

**WARRANT FOR
ANNUAL TOWN MEETING
May 7, 2012
THE COMMONWEALTH OF MASSACHUSETTS**

Worcester, ss.

To any Constable of the Town of Lancaster in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Lancaster qualified to vote in the elections and Town affairs, to meet at **Mary Rowlandson Elementary School Auditorium, 103 Hollywood Drive, in said Lancaster on Monday, the seventh day of May 2012, at 7:00 o'clock in the evening**, then and there to act on the following Articles:

**ARTICLE 1
Finance Committee
Board of Selectmen**

To see if the Town will raise and appropriate or transfer from available funds the following sums of money, to be expended by the respective Departments or Officers indicated, for the capital projects and purchases itemized and described; or act in any manner relating thereto.

a. Police Vehicle Purchase

Amount:	\$38,000
Funds to be expended by:	Police Department
Purpose:	To purchase one (1) police vehicle
Funding Source:	Sale of Town Owned Land

b. Repaint South Engine House

Amount:	\$21,000
Funds to be expended by:	Board of Selectmen
Purpose:	Repaint South Engine House
Funding Source:	Capital Stabilization Account

c. Driveway Re-pavement

Amount:	\$20,000
Funds to be expended by:	Board of Selectmen
Purpose:	Repave Driveway at Town Hall
Funding Source:	Raise and Appropriate

d. Office Rehabilitation

Amount:	\$30,000
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Funds to be expended by:	Board of Selectmen
Purpose:	Mold Removal & Office Rehabilitation in the Town Hall
Funding Source:	Raise and Appropriate & Capital Stabilization Account

e.	Furnace Replacement
Amount:	\$10,000
Funds to be expended by:	Board of Public Works
Purpose:	Replacement of Furnace in the Cemetery Building
Funding Source:	Raise and Appropriate

f.	Boiler Replacement
Amount:	\$62,000
Funds to be expended by:	Board of Selectmen
Purpose:	Replacement of one (1) boiler for the Mary Rowland & Luther Burbank Schools
Funding Source:	Raise and Appropriate

g.	Vehicle Purchase
Amount:	\$177,000
Funds to be expended by:	Board of Public Works
Purpose:	Purchase of 1 Muntl-Purpose Dump Body 44,000 Gross Vehicle Weight
Funding Source:	Chapter 90 Funding

h.	Sidewalk Improvements
Amount:	\$50,000
Funds to be expended by:	Board of Public Works
Purpose:	Various sidewalk replacement and maintenance
Funding Source:	Chapter 90 Funding

i.	ADA Improvements
Amount:	\$150,000
Funds to be expended by:	Board of Selectmen
Purpose:	Installation of Chair Lifts for the Lancaster Community Center
Funding Source:	Capital Stabilization Account

j.	Personal Protective Equipment
Amount:	\$56,130
Funds to be expended by:	Board of Selectmen
Purpose:	Replacement of Personal Protective Equipment for the Lancaster Fire Department
Funding Source:	Capital Stabilization Account

k. Revaluation of Property Values

Amount:	\$100,000
Funds to be expended by:	Board of Assessors
Purpose:	Encyclical Revaluation of Properties
Funding Source:	Capital Stabilization Account

l. Replacement Fuel Storage Tanks

Amount:	\$60,000
Funds to be expended by:	Board of Selectmen
Purpose:	Replace Above Ground Gas and Diesel Fuel Pump Stations
Funding Source:	Capital Stabilization Account

The Finance Committee recommends passage of this article

ARTICLE 2
Finance Committee
Board of Selectmen

To see if the Town will vote to raise and appropriate \$16,591,737 (Sixteen Million, Five Hundred Ninety One Thousand, Seven Hundred Thirty Seven Dollars) by taxation, by transfer from available funds, from the Water Enterprise Fund, by borrowing, by transfer from Overlay Surplus, by transfer from fund balance reserved for school debt, or any combination thereof; to defray the expenses of the Town for the Fiscal Year beginning July 1, 2012, or act in any manner relating thereto.

The Budget for Fiscal Year 2013 will be available at Town Meeting

The Finance Committee will make a recommendation from the floor

ARTICLE 3
Water Enterprise Fund
Board of Public Works

To see if the Town will vote to appropriate \$896,000 (Eight Hundred Ninety Six Thousand Dollars) from the Water Enterprise Fund to finance the operation of the Water Department for the fiscal year beginning July 1, 2012 (*detail below*), or act in any manner relating thereto. The operating expenses for the Water Enterprise are entirely funded by water revenue. ***The Finance Committee recommends passage of this article***

I. Water Enterprise Revenues	
User Charges	884,000
Connection Fees	12,000
Water Enterprise Available Funds	0
Investment Income	0
Total Revenues	896,000
II. Costs Appropriated in the Enterprise Fund	
Salaries and Wages	204,468

Expenses	156,700
Reserve Fund	30,000
Debt Principal and Interest	168,130
Cross Connection	12,000
Budgeted Surplus	160,404
Capital Outlay (Truck, Furnace, Heaters, Meters)	49,000
Indirect Costs to General Fund	115,298
Total Costs Appropriated in E. F.	896,000

ARTICLE 4
Finance Committee
Board of Selectmen

To see if the Town will vote to request the Board of Assessors to commit \$20,000 (Twenty Thousand Dollars) from the FY2013 Overlay Account for Abatements to fund the Senior Citizen Tax Work-off Abatement Program, or act in any manner relating thereto.

ARTICLE 5
Board of Selectmen

To see if the Town will vote amend the Wage and Compensation Schedule by increasing all amounts by three percent (3%) effective July 1, 2012, as shown on the below chart, or act in a manner relating thereto.

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
1 hourly	9.68	10.08	10.50	10.94	11.39	11.88	12.36	12.86
annual	20,202.25	21,044.01	21,930.08	22,838.29	23,790.81	24,809.78	25,806.60	26,864.68
2 hourly	11.26	11.72	12.22	12.75	13.27	13.82	14.40	14.99
annual	23,502.84	24,477.51	25,518.63	26,626.21	27,711.64	28,863.52	30,059.71	31,292.16
3 hourly	12.35	12.87	13.40	13.96	14.56	15.16	15.80	16.45
annual	25,784.45	26,869.88	27,977.46	29,151.50	30,391.98	31,654.62	32,983.72	34,336.05
4 hourly	13.37	13.93	14.51	15.13	15.76	16.42	17.10	17.80
annual	27,911.01	29,085.04	30,303.38	31,588.17	32,917.27	34,290.66	35,708.37	37,172.41
5 hourly	14.36	14.95	15.57	16.23	16.91	17.62	18.34	19.10
annual	29,993.26	31,211.59	32,518.54	33,891.94	35,309.64	36,793.79	38,300.10	39,870.41
6 hourly	14.83	15.47	16.12	16.79	17.48	18.22	18.97	19.75
annual	30,967.93	32,297.02	33,648.27	35,065.97	36,505.82	38,034.28	39,607.05	41,230.94
7 hourly	16.05	16.71	17.42	18.14	18.89	19.68	20.49	21.32
annual	33,515.36	34,888.76	36,372.91	37,879.22	39,451.99	41,091.20	42,774.72	44,528.49
8 hourly	16.72	17.43	18.15	18.91	19.70	20.52	21.37	22.25
annual	34,910.91	36,395.07	37,901.37	39,474.14	41,135.51	42,841.18	44,625.78	46,455.44
9 hourly	17.46	18.19	18.95	19.76	20.58	21.42	22.31	23.23
annual	36,461.52	37,989.98	39,562.74	41,268.42	42,974.09	44,724.06	46,584.80	48,494.77
10 hourly	19.06	19.86	20.70	21.57	22.49	23.42	24.39	25.39
annual	39,806.41	41,467.78	43,217.76	45,034.19	46,961.38	48,910.72	50,926.51	53,014.50
11 hourly	21.67	22.58	23.52	24.50	25.50	26.59	27.69	28.83
annual	45,255.70	47,138.59	49,110.08	51,148.03	53,252.43	55,511.89	57,815.66	60,186.10
12 hourly	22.19	23.13	24.11	25.11	26.14	27.22	28.38	29.54
annual	46,341.13	48,290.47	50,350.57	52,432.82	54,581.52	56,840.99	59,255.51	61,684.98
13 hourly	24.04	25.27	26.33	27.43	28.58	29.78	31.01	32.28
annual	50,195.51	52,765.09	54,980.25	57,284.02	59,676.39	62,179.52	64,749.10	67,403.82
14 hourly	27.11	28.25	29.42	30.66	31.93	33.28	34.67	36.09
annual	56,597.32	58,989.69	61,426.36	64,018.10	66,676.29	69,489.54	72,391.40	75,359.45
15 hourly	28.59	29.79	31.02	32.34	33.67	35.09	36.56	38.06
annual	59,698.54	62,201.67	64,771.26	67,518.05	70,309.15	73,277.47	76,334.39	79,464.10
16 hourly	29.73	30.96	32.26	33.61	35.02	36.47	38.00	39.56
annual	62,068.76	64,638.35	67,362.99	70,176.24	73,122.41	76,157.17	79,347.00	82,600.23

ARTICLE 6
Finance Committee
Board of Selectmen

To see if the Town will vote to authorize the following FY-2013 Revolving Funds, in accordance with G.L. c. 44, §53E½, or act in any manner relating thereto:

Revolving Fund	Authorized To Expend	Revenue Source	Use of Fund	Spending Limit	FY2013 Balance Disposition
Municipal Aggregation	Board of Selectmen	Administrative Fees	Utility/efficiency payments	\$30,000	Available for Expenditure
Stormwater Management	Planning Board	fees	Engineering fees	\$8,000	Available for Expenditure
Library Charges	Library Trustees	Late book, materials, photocopy, lost item fees/charges	Books, materials, photocopy equipment and supplies	\$6,250	Available for Expenditure
Recreation Committee	Recreation Committee	Fees/charges	Program expenses and supplies	\$30,000	Available for Expenditure
Duval Road Sewer	Board of Selectmen	Fees charges	Use and maintenance charges	\$5,000	Available for Expenditure
Community Center	Board of Directors	Fees/charges	Program expenses	\$2,000	Available for Expenditure
M.A.R.T.	Council on Aging	Reimbursement – M.A.R.T Bus fees	Wages/Expenses Senior Van	\$55,000	Available for Expenditure
Planning Board	Planning Board	Fees	Planning related Services/ expenses	\$50,000	Available for Expenditure
Publications Reprinting	Town Clerk	Publication Fees	Publications reprinting expenses	\$2,500	Available for Expenditure
Recycling	Recycling Committee	Donations-Fees-Sale of Products	Operating Expenses	\$15,000	Available for Expenditure
Community Development/Legal Ads	Community Development & Planning	Reimbursement for Advertising	Legal Ad publication & re-printing	\$2,500	Available for Expenditure
Police Department	Board of Selectmen	Fee/charges	Police detail cruiser fee	\$5,000	Available for Expenditure
Conservation Consultants	Conservation Commission	Fee from applicants	Conservation consultant services	\$15,000	Available for Expenditure

The Finance Committee recommends passage of this article

Article 7
Board of Selectmen

To see if the Town will vote to accept any public funds for repairs to roadways, culverts, bridges, water systems, tree planting, and snow removal, and to authorize the Collector-Treasurer to take from available funds or to borrow in anticipation of authorized reimbursements, or act in any manner relating thereto.

ARTICLE 8
Board of Selectmen

To see if the Town will vote to transfer from available funds or authorize the Treasurer-Collector to borrow in anticipation of reimbursements, a sum of \$316,861 (Three Hundred Sixteen Thousand, Eight Hundred Sixty One Dollars) for authorized road improvements and other projects provided for under Chapter 90 Local Transportation Aid. The Board of Public Works is

authorized to expend funds authorized by this article subject to pre-approval of a plan by the Board of Selectmen and Finance Committee, or act in any manner relating thereto.

ARTICLE 9
Board of Selectmen

To see if the Town will vote to appropriate \$196,000 (One Hundred Ninety Six Thousand Dollars) from the Renewable Energy Enterprise Fund to finance the operation of the Landfill Solar Array for the fiscal year beginning July 1, 2012 (*detail below*), or act in any manner relating thereto.

I. Landfill Enterprise Revenues	
Renewable Energy Certificates	160,000
Net-Metering Credits	30,000
Aggregation Revenues	6,000
Total Revenues	
II. Costs Appropriated in the Enterprise Fund	
Debt Service	194,000
Indirect costs to General Fund	2,000
Total Costs Appropriated in E. F.	196,000

The Finance Committee will make a recommendation from the floor

ARTICLE 10
Board of Selectmen

To see if the Town will vote to appropriate \$50,000 (Fifty Thousand Dollars) from the Capital Stabilization Account for the design, engineering, and permitting of the removal of the Bartlett Pond Dam, or act in a manner relating thereto.

The Finance Committee will make a recommendation from the floor

ARTICLE 11
Board of Selectmen

To see if the Town will vote pursuant to Massachusetts General Laws (M.G.L.) Chapter 71, Section 16(d), or any other authority, to disapprove the bond authorization voted on March 15, 2012 by the Nashoba Regional School District for the field and track replacement project at the Nashoba Regional High School; or do or act relating thereto.

The Finance Committee will make a recommendation from the floor

ARTICLE 12
Board of Selectmen

To see if the Town will vote, pursuant to G.L. c.164, §134(a), to authorize the Board of Selectmen to initiate the process to aggregate the electric load of interested electricity consumers within the Town of Lancaster and enter into agreements in excess of three years for services to facilitate the sale and purchase of electric energy and other related services, or act in any manner relating thereto.

ARTICLE 13
Planning Board

To see if the Town will vote to accept for general municipal purposes a donation of a parcel of land as shown of the Lancaster Assessor's Map 25 Parcel 28, said property to be under the care, custody, maintenance and control of the Board of Selectmen, and further to authorize the Board of Selectmen to execute any and all documents reasonably necessary to effectuate such acquisition, or to act in a manner relating thereto.

ARTICLE 14
Board of Selectmen

To see if the Town will vote to approve the creation of a Stabilization Fund by the Minuteman Regional School District to pay costs of capital repairs, renovations and improvements to the Regional School District and its associated facilities in accordance with the provision of Chapter 71 Section 16G ½ of the General Laws, or act in a manner relating thereto.

The Finance Committee will make a recommendation from the floor

ARTICLE 15
Board of Selectmen

To see if the Town will vote to authorize the Treasurer-Collector to borrow a sum of money, not to exceed \$3,200,000 (Three Million, Two Hundred Thousand Dollars) for the purpose of making renovations and extraordinary repairs to the Prescott Building, also referred to as the old Center School, or to act in a manner relating thereto.

The Finance Committee will make a recommendation from the floor

ARTICLE 16
Finance Committee
Board of Selectmen

To see if the Town will vote to transfer \$455,000 (Four Hundred Fifty Five Thousand Dollars) from Free Cash to the Capital Stabilization Fund or act in a manner relating thereto.

The Finance Committee Recommends passage of this article

**ARTICLE 17
Finance Committee
Board of Selectmen**

To see of the Town will vote to transfer from Water Free Cash the following sums of money, to be expended by the respective Departments or Officers indicated, for the capital projects and purchases itemized and described; or act in any manner relating thereto.

a. North Main Street Water Line

Amount:	\$200,000
Funds to be expended by:	Board of Board of Public Works
Purpose:	Clean and Reline North Main Street Water Line
Funding Source:	Water Retained Earnings

b. 5 Corner's Water Line

Amount:	\$265,000
Funds to be expended by:	Board of Public Works
Purpose:	New Water Line at 5 Corners
Funding Source:	Water Retained Earnings

c. Paint Water Storage Tank

Amount:	\$150,000
Funds to be expended by:	Board of Public Works
Purpose:	Paint 1.5 million gallon storage tank
Funding Source:	Water Retained Earnings

The Finance Committee Recommends passage of this article

And you are directed to serve this Warrant by posting up attested copies thereof at the South Lancaster Post Office, the Center Post Office, the Fifth Meeting House and the Town Hall, in said Town seven days at least before the time for holding said meeting. Hereof fail not and make due return of the Warrant with your doings thereon to the Town Clerk at the time and place of meeting aforesaid.

SELECTMEN OF LANCASTER

Christopher J. Williams, *Chairman*

Jennifer B. Leone, *Clerk*

John P. Sonia, *Member*

Date of Execution

CONSTABLE'S CERTIFICATION

I hereby certify under the pains and penalties of perjury that I posted an attested a copy of this Warrant at the South Lancaster Post Office, the Center Post Office, the Fifth Meeting House, and the Town Hall on the date attested. I further certify that this Warrant was posted in accordance with the By-laws of the Town of Lancaster and the provisions of M.G.L. c.39, § ☐10.

Attest: _____
Constable

Date: _____

**The full text of the Warrant is available in the Town Hall and Thayer Memorial Library.
The Warrant will also be available at Town Meeting.**