopher J. Williams, *Chairman*

Jennifer B. Leone, *Clerk*

John P. Sonia, *Member*

Date of Execution

CONSTABLE'S CERTIFICATION

I hereby certify under the pains and penalties of perjury that I posted an attested a copy of this Warrant at the South Lancaster Post Office, the Center Post Office, the Fifth Meeting House, and the Town Hall on the date attested. I further certify that this Warrant was posted in accordance with the By-laws of the Town of Lancaster and the provisions of M.G.L. c.39, §10.

Attest: _____
Constable

Date: _____

**The full text of the Warrant is available in the Town Hall and Thayer Memorial Library.
The Warrant will also be available at Town Meeting.**

**ANNUAL TOWN MEETING
LANCASTER MASSACHUSETTS
Mary Rowlandson Elementary School
May 7, 2012**

Abbreviated Notes

The Annual Town Meeting was called to order at 7:04 p.m. by Moderator David I. Spanagel. A total of 191 registered voters and 11 non-voting guests were signed in by Registrars John Ranieri, Mary Perreira and Kevin Baer. Moderator Spanagel lead the audience in reciting the Pledge of Allegiance and then introduced the Town Officials sitting on the stage: Board of Selectmen (BOS) members Christopher Williams, Jennifer Leone, and John P. Sonia, Finance Committee (FinCom) Members Jay Riley, Janet Baylis, Walter Sendrowski and Peter CampoBasso, Town Administrator Orlando Pacheco, Finance Director Cheryl Gariepy and Town Clerk Sue Thompson.

Moderator Spanagel then asked for a moment of silence for residents of the Town who had died during the past six months, including:

- John R. Parsons, a former custodian with the Lancaster School System
- June Sheridan who was assistant town clerk and an office assistant in the Town Hall
- Richard J. Pauley, Sr., Lancaster's Building Inspector and Zoning Enforcement Officer
- Chester "Chet" L. Locke, Sr., who worked at the Recycling Center since its inception, chaired the Veterans' Memorial Committee, was an Election Worker and Election Warden for many years, served on the Town Forest Committee, the Council on Aging

and the School Building Needs Committee, was Manager of the Civil Defense Fallout Shelter, and also served as Lancaster's Tax Collector/Town Treasurer

- Janet LeRoy, a former member of the Personnel Board
- Margaret Matthews, who worked in the cafeteria of the Lancaster Elementary School and was also an election worker in Lancaster.
- Frederick A. Martin, an election worker for several years and a van driver for the Council on Aging.
- William Hurley, a 2011 graduate of Nashoba Regional High School from Stow, who had died in a tragic car accident a week ago.

Moderator Spanagel spent a few minutes explaining Town Meeting procedures, and the meeting got underway. Moderator Spanagel thanked John McGarity for his service as Lancaster's member of the Minuteman School Committee and introduced new member Peter Farmer. Board of Selectmen member Jennifer Leone thanked Chairman Christopher Williams for his years of service on the Board of Selectmen. Mr. Williams chose not to run for re-election after serving six years on the board. Because Moderator Spanagel was going to have to recuse himself on one of the articles on the Town Meeting warrant, he nominated Stanley Starr as Deputy Moderator. Mr. Starr was elected unanimously and sworn in by Town Clerk Sue Thompson.

Article 1 – On a motion by Jennifer Leone and a second by Christopher Williams, the town approved, with one negative vote, the Fiscal Year 2013 Capital expenditures as printed in the warrant. In response to a question from the floor about the \$100,000 in Item k, Orlando Pacheco explained that the Board of Assessors is required by law to reassess property values every few years.

Article 2 – Christopher Williams moved, with a second by Jennifer Leone, to approve the FY2013 operating budget of \$16,591,737 as attached to the warrant. There was concern about the consistently increasing Nashoba Regional School District budget, which makes up 60% of the entire town budget, but the article passed by a vote of 143 yeas and 15 opposed. Finance Committee member Peter CampoBasso requested the School District to reduce their budget at the October Special Town Meeting.

Article 3 – On a motion by John Sonia and a second by Christopher Williams, the town unanimously approved the Fiscal Year 2013 Water Enterprise Fund as printed in the Warrant.

Article 4 – On a motion by Jennifer Leone and a second by Christopher Williams, the town voted unanimously to appropriate \$20,000 from the Fiscal Year 2013 Overlay Account for Abatements to fund the Senior Tax work-off Abatement Program. Under State law, \$20,000 is the maximum amount allowed for this program annually.

Article 5 – On a motion by Christopher Williams and a second by John Sonia, the town voted unanimously to approve the Wage and Compensation Schedule by increasing all amounts by 3%, effective July 1, 2012 as printed in the Warrant.

Article 6 – On a motion by John Sonia and a second by Christopher Williams, the town voted unanimously to approve the Fiscal Year 2013 revolving funds as printed in the warrant.

Article 7 – On a motion by Jennifer Leone and a second by Christopher Williams, the town voted unanimously to accept any public funds for repairs to roadways, culverts, bridges, water systems, tree planting, and snow removal, and to authorize the Collector-Treasurer to borrow in anticipation of reimbursement of those funds if needed.

Article 8 – On a motion by Christopher Williams and a second by Jennifer Leone, the town voted unanimously to authorize the Treasurer/Collector to borrow \$316,861 in anticipation of reimbursements for authorized road improvements and other projects provided for under Chapter 90 Local Transportation Aid. The Board of Public Works is authorized to expend funds authorized by this article subject to pre-approval of a plan by the Board of Selectmen and Finance Committee.

Article 9 – On a motion by John Sonia and a second by Christopher Williams the Town voted unanimously to approve the Fiscal Year 2013 Renewable Energy Enterprise Fund Budget as printed in the Warrant.

Article 10 – On a motion by Jennifer Leone and a second by Christopher Williams the Town voted by majority vote to appropriate \$50,000 from free cash toward the cost of design, engineering, and permitting the removal of the Bartlett Pond dam. A vote to reconsider failed. Deputy Moderator Stanley Starr presided over this article. A motion to reconsider failed.

Article 11 – On a motion by Jennifer Leone and a second by Christopher Williams, the Town voted, 67 in favor and 104 opposed, not to disapprove the bond authorization voted by the Nashoba Regional School District on March 15, 2012, thus allowing the school district to spend \$2.2 million on the Nashoba Regional High School Track and Field Renovation and Reuse Project. A motion to reconsider failed.

Article 12 – On a motion by John Sonia and a second by Christopher Williams, the Town voted, with only one negative vote, to authorize the Board of Selectmen to initiate a municipal electrical aggregation for interested customers within the Town of Lancaster and to further authorize the Board of Selectmen to enter into agreements in excess of three years for services to facilitate the sale and purchase of electric energy and other related services. National Grid would still be in charge of transformers, poles and wires.

Article 13 – On a motion by Jennifer Leone and a second by Christopher Williams the Town voted unanimously to accept the donation of a small parcel on Ponakin Road, identified as Lancaster Assessor's Map 25 Parcel 28, said property to be under the care, custody, maintenance and control of the Board of Selectmen, and to authorize the Board of Selectmen to execute all documents related to the acquisition.

Article 14 – On a motion by Christopher Williams and a second by Jennifer Leone the Town voted, by majority vote, to approve the creation of a Stabilization Fund for the Minuteman Regional School District.

Article 15 – On a motion by Historical Commission Chair Michael Sczerzen the Town voted to table Article 15, which would have appropriated \$3,200,000 to pay costs of renovating the Prescott Building. The Historical Commission will hold several educational hearings throughout the summer and put this article on the warrant for the fall Special Town Meeting.

Article 16 – On a motion by Jennifer Leone and a second by Christopher Williams the Town voted unanimously to transfer \$405,000 from Free Cash and the \$50,000 authorized under Article 10 to the Capital Stabilization Fund.

Article 17 – On a motion by Christopher Williams and a second by Jennifer Leone the Town voted unanimously to approve the Fiscal Year 2013 Water Capital expenditures as printed in the Warrant.

After singing Happy Birthday to Moderator Spanagel, there being no further business, Moderator Spanagel adjourned the Annual Town Meeting at 9:30 p.m.

ANNUAL TOWN ELECTION

May 14, 2012

MODERATOR	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
DAVID I. SPANAGEL	170	154	324
Write-In	1	0	1
All Others	0	0	0
Blanks	47	29	76
TOTAL	218	183	401

SELECTMAN	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
JEAN M. SYRIA	113	77	190
THEODORE R. MANNING	89	93	182
Write-In	1	4	5
Blanks	15	9	24
TOTAL	218	183	401

DEPT. OF PUBLIC WORKS	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
Write-In -- JOHN J. KING, JR.	42	23	65
Write-In -- All Others	10	12	22
Blanks	166	148	314
TOTAL	218	183	401

BOARD OF HEALTH (TWO YEARS)	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
DAVID DUNN	169	145	314
Write-In	5	3	8
Blanks	44	35	79
TOTAL	218	183	401
BOARD OF HEALTH (THREE YEARS)	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
Write-In -- ROBERT L. BAYLIS	34	30	64
Write-In -- All Others	10	8	18
Blanks	174	145	319
TOTAL	218	183	401

LIBRARY TRUSTEE -- VOTE FOR TWO	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
JOHN C. SCHUMACHER	141	137	278
STEPHANNE J. FIORI	148	136	284
Write-In	2	1	3
Blanks	145	92	237
TOTAL	436	366	802

PLANNING BOARD	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
Write-In -- THOMAS J. CHRISTOPHER	30	21	51
Write-In -- All Others	11	8	19
Blanks	177	154	331
TOTAL	218	183	401

FINANCE COMMITTEE -- VOTE FOR TWO	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
JAMES E. RILEY, JR.	156	133	289
Write-In -- Michelle I. Vasquez	12	13	25
Write-In -- Matthew Carpenter	12	11	23
All Others	7	2	9
Blanks	249	207	456
TOTAL	436	366	802

HOUSING AUTHORITY	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
DAUNNE M. MILLER	157	140	297
Write-In	1	1	2
Blanks	60	42	102

TOTAL	218	183	401
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NRSD COMMITTEE	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
Write-In -- KARA E. KEITH	24	10	34
Write-In -- All Others	9	7	16
Blanks	185	166	351
TOTAL	218	183	401

**WARRANT FOR
SPECIAL TOWN MEETING
October 1, 2012
THE COMMONWEALTH OF MASSACHUSETTS**

Worcester, ss.

To any Constable of the Town of Lancaster in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Lancaster qualified to vote in the elections and Town affairs, to meet at **Mary Rowlandson Elementary School Auditorium, 103 Hollywood Drive, in said Lancaster on Monday, the first day of October 2012, at 7:00 o'clock in the evening**, then and there to act on the following Articles:

**ARTICLE 1
Finance Committee
Board of Selectmen**

To see if the Town will raise and appropriate or transfer from available funds the following sums of money, to be expended by the respective Departments or Officers indicated, for the capital projects and purchases itemized and described; or act in any manner relating thereto.

a. Snow Plow Attachments	
Amount:	\$26,400
Funds to be expended by:	Board of Public Works
Purpose:	New Snow Plow Attachments for Highway Dump Truck
Funding Source:	Free Cash

b. New Water Source	
Amount:	\$95,500
Funds to be expended by:	Board of Public Works
Purpose:	System design and permitting for new well development
Funding Source:	Water Retained Earnings

ARTICLE 2
Finance Committee
Board of Selectmen

To see if the Town will vote to raise and appropriate; borrow;, and/or transfer from available funds, from the Water Enterprise Fund, from Overlay Surplus, from fund balance reserved for school debt, or any combination thereof; the sum of Sixteen Million, Four Hundred and Thirty Five Thousand Seven Hundred and Twenty-Six Dollars (\$16,435,726) to defray the expenses of the Town for the Fiscal Year beginning July 1, 2012, or act in any manner relating thereto.

The Budget for Fiscal Year 2013 will be available at Town Meeting

ARTICLE 3
Board of Selectmen

To see if the Town will vote to accept the provision of Massachusetts General Law Chapter 59 Section 5N to create a Veterans Tax Abatement Program, or act in a manner relating thereto

ARTICLE 4
Finance Committee
Board of Selectmen

To see if the Town will vote to appropriate the sum of Three Million Four Hundred Thousand and 00/100 Dollars (\$3,400,000.00) for the purpose of making renovations and repairs to the Prescott Building, also referred to as the Old Lancaster High School/Center School, and to authorize the Treasurer with the approval of the Board of Selectmen to borrow said funds pursuant to M.G.L. Chapter 44, section 7 or any other enabling authority, and to issue bonds or notes of the Town therefore; provided that no funds shall be expended hereunder unless and until the Town shall have voted to exclude any bonds or notes issued pursuant to this vote from the limitations of M.G.L. Chapter 59, section 21C; said funds to be expended under the direction of the Board of Selectmen; or act in any manner relating thereto.

ARTICLE 5
Finance Committee
Board of Selectmen

To see if the Town will vote to appropriate the sum of Five Hundred Sixty Three Thousand Seven Hundred Fifty and 00/100 Dollars (\$563,750.00) for the design, construction, and equipping of improvements to that parcel of property owned by the Town and known as Thayer

Field Recreation Field/Campus as shown as Lot 91 on Assessor's Map 34, consisting of seventeen acres, more or less, as shown on a plan entitled "Plan of Land in Lancaster Made by CABCO dated 08/25/2011"; and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said funds pursuant to the provisions of G.L. c. 44, sec.8C or any other enabling authority, and to issue bonds or notes of the Town therefore; and further to transfer the care, custody, maintenance, and control of said parcel from the Board of Selectmen for recreation purposes to the Recreation Committee for recreation purposes in accordance with the provisions of G.L. c. 45, sec. 14, as amended, and any other enabling authority with respect to recreation property; and further to authorize the Recreation Commission to seek on behalf of the Town grants or reimbursements from the Commonwealth of Massachusetts under the Parklands Acquisition and Renovations for Communities (PARC) Program and any other funding source as is consistent with the intent of this article, with the understanding that the project need not be undertaken should the Town fail to obtain such grants or reimbursements; and further to authorize the Recreation Committee and the Board of Selectmen to enter into any and all agreements and execute any and all instruments as may be necessary on behalf of the Town to undertake the purposes of this article; or act in any manner relating thereto.

ARTICLE 6
Finance Committee
Board of Selectmen

To see if the Town will vote to authorize the Board of Selectmen to acquire, by gift, purchase, or eminent domain for general municipal purposes the fee simple or other interest in parcels of land shown on Lancaster Assessor's Map 33 Parcel 82 and Map 33 Parcel 82.A; and to raise and appropriate, transfer from available funds, and/or borrow the sum of Sixty One Thousand Five Hundred Dollars (\$61,500.00) to fund the forgoing acquisitions and costs related thereto; and further to authorize the Board of Selectmen to enter into any and all agreements and execute any and all instruments as may be necessary on behalf of the Town to undertake the purposes of this article; or act in any manner relating thereto.

ARTICLE 7
Finance Committee
Board of Selectmen

To see if the Town will vote to approve the Eight Million dollar (\$8,000,000) indebtedness authorized by the vote of the Regional District School Committee of the Nashoba Regional School District on September 11, 2012, subject to the terms of such vote, for the purpose of renovations to the science labs at the Nashoba Regional High School including the design costs thereof and all costs incidental thereto; provided that the approval of the District's indebtedness by this vote shall be subject to and contingent upon an affirmative vote of the Town to exempt the Town's allocable share of the amounts required to pay for the principal and interest on the borrowing authorized by the District from the limitation on total taxes imposed by G.L. Ch. 59, Section 21C (Proposition 2-1/2) ; and further provided, however, that no debt may be incurred by the District, except for planning and other preliminary expenses as provided in such vote, until the District has received all documentation required to complete the application for a School

Building Assistance grant and that the project meets all requirements for the School Assistance project approval; or act in any manner relating thereto.

ARTICLE 8
Board of Selectmen

To see if the Town will vote to authorize the Board of Selectmen to acquire, by gift, purchase, or eminent domain, for public way purposes, such temporary and permanent easements in the parcels of land located on South Bolton Road, Center Bridge Road, Old Common Road and High Street Extension identified on Assessors Map 38 as Lots 88, 95, 95A, 107, 109, 137, and 138, as are necessary to complete the 5 Corners Intersection reconstruction project, which project and the anticipated location of such easements are depicted on a plan prepared by Beta Group Inc. dated February 28, 2012 entitled "Route 110/Old Common Road/Center Bridge Road Preliminary Right-of-Way Plan" and on file at the Office of the Town Clerk; and to raise and appropriate, transfer from available funds, and/or borrow a sum of money to fund the foregoing acquisitions and costs related thereto; and further to authorize the Board of Selectmen to enter into any and all agreements and execute any and all instruments as may be necessary on behalf of the Town to undertake the purposes of this article; or act in any manner relating thereto.

ARTICLE 9
Board of Selectmen

To see if the Town will vote, pursuant to General Laws Chapter 82, Section 21, to accept the alteration of the layout of South Bolton Road, a public way in the Town, as ordered by the Board of Selectmen and more or less shown on a plan entitled "Route 110/Old Common Road/Center Bridge Road Preliminary Right of Way Plan in the Town of Lancaster, Worcester County, Massachusetts Department of Transportation, Highway Division Intersection Improvements Project," prepared by BETA Group, Inc., dated January 14, 2011, revised through September 10, 2012, and further to discontinue as a public way the portion of South Bolton Road between its intersection with Center Bridge Road/High Street Extension and the proposed relocation of South Bolton Road as approximately shown on the aforesaid plan, and to authorize the Board of Selectmen to acquire, by gift, purchase, or eminent domain, such property interests in said altered portion of the layout as may be required to complete said layout alteration, and to release and convey any and all right, title and interest held by the Town in said discontinued portion, on such terms and conditions, and for such consideration, which may be nominal consideration, as the Board of Selectmen deems appropriate, or take any other action relative thereto.

And you are directed to serve this Warrant by posting up attested copies thereof at the South Lancaster Post Office, the Center Post Office, the Fifth Meeting House and the Town Hall, in said Town seven days at least before the time for holding said meeting. Hereof fail not and make due return of the Warrant with your doings thereon to the Town Clerk at the time and place of meeting aforesaid.

SELECTMEN OF LANCASTER

Jennifer B. Leone, *Chairman*

John P. Sonia, *Clerk*

Jean M. Syria, *Member*

Date of Execution

CONSTABLE'S CERTIFICATION

I hereby certify under the pains and penalties of perjury that I posted an attested a copy of this Warrant at the South Lancaster Post Office, the Center Post Office, the Fifth Meeting House, and the Town Hall on the date attested. I further certify that this Warrant was posted in accordance with the By-laws of the Town of Lancaster and the provisions of M.G.L. c.39, §10.

Attest: _____
Constable

Date: _____

**The full text of the Warrant is available in the Town Hall and Thayer Memorial Library.
The Warrant will also be available at Town Meeting.**

SPECIAL TOWN MEETING LANCASTER MASSACHUSETTS

Mary Rowlandson Elementary School

October 1, 2012

Abbreviated Notes

The Special Town Meeting was called to order at 7:08 p.m. by Moderator David I. Spanagel. A total of 277 registered voters and 13 non-voting guests were signed in by Registrars John Ranieri, Mary Perreira and Kevin Baer. Moderator Spanagel led the audience in reciting the Pledge of Allegiance and then introduced the Town Officials sitting on the stage: Board of Selectmen (BOS) members Jennifer Leone, John P. Sonia and Jean M. Syria, Finance Committee (FinCom) Members Jay Riley, Janet Baylis, Walter Sendrowski and Peter CampoBasso, and Michelle I Vasquez, Town Administrator Orlando Pacheco, Finance Director Cheryl Gariepy and Town Clerk Sue Thompson. The Moderator appointed Michael Lukaszevich and Barbara Bartlett as vote counters. Peter Farmer was resigning as a member of the Minuteman School Committee, so Moderator Spanagel asked any residents who were interested in this position to contact him.

Moderator Spanagel then asked for a moment of silence for residents of the Town who had died during the past six months.

Article 1 – On a motion by John Sonia and a second by Jennifer Leone, the Town voted unanimously to approve the Capital Expenditures as printed in the Warrant. Town Administrator Orlando Pacheco noted that “Item b. New Water Source” was a request for \$95,500 for system design and permitting for a new well on state-owned land off Route 110.

Article 2 – On a motion by Jennifer Leone and a second by Jean Syria, the Town voted by majority vote, with one negative vote, to raise and appropriate \$16,706,419.00 to defray the operating expenses of the Town for fiscal year 2013, with the expectation that \$2,378,598 of that amount will be offset by state aid and local receipts.

Article 3 – On a motion by Jean Syria and a second by Jennifer Leone, the Town voted unanimously to accept the provisions of Massachusetts General Law Chapter 59, Section 5N, allowing the Town to create a Veterans Tax Abatement Program.

Article 4 – On a motion by John Sonia and a second by Jean Syria, the Town voted by a supermajority vote of 184 yeas and 52 nays (a 2/3rd majority vote was needed to pass this article) to authorize the Treasurer-Collector with the approval of the Board of Selectmen to borrow \$3,400,000 for the purpose of making renovations and repairs to the Prescott Building, also referred to as the Old Lancaster High School/Center School, contingent upon the Town having voted to exclude any bonds or notes issued pursuant to this vote from the limitations of M.G.L. Chapter 59, section 21C; said funds to be expended under the direction of the Board of Selectmen. Funding for the Prescott Building renovations will be on the ballot at the May 13 2013 Annual Town Election.

Article 5 – On a motion by Jennifer Leone and a second by John Sonia, the Town voted by a vote of 150 yeas and 88 nays (a 2/3rd majority vote was needed to pass this article) not to authorize the Treasurer/Collector to borrow \$563,750 for the design, construction and improvements to the Thayer Field Recreation Field/Campus. This loan would have been contingent upon the Town obtaining a Parklands Acquisition and Renovations for Communities (PARC) grant from the Commonwealth of Massachusetts. The Finance Committee did not recommend passage of this article, stating they did not have enough information about the long-term costs of the project. After the vote was taken a recount was called; according to the recount, the defeat of the motion was confirmed by an even wider margin, with only 147 yeas against 90 nays.

Article 6 – On a motion by Jean Syria and a second by Jennifer Leone, the Town voted by a Moderator-declared majority vote with 12 nays, to appropriate \$20,200 from Fund Number 9N00, The Parker Gift Fund; \$30,000 from Fund Number 2102, Smart Growth Fund; \$11,300 from Fund Number 9011, The Land Purchase Fund, to fund the acquisition of the parcels of land shown on Lancaster Assessor's Map 33 Parcel 82 and Map 33 Parcel 82.A, and to authorize the Board of Selectmen to enter into agreements and execute all instruments necessary to purchase this land. This is a 20.5 acre piece of land abutting the Town Forest on Old County Road.

Article 7 – On a motion by John Sonia and a second by Jennifer Leone, the Town voted, by a vote of 157 yeas and 66 nays, to disapprove the \$8,000,000 indebtedness authorized by vote of the Regional District School Committee of the Nashoba Regional School District on September 11, 2012. The money was to be used to renovate the science labs at the High School. Nancy Federspiel, chair of the NRSD School Committee, explained what the \$8 million would cover. The Finance Committee disapproved the article, stating that it was too hastily put together, that the costs were too high for the scope of the project, that the town had just paid off a school bond and wanted to use that money for other town projects, and that the town had just recently voted a bond for the athletic field project at the High School. A motion to reconsider failed.

Article 8 – On a motion by Jennifer Leone and a second by Jean Syria, the Town voted by a Moderator-declared majority vote with only 3 nays, to authorize the Board of Selectmen to acquire by gift, purchase, or eminent domain, all temporary and permanent easements as depicted on a plan prepared by Beta Group Inc. dated February 28, 2012 entitled "Route 110/Old Common Road, Center Bridge Road Preliminary Right of Way Plan" and to authorize the Board of Selectmen to enter into agreements and execute all instruments necessary on behalf of the Town to obtain the easements. The easements, which would be paid for by Commonwealth, are necessary in order to complete the 5 Corners Intersection reconstruction project.

Article 9 – On a motion by Jennifer Leone and a second by Jean Syria, the Town voted to withdraw Article 9.

After all articles had been decided, resident Eugene Christoph moved that the citizens of Lancaster thank Thayer Memorial Library Director Joe Mulé for the Library's successful 150th Anniversary year and party.

There being no further business, Moderator Spanagel thanked the audience for their participation and accepted a motion to adjourn the meeting at 10:05 p.m.

STATE ELECTION RESULTS
Presidential Primary
March 6, 2012

DEMOCRATIC PARTY

PRESIDENTIAL PREFERENCE	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
BARACK OBAMA	54	46	100
NO PREFERENCE	3	3	6
ALL OTHERS	3	2	5
BLANKS	5	0	5
TOTAL	65	51	116

STATE COMMITTEE MAN	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
HAROLD P. NAUGHTON, JR	55	45	100
All Others	2	0	2
Blanks	8	6	14
TOTAL	65	51	116
STATE COMMITTEE WOMAN	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
MARY H. WHITNEY	56	43	99
All Others	0	1	1
Blanks	9	7	16
TOTAL	65	51	116
TOWN COMMITTEE	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
CLAIRE E. GRIFFITHS	41	32	73
MARY B. PERREIRA	40	28	68

DAVID McNALLY	46	31	77
LEONARD J. KELLEY	41	27	68
ROBERT J. CIRILLO, JR	41	29	70
HAROLD A VANASSE	45	28	73
MARK S. FINNERTY	46	29	75
JOANNE C. FOSTER	45	29	74
ELIZABETH M. NARBONNE	43	28	71
JOYCE A. CORBOSIERO	42	28	70
GAIL F. SULLIVAN	41	28	69
STEPHEN J. PHILBIN	45	32	77
STEPHEN J. KERRIGAN	45	32	77
JAMES J. FORD, JR.	41	29	70
MARTHA M. FORD	43	30	73
BRYAN SHERIDAN	41	28	69
MARY C. GARCIA	41	28	69
DONALD E. ADAMS	42	27	69
DEBORAH A. ADAMS	42	27	69
ROSE M. MacDONALD	40	28	68
RITA M FORD	45	29	74
RICHARD L. GARCIA	41	27	68
THOMAS G. KENNEDY	48	30	78
All Others	0	0	0
Blanks	640	611	1,251
TOTAL	1,625	1,275	2,900

REPUBLICAN PARTY

PRESIDENTIAL PREFERENCE	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
RON PAUL	47	46	93
MITT ROMNEY	211	240	451
RICK PERRY	0	0	0
RICK SANTORUM	47	33	80
JON HUNTSMAN	4	2	6
MICHELE BACHMANN	0	4	4
NEWT GINGRICH	8	8	16
NO PREFERENCE	3	2	5
ALL OTHERS	0	0	0
BLANKS	0	0	0
TOTAL	320	335	655

STATE COMMITTEE MAN	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
LANCE D. MAY	98	122	220
THOMAS F. ARDINGER	133	143	276
All Others	1	1	2
Blanks	88	69	157
TOTAL	320	335	655
STATE COMMITTEE WOMAN	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
SUSAN E. SMILEY	229	251	480
All Others	1	0	1
Blanks	90	84	174
TOTAL	320	335	655

TOWN COMMITTEE	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
SUSAN E. SMILEY	182	200	382
DAVID P. FOSTER	181	196	377
KEVIN D. BAER	168	190	358
HENRY A. RICHTER	179	210	389
NATHANIEL C. HAWKINS, III	183	211	394
SANDRA L. HAWKINS	175	198	373
COLLEEN M. COUGHLAN	164	183	347
JOHN A. RANIERI	161	190	351
EDWARD G. SANDERS	167	189	356
SCOTT A. MILLER	171	200	371
JEANNE G. RICH	177	212	389
DONALD H. CHAISSON	163	187	350
CATHERINE CHAISSON	161	191	352
WILLIAM W. BARTLETT	188	216	404
HENRY A. PASZKO	183	200	383
All Others	1	1	2
Blanks	8,596	8,751	17,347
TOTAL	11,200	11,725	22,925

GREEN-RAINBOW PARTY

PRESIDENTIAL PREFERENCE	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
KENT MESPLAY	0	0	0
JILL STEIN	0	5	5
HARLEY MIKKELSON	0	0	0

NO PREFERENCE	0	0	0
ALL OTHERS	0	0	0
BLANKS	0	0	0
TOTAL	0	5	5

STATE COMMITTEE MAN	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
All Others	0	0	0
Blanks	0	5	5
TOTAL	0	5	5
STATE COMMITTEE WOMAN	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
All Others	0	0	0
Blanks	0	5	5
TOTAL	0	5	5
TOWN COMMITTEE	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
All Others	0	0	0
Blanks	0	50	50
TOTAL	0	50	50

TOTAL VOTES CAST	385	391	776
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STATE PRIMARY

September 6, 2012

DEMOCRATIC PARTY

SENATOR IN CONGRESS	Pct 1	Pct 2	Total
Elizabeth A. Warren	69	80	149
All Others	2	1	3
Blanks	6	3	9
TOTAL VOTES CAST	77	84	161

REPRESENTATIVE IN CONGRESS	Pct 1	Pct 2	Total
Nicola S. Tsongas	71	78	149
All Others	2	0	2
Blanks	4	6	10
TOTAL VOTES CAST	77	84	161

COUNCILLOR	Pct 1	Pct 2	Total
All Others	3	2	5
Blanks	74	82	156
TOTAL VOTES CAST	77	84	161

SENATOR IN GENERAL COURT	Pct 1	Pct 2	Total
Jennifer L. Flanagan	69	78	147
All Others	2	0	2
Blanks	6	6	12
TOTAL VOTES CAST	77	84	161

REPRESENTATIVE IN GENERAL COURT	Pct 1	Pct 2	Total
Harold P. Naughton, Jr.	66	77	143
All Others	1	0	1
Blanks	10	7	17
TOTAL VOTES CAST	77	84	161

CLERK OF COURTS	Pct 1	Pct 2	Total
Dennis P. McManus	62	72	134
All Others	1	0	1
Blanks	14	12	26
TOTAL VOTES CAST	77	84	161

REGISTER OF DEEDS	Pct 1	Pct 2	Total
Anthony J. Vigliotti	64	73	137
All Others	0	0	0
Blanks	13	11	24
TOTAL VOTES CAST	77	84	161

TOTAL DEMOCRATIC VOTES CAST	77	84	161
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REPUBLICAN PARTY

SENATOR IN CONGRESS

	Pct 1	Pct 2	Total
Scott P. Brown	113	116	229
All Others	0	1	1
Blanks	5	1	6
TOTAL VOTES CAST	118	118	236

REPRESENTATIVE IN CONGRESS

	Pct 1	Pct 2	Total
Jonathan A. Golnik	84	66	150
Thomas J.M. Weaver	29	45	74
All Others	0	0	0
Blanks	5	7	12
TOTAL VOTES CAST	118	118	236

COUNCILLOR

	Pct 1	Pct 2	Total
Jennie L. Caissie	82	99	181
All Others	0	0	
Blanks	36	19	55
TOTAL VOTES CAST	118	118	236

SENATOR IN GENERAL COURT

	Pct 1	Pct 2	Total
All Others	1	2	3
Blanks	117	116	233
TOTAL VOTES CAST	118	118	236

REPRESENTATIVE IN GENERAL COURT

	Pct 1	Pct 2	Total
All Others	0	1	1
Blanks	118	117	235
TOTAL VOTES CAST	118	118	236

CLERK OF COURTS

	Pct 1	Pct 2	Total
All Others	0	0	0
Blanks	118	118	236
TOTAL VOTES CAST	118	118	236

REGISTER OF DEEDS

	Pct 1	Pct 2	Total
All Others	0	0	0
Blanks	118	118	236
TOTAL VOTES CAST	118	118	236

TOTAL REPUBLICAN VOTES CAST

118 118 236

GREEN-RAINBOW PARTY

TOTAL GREEN-RAINBOW VOTES CAST

0 0 0

TOTAL PRIMARY BALLOTS CAST

195 202 397

STATE ELECTION

November 6, 2012

ELECTORS OF PRESIDENT & VP	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
JOHNSON and GRAY	22	22	44
OBAMA and BIDEN	829	899	1,728
ROMNEY and RYAN	950	965	1,915
STEIN and HONKALA	9	17	26
RON PAUL	6	3	9
All Others	5	1	6
Blanks	6	9	15
TOTAL	1,827	1,916	3,743

SENATOR IN CONGRESS	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
SCOTT P. BROWN	1,093	1,123	2,216
ELIZABETH A. WARREN	716	777	1,493
All Others	3	1	4
Blanks	15	15	30
TOTAL	1,827	1,916	3,743
REPRESENTATIVE IN CONGRESS	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
NICOLA S. TSONGAS	942	1,019	1,961
JONATHAN A. GOLNIK	805	817	1,622
All Others	3	4	7
Blanks	77	76	153
TOTAL	1,827	1,916	3,743

COUNCILLOR	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
JENNIE L. CAISSIE	1,256	1,300	2,556
All Others	8	12	20
Blanks	563	604	1,167
TOTAL	1,827	1,916	3,743
SENATOR IN GENERAL COURT	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
JENNIFER L. FLANAGAN	1,242	1,326	2,568
All Others	7	6	13
Blanks	578	584	1,162
TOTAL	1,827	1,916	3,743

REPRESENTATIVE IN GENERAL COURT	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
HAROLD P. NAUGHTON, JR.	1,279	1,391	2,670
All Others	11	7	18
Blanks	537	518	1,055
TOTAL	1,827	1,916	3,743

CLERK OF COURTS	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
DENNIS P. McMANUS	1,161	1,236	2,397
All Others	8	5	13
Blanks	658	675	1,333
TOTAL	1,827	1,916	3,743

REGISTER OF DEEDS	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
ANTHONY J. VIGLIOTTI	1,169	1,232	2,401
All Others	6	5	11
Blanks	652	679	1,331
TOTAL	1,827	1,916	3,743
BALLOT QUESTION 1 (Motor Vehicle Repair)	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
YES	1,480	1,540	3,020
NO	188	235	423
Blanks	159	141	300
TOTAL	1,827	1,916	3,743

BALLOT QUESTION 2 (Death with Dignity)	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
YES	834	816	1,650
NO	930	1,042	1,972
Blanks	63	58	121
TOTAL	1,827	1,916	3,743

BALLOT QUESTION 3 (Medical Marijuana)	Pct 1 - Total	Pct 2 - Total	GRAND TOTAL
YES	1,088	1,110	2,198
NO	674	753	1,427
Blanks	65	53	118
TOTAL	1,827	1,916	3,743

Total Voters 4805
% Turnout 77.9%

XIII. FINANCIAL REPORTS

BOARD OF ASSESSORS

<u>YEAR</u>	<u>VALUATION</u>	<u>TO BE RAISED</u>	<u>TAX RATE</u>
2010	826,026,350.00	13,274,243.45	16.07
2011	805,411,049.00	13,796,691.27	17.13
2012	788,609,858.00	14,147,660.85	17.94
2013	754,259,180.00	14,391,265.16	19.08

MONEY APPROPRIATED AT TOWN MEETING	\$18,668,626.00
TAX TITLE	20,000.00
DEBT & INTEREST CHARGES	-0-
CHERRY SHEET OFFSET	11,592.00
OVERLAY DEFICITS	18,880.00
SNOW & ICE DEFICIT	-0-
STATE & COUNTY ASSESSMENT	119,206.00
CURRENT OVERLAY	255,719.16
GROSS AMOUNT TO BE RAISED	\$19,094,023.16

MONEY RECEIVED FROM THE STATE/FEDERAL SOURCES	\$ 995,541.00
LOCAL ESTIMATED RECEIPTS	\$1,581,317.00
ENTERPRISE FUND	\$1,606,500.00
FREE CASH	\$ 481,400.00
REVENUE FROM OTHER SOURCES	\$ 38,000.00
TOTAL REDUCTIONS	\$4,702,758.00

	VALUE	TAX
ASSESSED VALUATION (REAL ESTATE)	734,563,360	\$14,015,468.91
ASSESSED VALUATION (PERSONAL PROPERTY)	19,695,820	\$ 375,796.25

SUPPLEMENTAL TAX COMMITTED FISCAL YEAR 2012	\$ 10,197.33
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AMOUNT COMMITTED TO TAX COLLECTOR

REAL PROPERTY	\$ 14,015,465.71
PERSONAL PROPERTY	375,796.28
SEWER BETTERMENT LIEN	158,614.18
SEWER BETTERMENT INTEREST	130,646.15
SEWER USAGE LIENS	-0-
TOTAL SEWER	\$ 289,260.33
WATER LIENS	\$ 87,712.90

SEPTIC LOAN PROGRAM

PRINCIPAL	2,467.10
INTEREST	1,325.08
TOTAL SEPTIC LOAN PROGRAM	3,792.18

EXEMPTION GRANTED UNDER CHAPTER 59, SECTION 5, CLAUSE 22,22A,22B,22E, VETERANS -
CLAUSE 37, CLAUSE 17D, SURVIVING SPOUSE.

TOTAL AMOUNT FOR FISCAL 2013 \$18487.50

ELDERLY PERSONS OVER 65 YEARS QUALIFIED UNDER CHAPTER 59, SECTION 5, CLAUSE 41C.

TOTAL AMOUNT FOR FISCAL 2013 \$38,000.00

ELDERLY WORK PROGRAM FISCAL 2013 \$14,466.00

EXCISE TAX COMMITMENT MADE IN 2012 TO THE TAX COLLECTOR

2010.....	\$ 37.50
2011.....	\$ 4,741.53
2012.....	\$ 780,906.46

EXCISE TAX ABATEMENT MADE IN 2012

2007.....	\$ 7.50
2008.....	\$ 537.06
2009.....	\$ 173.75
2010.....	\$ 0
2011.....	\$ 1,440.93
2012.....	\$ 22,033.73

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FINANCE DIRECTOR REPORTS

Town of Lancaster, Massachusetts Combined Balance Sheet-All Fund Types June 30, 2012

	<u>Governmental Fund Types</u>		Chapter 90 &	<u>Proprietary Fund Type</u>	<u>Fiduciary Fund Type</u>	<u>Account Group</u>	Total
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Enterprise</u>	<u>Trust and Agency</u>	<u>General Long Term Debt</u>	(Memorandum Only)
<u>Assets</u>							
Cash and Cash Investments	\$2,327,770	\$1,006,585	(\$169,846)	\$1,326,809	\$2,464,374		\$6,955,692
Due from Other Funds							
Receivables:							
Property Taxes	216,130						216,130
Allowance for Abatements and Exemptions	(115,758)						(115,758)
Tax Liens	423,579			12,823			436,402
Excises	139,517						139,517
Departmental	210,199			97,328			307,527
Due from Other Governments							0
Fixed Assets				2,814,709			2,814,709
Tax Foreclosure Receivable	290,140						290,140
						0	0
Amount to be Provided for Payment of Bonds						6,000,005	6,000,005
Total Assets	\$3,491,578	\$1,006,585	(\$169,846)	\$4,251,668	\$2,464,374	\$6,000,005	\$17,044,364
<u>Liabilities and Fund Equity</u>							
Liabilities:							
Warrants Payable							\$0
Due to Other Funds							\$0
Withholdings Payable							\$0
Due to Other Governments							\$0
Due to Individuals	9,728						\$9,728
Performance Bonds Payable							\$0
Landfill Closure Costs Payable							\$0
Bond Anticipation Notes Payable						0	\$0
Contributed Capital - Fixed Assets				2,814,709			\$2,814,709
Bonds Payable						6,000,005	\$6,000,005
Deferred Revenue:							\$0
Property Taxes	100,372			97,346			\$197,718
Tax Liens	423,596			12,823			\$436,419
Foreclosure	290,140						\$290,140
Excises	139,942						\$139,942
Departmental	210,184						\$210,184
Total Liabilities	1,173,963	0	0	2,924,878	0	6,000,005	10,098,845

Fund Equity:							
Contributed Capital				0			
Retained Earnings:							
Unreserved							0
Fund Balances:							0
Deficit to be raised Water							0
Reserved for Encumbrances	137,537						137,537
Reserved for Snow							
Subsequent Yr Exp	455,000		(169,846)	774,092			1,059,246
Reserved for Endowments					660,667		660,667
Unreserved:							0
Designated to be Bonded	0						0
Designated (SBA)	758,787						758,787
Undesignated	966,291	1,006,585		552,698	1,803,707		4,329,281
Total Fund Equity	2,317,615	1,006,585	(169,846)	1,326,790	2,464,374	0	6,945,518
Total Liabilities and Fund Equity	\$3,491,578	\$1,006,585	(\$169,846)	\$4,251,668	\$2,464,374	\$6,000,005	\$17,044,364

FY 2012 BUDGET VS ACTUAL

	ATM <i>Fiscal 2012</i>	STM <i>Fiscal 2012</i>	AFTER TRANSFERS <i>Fiscal 2012</i>	ACTUAL FY12 REVENUE/ EXPENSE
<i>Operating Revenues :</i>				
Tax Levy	14,205,771	14,375,092		14,391,265
State Aid - Net of Assessments	826,903	836,167		974,159
Local Estimated Receipts	1,358,432	1,358,432		1,585,072
Total Revenues	16,391,106	16,569,691	0	16,950,496
<i>Operating Expenditures Actuals:</i>	Budgeted	Budgeted	Budget After Transfer	Actual
<i>General Government:</i>				
Salaries & Wages	778,356	784,257	698,093	658,244
Expenses	665,530	698,959	676,924	521,881
General Government Total	1,443,886	1,483,216	1,375,018	1,180,124
<i>Public Safety:</i>				
Salaries & Wages	1,311,652	1,311,653	1,345,730	1,296,826
Expenses	210,913	220,913	220,913	188,213
Public Safety Total	1,522,565	1,532,565	1,566,643	1,485,039
<i>Education:</i>				
Minuteman Assessment	525,366	525,366	525,366	525,366
Nashoba Regional Assessment	9,086,575	9,086,575	9,086,575	9,086,575
Education Total	9,611,941	9,611,941	9,611,941	9,611,941
<i>Public Works:</i>				
Salaries & Wages	340,212	340,211	362,618	337,099
Expenses	330,481	330,481	334,289	317,546
Public Works Total	670,693	670,692	696,907	654,645
<i>Health & Human Services:</i>				
Salaries & Wages	27,870	24,455	28,454	24,531
Expenses	60,239	63,654	90,220	76,927
Health & Human Services Total	88,109	88,109	118,675	101,458

Culture & Recreation:				
Salaries & Wages	212,668	212,668	221,125	221,125
Expenses	59,713	59,713	68,020	66,111
Culture & Recreation Total	272,381	272,381	289,146	287,236
Sub Total - Departmental Totals	13,609,574	13,658,904	13,658,329	13,320,443
Total Salaries & Wages	2,670,758	2,673,243	2,656,021	2,537,825
Total Expenses	10,938,817	10,985,661	11,002,308	10,782,617
Sub Total Salaries & Wages / Expense	13,609,574	13,658,904	13,658,329	13,320,443
INSURANCES	1,091,415	1,027,806	1,027,806	962,432
DEBT SERVICE	1,449,265	1,449,265	1,449,265	1,444,264
Intergovernmental - Cherry Sheet Asses				
Transfer to Other Funds			37,345	271,345
TOTAL OPERATING BUDGETS	16,150,254	16,135,975	16,172,745	15,998,484
Added to Budget When Completing Tax Recap				
Tax Title	20,000	20,000	20,000	20,000
Snow & Ice Deficit	0	0	0	0
Library Cherry Sheet Offset	10,549	10,549	10,549	10,549
Allowance for Abatements	109,176	109,176	114,269	114,269
Cherry Sheet Assessments				
TOTAL BUDGET	16,289,979	16,275,700	16,317,563	16,143,302

Town of Lancaster

Annual Water Budget

Fiscal Years 2008 - 2012

Operating Revenues	Actual Fiscal 2008	Actual Fiscal 2009	Actual Fiscal 2010	Actual Fiscal 2011	Budget Fiscal 2012	Actual Fiscal 2012
Charges for Services	542,165.00	705,582.00	757,836.00	1,144,635.00	706,698.00	1,040,866.00
State Revenue	0.00	2,333.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	4,108.00	10,086.00	9,780.00	11,820.00	8,550.00	25,186.00
Penalties/Interest/Liens						88,776.85
Earnings on Investments	1,875.00	2,621.00	0.00	0.00	0.00	0.00
Total Revenues	548,148.00	720,622.00	767,616.00	1,156,455.00	715,248.00	1,154,828.85
Operating Expenditures	Actual	Actual	Actual	Actual	Budget	Actual
Water Enterprise						
Salaries & Wages	191,144.00	199,566.00	195,776.00	200,510.00	200,509.64	203,195.46
Expenses	178,866.00	165,345.00	196,757.00	197,457.00	130,705.00	146,974.37
Capital Outlay	179,443.00	85,375.00	33,550.00	33,696.00	58,550.00	49,926.00
Debt Service	205,965.00	195,585.00	189,285.00	183,705.00	183,705.00	183,705.00
Indirect Costs	99,880.00	89,880.00	99,880.00	99,880.00	99,880.00	115,299.00
Water Enterprise Total	855,298.00	735,751.00	715,248.00	673,349.64	673,349.64	699,089.83
Water Reserve Fund Chap 40 Sec 6	0.00	0.00	0.00	30,000.00	33,148.00	
Budgeted Surplus				11,898.00	11,898.00	
TOTAL OPERATING BUDGETS	855,298.00	735,751.00	715,248.00	715,247.64	715,247.64	699,089.83
Transfer From Free Cash	62,685.00					
BAN/BOND						
Transfer From Water Capital	370,000.00	30,000.00				
Transfer TO Other Funds						110,000.00

TOWN OF LANCASTER

FY13 OPERATING BUDGET

	ATM/STM <i>Fiscal 2012</i>	ATM <i>Fiscal2013</i>	STM/Final <i>Fiscal2013</i>
Tax Levy	14,205,771	14,642,575	14,327,821
State Aid - Net of Assessments	836,167	875,774	876,691
Local Estimated Receipts	1,467,870	1,390,157	1,501,907
	16,509,808	16,908,506	16,706,419
	Budgeted	Budgeted	Budgeted
General Government:			
Salaries & Wages	784,257	762,325	792,326
Expenses	698,959	679,875	656,135
General Government Total	1,483,216	1,442,200	1,448,461
Public Safety:			
Salaries & Wages	1,310,602	1,362,829	1,362,830
Expenses	221,963	209,778	209,778
Public Safety Total	1,532,565	1,572,607	1,572,608
Education:			
Minuteman Assessment	525,366	533,870	560,765
Nashoba Regional Assessment	9,086,575	9,395,356	10,017,312
Education Total	9,611,941	9,929,226	10,578,077
Public Works:			
Salaries & Wages	335,277	350,404	350,404
Expenses	335,416	350,400	350,400
Public Works Total	670,693	700,804	700,804
Health & Human Services:			
Salaries & Wages	24,455	19,831	29,073
Expenses	63,654	63,208	60,068
Health & Human Services Total	88,109	83,039	89,141

Culture & Recreation:			
Salaries & Wages	212,668	225,622	225,622
Expenses	59,713	75,760	75,760
Culture & Recreation Total	272,381	301,382	301,382
Sub Total - Departmental Totals	13,658,905	14,029,258	14,690,473
Total Salaries & Wages	2,667,259	2,721,012	2,760,255
Total Expenses	10,991,646	11,308,247	11,930,218
Sub Total Salaries & Wages / Expense	13,658,905	14,029,258	14,690,473
INSURANCES	1,027,806	1,116,215	1,116,215
DEBT SERVICE	1,449,265	1,446,264	629,038
TOTAL OPERATING BUDGETS	16,135,975	16,591,373	16,435,726
Added to Budget When Completing Tax Recap			
Tax Title	20,000	20,000	20,000.00
Snow & Ice Deficit	0	0	0.00
Library Cherry Sheet Offset	10,549	10,555	10,555.00
Allowance for Abatements	109,176	114,268	114,268.00
Previous Years Personal Property	0	0	18,870.00
BUDGET TOTAL	16,275,700	16,736,560	16,599,419
Surplus/(Deficit)	234,670	171,946	107,000
OTHER FUNDING SOURCES/USES			
Transfer From Free Cash			
Transfer From Stabilization			
Transfer From Overlay			
Transfer From Water			
Transfer From FB Rsrvd for Debt			
Transfer From Central Fire Capital			
Mosquito Assessment Not Budgeted			
Transfer From Closed Capital			
Transfer TO Other Funds - Capital	(234,000)	(107,000)	(107,000)
Transfer TO Capital Stabilization			
Surplus/(Deficit)	670	64,946	0

Raise & Approp	
Cemetery Furnace	10,000
MRE/LBM Boiler	62,000
Mold Removal	15,000
Repave TH Driveway	<u>20,000</u>
	107,000
Free Cash Water	
Clean Re-Line Water Tank	29,000
Re-Paint Water Tank	30,000
5 Corner Water Main	35,000
	25,000
	35,000
	30,000
Chapter 90	<u>50,000</u>
44GW Dump/Sander/Plow	234,000
Sidewalk Replace	

Town of Lancaster FY 13 Water Budget

	Budgeted <i>Fiscal 2012</i>	Actual <i>Fiscal 2012</i>	Budgeted <i>Fiscal 2013</i>
Charges for Services	706,698	1,040,866	884,000
State Revenue	0	0	0
Miscellaneous Revenues	8,550	25,186	12,000
Earnings on Investments	0	88,777	0
	715,248	1,154,829	896,000
	Budgeted	Actual	Budgeted
<i>Water Enterprise</i>			
Salaries & Wages	193,842	203,195	204,468
Expenses	246,003	146,974	271,998
Capital Outlay	50,000	49,926	49,000
Debt Service	183,705	183,705	168,130
Indirect Costs	8,550	115,299	12,000
Water Enterprise Total	682,100	699,100	705,596
Water Reserve Fund Chap 40 Sec 6	33,148	0.00	30,000
Budgeted Surplus	0		160,404
TOTAL OPERATING BUDGETS	715,248	699,100	896,000
Transfer From Free Cash			
BAN/BOND			
Transfer From Water Capital			
Transfer TO Other Funds		110,000	

**BOARD OF SELECTMEN
Lancaster MA**

**CITIZENS ACTIVITY RECORD/REQUEST
“Good Government Starts with You”**

If you are interested in serving on an appointed town committee, please tear out this form, fill it out and mail to: Board of Selectmen, 695 Main Street, Suite 1, Lancaster MA 01523. The filling out of this form in no way assures an appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity. A list of permanent and ad hoc committees whose members are appointed by the Board of Selectmen is shown on the back of this form.

Name: _____ Home Phone: _____ Work/Cell Phone: _____

Address: _____ Amt. of Time Available: _____

Interest in these Committees: (see list on back): _____

Present Business Affiliation and Work: _____

Business Experience: _____

Education or Special Training: _____

Date Appointed

Town Offices Held

Term Expired

Remarks: _____

LANCASTER COMMITTEES
Appointed by the Board of Selectmen

If you are interested in serving on one of the committees listed below when a vacancy occurs, please fill out the form on the reverse side, tear this sheet out and mail it in.

Permanent Standing Committees

Agricultural Commission	Cultural Council
Animal Control Commission	Energy Commission
Board of Appeals	Historical Commission
Board of Assessors	Memorial Day Committee
Board of Registrars of Voters	Open Space and Recreation Committee
Cable TV Advisory Committee	Personnel Board
Commission on Disability	Recreation Committee
Conservation Commission	Town Forest Committee
Council on Aging/Community Center	

Ad-Hoc Committee

Thayer Field Recreational Campus	Solid Waste Study Committee
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Permanent Standing Committees

Agricultural Commission	Council on Aging/Community Center
Animal Control Commission	Historical Commission
Board of Appeals	Memorial Day Committee
Board of Assessors	Personnel Board
Board of Registrars of Voters	Recreation Committee
Commission on Disability	Town Forest Committee
Conservation Commission	Energy Commission
Cultural Council	Open Space and Recreation Commission
Energy Commission	

Ad-Hoc Committee

Thayer Field Recreational Campus	Solid Waste Study Committee
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Please join! We help seniors in your community.

Become a Friend of the Lancaster Seniors!

We encourage you to consider joining the Friends of the Lancaster Seniors, Inc. a non-profit corporation, open to all. *You don't have to be a Senior to be a Friend!* We have applied for federal 501(c)3 status as a non-profit, and it is well underway. Check with your accountant, most non-profit contributions are tax deductible. Stay tuned! Updates on the *Friends* will be included in the monthly COA newsletter.

Your annual membership contribution is a mainstay of our organization, helping to pay for programs that will enrich our senior's lives. Your support will help us to establish and administer assistance programs, the senior center and in the community. We will help with meals, trips, and more!

Annual Membership Dues

❖ Senior (60 +)	\$10
❖ Individual (non-Senior)	\$15
❖ Family	\$30

We now accept credit cards! Ask for David James the next time you are at the Senior Center!

Website: <http://FriendsoftheLancasterSeniors.org> Email: FriendsoftheLancasterSeniors@gmail.com

To become a member, fill out the information below, and send it and your check (payable to *Friends of the Lancaster Seniors, Inc.*) to:

Friends of the Lancaster Seniors, Inc.

504 Blue Heron Dr.

Lancaster, MA 01523

For more information about joining FOLS, contact David James at 978-263-7962.

Name: _____

Address: _____

Email: _____

Category of Membership:

___ Senior \$10

___ Individual \$15

___ Family \$30

Thank You for supporting Lancaster Seniors!