



# TOWN OF LANCASTER

## OFFICE OF THE TOWN CLERK

Lisa J. Johnson  
Town Clerk

Amie C. Martin  
Assistant Town Clerk

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### CERTIFICATE OF RECEIPT OF OPEN MEETING LAW MATERIALS

I, \_\_\_\_\_, who qualified for the office of  
(name)

\_\_\_\_\_ on \_\_\_\_\_  
(office) (date)

certify pursuant to G.L.c. 30A, section 20(g), that I have received copies of the following Open Meeting Law materials:

1. The Open Meeting Law, G.L.c. 30A, subsection 18-25;
2. Regulations promulgated by the Attorney General under G.L.c. 30A, section 25; and
3. Educational materials promulgated by the Attorney General under G.L.c. 30A, section 19(b), explaining the Open Meeting Law and its application.

I have read and understand the requirements of the Open Meeting Law and the consequences for violating it. I further understand that the materials I have received may be revised or updated from time to time, and that I have a continuing obligation to implement any change in the Open Meeting Law during my term of office.

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Signature

Department/Title

Email Address

*Please sign and return, as required by state law, to the Lancaster Town Clerk.*