

**WARRANT FOR  
ANNUAL TOWN MEETING  
May 7, 2007  
THE COMMONWEALTH OF MASSACHUSETTS**

**Worcester, ss.**

To any Constable of the Town of Lancaster in the County of Worcester,

**GREETINGS:**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Lancaster qualified to vote in the elections and Town affairs, to meet in the **Machlan Auditorium, Atlantic Union College at 338 Main Street in said Lancaster on Monday, the seventh day of May, at 7:00 o'clock in the evening**, then and there to act on the following Articles:

**ARTICLE 1  
Board of Selectmen**

To hear the annual report of the Board of Selectmen and to act thereon.

**ARTICLE 2  
Board of Selectmen**

To see if the Town will vote to authorize the Treasurer to enter into a Compensating Balance Agreement(s) for FY2008, pursuant to M.G.L. c.44, §53F, or act in any manner relating thereto. ***The Finance Committee recommends passage of this article***

**ARTICLE 3  
Board of Selectmen**

To see if the Town will vote to request the Board of Assessors to commit \$15,000 from the FY2008 Overlay Account for Abatements to fund the Senior Citizen Tax Work-off Abatement Program, or act in any manner relating thereto. ***The Finance Committee recommends passage of this article***

**ARTICLE 4  
Board of Selectmen**

To see if the Town will vote to authorize the following FY07 Revolving Funds, in accordance with G.L. c. 44, §53E½, or act in any manner relating thereto: ***The Finance Committee recommends passage of this article.***

REVOLVING FUND	AUTHORIZED TO SPEND FUND	REVENUE SOURCE	USE OF FUND	SPENDING LIMIT	DISPOSITION OF FY06 FUND BALANCE
Council on Aging	Council on Aging	Senior Newsletter Advertising	Newsletter printing/ mailing; other activities	\$ 2,000	Balance Available for Expenditure
Cross Connection Program	Board of Public Works/Water Ent.	Survey/Inspection Fees	Cross Connection Program Expenses	\$ 5,000	Balance Available for Expenditure

Disability Commission	Disability Commission	Activities and Donations	Activities and Programs for Disabled persons	\$ 2,000	Balance Available for Expenditure
Historical Commission	Historical Commission	Research fees & other charges	Research-related wages and expenses	\$ 2,000	Balance Available for Expenditure
Library Book Fines	Library Trustees	Late Book & Materials Fines	Books - Materials	\$ 6,000	Balance Available for Expenditure
Library Photocopy	Library Trustees	Patron photocopy fees	Photocopy equipment and supplies	\$ 675	Balance Available for Expenditure
Library Lost Items	Library Trustees	Lost Book/Item replacement charge	Books - Materials	\$ 500	Balance Available for Expenditure
M.A.R.T.	Council on Aging	Reimbursement - M.A.R.T/Bus fees	Wages and Expenses for Senior Van operation	\$ 45,000	Balance Available for Expenditure
Conservation Consultants	Conservation Commission	Fees from Applicants	Conservation Consulting services	\$ 20,000	Balance Available for Expenditure
Planning Board	Planning Board	Fees	Planning-related Expenses	\$ 50,000	Balance Available for Expenditure
Community Development Legal Ads	Community Development	Reimbursement for advertising	Legal Ad publications	\$ 2,500	Balance Available for Expenditure
Publications Reprinting	Town Clerk	Publications Fees	Publications reprinting expenses	\$ 2,500	Balance Available for Expenditure
Recycling	Recycling Committee	Donations - Fees - Sale of products	Operating Expenses	\$ 15,000	Balance Available for Expenditure
Recreation Committee	Selectmen	fees	Recreation programs	\$ 25,000	Balance Available for Expenditure

**ARTICLE 5**  
**Board of Selectmen**

To see if the Town will vote to amend the *Personnel Compensation Wage and Salary Schedule* by increasing all amounts by 2% effective July 1, 2007 (*detail below*), or act in any manner relating thereto. *The Finance Committee recommends passage of this article.*

FY 2008 Proposed Wage Scale

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
1 hourly	8.76	9.13	9.52	9.91	10.32	10.76	11.20
annual	18,294.64	19,061.35	19,870.66	20,701.27	21,553.17	22,468.97	23,384.76
2 hourly	10.20	10.62	11.07	11.55	12.02	12.52	13.04
annual	21,297.60	22,170.80	23,107.90	24,108.88	25,088.57	26,132.16	27,218.33
3 hourly	11.19	11.66	12.14	12.65	13.19	13.74	14.31
annual	23,363.47	24,343.16	25,344.14	26,409.02	27,537.80	28,687.87	29,880.53
4 hourly	12.11	12.62	13.15	13.71	14.28	14.88	15.49
annual	25,280.25	26,345.13	27,452.61	28,623.97	29,816.64	31,073.20	32,351.05
5 hourly	13.01	13.54	14.11	14.71	15.32	15.96	16.62
annual	27,154.44	28,261.92	29,454.58	30,711.14	31,989.00	33,330.74	34,693.79
6 hourly	13.44	14.01	14.60	15.22	15.84	16.50	17.19
annual	28,070.24	29,262.90	30,476.87	31,776.02	33,075.17	34,459.52	35,886.46
7 hourly	14.54	15.14	15.78	16.43	17.12	17.83	18.56
annual	30,349.08	31,605.64	32,947.39	34,310.43	35,737.37	37,228.20	38,761.63
8 hourly	15.15	15.79	16.44	17.13	17.85	18.59	19.36
annual	31,626.94	32,968.68	34,331.73	35,758.67	37,270.80	38,825.52	40,422.84
9 hourly	15.82	16.48	17.17	17.90	18.65	19.40	20.22
annual	33,032.58	34,416.92	35,843.86	37,377.29	38,932.01	40,508.04	42,211.84
10 hourly	17.27	17.99	18.75	19.54	20.37	21.23	22.10
annual	36,056.84	37,568.97	39,144.99	40,806.20	42,531.31	44,320.31	46,151.90
11 hourly	19.64	20.45	21.31	22.20	23.11	24.09	25.09
annual	40,997.88	42,701.69	44,490.69	46,343.58	48,260.36	50,304.93	52,392.10
12 hourly	20.11	20.95	21.84	22.75	23.69	24.67	25.72
annual	41,998.87	43,745.27	45,598.16	47,493.65	49,474.32	51,518.89	53,712.55
13 hourly	21.97	22.89	23.85	24.85	25.89	26.98	28.10
annual	45,875.03	47,791.81	49,793.79	51,880.95	54,053.31	56,332.15	58,674.89

14 hourly	24.56	25.60	26.66	27.77	28.93	30.15	31.41
annual	51,284.62	53,456.98	55,671.93	57,993.36	60,399.99	62,955.71	65,575.31
15 hourly	25.90	26.99	28.11	29.29	30.51	31.79	33.12
annual	54,074.61	56,353.45	58,696.19	61,166.71	63,701.12	66,384.62	69,153.31
16 hourly	26.93	28.05	29.23	30.45	31.73	33.05	34.43
annual	56,225.66	58,568.40	61,038.92	63,573.34	66,256.83	69,004.22	71,879.40

**ARTICLE 6**  
**Board of Selectmen**

To see if the Town will vote to accept any public funds for repairs to roadways, culverts, bridges, water systems and tree planting, and snow removal, and to authorize the Collector-Treasurer to take from available funds or to borrow in anticipation of authorized reimbursements, or act in any manner relating thereto. *The Finance Committee recommends passage of this article.*

**ARTICLE 7**  
**Board of Selectmen**

To see if the Town will vote to transfer from available funds or authorize the Treasurer-Collector to borrow in anticipation of reimbursements, a sum of \$236,063 for authorized road improvements and other projects provided for under Chapter 90 Local Transportation Aid. The Board of Public Works is authorized to expend funds authorized by this article subject to pre-approval of a Capital Expenditure Plan by the Board of Selectmen and Finance Committee, or act in any manner relating thereto. *The Finance Committee recommends passage of this article.*

**ARTICLE 8**  
**Board of Selectmen**

To see if the Town will approve the following Capital Improvement Program for Fiscal Year 2008 and the ensuing two fiscal years as set forth below, or act in any manner relating thereto. *The Finance Committee recommends passage of this article.*

**Town of Lancaster**  
**3 Year Capital Plan - Procurement Schedule**

Department	Item	FY08	FY09	FY10
Police	Police Cruiser 4X4	32,414	34,035	35,736
	Police Station Carpet/Paint		25,000	
	Radar Trailer	9,500		
Fire	SCBA Life Safety Upgrades	15,000		
	Utility Pickup		35,000	
	Hovercraft		34,000	

	Replace Ladder Truck			400,000
	South Station Structural Repairs	70,000		
	Replace 1971 Tanker		325,000	
Ambulance	Ambulance	127,000		
School	MR and LB – Kitchen Replacement Project	15,000	15,000	15,000
	MR and LB – Security Systems	26,000		
	MR Addition Design Services	20,000	250,000	
Highway	Re-roof Cemetery Garage & Storage Bldgs	30,000		
	40,000GVW truck/snowplow/sander		40,000	
	Water Meter Replacements	25,000		
	New Water Source	145,000		
	2.5 Yd Diesel Wheel Loader w/attachments			150,000
	DPW Office Building Expansion		200,000	
	New 54" 20HP commercial mower with accessories	11,300		
Town Buildings	4 x 4 Tractor Loader Backhoe – Water Division		80,000	
	Veterans War Memorial	15,000	15,000	15,000
	Town Green Buildings Re-Hab	178,500		
	Sewer Connection-Town Buildings	30,000		
Computer Tech	Computer purchases/replacements	5,500	11,025	11,576
<b>Annual Total</b>		<b>755,214</b>	<b>1,064,060</b>	<b>627,312</b>

**ARTICLE 9**  
**Board of Selectmen**

To see if the Town will appropriate the following sums of money, to be expended by the respective Departments or Officers indicated, for the capital projects and purchases itemized and described; such amounts to be provided by transfer from available funds, or act in any manner relating thereto. ***The Finance Committee recommends passage of this article.***

a. Police 4x4 Vehicle Replacement	
Amount:	\$32,414
Funds to be expended by:	Police Department
Purpose:	To purchase a new marked police 4x4 cruiser as a replacement for a 2003 model. The 2003 model will then be transferred to the Town Hall for use by Inspectional Services, Board of Assessors and/or Public Buildings Department.
Funding Source:	Raise and Appropriate

b. Police Radar Trailer	
Amount:	\$9,500
Funds to be expended by:	Police Department
Purpose:	To purchase a new radar trailer.
Funding Source:	Raise and Appropriate

c. Fire SCBA Life Safety Upgrades  
Amount: \$15,000  
Funds to be expended by: Fire Department  
Purpose: To upgrade existing SCBA Life Packs to today's standard. 50% of air packs completed, this will complete upgrades.  
Funding Source: Raise and Appropriate

d. South Station Structural Repairs  
Amount: \$70,000  
Funds to be expended by: Fire Department  
Purpose: Structural repairs to stabilize South Station, grant has been applied for through Historic Comm.  
Funding Source: Raise and Appropriate

e. Ambulance  
Amount: \$127,000  
Funds to be expended by: Ambulance Department  
Purpose: Purchase Ambulance.  
Funding Source: Raise and Appropriate

f. Luther Burbank/Mary Rowlandson Kitchen Replacement  
Amount: \$15,000  
Funds to be expended by: School Committee  
Purpose: To implement the second year of the five year replacement plan for the Luther Burbank/Mary Rowlandson School Buildings  
Funding Source: Raise and Appropriate

g. Luther Burbank/Mary Rowlandson Security Systems  
Amount: \$26,000  
Funds to be expended by: School Committee  
Purpose: Installation of CCTV and access control Security System  
Funding Source: Raise and Appropriate

h. Mary Rowlandson Space Needs Study for New Addition  
Amount: \$20,000  
Funds to be expended by: School Committee  
Purpose: Enrollment in Mary Rowlandson is consistently growing each year. It is expected that enrollment will drive an addition in the next five years.  
Funding Source: Raise and Appropriate

i. Re-roof Cemetery & Storage Buildings

Amount: \$30,000  
Funds to be expended by: DPW – Cemetery Division  
Purpose: To re-roof cemetery and storage buildings.  
Funding Source: Raise and Appropriate

j. Water Meter Replacements

Amount: \$25,000  
Funds to be expended by: DPW – Water Division  
Purpose: To purchase and install new water meters as replacements for old meters.  
Funding Source: Water Reserve Fund

k. New Water Source

Amount: \$145,000  
Funds to be expended by: DPW – Highway Division  
Purpose: Conduct pump test for new water source and prepare documentation to Ma DEP.  
Funding Source: Water Reserve Fund

l. DPW Cemetery Lawnmower

Amount: \$11,300  
Funds to be expended by: DPW  
Purpose: New 54" 20HP commercial mower with accessories.  
Funding Source: Raise and Appropriate

m. Town Sewer Connections

Amount: \$30,000  
Funds to be expended by: Board of Selectmen  
Purpose: Connect Town Hall, Library, and 2 Schools to sewer system.  
Funding Source: Raise and Appropriate

n. Veterans Memorial Committee

Amount: \$15,000  
Funds to be expended by: Board of Selectmen  
Purpose: Repair, construction and Maintenance of Memorials  
Funding Source: Raise and Appropriate

o. TGBAC

Amount: \$178,500  
Funds to be expended by: Board of Selectmen

Purpose:	Repair, refurbish Prescott & Tercentenary Buildings
Funding Source:	Raise and Appropriate

p. Computer Replacements	
Amount:	\$5,500
Funds to be expended by:	Chief Procurement Officer
Purpose:	To purchase replacement computer systems with printers for various town departments
Funding Source:	Raise and Appropriate

## ARTICLE 10 Water Enterprise Fund

To see if the Town will vote to appropriate \$530,302 from the Water Enterprise Fund, and to transfer \$200,000 from the Water Reserve Account to finance the operation of the Water Department for the fiscal year beginning July 1, 2007 (*detail below*), or act in any manner relating thereto. ***The Finance Committee will make a recommendation from the floor.***

<b>I. Water Enterprise Revenues</b>	
User Charges	507,302
Connection Fees	6,000
Water Enterprise Available Funds	200,000
Investment Income	17,000
<b>Total Revenues</b>	<b>730,302</b>
<b>II. Costs Appropriated in the Enterprise Fund</b>	
Salaries and Wages	198,172
Expenses	201,250
Capital Outlay – Equipment	0
Capital Outlay – Improvements	0
Reserve Fund	
Debt Principal and Interest	225,000
Cross Connection	6,000
Budgeted Surplus	-----
Indirect Costs	24,331
Benefits	53,363
Pension Costs	22,186
<b>Total Indirect Costs</b>	<b>99,880</b>
<b>Total Costs Appropriated in E. F.</b>	<b>730,302</b>

## ARTICLE 11



**Board of Selectmen**

To see if the Town will vote to raise and appropriate \$15,615,535 to defray the expenses of the Town for the Fiscal Year beginning July 1, 2007, or act in any manner relating thereto. ***Finance Committee recommends passage of this article***

**Budget Attachment is at the end of the Warrant**

**ARTICLE 12  
Board of Selectmen**

To see if the Town will vote to accept a donation of a parcel of land as shown on Map 10 Parcel 71 on the Lancaster Assessor's Map, in lieu of taxes; or act in a manner relating thereto

**ARTICLE 13  
Board of Selectmen**

To see if the Town will vote to become a member in the Central Massachusetts Mosquito Control Project for a term no less than three years, pursuant to Massachusetts General Laws Chapter 252, Section 5A and other applicable sections of said law, service to begin July 1, 2007; or take any action relative thereto

**ARTICLE 14  
Board of Selectmen**

To see if the Town will vote, in accordance with the provisions of Massachusetts General Law Chapter 41 Section 110A, to authorize all public offices in the Town to remain closed for all Saturdays and to treat Saturdays as a legal holiday for the purposes of calculating the time frame for filing of matters in the Town, or act in a manner relating thereto

**ARTICLE 15  
Board of Selectmen**

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation authorizing the creation of a special endowment fund to provide revenues to offset the cost of municipal operations, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court which are within the scope of the general public objectives of the petition or act in a manner relating thereto

**ARTICLE 16  
Board of Selectmen**

To see if the Town will vote to authorize the Board of Selectmen to enter into a Preservation Restriction Agreement with the Commonwealth of Massachusetts regarding the preservation of the South Station Engine House, as on file in the office of the Town Clerk, and to file and record said Preservation Restriction Agreement at the Worcester Registry of Deeds, or act in a manner relating thereto

**ARTICLE 17  
Board of Selectmen**

To see if the Town will vote, in accordance with the provisions of Massachusetts General Laws Chapter. 40, section 59, to approve (a) a Tax Increment Financing (TIF) Agreement between J.C. Madigan, Inc.

and the Town of Lancaster on file in the offices of the Board of Selectmen and Town Clerk and (b) authorize the Board of Selectmen to execute the TIF agreement, and any documents relating thereto, and to take such other actions as necessary or appropriate to implement those documents; and take any other actions relating thereto

<p style="text-align: center;"><b>ARTICLE 18</b> <b>Registered Citizens Petition</b></p>
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Request the voters of the Town of Lancaster to authorize the Board of Selectmen to have the traffic lines (ie yellow center lines and two fog lines) painted on various streets and roads within the Town of Lancaster. Double yellow lines on route numbered roads, plus fog lines. Single yellow lines where needed, and fog lines. The voters also request \$45,000.00 to be expended so the lines can be painted two (2) times a year, spring and fall until build-up is great enough so that once a year is sufficient for the lines to be seen year round.

(This articles appears as printed as a result of a Registered Voters Petition)

<p style="text-align: center;"><b>ARTICLE 19</b> <b>Registered Citizens Petition</b></p>
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**Request 1:** The following residents of Settlers Path, Squire Shaler Lane, Maynard St., Farnsworth Way and Garrison Grove (also known as Partridge Hollow Development) in Lancaster request that the Town of Lancaster direct the power company, National Grid, to resume illuminating the seven (7) street lights in the neighborhood.

**Rational:** Having working streetlights is essential for the safety and security of the residents of the neighborhood, which is inhabited by many families with small children. There are over 50 children in the neighborhood. These street lights – six on Settlers Path and one on Squire Shaler Lane – were installed by the developers and had been coming on at night till 2002. Upon inquiry, it was discovered that the lights were turned off when the Town of Lancaster took over the streets as public ways. About a year ago residents were told by the Town Administrator that the Town had decided not to pay for street lights in neighborhoods. Subsequently, the residents, led by Dr. Mel Govindan and Mrs. Melanie Spallone, approached the power company to see if there is a way for the lights to be re-illuminated and the residents could be billed. After many conversations between these residents and Mr. Bill Mathews of National Grid, and between Attorney James Burgoyne (Trustee of now defunct Partridge Hollow Trust and Mr. Mathews, it has become clear that National Grid's policies do not allow individuals or neighborhoods to be billed for street lights of this kind. According to them, the only way the lights could be re-illuminated is for the Town of Lancaster to pay the monthly bill of approximately \$117. The 50 houses in the neighborhood generate an estimated tax revenue of one-third million dollars a year to the Town (based on information provided by the Assessor's Office) and these citizens deserve a meager sum, 0.4%, from this spent on lighting to make the streets safer.

**Request 2:** We further request that the Town of Lancaster direct the National Grid Co. to install two more lights – one each at the end of the two cul-de-sacs on Garrison Grove and Farnsworth Way.

**Rational:** These were originally scheduled to have been installed by the developers as part of the neighborhood and were part of the sketch drawings submitted to the Town when the neighborhood was approved. The fact that these were not completed is an oversight on the part of the Town or National Grid (formerly Mass Electric). These two lights are necessary to make the cul-de-sacs safer for children and residents to use during dawn, dusk and evening hours. **Thank You.**

(This articles appears as printed as a result of a Registered Voters Petition)

And you are directed to serve this Warrant by posting up attested copies thereof at the South Lancaster Post Office, the Center Post Office, the Fifth Meeting House and the Town Hall, in said Town fourteen days at least before the time for holding said meeting. Hereof fail not and make due return of the Warrant with your doings thereon to the Town Clerk at the time and place of meeting aforesaid.

***SELECTMEN OF LANCASTER***

\_\_\_\_\_  
**David M. Dunn, *Chairman***

\_\_\_\_\_  
**Shawn Winsor, *Clerk***

\_\_\_\_\_  
**Chris Williams, *Member***

\_\_\_\_\_  
**Date of Execution**

***CONSTABLE'S CERTIFICATION***

*I hereby certify under the pains and penalties of perjury that I posted an attested copy of this Warrant at the South Lancaster Post Office, the Center Post Office, the Fifth Meeting House, and the Town Hall on the date attested. I further certify that this Warrant was posted in accordance with the By-laws of the Town of Lancaster and the provisions of M.G.L. c.39, §10.*

*Attest:* \_\_\_\_\_  
*Constable*

*Date:* \_\_\_\_\_

**The full text of the Warrant is available in the Town Hall and Thayer Memorial Library.  
The Warrant will also be available at Town Meeting.**