

TOWN OF LANCASTER

Budget Summary

	FISCAL 2019 ACTUAL	FISCAL 2020 BUDGET	FISCAL 2021 DEPT REQUEST	FISCAL 2021 RECOMMENDED	FISCAL 2021 % INC/DEC from FY20	FISCAL 2021 \$ INCREASE	FISCAL 2021 % INC/DEC from Request
SOURCES OF FUNDS							
Tax & Other Current Revenues Within Levy Limit							
Real Estate & Property Tax	17,427,813.95	18,774,299.35	19,343,656.48	19,343,656.48	3.03%	569,357.13	2.50%
From the Commonwealth	1,170,010.00	1,221,488.00	1,240,487.00	1,240,487.00	1.56%	18,999.00	-10.00%
Local Revenue	2,334,137.00	2,011,275.00	1,888,150.00	1,888,150.00	-6.12%	(123,125.00)	-5.90%
SUB-TOTAL (Tax & Current Rev)	20,931,960.95	22,007,062.35	22,472,293.48	22,472,293.48	2.11%	465,231.13	
Outside Levy Limit							
Real Estate & Per Prop Tax	1,327,698.00	1,503,460.00	1,474,560.00	1,474,560.00	-1.96%	(28,900.00)	
Other Available Funds							
Wetlands	13,274.00	10,212.63	10,212.63	10,212.63	0.00%	0.00	
Reserved for School Debt	73,771.00	73,770.00	73,771.00	73,771.00	0.00%	1.00	
Free Cash - Other Items	241,856.00			137,975.00			
TOTAL SOURCES OF FUNDS	22,588,559.95	23,594,504.98	24,030,837.11	24,168,812.11	2.38%	574,307.13	
USE OF FUNDS							
Personal Services (Non-School)	3,337,598.99	3,504,489.20	3,626,618.22	3,626,618.22	3.37%	122,129.02	3.30%
Expenses (Non-School)	1,687,928.09	1,668,822.00	1,751,458.00	1,633,308.00	-2.17%	(35,514.00)	-6.67%
Sub-total (Non-School)	5,025,527.08	5,173,311.20	5,378,076.22	5,259,926.22	1.65%	86,615.02	-2.12%
Expenses Debt	1,135,856.69	1,121,875.00	1,092,975.00	1,092,975.00	-2.64%	(28,900.00)	
Expenses Risk Management	1,476,211.78	1,654,641.00	1,731,049.50	1,731,049.50	4.41%	76,408.50	
Expenses Transfers out	100,000.00	100,000.00	174,282.00	174,282.00	42.62%	74,282.00	
Sub-total Debt/Insurance	2,712,068.47	2,876,516.00	2,998,306.50	2,998,306.50	4.06%	121,790.50	
Minuteman Regional Vocational	1,780,470.00	2,085,501.00	2,195,473.00	2,195,473.00	5.01%	109,972.00	
Nashoba Regional High School	12,613,085.00	13,014,404.00	13,400,697.38	13,400,697.38	2.88%	386,293.38	
Sub-total Schools	14,393,555.00	15,099,905.00	15,596,170.38	15,596,170.38	3.18%	496,265.38	

OMNIBUS BUDGET	22,131,150.55	23,149,732.20	23,972,553.10	23,854,403.10	2.95%	704,670.90
Special Items						
State & County Assessme	134,347.00	142,916.00	144,409.00	144,409.00	1.03%	1,493.00
Property Tax Abatement:	198,997.00	144,752.00	150,000.00	150,000.00	3.50%	5,248.00
Tax Title Legal Fees		20,000.00	20,000.00	20,000.00	0.00%	0.00
OPEB Contribution						
Capital	0.00	0.00	238,580.00	238,580.00		
SUB-TOTAL SPECIAL ITEMS	333,344.00	307,668.00	552,989.00	552,989.00	44.36%	245,321.00
TOTAL USES OF FUNDS	22,464,494.55	23,457,400.20	24,525,542.10	24,407,392.10	3.89%	949,991.90
TOTAL SOURCES OF FUNDS	22,588,559.95	23,594,504.98	24,030,837.11	24,168,812.11	2.38%	
SURPLUS/(DEFICIT)			(494,705.00)	(238,579.99)		
Without Capital			(256,125.00)	0.00		

TOWN OF LANCASTER GOVERNMENT FUNCTION	FISCAL 2019 ACTUAL	FISCAL 2020 BUDGET	FISCAL 2021 REQUEST	FISCAL 2021 RECOMMEND	FISCAL 2021 % INC/DEC	% of BUDGET
GENERAL GOVERNMENT	1,777,515.64	1,814,166.00	1,919,249.04	1,867,744.04	2.87%	7.82%
PUBLIC SAFETY	1,990,779.32	2,117,037.00	2,172,486.22	2,143,336.22	1.23%	8.99%
EDUCATION	14,393,555.00	15,099,905.00	15,596,170.38	15,596,170.38	3.18%	65.38%
PUBLIC WORKS	728,763.37	664,427.00	686,707.04	658,607.04	-0.88%	2.76%
HEALTH & HUMAN SERVICES	127,492.21	163,325.20	175,238.00	167,463.00	2.47%	0.71%
CULTURE & RECREATION	400,976.54	414,356.00	424,395.92	422,775.92	1.99%	1.77%
DEBT SERVICE	1,135,856.69	1,121,875.00	1,092,975.00	1,092,975.00	-2.64%	4.57%
RISK MANAGEMENT	1,476,211.78	1,654,641.00	1,731,049.50	1,731,049.50	4.41%	7.25%
TRANSFER TO OTHER FUNDS	100,000.00	100,000.00	174,282.00	174,282.00	42.62%	0.73%
TOTAL ARTICLE 1 OMNIBUS BUDGET	22,131,150.55	23,149,732.20	23,972,553.10	23,854,403.10	2.95%	

	FY19	FY20	FY21	FY21	Increase/
	ACTUALS	BUDGET	DEPT REQUESTS	ATM RECCOMENDED	(Decrease)
TOWN MEETING					
COMMUNICATIONS	1,906.14	2,970.00	2,970.00	2,970.00	
TOWN MEETING	2,012.12	2,970.00	2,970.00	2,970.00	
SELECTMEN					
TOWN ADMINISTRATOR	118,196.00	120,360.00	135,000.00	135,000.00	
EXECUTIVE ASSISTANT	61,235.20	65,271.00	66,587.00	66,587.00	
OVERTIME	2,141.76	1,500.00	2,000.00	2,000.00	
	181,572.96	187,131.00	203,587.00	203,587.00	8.79%
SELECTMEN EXPENSE					
REPAIRS & MAINTENANCE	0.00	350.00	350.00	350.00	
PROFESSIONAL TECHNICAL	2,369.30	2,000.00	2,000.00	2,000.00	
COMMUNICATIONS	0.00	600.00	600.00	0.00	
POSTAGE	15.20	500.00	500.00	100.00	
LEGAL ADVERTISING	0.00	400.00	400.00	100.00	
OFFICE SUPPLIES	692.28	4,480.00	4,480.00	4,480.00	
OTHER SUPPLIES	30.00	0.00	0.00	0.00	
IN-STATE TRAVEL	0.00	50.00	0.00	0.00	
IN-STATE TRAVEL	0.00	50.00	50.00	0.00	
MEETINGS & CONFERENCES	0.00	2,250.00	2,250.00	1,025.00	
DUES/MEMBERSHIPS	1,804.70	2,200.00	2,200.00	2,200.00	
ASSABET VALLEY /NORFORK	0.00	0.00	0.00	0.00	
SELECTMEN	4,911.48	12,880.00	12,830.00	10,255.00	-20.38%

	FY19	FY20	FY21	FY21	
	ACTUALS	BUDGET	DEPT REQUESTS	ATM RECCOMENDED	Increase/ (Decrease)
FINANCE COMMITTEE					
COMMUNICATION	0.00	50.00	50.00	0.00	
MEETINGS & CONFERENCES	0.00	50.00	50.00	0.00	
DUES/MEMBERSHIPS	180.00	180.00	180.00	180.00	
	180.00	280.00	280.00	180.00	-35.71%
FINANCE COMM RESERVE					
COMPENSATION RESERVE	38,590.58	51,182.00	40,000.00	40,000.00	
RESERVE FUND	145,000.00	145,000.00	145,000.00	145,000.00	
FINANCE COMMITTEE	183,590.58	196,462.00	185,280.00	185,180.00	-5.74%
FINANCE DEPT - ACCOUNTANT					
TOWN ACCOUNTANT	97,115.20	99,431.00	102,413.93	102,413.93	
ASSISTANT TOWN ACCOUNTA	49,522.23	52,471.00	53,520.42	53,520.42	
	146,637.43	151,902.00	155,934.35	155,934.35	2.65%
FINANCE DEPT - EXPENSE					
REPAIRS & MAINTENANCE	0.00	1,480.00	1,480.00	200.00	
PROFESSIONAL TECHNICAL	0.00	250.00	250.00	0.00	
TOWN AUDIT	24,500.00	35,000.00	35,000.00	35,000.00	
OFFICE SUPPLIES	1,720.68	1,500.00	1,500.00	1,500.00	
IN-STATE TRAVEL	107.53	150.00	150.00	0.00	
MEETINGS & CONFERENCES	778.72	1,000.00	1,000.00	0.00	
DUES/MEMBERSHIPS	295.00	295.00	295.00	295.00	
FINANCE DEPT - ACCOUNT	27,401.93	39,675.00	39,675.00	36,995.00	-6.75%

	FY19	FY20	FY21	FY21	
	ACTUALS	BUDGET	DEPT REQUESTS	ATM RECCOMENDED	Increase/ (Decrease)
ASSESSORS					
ADMINISTRATIVE ASSESSOR	73,028.80	74,395.00	75,899.00	75,899.00	
FINANCE TECHNICIAN	37,040.92	37,251.00	37,996.00	37,996.00	
	110,069.72	111,646.00	113,895.00	113,895.00	2.01%
ASSESSOR EXPENSE					
REPAIRS & MAINTENANCE	0.00	200.00	200.00	0.00	
PROFESSIONAL TECHNICAL	2,122.00	1,100.00	1,100.00	1,100.00	
CONTRACTED SERVICES	28,299.92	27,700.00	27,700.00	27,700.00	
APPRAISAL SERVICES	2,866.00	5,000.00	5,000.00	5,000.00	
SOFTWARE CAMA/GIS	2,780.00	4,500.00	4,500.00	4,500.00	
OFFICE SUPPLIES	578.50	700.00	700.00	400.00	
IN-STATE TRAVEL	118.24	150.00	150.00	0.00	
DUES/MEMBERSHIPS	1,375.56	1,000.00	1,000.00	1,000.00	
ASSESSORS	38,140.22	40,350.00	40,350.00	39,700.00	-1.61%

	FY19	FY20	FY21	FY21	Increase/
	ACTUALS	BUDGET	DEPT REQUESTS	ATM RECCOMENDED	(Decrease)
TREASURER/COLLECTOR					
TREASURER COLLECTOR	80,288.33	82,205.00	87,320.00	87,320.00	
ASSISTANT TREASURER COLLE	35,903.51	36,286.00	37,011.72	37,011.72	
TREASURER COLLECTOR ADMI	36,270.08	36,817.00	37,553.34	37,553.34	
	152,461.92	155,308.00	161,885.06	161,885.06	4.23%
TREASURER/COLLECTOR EXPENSE					
PROFESSIONAL TECHNICAL	6,574.57	9,972.00	9,972.00	9,972.00	
TAX TITLE LEGAL EXPENSE	22,863.24	0.00	0.00	0.00	
BONDING	594.00	1,500.00	1,500.00	1,500.00	
POSTAGE	8,722.41	3,500.00	3,500.00	3,500.00	
LEGAL ADVERTISING	0.00	1,000.00	1,000.00	1,000.00	
PRINTING SERVICES	0.00	700.00	700.00	700.00	
OFFICE SUPPLIES	961.86	1,200.00	1,200.00	900.00	
IN-STATE TRAVEL	1,010.18	1,000.00	1,000.00	0.00	
MEETINGS/CONFERENCES	922.19	700.00	700.00	350.00	
DUES/MEMBERSHIPS	125.00	130.00	130.00	130.00	
TREASURER/COLLECTOR	41,773.45	19,702.00	19,702.00	18,052.00	-8.37%

	FY19 ACTUALS	FY20 BUDGET	FY21 DEPT REQUESTS	FY21 ATM RECCOMENDED	Increase/ (Decrease)
TOWN COUNSEL					
PROFESSIONAL TECHNICAL	56,005.79	58,500.00	50,000.00	50,000.00	
TOWN COUNSEL	56,005.79	58,500.00	50,000.00	50,000.00	-14.53%

	FY19	FY20	FY21	FY21	Increase/
	ACTUALS	BUDGET	DEPT REQUESTS	ATM RECCOMENDED	(Decrease)
TECHNOLOGY DEPT					
IT DIRECTOR	77,022.40	82,205.00	83,849.00	83,849.00	2.00%
TECHNOLOGY EXPENSE					
REPAIRS & MAINTENANCE	4,733.56	2,000.00	2,000.00	2,000.00	
COMPUTERS	1,395.00	4,000.00	4,000.00	4,000.00	
MONITORS	0.00	800.00	1,000.00	1,000.00	
PRINTERS	0.00	500.00	500.00	500.00	
BATTERY BACK-UPS	37.43	300.00	150.00	150.00	
WARRANTIES	0.00	300.00	0.00	0.00	
OTHER COMPUTER EQUIPME	1,601.62	1,500.00	1,500.00	1,500.00	
RENTALS & LEASES	19,344.02	17,250.00	24,500.00	24,500.00	COPIERS AND POSTAGE MACHINE
PROFESSIONAL TECHNICAL	2,467.01	2,500.00	2,500.00	2,500.00	
PHONES-ALL TOWN BLDGS	24,321.75	29,500.00	25,000.00	25,000.00	
VADAR/MUNIS LICENSE AGREI	65,534.60	29,546.00	52,000.00	52,000.00	=
PAYROLL SERVICES	11,323.14	8,196.00	12,000.00	12,000.00	
CLOUD SERVICES - OFFICE 365	5,093.55	5,000.00	5,000.00	5,000.00	
POSTAGE	4,764.12	2,000.00	4,000.00	4,000.00	
VIRTUAL TOWN HALL	2,900.00	4,100.00	4,100.00	4,100.00	
INTERNET CONNECTION	5,173.31	7,000.00	6,000.00	6,000.00	
CELL PAGERS ALARM LINE	8,249.55	7,000.00	7,000.00	7,000.00	
IT OFFICE SUPPLIES	314.52	250.00	500.00	500.00	
DUES & MEMBERSHIP	100.00	0.00	100.00	100.00	
TECHNOLOGY DEPT	157,353.18	121,742.00	151,850.00	151,850.00	24.73%

	FY19	FY20	FY21	FY21	Increase/
	ACTUALS	BUDGET	DEPT REQUESTS	ATM RECCOMENDED	(Decrease)
TOWN CLERK					
TOWN CLERK	54,225.60	57,274.00	61,429.00	61,429.00	
ASSISTANT TOWN CLERK	27,283.53	33,293.00	35,345.00	35,345.00	
OVERTIME	1,735.54	1,150.00	1,500.00	1,500.00	
	83,244.67	91,717.00	98,274.00	98,274.00	7.15%
TOWN CLERK EXPENSE					
BONDING	200.00	200.00	200.00	200.00	
POSTAGE	0.00	500.00	500.00	500.00	
OFFICE SUPPLIES	1,213.60	350.00	350.00	350.00	
GENERAL CODE	3,143.45	0.00	1,500.00	1,500.00	
IN-STATE TRAVEL	261.69	150.00	150.00	0.00	
MEETINGS/CONFERENCES	1,435.00	1,700.00	1,700.00	0.00	
DUES/MEMBERSHIPS	100.00	300.00	300.00	300.00	
TOWN CLERK RECORD PRESER	0.00	0.00	0.00	0.00	
TOWN CLERK	6,353.74	3,200.00	4,700.00	2,850.00	-10.94%
ELECTIONS/REGISTRARS					
TEMPORARY WAGES	4,628.20	7,814.00	7,500.00	7,500.00	
ELECTIONS EXPENSE					
REPAIRS & MAINTENANCE	0.00	900.00	900.00	900.00	
COMMUNICATIONS	0.00	250.00	250.00	250.00	
POSTAGE	1,254.69	1,725.00	1,725.00	1,725.00	
PRINTING SERVICES	6,415.67	6,000.00	6,000.00	6,000.00	
OFFICE SUPPLIES	587.67	500.00	500.00	500.00	
FOOD SERVICE SUPPLIES	564.49	600.00	600.00	600.00	
ELECTIONS/REGISTRARS	8,822.52	9,975.00	9,975.00	9,975.00	0.00%

	FY19	FY20	FY21	FY21	
	ACTUALS	BUDGET	DEPT REQUESTS	ATM RECCOMENDED	Increase/ (Decrease)
COMMUNITY DEVELOPMENT AND PLAN					
PLANNING DIRECTOR	57,877.28	77,022.00	83,854.00	83,854.00	
ADMINISTRATIVE ASSISTANT	35,784.25	36,472.00	41,906.00	41,906.00	
CONSERVATION AGENT	13,273.56	13,274.00	10,212.63	10,212.63	
OVERTIME	937.78	3,187.00	3,000.00	3,000.00	
	107,872.87	129,955.00	138,972.63	138,972.63	6.94%
CDP EXPENSE					
MONTACHUSETT REGIONAL P	2,186.18	2,241.00	2,296.00	2,296.00	
POSTAGE	26.41	400.00	400.00	400.00	
LEGAL ADVERTISING	0.00	300.00	300.00	300.00	
OFFICE SUPPLIES	1,051.60	1,500.00	1,500.00	750.00	
EDUCATIONAL SUPPLIES	100.00	100.00	100.00	0.00	
ADA INTERPRETER	0.00	0.00	500.00	500.00	
IN-STATE TRAVEL	68.76	50.00	50.00	0.00	
MEETINGS/CONFERENCES	69.99	100.00	100.00	0.00	
DUES/MEMBERSHIPS	500.00	500.00	524.00	524.00	
COMMUNITY DEVELOPMENT	4,002.94	5,191.00	5,770.00	4,770.00	-8.11%

	FY19	FY20	FY21 DEPT	FY21 ATM	Increase/ (Decrease)
	ACTUALS	BUDGET	REQUESTS	RECCOMENDED	
TOWN BUILDINGS ENERGY					
WASTE MANAGEMENT	6,427.81	7,000.00	7,000.00	6,000.00	
ELECTRICITY	27,333.76	15,000.00	15,000.00	15,000.00	
HEATING OIL	37,111.07	60,000.00	60,000.00	50,000.00	
PROPANE	21,699.01	55,000.00	55,000.00	45,000.00	
DIESEL FUEL	22,561.05	37,000.00	37,000.00	27,000.00	
GASOLINE	46,993.44	55,000.00	55,000.00	45,000.00	
WATER	4,090.25	2,700.00	2,700.00	2,700.00	
SEWER	360.40	604.00	604.00	604.00	
FIRE ALARM MONITORING	0.00	400.00	400.00	400.00	
	166,576.79	232,704.00	232,704.00	191,704.00	-17.62%
FACILITIES MAINTENANCE					
MAINTENANCE WAGES	68,040.24	67,837.00	73,902.00	73,902.00	
OVERTIME	11,273.89	4,000.00	8,000.00	8,000.00	
BLDG MAINT UNIFORM ALLOV	440.85	1,000.00	1,000.00	1,000.00	
	79,754.98	72,837.00	82,902.00	82,902.00	13.82%
FACILITIES MAINTENANCE					
REPAIRS & MAINTENANCE	69,442.38	45,000.00	45,000.00	45,000.00	
PUBLIC BLDGS RENTALS & LEA	260.56	0.00	0.00	0.00	
COMMUNICATIONS	349.28	100.00	0.00	0.00	
OTHER PURCHASE OF SERVICE	0.00	2,200.00	2,200.00	2,200.00	
OFFICE SUPPLIES	2,013.20	2,700.00	2,700.00	2,700.00	
REPAIRS & MAINTENANCE	4,184.37	6,000.00	6,000.00	6,000.00	
CUSTODIAL/HOUSEKEEPING	2,737.97	1,300.00	1,300.00	1,300.00	
CUSTODIAL SERVICES	54,138.00	20,400.00	57,344.00	57,344.00	
GROUNDSKEEPING SUPPLIES	1,737.27	900.00	900.00	900.00	
VEHICLE SUPPLIES	2,262.72	1,200.00	1,200.00	1,200.00	
FACILITIES MAINTENANCE	137,125.75	80,400.00	116,644.00	116,644.00	45.08%
SALARY & WAGES	981,855.73	1,041,697.00	1,086,799.04	1,086,799.04	
EXPENSES	795,659.91	772,469.00	832,450.00	780,945.00	
TO GENERAL GOVERNMENT	1,777,515.64	1,814,166.00	1,919,249.04	1,867,744.04	2.95%

	FY19 ACTUALS	FY20 BUDGET	FY21 DEPT	FY21 ATM	Increase/
POLICE					
POLICE CHIEF	124,632.00	125,000.00	130,000.00	130,000.00	
ADMINISTRATIVE ASSISTANT	53,664.00	54,956.00	58,360.00	58,360.00	
LIEUTENANT	88,171.20	93,939.00	99,744.00	99,744.00	
SERGEANT	141,670.32	146,197.00	150,582.91	150,582.91	
PATROLMEN	428,266.32	436,605.00	449,703.15	449,703.15	
PERMANENT RESERVE OFFICER	56,711.32	58,009.00	59,749.27	59,749.27	
MATRON	1,362.75	1,500.00	1,500.00	1,500.00	
OVERTIME	67,788.63	72,655.00	74,834.65	74,834.65	
DIFFERENTIALS	15,040.26	15,704.00	16,175.12	16,175.12	
CAREER INCENTIVE	20,000.00	22,150.00	22,150.00	22,150.00	
UNIFORM ALLOWANCE	19,308.79	20,000.00	20,000.00	20,000.00	
	1,016,615.59	1,046,715.00	1,082,799.10	1,082,799.10	3.45%
POLICE EXPENSE					
NON-ENERGY	0.00	800.00	800.00	800.00	
SEWER	463.20	350.00	350.00	350.00	
REPAIRS & MAINTENANCE	18,544.84	20,000.00	10,000.00	10,000.00	
RENTALS/LEASES	4,519.29	5,000.00	5,000.00	5,000.00	
POSTAGE	48.13	2,500.00	2,500.00	300.00	
SOFTWARE SUPPORT	3,441.26	4,822.00	4,822.00	4,822.00	
OFFICE SUPPLIES	3,712.73	4,570.00	4,570.00	2,470.00	
REPAIRS & MAINTENANCE	3,092.05	2,000.00	2,000.00	2,000.00	
CUSTODIAL/HOUSEKEEPING	269.10	1,500.00	1,500.00	1,500.00	
VEHICLE SUPPLIES	4,051.62	4,000.00	4,000.00	4,000.00	
FOOD SERVICE SUPPLIES	259.16	400.00	400.00	400.00	
EDUCATIONAL SUPPLIES	5,806.15	13,970.00	13,970.00	970.00	
OTHER SUPPLIES	11,553.77	13,492.00	13,492.00	11,492.00	
DUES/MEMBERSHIPS	1,880.00	2,000.00	2,000.00	2,000.00	
BULLET PROOF VEST	0.00	0.00	0.00	0.00	
CRUISER LAP TOP	0.00	0.00	0.00	0.00	
WEAPONS REPLACEMENT	9,756.33	10,000.00	10,000.00	10,000.00	
POLICE	67,397.63	85,404.00	75,404.00	56,104.00	-34.31%

	FY19	FY20	FY21	FY21	Increase/
	ACTUALS	BUDGET	DEPT REQUESTS	ATM RECCOMENDED	(Decrease)
FIRE					
FIRE CHIEF	100,838.40	102,000.00	105,000.00	105,000.00	
FULL-TIME FIREFIGHTERS	68,664.60	59,633.00	65,876.00	65,876.00	
CALL FIREFIGHTERS/EMS	219,858.84	289,356.00	295,143.12	295,143.12	
OVERTIME	10,520.18	10,505.00	10,505.00	10,505.00	
UNIFORM ALLOWANCE	6,736.00	7,210.00	7,210.00	7,210.00	
PHYSICALS	245.00	1,000.00	1,000.00	1,000.00	
	406,863.02	469,704.00	484,734.12	484,734.12	3.20%
FIRE EXPENSE					
SEWER	190.40	250.00	250.00	250.00	
REPAIRS & MAINTENANCE	18,910.12	20,000.00	20,000.00	20,000.00	
RENTALS & LEASES	1,298.62	2,000.00	2,000.00	2,000.00	
PROFESSIONAL TECHNICAL	39,888.26	40,000.00	40,000.00	40,000.00	
AMBULANCE BILLING	72,654.78	75,000.00	75,000.00	75,000.00	
COMMUNICATIONS	2,966.64	2,000.00	2,000.00	2,000.00	
POSTAGE	11.00	100.00	100.00	100.00	
OFFICE SUPPLIES	2,260.50	1,500.00	1,500.00	1,500.00	
REPAIRS & MAINTENANCE	16,159.76	15,000.00	15,000.00	15,000.00	
CUSTODIAL/HOUSEKEEPING	222.73	1,000.00	1,000.00	1,000.00	
VEHICLE SUPPLIES	4,706.40	12,000.00	12,000.00	6,000.00	
MEDICAL SUPPLIES	10,102.87	9,000.00	9,000.00	9,000.00	
EDUCATIONAL SUPPLIES	2,633.19	2,200.00	2,200.00	2,200.00	
FIREFIGHTING/EMS SUPPLIES	33,152.11	25,000.00	25,000.00	25,000.00	
IN-STATE TRAVEL	0.00	500.00	0.00	0.00	
MEETINGS/CONFERENCES	690.00	1,000.00	1,000.00	600.00	
DUES/MEMBERSHIPS	1,825.00	2,000.00	2,000.00	2,000.00	
EMERGENCY MGMT CODE REI	5,256.00	5,000.00	5,256.00	5,256.00	
FIRE	212,928.38	213,550.00	213,306.00	206,906.00	-3.11%

	FY19	FY20	FY21	FY21	Increase/
	ACTUALS	BUDGET	DEPT REQUESTS	ATM RECCOMENDED	(Decrease)
INSPECTIONAL SERVICES					
BUILDING COMMISSIONER	57,002.40	61,200.00	62,424.00	62,424.00	
BUILDING COMMISSIONER AD	5,753.80	6,079.00	5,754.00	5,754.00	
GAS PLUMBING WIRE SEALER	29,409.60	24,000.00	25,000.00	25,000.00	
ALTERNATE BUILDING INSP	0.00	0.00	3,000.00	3,000.00	
	92,165.80	91,279.00	96,178.00	96,178.00	5.37%
INSPECTIONAL EXPENSE					
PROFESSIONAL TECHNICAL	1,487.00	1,500.00	1,500.00	1,500.00	
OTHER SUPPLIES	1,097.78	1,900.00	1,900.00	1,000.00	
IN-STATE TRAVEL	0.00	900.00	0.00	0.00	
DUES/MEMBERSHIPS	170.00	600.00	600.00	600.00	
INSPECTIONAL SERVICES	2,754.78	4,900.00	4,000.00	3,100.00	-36.73%

	FY19	FY20	FY21	FY21	Increase/
	ACTUALS	BUDGET	DEPT REQUESTS	ATM RECCOMENDED	(Decrease)
ANIMAL CONTROL					
ANIMAL CONTROL	13,003.54	11,860.00	11,860.00	11,860.00	
	13,003.54	11,860.00	11,860.00	11,860.00	0.00%
ANIMAL CONTROL EXP					
CELL PHONE	0.00	250.00	250.00	250.00	
KENNEL EXPENSES	1,233.35	2,000.00	2,000.00	1,000.00	
RABIES TESTING	10.50	400.00	400.00	150.00	
COURIER SERVICE	0.00	150.00	150.00	150.00	
DOG LICENSES	268.40	275.00	275.00	275.00	
PERSONAL USE OF CAR	375.00	0.00	0.00	0.00	
IN-STATE TRAVEL	2,163.33	2,600.00	2,600.00	1,300.00	
ANIMAL CONTROL	4,050.58	5,675.00	5,675.00	3,125.00	-44.93%

	FY19	FY20	FY21	FY21	Increase/
	ACTUALS	BUDGET	DEPT REQUESTS	ATM RECCOMENDED	(Decrease)
COMMUNICATIONS DISPATCH					
DISPATCH ASSESSMENT	175,000.00	187,950.00	198,530.00	198,530.00	
COMMUNICATIONS DISPATC	175,000.00	187,950.00	198,530.00	198,530.00	5.63%
SALARY & WAGES	1,528,647.95	1,619,558.00	1,675,571.22	1,675,571.22	
EXPENSES	462,131.37	497,479.00	496,915.00	467,765.00	
TO PUBLIC SAFETY	1,990,779.32	2,117,037.00	2,172,486.22	2,143,336.22	1.23%

	FY19	FY20	FY21	FY21	Increase/
	ACTUALS	BUDGET	DEPT REQUESTS	ATM RECCOMENDED	(Decrease)
DPW HIGHWAY					
DPW SUPERINTENDENT	45,302.40	46,207.00	47,131.14	47,131.14	
ADMINISTRATIVE ASSISTANT	21,226.43	22,308.00	22,754.16	22,754.16	
FOREMAN	65,715.33	66,543.00	67,873.86	67,873.86	
HEAVY EQUIPMENT OPERATO	96,750.26	107,037.00	109,177.74	109,177.74	
TEMPORARY WAGES	2,378.67	3,000.00	3,000.00	3,000.00	
OVERTIME	12,274.27	2,850.00	2,850.00	2,850.00	
UNIFORM ALLOWANCE	3,059.88	3,000.00	3,000.00	3,000.00	
POLICE DETAILS	4,746.72	6,500.00	6,500.00	6,500.00	
	251,453.96	257,445.00	262,286.90	262,286.90	1.85%
DPW HIGHWAY EXPENSE					
PURCHASE OF SERVICES	15,430.64	40,000.00	40,000.00	25,000.00	
DRUG/ALCOHOL TESTING	230.00	1,200.00	1,200.00	600.00	
SUPPLIES	22,637.63	5,000.00	5,000.00	5,000.00	
VEHICLE SUPPLIES	21,952.01	20,000.00	20,000.00	20,000.00	
PUBLIC WORK SUPPLIES	15,504.94	11,000.00	11,000.00	11,000.00	
MEETINGS & CONFERENCES	120.11	250.00	250.00	250.00	
DUES/MEMBERSHIPS	401.38	600.00	600.00	600.00	
DPW HIGHWAY	76,276.71	78,050.00	78,050.00	62,450.00	-19.99%
SNOW AND ICE					
TEMPORARY WAGES	7,500.35	7,500.00	7,500.00	7,500.00	
OVERTIME	51,887.42	45,000.00	45,000.00	45,000.00	
	59,387.77	52,500.00	52,500.00	52,500.00	0.00%
DPW SNOW & ICE EXPENSE					
REPAIRS & MAINTENANCE	11,299.71	12,000.00	12,000.00	12,000.00	
VEHICLE SUPPLIES	21,711.23	25,000.00	25,000.00	25,000.00	
SUPPLIES	100,869.71	29,200.00	29,200.00	29,200.00	
SNOW AND ICE	133,880.65	66,200.00	66,200.00	66,200.00	0.00%

	FY19	FY20	FY21	FY21	Increase/
	ACTUALS	BUDGET	DEPT REQUESTS	ATM RECCOMENDED	(Decrease)
STREET LIGHTS					
STREET LIGHTS	8,446.86	15,000.00	15,000.00	15,000.00	
STREET LIGHTS	8,446.86	15,000.00	15,000.00	15,000.00	0.00%
HIGHWAY SAFETY					
REPAIRS & MAINTENANCE	27,112.65	20,000.00	20,000.00	20,000.00	
STORM WATER MANAGEMEN	9,720.00	12,000.00	12,000.00	12,000.00	
SUPPLIES	2,355.23	7,700.00	7,700.00	7,700.00	
HIGHWAY SAFETY	39,187.88	39,700.00	39,700.00	39,700.00	0.00%
CEMETERY TREE DEPT					
FOREMAN	63,436.50	67,874.00	69,231.38	69,231.38	
HEAVY EQUIPMENT OPERATO	47,749.52	54,038.00	55,118.76	55,118.76	
TEMPORARY WAGES	8,563.62	7,500.00	7,500.00	7,500.00	
OVERTIME	4,687.39	4,600.00	4,600.00	4,600.00	
UNIFORM ALLOWANCE	1,798.73	1,900.00	1,900.00	1,900.00	
	126,235.76	135,912.00	138,350.14	138,350.14	1.79%
DPW CEMETER EXPENSE					
PURCHASE OF SERVICES	7,878.05	10,720.00	10,720.00	8,220.00	
PROFESSIONAL TECHNICAL	2,516.58	4,400.00	4,400.00	2,400.00	
SUPPLIES	6,708.69	1,500.00	1,500.00	1,500.00	
PUBLIC WORK SUPPLIES	2,485.32	0.00	0.00	0.00	
TREE REMOVAL	22,752.00	18,000.00	18,000.00	10,000.00	
CEMETERY TREE DEPT	42,340.64	34,620.00	34,620.00	22,120.00	-36.11%
SALARY & WAGES	437,077.49	445,857.00	453,137.04	453,137.04	
EXPENSES	291,685.88	218,570.00	233,570.00	205,470.00	
TO PUBLIC WORKS	728,763.37	664,427.00	686,707.04	658,607.04	-0.88%

	FY19	FY20	FY21	FY21	Increase/
	ACTUALS	BUDGET	DEPT REQUESTS	ATM RECCOMENDED	(Decrease)
BOARD OF HEALTH					
ADMINISTRATIVE ASSISTANT	5,753.80	6,079.00	5,754.00	5,754.00	
BURIAL AGENT	286.77	371.00	371.00	371.00	
	6,040.57	6,450.00	6,125.00	6,125.00	-5.31%
BD OF HEALTH EXPENSE					
NASHOBA HEALTH	17,480.76	17,481.00	18,481.00	18,481.00	
NASHOBA NURSING SERVICES	7,977.36	7,977.00	9,977.00	9,977.00	
LEGAL ADVERTISING	89.78	100.00	100.00	100.00	
WHEAT COMMUNITY SERVICE	0.00	3,000.00	3,000.00	3,000.00	
OFFICE SUPPLIES	143.67	150.00	150.00	150.00	
OTHER SUPPLIES	29.00	50.00	50.00	50.00	
IN-STATE TRAVEL	41.11	50.00	50.00	50.00	
MEETINGS & CONFERENCES	0.00	50.00	50.00	50.00	
DUES/MEMBERSHIPS	265.00	200.00	200.00	200.00	
LANDFILL MAINTENANCE	2,329.31	5,500.00	5,500.00	5,500.00	
BOARD OF HEALTH	28,355.99	34,558.00	37,558.00	37,558.00	8.68%

	FY19	FY20	FY21	FY21	Increase/
	ACTUALS	BUDGET	DEPT REQUESTS	ATM RECCOMENDED	(Decrease)
COUNCIL ON AGING					
COA DIRECTOR	26,769.60	27,405.00	27,851.00	27,851.00	
COA LIASSON	19,657.49	17,843.00	21,298.00	21,298.00	
COA MOW	12,491.53	7,999	11,281.00	11,281.00	
COA EXTRA HOURS	0.00	1,000	0.00	0.00	
	58,918.62	54,247.20	60,430.00	60,430.00	11.40%
C.O.A. EXPENSE					
REPAIRS & MAINTENANCE	661.35	2,000.00	2,500.00	1,000.00	
MEALS COORDINATOR	9,145.28	10,870.00	12,000.00	9,000.00	
POSTAGE	0.00	0.00	0.00	0.00	
OFFICE SUPPLIES	1,689.35	1,200.00	1,500.00	1,500.00	
COA CUSTODIAL/HOUSEKEEPI	0.00	0.00	0.00	0.00	
IN-STATE TRAVEL	134.48	1,000.00	1,000.00	0.00	
MEALS ON WHEELS MILEAGE	299.26	1,000.00	750.00	750.00	
MEETINGS & CONFERENCES	885.00	300.00	1,000.00	0.00	
PROGAMMING	288.09	1,000.00	1,100.00	600.00	
COA TRIPS	82.46	500.00	500.00	0.00	
COA VOLUNTEER APPRECIATIC	0.00	200.00	250.00	250.00	
COA FOOD	34.38	0.00	250.00	250.00	
COUNCIL ON AGING	13,219.65	18,070.00	20,850.00	13,350.00	-26.12%

	FY19	FY20	FY21	FY21	Increase/
	ACTUALS	BUDGET	DEPT REQUESTS	ATM RECCOMENDED	(Decrease)
VETERANS BENEFITS					
VETERANS AGENT	0.00	20,000.00	20,000.00	20,000.00	
VETERANS EXPENSE					
OFFICE SUPPLIES	0.00	0.00	0.00	0.00	
BENEFITS ALLOWANCE	20,926.87	30,000.00	30,000.00	30,000.00	
VETERANS BENEFITS	20,926.87	50,000.00	50,000.00	50,000.00	0.00%

	FY19	FY20	FY21 DEPT	FY21 ATM	Increase/ (Decrease)
	ACTUALS	BUDGET	REQUESTS	RECCOMENDED	
DISABILITY COMMISSION					
OFFICE SUPPLIES	30.51	150.00	150.00	0.00	
EDUCATIONAL SUPPLIES	0.00	100.00	100.00	0.00	
IN-STATE TRAVEL	0.00	25.00	25.00	0.00	
DISABILITY COMMISSION	30.51	275.00	275.00	0.00	-100.00%
SALARY & WAGES	64,959.19	60,697.20	66,555.00	66,555.00	
EXPENSES	62,533.02	102,628.00	108,683.00	100,908.00	
TO HEALTH & HUMAN SRVS	127,492.21	163,325.20	175,238.00	167,463.00	2.47%

FY19

FY20

FY21

FY21

	ACTUALS	BUDGET	DEPT REQUESTS	ATM RECCOMENDED	Increase/ (Decrease)
LIBRARY					
LIBRARY DIRECTOR	83,636.82	86,388.00	88,115.76	88,115.76	
ASSISTANT DIRECTOR	42,051.62	45,129.00	46,031.58	46,031.58	
ADMINISTRATIVE ASSISTANT	37,655.91	37,108.00	37,850.16	37,850.16	
CUSTODIAN	0.00	0.00	0.00	0.00	
LIBRARIAN	40,055.71	41,644.00	42,476.88	42,476.88	
LIBRARY TECHNICIAN	16,227.98	16,147.00	16,469.94	16,469.94	
LIBRARY PAGE	48,643.78	48,782.00	49,757.64	49,757.64	
TEMPORARY WAGES	8,942.55	9,696.00	9,889.92	9,889.92	
	277214.37	284894	290,591.88	290,591.88	2.00%
LIBRARY EXPENSE					
REPAIRS & MAINTENANCE	6,000.00	6,150.00	6,150.00	6,150.00	
POSTAGE	302.65	308.00	300.00	300.00	
SOFTWARE SUPPORT	15,324.00	17,310.00	15,082.00	15,082.00	
OFFICE SUPPLIES	1,895.90	1,056.00	1,030.00	1,030.00	
REPAIRS & MAINTENANCE	55.93	1,230.00	1,230.00	1,230.00	
CUSTODIAL/HOUSEKEEPING	567.07	923.00	900.00	900.00	
GROUNDSKEEPING SUPPLIES	950.00	461.00	450.00	450.00	
EDUCATIONAL SUPPLIES	44,486.86	43,885.00	48,625.00	48,625.00	
OTHER SUPPLIES	1,300.00	1,333.00	1,333.00	1,333.00	
LIBRARY	70,882.41	72,656.00	75,100.00	75,100.00	3.25%

	FY19	FY20	FY21	FY21	
	ACTUALS	BUDGET	DEPT REQUESTS	ATM RECCOMENDED	Increase/ (Decrease)
RECREATION					
RECREATION DIRECTOR	17,947.70	21,274.00	22,613.04	22,613.04	
TEMPORARY WAGES	3,126.96	3,107.00	3,500.00	3,500.00	
	21,074.66	24,381.00	26,113.04	26,113.04	6.63%
RECREATION EXPENSE					
REPAIRS & MAINTENANCE	0.00	500.00	500.00	500.00	
OTHER PROPERTY RELATED	1,210.58	1,200.00	1,400.00	1,400.00	
COMMUNICATIONS	500.00	500.00	500.00	500.00	
REPAIRS & MAINTENANCE	500.00	0.00	0.00	0.00	
GROUNDSKEEPING SUPPLIES	799.32	800.00	600.00	600.00	
RECREATION	3,009.90	3,000.00	3,000.00	3,000.00	0.00%

	FY19	FY20	FY21 DEPT	FY21 ATM	Increase/ (Decrease)
	ACTUALS	BUDGET	REQUESTS	RECCOMENDED	
HISTORIC					
OFFICE SUPPLIES	998.00	1,000.00	750.00	0.00	
DUES/MEMBERSHIPS	148.00	120.00	120.00	120.00	
HISTORIC	1,146.00	1,120.00	870.00	120.00	-89.29%
MEMORIAL DAY CELEBRATION					
OFFICE SUPPLIES	691.20	750.00	750.00	0.00	
PURCHASE OF SERVICES	188.40	150.00	120.00	0.00	
MEMORIAL DAY CELEBRATI	879.60	900.00	870.00	0.00	-100.00%
COMMUNITY CENTER					
DEPARTMENT HEADS	26,769.60	27,405.00	27,851.00	27,851.00	
COMMUNITY CENTER	26,769.60	27,405.00	27,851.00	27,851.00	1.60%
SALARY & WAGES	325,058.63	336,680.00	344,555.92	344,555.92	
EXPENSES	75,917.91	77,676.00	79,840.00	78,220.00	
TO CULTURE & RECREATION	400,976.54	414,356.00	424,395.92	422,775.92	1.99%

	FY19	FY20	FY21	FY21	Increase/
	ACTUALS	BUDGET	DEPT REQUESTS	ATM RECCOMENDED	(Decrease)
DEBT					
POLICE STATION BOND PRINCI	25,000.00	25,000.00	0.00	0.00	
PRESCOTT BUILDING PRINCIP/	160,000.00	160,000.00	160,000.00	160,000.00	
PRESCOTT 2 PRINCIPLE	133,000.00	130,000.00	130,000.00	130,000.00	
BARTLETT POND DAM PRINCIP	5,800.00	6,000.00	6,000.00	6,000.00	
ELEM SCHOOL BOND PRINCIP/	590,000.00	605,000.00	620,000.00	620,000.00	
POLICE STATION BOND INTERE	1,500.00	750.00	0.00	0.00	
PRESCOTT BUILDING INTEREST	147,056.69	78,325.00	78,325.00	78,325.00	
PRESCOTT 2 INTEREST	0.00	58,000.00	58,000.00	58,000.00	
ELEM SCHOOL BOND INTERES	73,500.00	55,800.00	37,650.00	37,650.00	
EXCLUDED DEPT	1,135,856.69	1,118,875.00	1,089,975.00	1,089,975.00	-2.65%
DEBT SERVICE SHORT TERM					
OTHER SHORT TERM INTEREST	0.00	2,000.00	2,000.00	2,000.00	
OTHER BANK CHARGES	0.00	1,000.00	1,000.00	1,000.00	
DEBT SERVICE SHORT TER	0.00	3,000.00	3,000.00	3,000.00	
TO DEBT	1,135,856.69	1,121,875.00	1,092,975.00	1,092,975.00	-2.64%
STATE ASSESSMENT/CHARGES					
MOSQUITO CONTROL	71,565.00	78,228.00	0.00	0.00	
AIR POLLUTION CONTROL	2,308.00	2,316.00	0.00	0.00	
RMV NON-RENEWAL SURCHAI	5,940.00	6,480.00	0.00	0.00	
MBTA	28,388.00	23,998.00	0.00	0.00	
REGIONAL TRANSIT AUTHORIT	26,146.00	31,894.00	0.00	0.00	
STATE ASSESSMENT/CHARG	134,347.00	142,916.00	0.00	0.00	

	FY19	FY20	FY21	FY21	
	ACTUALS	BUDGET	DEPT REQUESTS	ATM RECOMMENDED	Increase/ (Decrease)
SCHOOL ASSESSMENTS					
MINUTEMAN REGIONAL ASSE	1,780,470.00	1,644,874.00	1,754,846.00	1,754,846.00	
NASHOBA REGIONAL ASSESSM	12,482,645.00	12,876,446.00	13,262,739.38	13,262,739.38	
NASHOBA REGIONAL DEBT	130,440.00	137,958.00	137,958.00	137,958.00	
MINUTEMAN BOND PAYMENT	0.00	440,627.00	440,627.00	440,627.00	
SCHOOL ASSESSMENTS	14,393,555.00	15,099,905.00	15,596,170.38	15,596,170.38	3.18%
RISK MANAGEMENT					
WORKERS COMPENSATION	31,818.00	33,000.00	33,000.00	33,000.00	
MEDICARE	49,549.25	45,000.00	45,000.00	45,000.00	
UNEMPLOYMENT	4,229.20	7,000.00	5,000.00	5,000.00	
GROUP HEALTH INSURANCE	705,549.40	717,475.00	717,462.50	717,462.50	
RETIREE HEALTH/LIFE INSURAI	2,742.06	88,912.00	88,912.00	88,912.00	
WORCESTER RETIREMENT ASS	560,308.00	657,598.00	728,019.00	728,019.00	
VEHICLE/PROPERTY/LIABILITY	96,515.43	77,500.00	77,500.00	77,500.00	
POLICE LIABILITY INSURANCE	0.00	3,620.00	3,620.00	3,620.00	
PUBLIC OFFICIALS LIABILITY IN	0.00	1,336.00	1,336.00	1,336.00	
POLICE FIRE ANNUITIES	1,200.00	1,200.00	1,200.00	1,200.00	
ACCIDENT INSURANCE	24,300.44	22,000.00	30,000.00	30,000.00	
RISK MANAGEMENT	1,476,211.78	1,654,641.00	1,731,049.50	1,731,049.50	4.41%
TRANS TO OTHER FUNDS					
TRANSFER OUT	100,000.00	100,000.00	174,282.00	174,282.00	
TRANS TO OTHER FUNDS	100,000.85	100,000.00	174,282.00	174,282.00	
GENERAL FUND	22,131,150.55	23,149,732.20	23,972,553.10	23,854,403.10	2.95%
G TOTAL OMNIBUS BUDGET			23,972,553.10	23,854,403.10	